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Simon W. Baker B.Ed MBA MISPAL  
Chief Executive

## MOORLANDS PARTNERSHIP BOARD AGENDA

**Date:** Wednesday, 14 November 2018

**Time:** 2.00 pm

**Venue:** The Dove Room, Moorlands House, Stockwell Street, Leek

**6 November 2018**

### PART 1

1. Apologies.
2. To Approve the Minutes from the Previous Meeting. **(Pages 3 - 6)**
3. Disclosure of Interests:
  - Disclosable Pecuniary Interests:
  - Other Interests
4. Financial Review and Summary of Projects. **(Pages 7 - 12)**
5. Current Status of Projects. **(Pages 13 - 16)**
6. Any Other Business.

### **SIMON BAKER CHIEF EXECUTIVE**

#### Membership of Moorlands Partnership Board

Councillor H Sheldon MBE (Chair)	Councillor A Forrester (Vice-Chair)
Councillor R Alcock	Councillor A Banks
Councillor J Bull	Councillor J Davies
Councillor E Fallows	Councillor A Hart
Councillor I Lawson	Councillor C Pearce
Councillor T Riley	Councillor D Shaw
Councillor E Wain	H Jebb
Whitehouse	S Wales

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## STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

### MOORLANDS PARTNERSHIP BOARD MEETING

#### Minutes

**WEDNESDAY, 27 JUNE 2018**

PRESENT: Councillor H Sheldon MBE (Chair)

Councillors E Fallows, H Jebb, I Lawson, T Riley and D Shaw

IN ATTENDANCE:

J Brooks	Regeneration Officer
S Hampton	Member and Community Services Support Officer
J Percival	Finance Business Partner
R Tuffrey	Principal Regeneration Officer

APOLOGIES: Councillors A Forrester, A Hart and C Pearce

21 **TO APPROVE THE MINUTES FROM THE PREVIOUS MEETING.**

**RESOLVED:** That the Minutes of the Meeting held on the 14<sup>th</sup> March 2018 be approved as a correct record and signed by the Chair.

22 **DISCLOSURE OF INTERESTS:**

Agenda No.	Member Declaring Interest	Nature of Interest
Agenda Item 5 - Projects relating to railways	Cllr H. Jebb	Other – Member of the North Staffordshire Railway Company.
Agenda Item 5 - Projects in Biddulph	Cllr H. Sheldon	Other – A member of Biddulph Town Council. Owns shares in the North Staffordshire Railway.
Agenda Item 5 - Relating to Cheddleton Station.	Cllr T. Riley	Other – Owns shares in the Cheddleton Railway.
Agenda Item 5 - Projects in Biddulph	Cllr I. Lawson	Other – A member of Biddulph Town Council.

23 **FINANCIAL REVIEW AND SUMMARY OF PROJECTS.**

## **Moorlands Partnership Board - 27 June 2018**

The Board received a report introduced by Janice Percival, Finance Business Partner, which provided a financial summary of funding available to the Partnership to allocate during the financial year and included financial tables which provided a summary of grant funding.

Some members were concerned that should the Board allocate the entire budget to strategic projects the Board would be unable to consider other grant applications for valuable projects. Joanne Brooks explained that if a project was eligible for grant funding she would encourage the applicant to submit an application which would be held until the final Board meeting of the year. Members could then consider these applications and use any underspent monies towards these projects. Alternatively, if funding wasn't available towards the end of the financial year, the Board could offer a without prejudice start and submit the application in the new year.

Janice Percival provided members with an explanation of the Council's Capital Projects Programme and the financial regulations surrounding this.

Councillor Fallows reported that the memorial stone in Whiston was in need of repair and it was confirmed that an application to the Board would need to be submitted. Applications for funding were considered due to the nature of the works and not the ownership. It was also mentioned that it may be worthwhile for the Parish Council to look at the War Memorials website as this could assist with another avenue of funding, particularly when names were wearing away from memorials.

**RESOLVED** - That the report be noted.

### 24 **CURRENT STATUS OF PROJECTS**

The Board received a report and presentation on the current status of projects at:-

Bourne Fountain, Cheadle - *Works were now complete and the grant paid*

Gazebo, Whitehough, Ipstones – *Works commenced*

67 Tape Street, Cheadle - *Works delayed and would not commence until Oct 2019*

9 – 11 High Street Dilhorne - *Partial grant payment of £3,000 had now been made. £1,000 was being retained until all works were completed*

Endon and Stanley Interpretation Panels - *Repairs completed but awaiting payment.*

The Trough, Biddulph - *Awaiting commencement.*

Leekbrook to Leek (Cornhill) heritage rail link - *Planning permission secured. Draft Heads of Terms were to be agreed and the funding of the rail track was being explored.*

Leekbrook Station - *Works commenced*

Cheddleton Station – *A set of plans and proposals for the repair and refurbishment of the building had been completed. Scope of works to be agreed*

## Moorlands Partnership Board - 27 June 2018

Funerary Monuments - *Works commenced and contractor appointed to undertake repair of 4 priorities*

Biddulph Town Council Projects - *Grant offer accepted but no further update.*

Biddulph Grange – *Works commenced*

Cattle Market Cottage, Leek - *Grant offer accepted but no further update.*

Officers had secured a further £1,500 from the SMDC monuments and cemeteries budget towards the repair of the funerary monuments and lodged an initial grant enquiry with the Staffordshire Historic Churches Trust to see if there was any additional funding available to continue the programme of repair.

Members discussed closed and open church yards.

- RESOLVED:**
- 1) That the report be noted.
  - 2) For the Parish Councils to be contacted to request funding towards funerary monuments and for their assistance in locating the families of the monuments.

## 25 APPROVAL OF PROJECTS

The Board received a report to seek members' approval to allocate grant funding from the Moorlands Partnership Board (MPB). The budget for this year was £50,000. Last year the Board had taken a more strategic approach to allocating funds and targeted projects in both Leek and Biddulph.

This year, officers recommended that funds were targeted towards the repair and restoration of a number of prominent historic buildings. These buildings were listed and had significant heritage value. However, their current condition and appearance was a cause for concern. With this in mind, officers recommended that the MPB allocated funds to consolidate and repair 3 key prominent buildings within Leek:-

- Foxlowe Arts Centre
- Big Mill
- Victoria Buildings – Odeon Antiques

**RESOLVED:** a) That a grant of £4,000 (inc of VAT) be offered towards the external repair of Foxlowe Arts Centre subject to the standard grant scheme conditions and the following technical conditions:

- That the relevant listed building consents (if necessary) are obtained prior to executing works on site; and
- Given the listed status of the building, a detailed specification for the repair of the building is agreed with the Council prior to obtaining estimates to ensure that the project employs best conservation practices.

**Moorlands Partnership Board - 27 June 2018**

b) That Members approve a grant of up to £20,000 (inc VAT) towards the temporary roof covering to Big Mill subject to the standard grant scheme conditions and the following technical condition:

- The grant is recovered if the works are not started by 1 August 2018. This will allow the reallocation of the grant before the end of the financial year.

c) That members note the completion of a condition survey at Victoria Buildings (Odeon Antiques) and considered an in-principle grant allocation of up to £20,000 towards the repair of the building subject to:-

- The submission of a detailed grant application for consideration by the MPB at its November meeting, prior to making a formal grant offer.

26 **ANY OTHER BUSINESS.**

Councillor Jebb had noticed that the street name attached to a property on York Street, Leek was in an extremely poor condition and wondered who had responsibility for this. Officers agreed to look into this after the meeting and would report back on this matter.

The meeting closed at 11.58 am

\_\_\_\_\_Chairman \_\_\_\_\_Date

## STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

Moorlands Partnership Board  
14 November 2018

<b>TITLE:</b>	<b>Financial Review and Summary of Project Allocations 2018/19</b>
<b>OFFICER:</b>	<b>Executive Director</b>

### **1 Recommendation**

1.1 That the report is noted.

### **2 Summary**

2.1 This report provides a financial summary of funding available to the Partnership to allocate during the financial year. The attached tables provide a summary of the allocation of grant funding (Table 1 & 2).

2.2 This report is for information but it does allow Members an opportunity to comment on progress.

### **3 Report**

#### **3.1 Environmental Enhancement Grants**

Table 1 shows all grants outstanding including those from previous financial years. It shows the date of approval, the amount of the original grant approved and the balances outstanding as at 1 November 2018. Since 1 April 2018, grants have been paid totalling £18,846. All outstanding grants are shown in (Table 1).

3.2 Table 2 provides a summary of Budget Allocations for 2018/19 and grants offered in this financial year. (Table 2).

#### 4 Implications

- 4.1 Community Safety: Nil.
- 4.2 Employees: Nil.
- 4.3 Equality and Diversity/  
Equality Impact  
Assessment: This report has been compiled in accordance with the Council's Diversity and Equality Policies.
- 4.4 Financial: This report deals with those projects for which funding has already been allocated.
- 4.5 Legal: Nil.
- 4.6 Sustainability: The repair and reuse of historic buildings contributes significantly to sustainability.

**Dai Lerner**  
**Executive Director**

Background Papers

Moorlands Partnership  
Project Applications file  
6366

Location

Regeneration Service

Contact

Jo Brooks  
Regeneration Officer  
0345 129 77 77 ext 3654  
or 4148

**Decision:**

**Reason:**

**Interests Declared:**

Table 1

**Moorlands Partnership Grant Summary 2018/2019**

<b>Cttee Date</b>	<b>Scheme</b>	<b>Original Grant Approved</b>	<b>Balance of Grant unpaid at 01/11/18</b>
	-	-	
	<b>2011/12 Offers 8238/7805</b>		
27/03/12	Bourne Fountain, Cheadle	565	0
		<b>565</b>	<b>0</b>
	<b>2014/15 Offers 8245/7805</b>		
17/03/15	36 Stockwell Steet, Leek	4,000	1,000
17/03/15	Drop Hammer, Cheddleton station	1,725	1,725
		<b>5,725</b>	<b>2,725</b>
	<b>2015/16 Offers 8246/7805</b>		
15/03/16	Gazebo, Whitehough, Ipstones	2,635	2,635
15/03/16	1 Clerk Bank, Leek	4,000	4,000
15/03/16	Listed Funerary Monuments	10,000	7,900
		<b>16,635</b>	<b>14,535</b>
	<b>2016/17 Offers 8247/7805</b>		
27/09/16	67 Tape Street, Cheadle	3,535	3,535
14/03/17	9-11 High Street, Dilhorne	4,000	0
14/03/17	Interpretation panels, Endon	245	0
14/03/17	Trough, Overton Road, Biddulph	2,575	2,575
		<b>10,355</b>	<b>6,110</b>
	<b>2017/18 Offers 8248/7805</b>		
21/06/17	Leekbrook Station	7,300	1,842
21/06/17	Cheddleton Station	4,000	4,000
21/06/17	Biddulph Country Park, Leat repairs	10,000	1,662
21/06/17	Railing alongside A527	1,509	1,509
21/06/17	Well on Tower Hill Road	550	550
21/06/17	Gillow Heath Station	641	641
14/03/18	Cattle Market Cottage	3,288	3,288
		<b>27,288</b>	<b>13,492</b>
	<b>2018/19 Offers 8249/7805</b>		
27/06/18	Foxlowe Arts Centre	4,000	4,000
27/06/18	Big Mill, Leek	20,000	20,000
		<b>24,000</b>	<b>24,000</b>
<b>Summary</b>		<b>84,568</b>	<b>60,862</b>

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Table 2				
<b>Moorlands Partnership Board</b>				
<b>Financial Update Table 2018/19</b>				
<b>Nov-18</b>				
<b>Environmental Enhancement Grants</b>				
<b><u>SUMMARY</u></b>				
		<b>Budget 2018/19</b>	<b>Grants Approved</b>	<b>Balance to Allocate</b>
<b>Environmental Enhancements Budget</b>		<b>50,000</b>	<b>24,000</b>	<b>26,000</b>
	<b>Total</b>	<b>50,000</b>	<b>24,000</b>	<b>26,000</b>
				<b>Funding</b>
<b>Date Approved</b>	<b>Grants Offered to Date</b>	<b>Maximum Grant Approved</b>	<b>Grants Paid in Year</b>	<b>SMDC Capital</b>
27/06/18	Foxlowe Arts Centre	4,000	0	4,000
27/06/18	Big Mill. Leek	20,000	0	20,000
			0	
			0	
	<b>Total</b>	24,000	0	24,000
	<b>Balance</b>	26,000		26,000

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## STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

Moorlands Partnership Board  
14 Nov 2018

<b>TITLE:</b>	<b>Current Status of Projects</b>
<b>OFFICER:</b>	<b>Executive Director</b>

### 1. Recommendation

1.1 That the report is noted.

### 2. Summary

2.1 This report deals with progress to date on those projects awaiting commencement, on site or, completed since the last meeting of the Moorlands Partnership Board.

2.2 This report is for information but it does offer Members an opportunity to comment on progress.

### 3 Background and Detail

#### Projects Update

#### 2015/16 OFFERS

##### **Gazebo, Whitehough, Ipstones**

The applicant has installed the new leaded windows so just has the door to complete.

#### 2016/17 OFFERS

##### **67 Tape Street, Cheadle**

Works delayed and will not commence until Oct 2019. At a previous meeting the board agreed to honour an extension to the grant offer to meet this date.

### **9 – 11 High Street Dilhorne**

Works have now been completed satisfactorily and a final payment of £1,000 has been made.

### **Endon and Stanley Interpretation panels**

Payment made and panels in situ.

### **The Trough – Biddulph**

Awaiting commencement.

## **2017/2018 OFFERS**

### **Leekbrook to Leek (Cornhill) heritage rail link**

Planning permission has now been granted for the reinstatement of the rail link. Legal professionals have been appointed to provide advice to the Council regarding the Heads of Terms and these are being discussed between the Council and the Churnet Valley Railway (CVR). The full cost for construction of the line is circa £810,000. There is an 18-month construction period that would only commence once funding is confirmed. CVR will be responsible for raising the funding to cover the construction costs. CVR have been invited to make a full application for funding to EAFRD.

### **Leekbrook Station**

Works have been completed to restore Leekbrook station waiting room. The building is an exact replica and received its official opening in October.

### **Cheddleton Station**

The architect has now completed a set of plans and proposals for the repair and refurbishment of the building and is awaiting estimates. There will be a delay to the works due to the required bat survey, which cannot take place until May 2019.

### **Funerary Monuments**

At the last meeting. Members were advised that the following monuments were priorities for repair:

5 Chest Tombs at Church of All Saints, Dilhorne;  
4 Chest tombs at Church of All Saints, Dilhorne;  
Prince Memorial Church of St Leonard, Ipstones;  
Yates Memorial, Endon.

A contractor has been appointed to undertake the repair of the above 4 monuments at a cost of £7,456. The total budget for this project is £10,000. To date, the cost of the accredited architect is £3,965. This leaves a remaining budget of £6,035 for funerary repairs. Officers have secured a further £1,500 from the SMDC monuments and cemeteries budget. This will enable the above 4 to be repaired as one contract. A

grant enquiry to the Staffordshire Historic Churches Trust has been unproductive. Officers have approached the Parish Councils for funding but this has not proved successful. As such, the Council has sufficient funds to repair the above priorities but cannot fund any further works.

The architects need to obtain faculty approval for the repair works and this has proved to be protracted. It is hoped that the repairs works will commence shortly.

### **Biddulph Town Council Projects**

**Railings A57** – Deposit paid to Ironage Designs.

**Gillow Heath Station** - A small working group has been formed, and this has turned into a four phase project. Stage one will be moving the fence on the District Council land and installation of benches. Stage two would be restoring the edge of the platform. Stage three is the installation of signage and interpretation boards. Stage four is to repair the nearby footbridge, constructed using the old rails, which is one of only two in the country, the other being at Rudyard Lake.

**Well at Tower Hill Road** - Being kept tidy by the lengthman. Hopefully complete before the end of the year.

### **Biddulph Grange**

The works to the leats are now complete and an interpretation panel has been completed and will be installed on site to illustrate and explain the landscape.

### **Cattle Market Cottage, Leek**

Grant offer accepted but no further update to report.

### **Foxlowe, Leek**

At the last committee meeting Members agreed a grant of £4,000 towards the repair of the Foxlowe Arts Centre in Leek. The Trustees have been successful in being awarded a grant from the HLF of £100,000. They are currently working with an accredited conservation architect to commence building work in spring 2019.

### **Big Mill, Leek**

Preparation work started almost immediately following the offer of a grant towards the cost of placing a temporary sheet roof on the mill in June. The works consisted of clearing the site at the rear of the Mill, erecting an access tower scaffold and installing safety rails around the perimeter of the roof. Unfortunately, the owner's ecological consultant became concerned about the impact of the temporary sheet roofing on bat roosts in the building and advised works to stop pending discussions with Natural England. These discussions eventually concluded that the works can proceed without any adverse effects on bats. The sheets are of a bespoke design and have already been made. Their installation can now take place imminently.

## Victoria Buildings, Leek

Officers have now had the condition survey back from CTD Architects regarding the above building. Officers will be writing to each owner with the results of the survey, anticipated costs for each owner and potential grant from the MPB.

The cost to repair the building is around £52,459 but this figure does not include preliminaries, contingencies, fees or VAT. The likely final figure could be around £90,000. The MPB has set aside £20,000 for the repair. Obviously, it would be sensible and cost effective if all the owners agreed to undertake the repairs at the same time.

### 4 Implications

- |     |                          |   |
|-----|--------------------------|---|
| 4.1 | Community Safety:        | Nil.  |
| 4.2 | Workforce:               | Nil.  |
| 4.3 | Equality and Diversity:  | This report has been compiled in accordance with the Council's Diversity and Equality Policies. |
| 4.4 | Financial Considerations | This report deals with those projects for which funding has already been allocated.             |
| 4.5 | Legal:                   | Nil.  |
| 4.6 | Sustainability:          | The repair and reuse of historic buildings is an important sustainability objective.            |

### **Dai Lerner** **Executive Director**

#### Background Papers

Project Applications  
File 6366

#### Location

Regeneration Service

#### Contact

Jo Brooks  
Regeneration Officer  
0345 129 7777 ext 3654

**Decision:**

**Reason:**

**Interests Declared:**