

STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

CABINET DECISIONS

TUESDAY, 8 OCTOBER 2019

PRESENT: Councillor S E Ralphs MBE (Chair)

Councillors M A Deaville, T Hall, J Porter, S Scalise and E Wain

IN ATTENDANCE: Councillors M Gledhill, K Hoptroff and L Swindlehurst

APOLOGIES: Councillor M Bowen

21 **MINUTES OF THE PREVIOUS MEETING (PREVIOUSLY CIRCULATED)**

The Minutes of the meeting held on 30 July 2019 were approved.

22 **DECLARATIONS OF INTEREST, IF ANY**

The following declaration was made:-

Agenda Item	Members Declaring Interest	Nature of Interest
Item 13.1 Transfers of Biddulph Town Hall and Biddulph Grange Country Park and Visitors Centre	Cllr. M. Deaville	Disclosable Pecuniary Interest – Licensee, Biddulph Town Hall

23 **FORWARD PLAN**

DECISION:

That the Forward Plan be approved for publication.

24 **FIRST QUARTER FINANCIAL, PROCUREMENT AND PERFORMANCE REVIEW 2019/20**

The purpose of the report was to inform members of the Council's overall performance and financial position for the period ended 30th June 2019 ("First Quarter 2019/20"). The report was considered by the Resources Overview and Scrutiny Panel on 2 October 2019. The position was summarised as follows:

Subject	Headline
Finance	<p>The headlines for the first quarter were:</p> <p><i>Performance against Budget</i></p> <ul style="list-style-type: none">At the Quarter One stage the General Fund projected outturn for 2019/20 was an overspend of £52,590. <p><i>Efficiency Programme</i></p> <ul style="list-style-type: none">The 2019/20 general fund efficiency target of £842,000 was almost achieved with £830,690 of savings achieved to date.

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	<p><i>Capital Programme</i></p> <ul style="list-style-type: none"> The revised Capital Programme budget for 2019/20 was £5.8 million including the carry forward of capital underspends from 2018/19. The projected outturn for the year was £5.8 million at this early stage. <p><i>Treasury Management</i></p> <ul style="list-style-type: none"> Cash investments held at 30th June 2019 totalled £9.1 million. The Ascent loan and debenture currently stands at £19 million. Council borrowing at 30th June 2019 totalled £11 million The Council's net interest receipts were projected to be £18,010 above budget. <p><i>Revenue Collection</i></p> <ul style="list-style-type: none"> 28.62% of Council Tax was collected by 30th June 2019 compared to 28.99% for the same period last year. 29.38% of Business Rates was collected by 30th June 2019 compared with 29.63% for the same period last year. At the end of Quarter One debt that was over 60 days old was £72,400 which compares with £82,560 at 30th June 2018
Procurement	<p>The headlines for the first quarter were:</p> <ul style="list-style-type: none"> 14 procurement activities were completed The Procurement forward plan includes 70 procurement activities for completion in 2019/20 (either SMDC only or joint) At the 30th June 2019, 50% of procurement activity undertaken was on the forward plan and the Council paid 94% of its invoices within 30 days during the year
Performance	<p>The headlines for the first quarter were:</p> <ul style="list-style-type: none"> 71% of the key performance indicators met target Of the 18 Priority Actions within the Corporate Plan, two were still to commence, four were rated amber, one rated red the remainder being classified as 'Green' The Council received 20 complaints, 47 comments and 13 compliments in the First Quarter. Repeat complaints and response times were both on track

Options considered:

Detailed analysis was contained within the main body of the report.

DECISION:

That the First Quarter 2019/20 financial, procurement and performance position detailed in Appendices A, B and C and summarised at 3.3 of the covering report be noted.

25 **CORPORATE PLAN 2019-23**

It was essential for the Council to develop and agree a Corporate Plan. The plan would provide clear direction for the delivery of services to achieve the Council's vision, aims and objectives to deliver positive outcomes for citizens. The report was considered by the Resources Overview and Scrutiny Panel on 2 October 2019.

Options considered:

There were two options available to members in respect the approval of the Corporate Plan

- Approve the draft Corporate Plan and recommended Council adoption subject to input from the Resources Overview & Scrutiny Panel and Cabinet (recommended) – This would ensure that positive outcomes could be delivered to citizens in line with priorities which were established around their needs and aspirations.
- Reject the draft Corporate Plan (not recommended).

DECISION:

1. Recommend that Council approves the Council's vision, aims, objectives, influencing objectives and priorities.
2. That the process of internal and external consultation as set out in the report be approved.
3. That it be agreed that the Cabinet considers and develops a new performance framework at its next meeting

26 **TUNSTALL ROAD MASTERPLAN**

To inform Councillors of the Tunstall Road masterplan, which has been prepared to assist with the delivery of the emerging Local Plan. The report was considered by the Service Delivery Overview and Scrutiny Panel on 25 September 2019.

Options considered:

That the Cabinet note the Tunstall Road Masterplan, recommendations and next steps. Officers suggested that the masterplan not be formally adopted as an Supplementary Planning Document (SPD), to allow maximum flexibility in the delivery of the site. There were no further options as the report was for noting only.

DECISION:

That the findings of the Tunstall Road Masterplan be noted.

27 **WHARF ROAD STRATEGIC DEVELOPMENT SITE**

To inform Councillors of the Wharf Road masterplan, which has been prepared to assist with the delivery of the emerging Local Plan.

The report was considered by the Service Delivery Overview and Scrutiny Panel on 25 September 2019.

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Options considered:

That the Cabinet note the Wharf Road Masterplan, recommendations and next steps. Officers suggested that the masterplan not be formally adopted as an Supplementary Planning Document (SPD), to allow maximum flexibility in the delivery of the site. There were no options as the report was for noting only.

DECISION:

That the findings of the masterplan be noted, but at this time do not commission further work.

28 **DATA PROTECTION POLICY**

The report updated Councillors on the Council's Data Protection Policy in light of recent legislative changes.

Options considered:

None identified. The Council was required to adopt a Data Protection Policy that reflected current legislation.

DECISION:

That the Council's revised Data Protection Policy be noted and approved.

29 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED

That, pursuant to Section 100A(2) and (4) of the Local Government Act, 1972, the public be excluded from the meeting in view of the nature of the business to be transacted or the nature of the proceedings whereby it is likely that confidential information as defined in Section 100A (3) of the Act would be disclosed to the public in breach of the obligation of confidence or exempt information as defined in Section 100 I (1) of Part 1 of Schedule 12A of the Act would be disclosed to the public by virtue of the Paragraphs indicated.

30 **FIRST QUARTER FINANCE, PROCUREMENT AND PERFORMANCE REVIEW 2019/20 - APPENDIX D**

The Cabinet approved proposed write offs set out in Appendix D of the report.

31 **INVESTMENT AND ACQUISITION STRATEGY**

The Cabinet approved a report that updated Councillors on the findings and recommendations of an Investment and Acquisition Strategy.

32 **TRANSFERS OF BIDDULPH TOWN HALL AND BIDDULPH GRANGE COUNTRY PARK AND VISITORS CENTRE**

(Councillor Deaville left the meeting during consideration of the report and took no part in the discussion or voting thereon.)

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The Cabinet approved a report to enable detailed discussions with Biddulph Town Council regarding the granting of a lease of the Biddulph Grange Country Park Visitors Centre and asset transfers of Biddulph Town Hall and the public conveniences at Wharf Road.

The meeting closed at 3.05 pm

Chairman