



## THE EXECUTIVE

**Meeting:** Thursday, 10 October 2019 at 6.00 pm in The Board Room, Pavilion Gardens, Buxton

**Present:** Councillor A McKeown (Chair)

Councillors A Barrow, D Greenhalgh and J Todd

Apologies for absence were received from Councillors F Sloman

Councillors T Ashton and J Collins were also in attendance.

### 20/16 **DECLARATIONS OF INTEREST**

(Agenda Item 2)

There were no declarations made.

### 20/17 **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**

(Agenda Item 3)

RESOLVED:

That the minutes of the meeting of the Executive held on 15 August 2019 be approved.

### 20/18 **FIRST QUARTER FINANCIAL, PROCUREMENT AND PERFORMANCE REVIEW 2019/20**

(Agenda Item 4)

The purpose of the report was to inform the Executive of the Council's overall performance and financial position for the period ended 30th June ("First Quarter 2019/20") The report was considered by the Corporate Select Committee on 30 September 2019. The position was summarised as follows:

Subject	Headline
Finance	<p>The headlines for the First Quarter were:</p> <p><i>Performance against Budget</i></p> <ul style="list-style-type: none"> <li>At the Quarter One stage the General Fund provisional outturn for 2019/20 was a forecast small overspend of £58,810.</li> </ul> <p><i>Efficiency Programme</i></p> <ul style="list-style-type: none"> <li>The 2019/20 general fund efficiency target of £714,000 had already been exceeded with £800,000 of savings achieved to date.</li> </ul> <p><i>Housing Revenue Account</i></p> <ul style="list-style-type: none"> <li>The Housing Revenue Account was forecast at the Quarter 1 stage to be in surplus (against budget) by £16,144</li> </ul> <p><i>Capital Programme</i></p> <ul style="list-style-type: none"> <li>The General Fund Capital Programme budget for 2019/20 as revised was £7.90 million. The outturn was anticipated to be on</li> </ul>

	<p>target at the Q1 stage.</p> <ul style="list-style-type: none"> <li>The HRA Capital Programme for 2019/20 as revised was £4.41 million. At the Quarter 1 stage the outturn was expected to be £4.01 million which represented a £0.4 million underspend.</li> </ul> <p><i>Treasury Management</i></p> <ul style="list-style-type: none"> <li>Cash investments held at 30th June 2019 totalled £13.5 million.</li> <li>Council borrowing at 30th June 2019 totalled £66.8 million.</li> <li>The Council's net interest general fund budget was forecast to be overspent by £60,980 with a £25,050 surplus on the HRA</li> </ul> <p><i>Revenue Collection</i></p> <ul style="list-style-type: none"> <li>29.64% of Council Tax was collected by 30th June 2019, compared to 29.47% for the same period last year.</li> <li>30.01% of Business Rates was collected by 30th June 2019 compared with 31.12% for the same period last year.</li> <li>At the end of Quarter 1 the value of sundry debt over 60 days old was £178,520 which compares to £461,117 at 30th June 2018</li> </ul>
Procurement	<p>The headlines for the First Quarter were:</p> <ul style="list-style-type: none"> <li>30 procurement activities were completed</li> <li>At the 30th June 2019, 50% of procurement activity undertaken was on the forward plan and the Council paid 95% of its invoices within 30 days</li> </ul>
Performance	<p>The headlines for the First Quarter were:</p> <ul style="list-style-type: none"> <li>Target was met for 60% of the key performance indicators</li> <li>Of the 15 Priority Actions within the Corporate Plan, one was awaiting a decision, and the remainder being classified as 'Green'</li> <li>The Council received 47 complaints, 51 comments and 24 compliments in the First Quarter. Repeat complaints and response times both on track</li> </ul>

Options considered:

Detailed analysis was contained within the appendices to the report.

RESOLVED:

That the First Quarter 2019/20 financial, procurement and performance position detailed in Appendices A, B and C and summarised at 3.3 of this covering report be noted.

**20/19**

**CORPORATE PLAN 2019 - 23**  
(Agenda Item 5)

The purpose of the report was to agree a Corporate Plan which would cover the period 2019 to 2023. The Plan set out the Council's vision, aims and objectives and provided clear direction for the delivery of services and the achievement of positive outcomes for residents. The report was considered by the Corporate Select Committee on 30 September 2019 and the Leader of the Council referred to a number of amendments that had been made to the report following its presentation to the Committee. A request by the

Chairman of the Corporate Select Committee to postpone the performance framework working group until the outcome of consultation was known would be considered by the Executive.

Options considered:

There were two options available to members in respect of the approval of the Corporate Plan:

- Approve the draft Corporate Plan and recommended Council adoption subject to comments from the Corporate Select Committee and the Executive (recommended) – this would ensure that positive outcomes could be delivered to residents in line with priorities which were established around their needs and aspirations.
- Reject the draft Corporate Plan (not recommended)

RESOLVED:

1. Recommends that Council approves the Council's vision, aims, objectives, influencing objectives and priorities.
2. That a process of internal and external consultation and engagement as set out in the report be adopted.
3. That the establishment of a working group to agree a new performance framework be supported.

**20/20**

## **DATA PROTECTION POLICY**

(Agenda Item 6)

To update the Council's Data Protection Policy in light of recent legislative changes. The report was considered by the Corporate Select Committee on 30 September 2019.

Options considered:

None identified. The Council was required to adopt a Data Protection Policy that reflected current legislation.

RESOLVED:

That the Council's revised Data Protection Policy be noted and approved.

- 20/21**      **TO RESOLVE THAT THE PUBLIC AND PRESS BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS BECAUSE THERE MAY BE DISCLOSURE TO THEM OF EXEMPT INFORMATION AS DEFINED IN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972.**  
(Agenda Item 7)
- RESOLVED:
- That the public and press be excluded from the meeting for the following items because there may be disclosure to them of exempt information as defined in Part I of Schedule 12A of the Local Government Act 1972.
- 20/22**      **TO APPROVE THE EXEMPT MINUTES OF THE PREVIOUS MEETING**  
(Agenda Item 8)
- The exempt minutes of the meeting of the Executive held on 15 August 2019 were approved.
- 20/23**      **FIRST QUARTER FINANCIAL, PROCUREMENT AND PERFORMANCE REVIEW 2019/20 - APPENDIX D**  
(Agenda Item 9)
- The Executive approved proposed writes offs as attached in Appendix D of the report.
- 20/24**      **GLOSSOP TOWN HALL COMPLEX UPDATE**  
(Agenda Item 10)
- The Executive approved a scheme to renovate the Glossop Town Hall roof, the Market Hall and Municipal Buildings.
- 20/25**      **SURRENDER AND RE-GRANT OF THE BUXTON AND HIGH PEAK GOLF CLUB LEASE**  
(Agenda Item 11)
- The Executive approved a report that requested High Peak Borough Council and Buxton Golf Club to agree a surrender of the existing golf club lease and a simultaneous re-grant of a revised area with amended terms.
- 20/26**      **GRANBY ROAD SITE A - DISPOSAL REPORT**  
(Agenda Item 12)
- The Executive approved a report that sought the disposal of land at Granby Road and updated members on the proposals for the Granby Road site.
- 20/27**      **LEASE OF LAND AT SERPENTINE DEPOT, BURLINGTON ROAD, BUXTON**  
(Agenda Item 13)
- The Executive approved a report that considered a 'Lease' and an 'Agreement For a Lease' of the land and buildings at Serpentine Depot.

The meeting concluded at 6.25 pm

**CHAIRMAN**