

STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

Moorlands Partnership Board

Minutes

Tuesday, 15th March 2016

PRESENT: Councillor S.E. Ralphs MBE (Chair) (SMDC)

SMDC Councillors:

Councillors A. Banks, A.S. Forrester, T. McNicol
and Mrs. T. Riley.

Councillor R. Done (Parish Assembly)
Councillor H.W.G. Jebb (Parish Assembly)
Councillor C. Pearce (Parish Assembly)

OFFICERS: Richard Tuffrey (Principal Regeneration Officer Design
& Conservation)
Gill Bayliss (Senior Conservation Officer)
Joanne Brooks (Regeneration Officer)
Jane Ratcliffe (Assistant Accountant)
Pat Trafford (Member Services Officer)

APOLOGIES: None

10. **MINUTES OF THE MEETING HELD ON 17TH NOVEMBER 2015** (10)

RESOLVED - That the Minutes of the Meeting held on the 17th November 2015 be approved as a correct record and signed by the Chair.

11. **MATTERS DEEMED BY THE CHAIR TO BE URGENT**

There were none.

The Chair introduced Joanne Brooks to the Board, this being her first meeting.

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12. DECLARATIONS OF INTEREST (12)

There were no declarations made.

13. FINANCIAL REVIEW AND SUMMARY OF PROJECT ALLOCATIONS

The work of the Board over the 2015/16 financial year was summarized, with slides shown giving 'before and after' images where work had been completed/partially completed. Major works were ongoing with the plaster ceiling panels which had been located within the Carr Gymnasium in the Leek College complex. The panels were removed prior to the demolition of the Gymnasium but had been cut into smaller sections for transportation reasons. This meant that progress with the project had been slower than anticipated.

Replacement financial tables (1 & 2) had been provided for Board members due to an administrative problem encountered during their initial preparation. Table 1 showed that £45,271 of grants had been allocated but not yet paid out and table 2 showed that a balance of £44,298 remained for allocation. Section 3.1 of the report was also corrected to show the revised date of 29th February 2016, as opposed to 30th October 2015 as originally published.

Since the last meeting, grants had been awarded for:-

- St. Paul's Churchyard, Quarnford
- 3 Cross Street, Cheadle
- 27 Southbank Street, Leek

In response to a member query, confirmation was given that work on the compilation of a list of wells within the Staffordshire Moorlands was still ongoing and more information was needed from Parish Councils etc in order to achieve a full picture. It was agreed that this could be mentioned at the forthcoming Parish Assembly meeting on 17th March 2016.

RESOLVED - That the report be noted.

14. CURRENT STATUS OF PROJECTS

The Board received a report on the current status of projects at:-

- 3 Cross Street, Cheadle - *Works had been completed.*
- 27 Southbank Street, Leek - *Works had been completed.*
- Whiston Village Pinfold - *Works underway.*
- Cheddleton Station Water Column – *Refurbishment nearing completion.*
- 36 Stockwell Street, Leek - *Works underway.*

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14. CURRENT STATUS OF PROJECTS (CONTINUED)

(14)

- Stockton Brook Gateway - *Works underway.*
- Drop Hammer, Cheddleton Station - *Works nearing completion.*
- Canal Mile Markers – *Awaiting commencement.*
- 14 Market Place, Leek – *Awaiting commencement.*
- Biddulph Kissing Gates – *Awaiting commencement.*

RESOLVED - That the report be noted.

15. APPROVAL OF PROJECTS

The Board received a report seeking approval to Environmental Enhancement Grants and giving information about the following projects:-

- Cheddleton Flint Mill
- 33 Southbank Street, Leek
- 3 Clerk Bank, Leek
- Gazebo at Whitehough, Ipstones
- Barn at Whitehough, Ipstones
- 14 High Street, Cheadle
- High Street House, Leek
- 1 Clerk Bank, Leek
- Animal Memorial, Cheadle
- 12 Derby Street, Leek

RESOLVED - (a) That Members approve a grant of £3,168 or 50% of eligible costs, whichever is the lesser, towards the renovation/enhancement works at Cheddleton Flint Mill, subject to the standard grant scheme conditions and the following technical conditions:

- Existing cement pointing to be removed by hand without the use of power tools.
- Sample panel of Lime Mortar/Plaster to be prepared on site for approval by the Conservation Officer.

(b) That Members approve a grant of £1,603 or 50% of eligible costs, whichever is the lesser, towards the restoration of the bay and sash windows at 33 Southbank Street, Leek, subject to the standard grant scheme conditions and the following technical conditions:

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15. APPROVAL OF PROJECTS (CONTINUED)

(15)

- Prior to works commencing a detailed schedule of repair work to the bay windows to be submitted and approved.
 - Lead to the bay windows to be retained or replaced like for like.
- (c) That Members approve a grant of £2,038 or 50% of eligible costs, whichever is the lesser, towards the reinstatement of casement windows at No.3 Clerk Bank, subject to the standard grant conditions and the following technical conditions:
- Listed Building Consent is obtained for the replacement Windows/doors.
 - Payment of grant to be dependent on the windows and doors being installed.
 - A method statement for the repairs to be approved by the Conservation Officer.
 - Approval of facing materials and pointing sample panel.
- (d) (i) That Members approve a grant of £2,635 or 50% of eligible costs, whichever is the lesser, towards restoration of The Gazebo at Whitehough, Ipstones, subject to the standard grant conditions and the following technical conditions:
- Listed Building Consent to be obtained for the replacement windows.
 - Approval of facing materials.
- (e) (ii) That Members approve a grant of £4,000 or 50% of eligible costs, whichever is the lesser, towards the renovation of the roof, walls and chimney at the barn at Whitehough, Ipstones, subject to the standard grant conditions and the following technical conditions:
- A schedule of renovation works is approved by the Conservation Officer.
 - All salvageable stone tiles to be reused and any replacements to be an exact match and fixed with wooden pegs.
 - Approval of facing materials and pointing sample panel.
- (f) That Members approve a grant of £4,000 or 50% of eligible costs, whichever is the lesser, towards window reinstatement/repair at No.14 High Street, Cheadle, subject to the standard grant scheme conditions and the following technical conditions:
- Joinery details and finish to be approved by the Conservation Officer.

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15. **APPROVAL OF PROJECTS (CONTINUED)** (15)

- (g) That Members approve a grant of £4,000 or 50% of eligible costs, whichever is the lesser, towards the restoration of three bay windows and reinstatement of the timber balustrade at High Street House, Leek, subject to the standard grant conditions and the following technical conditions:
- Joinery details and finish to be approved by the Conservation Officer.
 - Payment of grant to be dependent on the installation of the two balustrades.
- (h) That Members approve a grant of up to £4,000 or 50% of eligible costs, whichever is the lesser, towards the work at No.1 Clerk Bank, Leek, subject to the standard grant conditions and the following technical conditions:
- Specification for lime render and finish to be approved by the Conservation Officer.
 - Scheme of repair to sash windows.
 - Details of railings.
- (i) That Members approve a grant of £4,000 or 50% of eligible costs, whichever is the lesser, towards the Animal Memorial at Cheadle, subject to the standard grant conditions and the following technical conditions:
- Approval of facing materials.
 - The Partnership Board Grant to be acknowledged in any signage and publicity.
- (j) That Members approve a retrospective grant payment of up to £4,000 at No.12 Derby Street, Leek, towards the enhancement work to the building, subject to the standard grant conditions and the following technical conditions:
- Historic fascia sign to be left exposed and alternative signage to be agreed with the Conservation Officer.

16. **PROJECTS FOR DIRECT FUNDING: FUNERARY MONUMENTS**

Throughout the previous 3 years the conservation team had been working with local volunteers to survey the Authority's 1000 Listed Buildings (outside of the Peak District National Park) to identify structures and buildings at risk of neglect and even collapse. The project originally began as a pilot project part funded by Historic England to explore creative ways of engaging with the community to carry out fieldwork. The project was completed this year without additional funding or outside assistance and officers had been working with a team of 21 volunteers to complete the survey work.

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16. **PROJECTS FOR DIRECT FUNDING: FUNERARY MONUMENTS** (16)
(CONTINUED)

The survey identified that, of the 895 Listed Buildings in the Staffordshire Moorlands, 64 were classed as 'At Risk'. 20 of these were funerary monuments, of which 6 were in Closed Churchyards, the maintenance of which was now the responsibility of the District Council.

Previous Moorlands Partnership funding of such work had revealed that costs were often as low as £200 per monument, with priority given to consolidation, enhancement and prevention of further deterioration rather than restoration to 'as new' condition.

It was proposed that £10,000 be made available to tackle funerary monuments at risk. A schedule of works would then be prepared by a conservation accredited architect and prices would be obtained from local stonemasons.

RESOLVED - That the Board allocates up to £10,000 for the repair and enhancement of listed funerary monuments in the Staffordshire Moorlands.

17. **ANY OTHER BUSINESS**

There was none.

18. **DATE OF NEXT MEETING**

To be confirmed.

Meeting closed at 3:20 p.m.

_____ Chairman _____ Date