

8 May 2019

Dear Councillor,

The Annual Meeting of the Council will be held on Thursday, 16 May 2019 in The Council Chamber, Moorlands House, Stockwell Street, Leek at 6.30 pm.

The Agenda for the Meeting is attached at Appendix 'A'.

Tea and Coffee will be served in the Churnet Room between 6:00pm and 6:25pm.

Yours faithfully,

S. W. BAKER  
**Chief Executive**

#### **NOTE**

Councillors using the Car Park at the rear of the Council Offices are requested to indicate on their car that it is being used by a Councillor whenever they use the Car Park, otherwise they may be challenged by the Council's Car Park Attendant.

**Available in an alternative format by prior request and  
on the Council's website: [www.staffsmoorlands.gov.uk](http://www.staffsmoorlands.gov.uk)**

**Prayers will be offered prior to the commencement of the meeting.**

1. Apologies for absence, if any.
2. Remarks by the retiring Chairman of the Council.
3. Election of Chairman of the Council.
4. Declaration of Acceptance of Office by the Chairman of the Council.
5. Vote of Thanks to Retiring Chairman and Chairman's Consort.
6. Appointment of Vice-Chairman of the Council.
7. Declaration of Acceptance of Office by the Vice-Chairman of the Council.
8. Urgent items of business, if any (24 hours notice to be provided to the Chairman).
9. Declarations of interest.
  1. Disclosable Pecuniary Interests
  2. Other Interests
10. Minutes of the previous meeting. **(Pages 5 - 16)**
11. Chairman's announcements and correspondence, if any.
12. Election of Leader of the Council.
13. To receive the Leader's report on the appointment of Members to serve on the Cabinet and their respective portfolio responsibilities. **(Pages 17 - 18)**
14. To receive the allocation of seats on Overview and Scrutiny Panels and Committees/Boards from Group Leaders (details will be circulated).
15. Election of Chairs and Vice-Chairs of Overview and Scrutiny Panels and Chairs and Vice-Chairs of Committees **(Pages 19 - 20)**
16. To confirm the appointment of Officers to the Local Plan Working Steering Group as follows: Executive Director (Place), Regeneration Manager, Senior Regeneration Officer (Planning Policy).
17. To make appointments to Outside Bodies for 2019/20. (recommendations for representatives will be available at the meeting.) **(Pages 21 - 24)**
18. To consider and debate any recommendations from the Cabinet, Overview and Scrutiny Panels and Committees, if any.
19. To receive Members' Attendance Records 2018/19 (details will be circulated). **(Pages 25 - 26)**
20. To receive Members' Allowances Records 2018/19 (details will be circulated). **(Pages 27 - 30)**
21. To approve the Calendar of Meetings 2019/20 (details will be circulated). **(Pages 31 - 32)**

22. Exclusion of the Press and Public:

23. To approve the exempt minutes of the previous meeting. (**Pages 33 - 34**)