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Simon W. Baker B.Ed MBA MISPAL
Chief Executive

COMMUNITY OVERVIEW & SCRUTINY PANEL AGENDA

Date: Monday, 9 July 2018

Time: 2.00 pm

Venue: The Dove Room, Moorlands House, Stockwell Street, Leek

29 June 2018

PART 1

1. Apologies.
2. To Approve the Minutes of the Previous Meetings. **(Pages 3 - 8)**
3. To Note the Minutes of the last meeting of the Staffordshire Police and Crime Panel. **(Pages 9 - 12)**
4. Notification of Substitute Members, if any.
5. Declaration of Interests:
 - Disclosable Pecuniary Interests
 - Other Interests
6. Questions to Portfolio Holders, if any.
(At least two clear days notice required, in writing, to the Proper Officer in accordance with Procedure Rule 15).
7. Update on Graffiti - Chief Inspector Mark Thorley.
8. School Funding Letter Update - Andrew Shaw, Executive Head of the Leek Federation.
9. Your Housing 6 Monthly Update - Sharon Wheeler, Property Manager South & Paul Stanners, Service Manager. (Report)
10. Safeguarding Children and Adults at Risk of Abuse and Neglect - David Smith, Principal Officer - Communities & Partnerships (Report). **(Pages 13 - 18)**
11. Work Programme **(Pages 19 - 20)**

Any additional items to be added to the Work Programme:

- Chair's Items
- Members' Items

SIMON BAKER
CHIEF EXECUTIVE

Membership of Community Overview & Scrutiny Panel

Councillor A Banks (Chair)	Councillor T McNicol (Vice-Chair)
Councillor J Bull	Councillor S Ellis
Councillor E Fallows	Councillor D Grocott
Councillor B A Hughes	Councillor K J Jackson
Councillor P Jackson	Councillor J T Jones
Councillor L D Lea	Councillor M A Lovatt
Councillor M M Lovatt	Councillor L A Malyon
Councillor C Pearce	Councillor J Redfern
Councillor T Riley	Councillor D Shaw
Councillor P Wood	

STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

COMMUNITY OVERVIEW & SCRUTINY PANEL MEETING

Minutes

MONDAY, 19 MARCH 2018

PRESENT: Councillor T McNicol (Vice Chair)
Councillors K J Jackson, L D Lea, M M Lovatt, L A Malyon, and
T Riley.

ALSO PRESENT: Councillor A Forrester (Portfolio Holder for the Environment)
Councillor B Johnson
Councillor D Ogden (Cabinet Support Member)

APOLOGIES: Councillors A Banks, D Grocott, B A Hughes and C Pearce

85 **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING.**

DECIDED: That the Minutes of the Meeting of the Panel held on the 29th January 2018 be approved as a correct record and signed by the Chair.

86 **REPORT OF THE CHAIRMAN OF THE POLICE AND CRIME PANEL.**

DECIDED: That the report of the Chairman of the Police and Crime Panel dated 29th January 2018 be noted.

At this point in the meeting Cllr Malyon requested a Police Officer contact list for the wards in the Moorlands.

87 **NOTIFICATION OF SUBSTITUTE MEMBERS.**

There were none.

88 **DECLARATION OF INTERESTS:**

None were received.

89 **QUESTIONS TO PORTFOLIO HOLDERS.**

There were none.

Community Overview & Scrutiny Panel - 19 March 2018

90

STAFFORDSHIRE COUNTY COUNCIL MANAGED AND DELIVERED LIBRARIES AND THE MOBILE AND TRAVELLING LIBRARY CONSULTATION.

Chris Plant - Community Capacity Manager, introduced a presentation to the Panel which covered the following subject areas:-

- Reshaping Libraries
- The need for libraries to continue to change
- The challenge ahead
- Proposals at a glance
- Self-serve technology
- Volunteer support
- Community managed libraries
- Consultation
- Timescale

The Panel was advised that the County Council had agreed to keep all 43 libraries open. Blythe Bridge and Werrington Libraries had operated successfully led by the community and it was a possibility that the library in Cheadle may also become a community led library. A member asked if the bus passes would be produced at Cheadle Library should this happen. This would be looked into after the meeting.

Members queried how vandalism would be managed in self service libraries and if in the long term the core hours of staff would be reduced. The officer explained how the door entry system would operate and the need for an element of CCTV. He understood the concerns about hours being reduced and advised the County Council was committed to deliver a quality library service.

Concerns were raised in relation to the loss of the travelling library and if there could be flexibility with the length of time spent in the centre and outskirts of villages. The Council would try to do this and agreed that it was important to clearly communicate the outcome of the consultation.

Discussion also took place around numbers of volunteers, costings, how they would be trained, supported and retained.

The Chair thanked the officer for attending the meeting and providing the update. In response, Chris Plant offered to attend a future meeting of the Panel and provided copies of the consultation questionnaires to members for completion.

DECIDED: That the presentation be noted.

91

WORK PROGRAMME

The Panel considered its Work Programme and agreed the items listed.

A question was raised in relation to the impact on the Council due to the reduced amount of plastics being taken by China. The Portfolio Holder responded to the effect that the Council was not anticipating any impact at present and that this question had been answered in full at recent meeting of the Service Delivery

Community Overview & Scrutiny Panel - 19 March 2018

Overview and Scrutiny Panel. Members also requested an update on waste reduction and how the Council promoted recycling.

DECIDED:-

- 1) That the Panel's Work Programme for 2017/18 be agreed;
- 2) For the question and response in relation to plastics be circulated to members;
- 3) That a waste reduction and recycling promotion update be provided.

The meeting closed at 3.05 pm

_____Chairman _____Date

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STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

COMMUNITY OVERVIEW & SCRUTINY PANEL (SPECIAL) MEETING

Minutes

TUESDAY, 5 JUNE 2018

- PRESENT: Councillor A Banks (Chair)
- Councillors E Fallows, B A Hughes, J T Jones, L D Lea, M A Lovatt, M M Lovatt, T McNicol and T Riley
- ALSO PRESENT: Councillor M Bowen – Portfolio Holder for Communities, Leisure, Sport, Parks, Countryside & Housing.
Councillor I Lucas
- APOLOGIES: Councillors J Bull, D Grocott, K J Jackson and C Pearce.

92 **NOTIFICATION OF SUBSTITUTE MEMBERS, IF ANY.**

There were none.

93 **DECLARATION OF INTERESTS:**

There were no declarations of interests made.

94 **URGENT ITEMS OF BUSINESS.**

There were none.

95 **CALL-IN OF CABINET DECISION - HOMELESSNESS STRATEGY.**

The Panel received a report introduced by Councillor Bowen, Portfolio Holder for Communities, Leisure, Sport, Parks, Countryside & Housing, to consider the call-in request of the Cabinet Decision in relation to the Homelessness Strategy.

Cabinet's decision was:-

“That the Alliance wide Homelessness Strategy and Action Plan be approved.”

The call-in of this decision had been signed by Councillors: C Atkins, W Cawley, M Gledhill, L Malyon, D Price and C Wood.

The reasons for the call-in were:-

- Clarity of aims and desired outcomes.
- Taking due regard of all relevant considerations and disregarding irrelevant considerations.

Community Overview & Scrutiny Panel - 5 June 2018

Unfortunately, those members who had signed the Call-in were not present at the meeting. Councillor Cawley was unable to attend due to travel difficulties and had registered his apologies.

It was proposed that the Cabinet Decision in relation to the Homelessness Strategy not be referred back to Cabinet for reconsideration and a vote was taken.

The voting was as follows:-

Those voting **FOR**: (7 members of the Panel)

ABSTENTIONS: (2 members of the Panel)

DECIDED: That the decision **NOT** be referred back to Cabinet for reconsideration.

The meeting closed at 10.11 am

_____Chairman _____Date

Minutes of the Staffordshire Police and Crime Panel Meeting held on 23 April 2018

Present: David Williams (Chairman)

Ann Edgeller
Carl Bennett
Randolph Conteh
Paul Darby (Co-Optee)

Mr K. Walker (Co-Optee)
Doug Pullen
Simon Gaskin

Also in attendance: Susan Finney (ETAP)

Apologies: Stephen Doyle, Brian Edwards, Peter Jackson and Jill Waring

PART ONE

37. Declarations of Interest

There were no declarations of interest on this occasion.

38. Minutes of the meeting held on 29 January 2018

RESOLVED: That the minutes of the meeting held on 29 January 2018 be confirmed and signed by the Chairman.

39. Decisions published by the Police and Crime Commissioner

No decisions had been published since the last Panel meeting.

40. Questions to the PCC from Members of the Public

There were no questions from members of the public on this occasion.

41. Joint Governance of Police and Fire and Rescue Services in Staffordshire

The Police and Crime Commissioner referred to the Home Secretary's announcement on 26 March 2018 that, after consideration of the Independent (CIPFA) assessment of his Business Case, she had approved the transfer to him of Governance responsibility for the Fire and Rescue Service in Staffordshire. Under this Model the Commissioner would become the Fire Authority as a separate legal entity.

Reporting on the implementation of the decision, the Commissioner referred to the Home Office intention to have in place the necessary Statutory Instrument and two Transfer Orders (for Assets, Property and Liabilities and for Staffing) by 1 June 2018.

In preparation for the change a Project Plan had been developed the delivery of which was being overseen by a Transition Board chaired by the Commissioner. A number of work streams had been identified with Corporate Governance arrangements being a priority in readiness for 1 June. Other work streams include: Finance, Assets and Liabilities, Contracts and Human Resources.

The Commissioner referred to the joint working taking place between his Office, the Police and representatives of the Fire and Rescue Authority/Service, commenting on the positive approach being adopted by all.

For the Commissioner personally, the priority was to embark on a communication/engagement exercise with those working for the Fire and Rescue Service/Authority, to build on key reassurance messages already issued. In terms of developing collaborative working arrangements, the Chief Constable and Chief Fire Officer were leading on delivery of the opportunities identified in his Business Case and exploration of further opportunities for the future.

Referring to the transfer of Fire and Rescue Authority Assets to him, the Commissioner reported on his wish to maximise the use of Fire Station premises possibly by dual Fire and Police use. On Budgets, the Commissioner explained that each service would continue to raise its own individual Precept and have independent accounts. There would be scope to pool funds. It was his intention to add value to both services and to maximise savings in order to enhance services, The Prevention agenda was an area where the Fire and Rescue Service was a key contributor.

In terms of the impact of the changes on the Panel, members were aware of the need to ensure that they had a level of knowledge and experience in the roles and responsibilities of the Fire and Rescue Service. To assist, The Local Government Association would be delivering training on 27 June 2018, and advice was being sought from the Essex Police, Fire and Crime Panel as the first Panel to have Fire added to their remit.

RESOLVED: That the report be noted and progress reports be submitted to each future Panel meeting.

42. Safer, Fairer, United Communities for Staffordshire

a) Overall Strategy - Update

The Panel received its quarterly update on the delivery of the Commissioner's Strategy. In presenting the update the Commissioner commented on the significant changes in the type of crime committed in recent years (eg Cyber Crime) and increased public confidence in reporting crime (eg. Domestic Violence). The resulting demands on policing had necessitated the major redesign of services with Forensic Services highlighted as one of the most affected areas.

The Commissioner reported his wish to focus on Early Intervention and commented on the effects of budget reductions by other agencies on cross agency working and information sharing. He was reviewing the extent to which his budgets could be used to compensate for any funding shortfalls, arguing that reduced funding by agencies to address issues such as drug and alcohol abuse was having an adverse effect on the community and resulting in Police intervention.

The Panel discussed various projects and initiatives being pursued by the Commissioner. The effectiveness of the SPACE scheme, sponsored by the OPCC, in

reducing Youth Anti Social Behaviour was highlighted with the Commissioner commenting on other, year round schemes for youth engagement which were enjoying similar success.

On Cyber Crime, the Commissioner referred to the importance of educating the public on the risks associated with the use of technology such as Social Media which made them vulnerable to crime, which, due to the global nature of the internet, was challenging to deal with.

b) Priority - Managing Offenders - Update

The Commissioner presented his update on delivery of the 'Managing Offenders' priority reporting that his recent review of the Managing Offenders Partnership had found it to be effective. He commented on the work of various community based initiatives such as those based at key football clubs in the County. Resources were being allocated to working with offenders in prisons in order to address re-offending.

An update was given on the delivery of the Managing Offenders Action Plan, the majority of which was dependent on, and proved the value of, Partnership working across agencies. It was noted that the Ministry of Justice had re-commenced publication of national crime statistics but with re-offending statistics more suitably based on a 2 year period rather than the 6 month period previously adopted.

Members questioned the current review of policing services under which officers would be based at one of three main hubs throughout the County. Concerns were expressed at the effect on response time which this apparent removal of locally based officers might have. The Commissioner explained the operational arrangements for the deployment of officers from the hubs and gave his assurances that he would monitor the effectiveness of the changes.

RESOLVED: That the updates on the delivery of the Safer, Fairer, United Communities Strategy be noted.

43. Proposed formation of a National Association (LGA Special Interest Group) for Police, (Fire) and Crime Panels

The Secretary referred to the Panel's previous interest in the formation of a National Association of Police (Fire) and Crime Panels and reported that an Association was being formally established as a Special Interest Group under the auspices of the Local Government Association.

She detailed the membership arrangements, Terms of Reference, membership cost and resourcing of the Association as agreed at a recent meeting of representatives of approximately 20 Panels. The formation of an Association had been pursued as it provided a means of information sharing, networking and joint working with other Panels and gave a united voice in discussions with other organisations including the Home Office and the National Association of Police and Crime Commissioners.

RESOLVED: That approval be given to the Staffordshire Panel’s membership of the National Association of Police (Fire) and Crime Panels at an initial annual subscription fee of £500. The Panel to be represented at Association meetings by it’s Chairman.

44. Questions to the PCC by Panel members

Members of the Panel questioned/sought the views of the Police and Crime Commissioner on the following issues and received the responses indicated:

Question/Issue	Response
Is the practice of locating Mental Health Nurses in Custody Suites continuing?	Yes, Staffordshire had instigated this approach
What action is being taken to address rural crime?	Rural crime tends to be large scale and specialised in nature, requiring specific targeted actions. A Rural Watch scheme is being developed by PCSOs in the Staffordshire Moorlands area. The size of the geographical area involved posed challenges for policing.

45. Dates of Future Meetings and Work Programme

The Secretary submitted details of the work programme for future Panel meetings and it was noted that the impending transfer to the Commissioner of Governance responsibility for Fire and Rescue Services in Staffordshire would widen the remit and workload of the Panel.

RESOLVED: That the current work programme and need to review its content in the near future be noted.

Chairman

STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

Report to the Community Overview and Scrutiny Panel

9 July 2018

TITLE:	Safeguarding Children and Adults at Risk of Abuse and Neglect
PORTFOLIO HOLDER:	Cllr Mike Bowen - Portfolio Holder for Communities, Leisure, Sport, Parks, Countryside & Housing
CONTACT OFFICER:	Executive Director (People) and Monitoring Officer
WARDS INVOLVED:	All

Appendices Attached

Safeguarding Children and Adults at Risk of Abuse and Neglect Policy and Procedure (Appendix 1)

1. Reason for the Report

The Council last revised its Safeguarding Policy in 2016. An amended policy is presented to reflect recent legislative and other changes. The report also provides an update to Councillors on the Council's actions to meet its safeguarding duties.

2. Recommendation

2.1 That the Panel notes the actions taken by the Council in response to its safeguarding duties and the amended Safeguarding Policy.

3. Executive Summary

3.1 The Council is committed to ensuring the safety and protection of people using its services. In response, the Council has developed policies and procedures to ensure that children and adults at risk of abuse and neglect are safeguarded when using services provided by or on behalf of the Council in accordance with the relevant legislation and statutory guidance.

- 3.2 The Council approved a Child Protection Policy in 2006 and subsequently updated the policy to incorporate adults at risk of abuse and neglect in 2014. The introduction of the Care Act in May 2014 necessitated some changes and a revised policy was agreed by the Council in 2016. Further revisions have been made and a new policy is attached at Appendix 1 of the report.
- 3.3 The Council has established an officer group, chaired by the Executive Director (People) to co-ordinate the Council's response to safeguarding.
- 3.4 Recent actions include: updating the Council's safeguarding policy, providing safeguarding training for staff members; updating recruitment and training procedures, and reviewing staff safety arrangements. The Council has also supported the work of the Safer and Stronger Communities Strategy Group to safeguard the local community.

4. How this report links to Corporate Priorities

- 4.1 The Council is committed to providing quality services.

5. Options and Analysis

- 5.1 None.

6. Implications

6.1 Community Safety - (Crime and Disorder Act 1998)

The Council's policy assists the Council to ensure the safety of children and adults at risk of abuse and neglect.

6.2 Workforce

The Council's policy requires all staff with direct or indirect access to children or adults at risk of abuse or neglect to be vetted, checked and provided with an appropriate level of training. There is a requirement that every member of staff has an awareness of the Council's policy.

6.3 Equality and Diversity/Equality Impact Assessment

There are no specific implications.

6.4 Financial Considerations

The policy commits the Council to ensure appropriate training for staff and members.

6.5 Legal

The policy assists the Council to fulfil its statutory duties with respect to the protection of children and adults at risk of abuse and neglect.

6.6 Sustainability

No specific implications.

6.7 Internal and External Consultation

No specific implications.

6.8 Risk Assessment

Implementation of the policy will assist the Council to manage risks in relation to the impact of its services and activities on individual children and adults at risk of abuse and neglect.

7. **Background and Detail**

7.1 The Council approved a Child Protection Policy in 2006 and subsequently updated the policy to incorporate adults at risk of abuse and neglect in 2014. The introduction of the Care Act in May 2014 necessitated some changes and a revised policy was agreed by the Council in 2016.

7.2 The Council's officer group, chaired by the Executive Director (People), continues to meet on a quarterly basis to co-ordinate the Council's response to safeguarding.

Activity since the last annual report

7.3 An amended Safeguarding Policy has been produced for approval by Councillors (attached at Appendix 1) to reflect legislative changes, notably the introduction of the General Data Protection Regulation, and other minor procedural changes.

7.4 All staff members have received appropriate safeguarding training either on-line or face-to-face. Any further needs for specific safeguarding training will be identified through the annual PEP process. New recruits will receive training as and when required. The Council's on-line Safeguarding Children's and Adults Course was updated in January 2018.

7.5 Staff safety arrangements have been reviewed to have one consistent approach across the Alliance. This safeguards both colleagues, who are now aware if a customer poses additional risk and also customers who have different needs that need to be met. The register is reviewed quarterly to ensure that it remains up-to-date.

- 7.6 An internal audit of the Council's safeguarding requirements was completed in January 2018, which concluded that the controls in place provide satisfactory assurance that risks are being adequately managed. The audit did not reveal any significant risks but highlighted two medium level risks:
- Both HPBC and SMDC have a 'Recruitment and Selection Procedure' which had not been updated for some time, and therefore did not adequately reflect current procedures e.g. policy refers to Criminal Records Checks which are no longer relevant and have been superseded by the Disclosure & Barring Service (DBS).
 - A review of staff with access to the register of concerns highlighted that Northgate staff have full access (read, modify and delete access) to this information which is extremely personal and sensitive. A review of staff with access to the Disclosure and Barring Service (DBS) spreadsheet stored on the Council's network also highlighted staff who have full access who do not required it as part of their role.
- 7.7 A revised Recruitment and Selection procedure has been produced and will be considered by the Joint Consultative Committee in July 2018. Access for Northgate staff has been reduced and now only the on-site team have access to the folders for administrative purposes. Similarly, access to the DBS database has also now been restricted.
- 7.8 One of the priorities of the Safer and Stronger Communities Strategy Group has been support for vulnerable people. Work has included:
- The partnership contracted ARCH to provide a domestic violence worker to carry out joint welfare and safeguarding visits with police officers following reports or Incidents of domestic violence to:
 - Reduce repeat incidents of domestic violence by increasing the safety of victims and their children through improving access to available support and advice.
 - Increase confidence in the Police through a multi-agency approach that encourages victims to report incidents of domestic violence and holds perpetrators to account.
 - Improve the experience of the criminal justice system for vulnerable victims of domestic violence and their children through the presence of a specialist worker at welfare visits.
 - A work club that aims to prevent re-offending by offering support to ex-offenders to gain Employment. Places are also offered to members of the Building Resilient Families and Communities cohort with the aim of reducing Offending and involvement in anti-social behaviour, which helps to safeguard the wider community.

- A theatre education programme to raise awareness of how to identify different types of bullying, how to stop or prevent it and where to go for support.
- The Connected Youth project safeguards individuals vulnerable to CSE. Connected Youth CIC raised awareness around the growing concern of sexual exploitation/abuse through our supportive detached project.
- Engagement of young people by Sporting Communities through a detached youth work model using sport and socialisation as a means of changing behaviour and promoting a positive image of young people, tackling more complex societal issues and creating an opportunity for young people's voices, aspirations and needs to be captured and acted on locally.
- A Sanctuary Scheme which aims to safeguard households at risk of domestic abuse and violence to remain safely in their current home, where suitable and appropriate, with security adaptation measures and support.
- The Safe & Sound Service to reduce victimisation and helps to safeguard those affected by crime or live in fear of crime by offering additional security measures in their own home.
- Funding an Independent Sexual Violence Advisor to provide immediate and appropriate responses to sexual violence, including sexual abuse current and historic, sexual assault and rape.
- An event raising awareness of Modern Day Slavery amongst partner agencies, Councillors and others.

Mark Trillo

Executive Director (People) and Monitoring Officer

Background Papers

Location

Contact details

Moorlands House, Leek

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Principal Officer – Communities
and Partnerships
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uk

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Community Overview & Scrutiny Panel - Work Programme 2018/19

Date	Items for Agenda
09 July 2018	
	Safeguarding Update
	Your Housing – 6 monthly update
	Graffiti
	Funding for schools Letter
01 October 2018	
	Fly-Tipping
26 November 2018	
21 January 2019	
18 March 2019	

Key Organisations to Invite/ Schedule Annually

Police and Crime Commissioner & Operational Annual Update
Your Housing – 6 Monthly Update
Fire Service Annual Update
Citizens Advice Bureau Annual Update
Location of the Job Centre Plus, following the roll-out of Universal Credit for the Moorlands in September 2018. (Nearest offices Glossop, Buxton or the Potteries)

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