



13 March 2020

Dear Councillor,

An Extraordinary Meeting of the Council will be held on Monday, 23 March 2020 in the Council Chamber, Moorlands House, Leek at 6.30 pm.

The Agenda for the Meeting is attached at Appendix 'A'.

Yours faithfully,

M. Trillo  
**Executive Director & Monitoring Officer**

#### **NOTE**

Councillors using the Car Park at the rear of the Council Offices are requested to indicate on their car that it is being used by a Councillor whenever they use the Car Park, otherwise they may be challenged by the Council's Car Park Attendant.

**Available in an alternative format by prior request and  
on the Council's website: [www.staffsmoorlands.gov.uk](http://www.staffsmoorlands.gov.uk)**

1. Apologies for absence, if any.
2. Declarations of interest
  1. Disclosable Pecuniary Interests
  2. Other Interests
3. Temporary Management Structure and Appointment of Returning Officer and Electoral Registration Officer **(Pages 3 - 8)**

4. Exclusion of the Press and Public:

The Chairman to move:-

*“That, pursuant to Section 100A(2) and (4) of the Local Government Act, 1972, the public be excluded from the meeting in view of the nature of the business to be transacted or the nature of the proceedings whereby it is likely that confidential information as defined in Section 100A (3) of the Act would be disclosed to the public in breach of the obligation of confidence or exempt information as defined in Section 100 I (1) of Part 1 of Schedule 12A of the Act would be disclosed to the public by virtue of the Paragraphs indicated.”*

5. Retirement of the former Chief Executive **(Paragraph 1 - Information relating to any individual.)**