



### THE COMMUNITY SELECT COMMITTEE AGENDA

**Date:** Wednesday, 19th June, 2019

**Time:** 6.30 pm

**Venue:** The Octagon Lounge, Pavilion Gardens, Buxton

**11 June 2019**

1. Apologies for Absence
2. Appointment of Chairman and Vice-Chairman 2019/20 **3 - 6**
3. To receive Disclosures of Interest on any matters before the Committee
  - i) Disclosable Pecuniary Interests
  - ii) Other Interests
4. Any matters referred to the Committee under the call-in procedure
5. Minutes of the previous meeting **7 - 10**
6. Bite Size Briefing **11 - 20**
7. Re-appointment of Single Use Plastic Working Group **21 - 22**
8. Select Committee Work Programme **23 - 24**
9. Any questions referred to the Executive Member (Democratic Services to be advised of any questions at least 4 days prior to the meeting)

### **SIMON BAKER CHIEF EXECUTIVE**

#### Membership of Community Select Committee

Councillor R Abbotts	Councillor E Burton
Councillor J Collins	Councillor O Cross
Councillor S Gardner	Councillor J Haken
Councillor M Hall	Councillor P Hardy
Councillor E Kelly	Councillor K Sizeland
Councillor R Quinn	Councillor S Young

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## HIGH PEAK BOROUGH COUNCIL

### APPLICATION TO BE CHAIRMAN/VICE CHAIRMAN OF A SELECT COMMITTEE

**Name of Committee: Community Select**  
**Position Applied For: Chair**

**Surname: Quinn**

**Forename: Rachael**

**Address:**  
**45 Nunsfield Road**  
**Buxton**  
**Derbyshire**  
**SK177BW**

**Telephone number: 0129824528**

**Fax number:**

**E-mail address:**

**Information in support of your application:**

(This should include details of any relevant skills, experience or personal qualities and should be linked to the Person Specification and the Role and Responsibilities if possible)

**I have been a councillor since 2011 and have been a member of the Community Select Committee throughout this period, this has provided a longstanding experience of the work of the committee over the past years.**

**I have some experience of chairing council committees in the past as the Vice Chair of the old Regeneration committee in the past. In a wider context I have chaired meetings of the NASUWT union as the local branch president and I have also been responsible for preparing agendas and other materials in addition to chairing meetings in my role as a head of department and later faculty leader at New Mills School.**

**As a teacher and a historian with a postgraduate research degree I am used to considering evidence critically and analytically. In my working life and in my academic studies I am aware of the need to ask the right questions and to consider answers without prejudice in the light of other information. The work of an effective select committee demands these qualities from all members and in particular from the chair in order to make sure that the committee carries out its scrutiny functions effectively.**

**The work of the Community Select committee is varied and vital as it requires members to scrutinize local services that often have the most impact on daily life, waste services, street cleaning and leisure services**

are used by all residents and are the front line for many councillors when dealing with residents. The committee has carried out vital functions in reforming and developing the council's services in all these areas and must continue to give committee members the opportunity to speak for their communities (regardless of political allegiances).

The committee also has the opportunity to comment on services provided by agencies such as the police, the fire service, local ambulance services and health service groups. This has sometimes been an area of concern as many of these agencies operate across the county or across county boundaries and it often seems that the interests of the High Peak are overlooked as we lie on the outside extremes of many of these areas.

Members of the committee have always put forward the views of the people of High Peak and collectively sought the best possible services, regardless of political party. I believe that I have been part of that process and would be keen to continue the role of the committee in standing up for the interests of our residents.

I also have a very personal interest in many of the committee's functions, as a teacher I am very concerned about the health and wellbeing of the young people of this area and I am keen to promote their opportunities in education, sport and leisure. I have been a football coach for Buxton JFC and I have been involved in coaching for young people at the tennis club I am keen to promote the opportunities offered by these local groups to develop all aspects of health for young people in the High Peak.

In addition to this, like all councillors, I am concerned about the availability of health care and services for all the residents of the High Peak and I believe that this committee plays a vital part in ensuring that the interests of residents are represented.

As you can see I am passionate about the work of this committee and determined that it will play an important role in the council's work. As a teacher I have the communication skills needed for the role of chair and also the organisational ability in addition to the ability to work under pressure. I am also keen to learn in terms of the practicalities of chairing the committee and I hope that everyone who knows me will be aware that I always listen to advice and opinions carefully.

## HIGH PEAK BOROUGH COUNCIL

### APPLICATION TO BE CHAIRMAN/VICE CHAIRMAN OF A SELECT COMMITTEE

**Name of Committee:** Communities Select Committee  
**Position Applied For:** Vice Chair

**Surname:** Sizeland

**Forename:** Kathleen

**Address:** 34 Horderns Park Road, Chapel-en-le-Frith, High Peak, SK23 9SY

**Telephone number:** 01298 815335

**E-mail address:** Kathleen.Sizeland@highpeak.gov.uk

#### **Information in support of your application:**

I would like to put myself forward to continue as Vice Chair for the coming year. I have enjoyed the position over the last few years. I am a people focused person and I care about the issues that the committee has and will have to deal with.

I look forward to the challenges ahead, and a continuation of our rigorous evidence based debate, whilst concentrating on the matters that matter to the residents of the High Peak.

**Details of any equipment required for your presentation (powerpoint, flipcharts, overhead projectors etc):** None

Please return to: Helen Gale, Member Services Officer, Buxton, Derbyshire SK17 6EL  
Tel: 0345 129 7777 ex. 2140 e-mail [helen.gale@highpeak.gov.uk](mailto:helen.gale@highpeak.gov.uk)

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### COMMUNITY SELECT COMMITTEE

**Meeting: Wednesday, 6 February 2019 at 6.30 pm in The Octagon Lounge - Pavilion Gardens, Buxton**

Present: Councillor S Young (Chair)

Councillors R Atkins, D Greenhalgh, J Haken, P Hardy, D Kerr, R Quinn, P N Roberts (substitute for J Wharmby), E Siddall and K Sizeland

An apology for absence was received from Councillors J Wharmby

Councillors Ashton, Barrow, McCabe and Todd were also in attendance.

**19/34 MINUTES OF THE PREVIOUS MEETING**  
(Agenda Item 4)

RESOLVED:

That the minutes of the meeting held on 28 November 2018 be approved as a correct record.

**19/35 HIGH PEAK BOROUGH COUNCIL SUPPORT FOR KEEP BRITAIN TIDY CAMPAIGN**  
(Agenda Item 5)

The Committee considered the plans of the Council to promote the Keep Britain Tidy (KBT) Great British Spring Clean 2019.

The Council supports annual events through the provision of litter picking sticks and refuse bags for community groups, as well as collecting and disposing of the litter collected. This year, the campaign will be promoted more widely and a focussed media campaign will be developed using Facebook, Twitter, the HPBC website and the local media to encourage greater participation by community groups. A review of litter bin provision would also be undertaken as part of a wider review of litter.

Reference was made to existing activities undertaken by community groups and the assistance provided by the Council in the provision of equipment and the disposing of collected litter.

It was queried whether investigations as to the ownership of the land banking Glossop Brook near the bottom of Simmondley Lane could be undertaken, as that area required some attention.

RESOLVED:

1. That the enhanced promotional activities which will be undertaken to support and encourage more residents and local groups to get involved in the campaign; and



2. That the proposed review of litter bin provision which will be undertaken during the campaign be noted.

**19/36 SINGLE USE PLASTICS TASK AND FINISH GROUP**  
(Agenda Item 6)

The Committee considered a request from Council to establish a sub-committee to consider the issue of single use plastics for consideration as part of the new Corporate Plan.

It was suggested that 6 members be appointed to the working group on a politically balanced basis, and that the first meeting of the working group could replace the next scheduled meeting of Community Select Committee, where the terms of reference for the review and proposed timetable could be agreed.

RESOLVED:

1. That Councillors Atkins, Flower, Haken, Kerr, Todd and Young be appointed to the working group;
2. That the first meeting of the working group be held on Monday 25 March to agree the terms of reference and timescale for the review.

**19/37 SELECT COMMITTEE WORK PROGRAMME**  
(Agenda Item 7)

It was agreed that the next scheduled meeting of the Committee be cancelled, and that the first meeting of the Single Use Plastic Working Group be held instead.

RESOLVED:

That the Select Committee Work Programme be noted.

**19/38 EXCLUSION OF PRESS AND PUBLIC**  
(Agenda Item 9)

RESOLVED:

That the press and public be excluded from the meeting during consideration of the following item of business as there may be disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act 1972.

**19/39 EXEMPT MINUTES**  
(Agenda Item 10)

RESOLVED:

That the exempt minutes of the meeting held on 28 November 2018 be approved as a correct record.





The meeting concluded at 6.52 pm

**CHAIRMAN**

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# Community Select Committee

## “Bite Size Briefing”

Mark Trillo,  
Executive Director  
(People)



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# Community Select Committee

- Council's Decision Making Process
- Role of Scrutiny
- Role of Community Select Committee
- Developing a Work Programme
- Role of Officers



# Council

Sets the budget and policy framework

Executive  
Decision  
Making

Overview &  
Scrutiny

Committees

The Executive  
& Individual  
Executive  
Decisions

Select  
Committees

Devt. Control  
Licensing  
Standards  
Audit and Reg

Support

Scrutiny



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# Forward Plan

- Key Decisions due to be made by the Executive in the next three month period & updated monthly.
- “Key Decision” criteria:
  - Changes or additions to the budget and policy framework
  - A report likely to result in expenditure or savings which are significant having regard to the Council's budget for the service or function to which the decision relates.
  - Decision which affects communities living or working in an area comprising one or more wards



# Overview & Scrutiny

- Local Government Act 2000
- Overview & Scrutiny (Select) Committees:
  - Help shape Council policy
  - Hold the Executive to account
  - “Call in” decisions of the Executive or individual Executive members within 3 days of decision being issued – three members of any Select Committee
  - Consider matters affecting the Council’s area or its inhabitants
  - Scrutinise services provided by our partners, such as Police, Fire & Rescue Service - invited to give evidence at Committee
- Select Committees do not have decision-making role
- Questions may be put to an Executive Member at Committee (advise at least 5 days prior to the meeting).



# Community Select Committee

- Remit includes:
  - Parks and open spaces
  - Sport, recreation facilities & the arts
  - Refuse collection & recycling
  - Street care
  - Environmental management
  - Public health
  - Public toilets
  - Community safety
  - Grants to voluntary organisations
  - Social inclusion & equalities
  - Car parking





# Work Programme

- Select Committee work programme to be developed further
- Focus on corporate priorities
- Link to Forward Plan of Decisions
- Develop further following priority setting day: 16 July 1 pm in the Octagon Lounge



# Task and Finish Groups

- Facility to establish “task and finish” groups
- Appointed to investigate, research and advise on a specific issue
- Report back to Committee with recommendations
- Constitution allows for maximum of two (per Committee) in any year and no more than one at a time



## Role of Officers

- Executive Director allocated to each Select Committee – close working with Chairman & Vice-Chairman, agenda planning etc
- Officers from service areas help provide research and information for topics on agendas
- Democratic & Community Services team support each Committee



# Conclusion

“By demonstrating a commitment to improvement, scrutiny can become a partner of the executive – a critical and challenging partner that shares a commitment to make life better for local people.”

Councillors' Guide  
Local Government Group



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## HIGH PEAK BOROUGH COUNCIL

### Report to Community Select Committee

19 June 2019

<b>TITLE:</b>	<b>Re-appointment of Single Use Plastic Working Group</b>
<b>EXECUTIVE COUNCILLOR:</b>	<b>Councillor Todd - Executive Councillor for Climate Change, Environment and Community Safety</b>
<b>CONTACT OFFICER:</b>	<b>Rachel Rourke – Member and Community Services Officer</b>
<b>WARDS INVOLVED:</b>	<b>(All Wards)</b>

#### 1. Reason for the Report

1.1 To appoint members to the Single Use Plastic Working Group.

#### 2. Recommendation

2.1 That Community Select Committee appoint members to the Single Use Plastic Working Group, ideally seeking a politically balanced membership.

#### 3. Executive Summary

3.1 The Single Use Plastic Working Group was established following a motion put before Council on 12 December 2018.

3.2 The Working Group met on 25 March 2019 and agreed the scope and duration of the review.

3.3 Members previously appointed to the Working Group were Councillors Atkins, Flower, Haken, Kerr, Todd and Young.

#### 4. Alternative Options

4.1 To not appoint members to the Working Group.

## 5. Detail

5.1 At the meeting on 12 December 2018, the Council considered a motion put forward by Councillors Kerr and Todd outlining serious concerns about plastic pollution, in particular relating to single use plastics.

5.2 The Council resolved:

'The Council notes:

- the serious concerns about plastic pollution set out by Councillor Todd and Councillor Kerr in their notice of motion (attached as Annex A within Appendix 1) , in particular relating to single use plastics;
- the proposed principles, remedies and actions set out in the notice of motion (attached as Annex A within Appendix 1);
- the widespread public and corporate support for effective action to deal with plastic pollution.

The Council therefore requests the Chair of the Community Select Committee to establish a sub-committee to undertake appropriate research, taking into account evidence from local public sector and corporate partners with the task of recommending an effective, achievable, timed and costed plan of action by the Council for consideration as part of the new Corporate Plan agreed for implementation during the four years after the May elections 2019.'

5.3 Councillors Atkins, Flower, Haken, Kerr, Todd and Young were appointed to the Working Group which had its first meeting on 25 March 2019. Councillor Haken was appointed as Chair.

5.4 At that meeting, the Working Group considered the purpose and role of the Group and agreed to examine the following as part of the review:

- review single plastic usage within the council and council owned facilities;
- promotion of the recycling service;
- work with and influence partners to promote and encourage less use of single use plastic items;
- consider the development of a pledge.

It is anticipated that a further 4 meetings will be required.

5.5 The Working Group will be supported by Mark Trillo (Executive Director (People) and Monitoring Officer) and Nicola Kemp (Head of Service Commissioning) along with officers from other departments as appropriate.

5.6 The Committee is requested to appoint members to the Working Group, ideally on a politically balanced basis.

**MARK TRILLO**  
**Executive Director (People) and Monitoring Officer**

## COMMUNITY

Chairman: Councillor  
Vice Chairman: Councillor  
Lead Officer: M Trillo

Date	Items	Contact Officer	Purpose/Method of Consideration
19-June-2019	Appointment of Chairman and Vice Chairman		
	Bitesize Briefing		
	Re-appointment of Single Use Plastic Working Group		
	Work Programme		
17-July-2019	Work Programme		
	Update on homelessness reduction	M Costello	
9-Oct-2019	Sport and Physical Activity Strategy Update	N Kemp	
	Work Programme		
27-Nov-2019	Work Programme		
5-Feb-2020	Work Programme		
25-Mar-2020	Work Programme		
To add in	Update from Derbyshire Fire Service	DFRS	
	Update from NWAS	NWAS	

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