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MOORLANDS PARTNERSHIP BOARD AGENDA

Date: Tuesday, 26 July 2022

Time: 2.00 pm

Venue: The Council Chamber, Moorlands House, Stockwell Street, Leek

18 July 2022

PART 1

1. Appointment of Chair and Vice-Chair
2. Apologies
3. To Approve the Minutes from the Previous Meeting. **(Pages 3 - 8)**
4. Disclosure of Interests:
 - Disclosable Pecuniary Interests:
 - Other Interests
5. Summary of Projects **(Pages 9 - 12)**
6. Financial Summary and Proposed Grant Awards **(Pages 13 - 18)**
7. Any Other Business.

ANDREW STOKES CHIEF EXECUTIVE

Membership of Moorlands Partnership Board

Councillor J Davies	Councillor B Emery
Councillor E Fallows	Councillor K Flunder
Councillor M Gledhill	Councillor A Jackson
Councillor I Lawson	Councillor R Locker
Councillor L A Malyon	Councillor T Riley
Councillor D Shaw	Councillor P Turner
Councillor S Wales	Councillor S Walley
Councillor M Worthington	

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STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

MOORLANDS PARTNERSHIP BOARD MEETING

Minutes

WEDNESDAY, 30 MARCH 2022

PRESENT: Councillor A Hart (Vice-Chair)

Councillors M Bowen, B Emery, E Fallows, M Gledhill, L A Malyon,
T Riley, D Shaw, P Turner and S Wales

APOLOGIES: Councillors H Sheldon MBE, I Lawson and Walley

79 **TO APPROVE THE MINUTES FROM THE PREVIOUS MEETING.**

RESOLVED: That the minutes of the meeting held on 1 December 2021 be approved as a correct record and signed by the Chair.

80 **DISCLOSURE OF INTERESTS:**

Agenda No.	Member Declaring Interest	Nature of Interest
Agenda Item 4 – Summary of Projects (St Edward’s Summer Houses)	Cllr Wales	Other – A member of St Edward’s Park Management Company and Leek Town Council.
Not specified	Cllr Hart	Other – A member of Biddulph Town Council.
Agenda Item 5 – Proposed Grant Awards	Cllr Malyon	Other – Applications for St Mark’s Church, Foxt, St Leonard’s Church, Ipstones and Ipstones Boundary Post were in her Ward and the applicants were known to her.
Agenda Item 5 – Proposed Grant Awards	Cllr Gledhill	Other – Application for 19 Hugo Street was opposite his house.
Not specified	Cllr Emery	Other – A member of Leek Town Council.

81 **SUMMARY OF PROJECTS**

The Board received a report which provided an update and reviewed progress on the grants already approved (in previous years) under the Moorlands Partnership Board.

Project updates and progress

2016/17 OFFERS:

Biddulph Town Council Projects

The Trough, Gillow Heath Station and Halls Road Community Notice Board. The noticeboard would be erected in April. Licences were being obtained to do the work at Gillow Heath Station. The Trough repair was delayed slightly waiting confirmation of a contractor.

2017/2018 OFFERS:

Funerary Monuments

All repairs to the funerary monuments were now complete. The Genders Memorial in Biddulph was the last to complete. The grant had been paid and the project was now complete.

2019/2020 OFFERS:

42 Compton, Leek

No further update to report.

Leekbrook Rail Track

No project update

2020/2021 OFFERS:

St Edward's Summerhouses

Specification being prepared prior to making grant award.

2021/2022 OFFERS:

Endon Village Well

Two new water pipes had been installed, one of which has now been connected to the well head and so water was once again running to the main well head in the village through a new pipe.

ANTICIPATED APPLICATIONS:

Former garage/barn – Ipstones

69 – 71 Derby Street – New Shopfront and upper floor window repairs

The Plough Endon – Redecoration of Mural

82 **FINANCIAL SUMMARY AND PROPOSED GRANT AWARDS**

The Board considered a report which sought Member's approval for the allocation of grant funding from the Moorlands Partnership Board (MPB) in 2021/22. The budget for this year was £60,350.

This report allows members to consider applications for environmental enhancement and heritage grants under the MPB for funding toward suitable projects within the district.

Moorlands Partnership Board - 30 March 2022

Members would recall that given the extraordinary circumstances of last year, the Finance Team agreed to roll forward any unallocated funds to the subsequent 4 years funding of the MPB. This resulted in an enhanced budget of £60,350 in 2021/22 followed by a further 3 years with a £60,000 budget. Members noted however, that the usual budget rules applied and there was no ability to carry forward any unused allocation. If members recommended approval of the grant applications on this report then the table below represented the current financial position this year.

Scheme	Budget £60,350 2021/22
Grant offers to date:	
6 Russell Street additional grant	£350
St Edward's summer houses	£8,000
Endon Village Well	£1,170
Remaining funds	£50,830
Potential grant offers from this report:	
St Marks Church - Foxt	£5,250
Heaton House – Rushton Spencer	£8,000
Hales Hall Pool Lectern - Cheadle	£919
Funerary Monuments - Cheadle	£4,046
St Leonards Church - Ipstones	£4,500
Heritage Trail – Upper Tean	£3,816
Guildhall - Alton Castle	£8,000
19 Hugo Street – Leek	£8,000
Boundary Post - Ipstones	£915
Foxlowe - Leek	£6735
Biddulph planters	£3262
Den Engel - Leek	£8,000
Christ Church – Biddulph	£8,000
Total of potential grant offers from this report	£69,443
Remaining grant budget for 2021/22	£0
Advanced allocation from 2022/23	£18,613
Remaining budget for 2022/23	£41,387

There was a remaining budget of £50,830 to be awarded this year. After the circulation of a revised grant leaflet and publicity within the local press a significant number of grant applications have been received (13). As a result, there were insufficient funds to offer grants to all these from within this financial year. However, in agreement with the Council's Finance Section, the Board could offer grants to all, with any overspend being met from next year's budget of £60,000. This meant that when the Board held its first meeting of the year (July 2022) £18,613 would have already been allocated. Given previous difficulties in allocating grants this would prove a significant step in grant allocation for 2022/23.

Moorlands Partnership Board - 30 March 2022

RESOLVED:

- 1) The Board **NOTED** the financial summary in 3.1 of the report.
- 2) Members **APPROVED** a 75% grant of £5250 towards the roof repairs to St Mark's Church, Foxt. Subject to the standard grant scheme conditions and the following technical conditions:-
 - Relevant approvals obtained from the Diocese of Lichfield;
 - Given the listed status of the Church, all new materials bought to site match the existing and approved by the Regeneration Officer, prior to installation.
- 3) Members **APPROVED** a maximum grant of £8,000 towards the restoration of a historic stone boundary wall to Heaton House, Rushton Spencer. The work would be subject to the standard grant scheme conditions and the following technical conditions:-
 - All new materials brought to site must be approved with the Regeneration Officer, prior to construction of the wall.
 - The exact height profile and coursing to be agreed with the Regeneration Officer, prior to construction of the wall.
 - Pointing mix and appearance must be agreed with the Regeneration Officer and a sample panel approved.
 - Any planning consents required are obtained prior to the construction of the wall.
- 4) Members **APPROVED** a 75% grant of £919 towards the installation of lectern and heritage interpretation panel at Hales Hall Pool, Cheadle. The work will be subject to the standard grant scheme conditions and it was **RECOMMENDED** that the interpretation panel included information on the previous use of the building as Government Communication Headquarters.
- 5) Members **APPROVED** a 75% grant of £4,046 towards the repair of two funerary monuments at St Giles Church in Cheadle. The work will be subject to the standard grant scheme conditions and the following technical conditions:
 - The relevant consents are approved by the local Diocese.
- 6) The Board **APPROVED** a 75% grant of £ £4,500 towards the repair of the existing stone path at St Leonards Church, Ipstones. The work will be subject to the standard grant scheme conditions and the following technical conditions:-
 - A pre site meeting be arranged with the Regeneration Officer to discuss the extent and scope of works with the contractor.
 - The existing stone path to be recorded via a photographic record to ensure the coursing pattern was retained.
 - All new materials brought to site in terms of replacement flags and new stone edging kerbs to be approved with the Regeneration Officer.
 - Method of pointing to be agreed with the Regeneration Officer and sample of pointing approved.
 - The Board requested that the replacement flags were permanently fixed in to position.

Moorlands Partnership Board - 30 March 2022

- 7) The Board **DEFERRED** the application for the production of the Upper Team Heritage Trail leaflet to its next meeting due to queries around the printing and distribution costs.
- 8) The Board **APPROVED** a maximum grant of £8,000 towards the roof repairs at the Guildhall, Alton Castle. The work will be subject to the standard grant scheme conditions and the following technical conditions:
- All new materials brought to site must match the existing and be approved by the Regeneration Officer prior to installation.
 - Colour scheme for redecoration to be approved by the Regeneration Officer.
 - All new joinery details to match the existing exactly.
 - All new rainwater goods to be cast iron.
- 9) The Board **APPROVED** a maximum grant of £8,000 towards the cost of replacement sliding sash windows at 19 Hugo Street, Leek. The work will be subject to the standard grant scheme conditions and the following technical conditions:-
- All replacement joinery details and profiles, glass and fixing methods to be discussed and agreed with the Regeneration Officer prior to manufacture.
 - Replacement windows to be an exact like for like replacement of the existing windows.
 - Redecoration scheme to be agreed with the Regeneration Officer prior to commencement of works.
- 10) The Board **APPROVED** a 75% grant of £915 towards the reinstatement of the Ipstones boundary post. (*Councillor Malyon did not take part in the vote*) The work will be subject to the standard grant scheme conditions and the following technical conditions:
- The new post is carved from English Oak to match the existing.
 - That the grant offer be reduced if a second estimate is lower.
- 11) The Board **APPROVED** a 75% grant of £6,735 towards the cost of render, window and rainwater goods repairs on the east elevation of the Foxlowe Centre. The work will be subject to the standard grant scheme conditions and the following technical conditions:-
- Colour scheme for render, rainwater goods and windows to be agreed with the Regeneration Officer;
 - All new rainwater goods to be in cast iron;
 - Any replacement joinery details to match the existing sash windows exactly.
- 12) The Board **REFUSED** the application for planters at Biddulph. Reasons included; no heritage aspect to the project, Councillor Community Initiative Funding could be awarded to the scheme and sponsorship could be sought for planters.
- 13) The Board **APPROVED** a maximum grant of £8,000 towards the repair of the clay tile roof at the Den Engel, Leek. The work will be subject to the standard grant scheme conditions and the following technical conditions:-
- All new tiles brought to site must match the existing.

Moorlands Partnership Board - 30 March 2022

- Any existing pointing must be raked about by hand and the finish and appearance of the new pointing to be agreed with the Regeneration Officer.
 - All new rainwater goods to be in cast iron.
- 14) Members **APPROVED** a maximum grant of £8,000 towards the reinstatement of a secret lead lined gutter at Christ Church Biddulph Moor. The work will be subject to the standard grant scheme conditions and the following technical conditions:-
- All new materials brought to site must match the existing exactly.
 - The appropriate code lead is used for the lining of the secret gutter.
 - All mortar removal is undertaken using hand tools.

The meeting closed at 3.08 pm

_____ Chairman _____ Date

STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

Moorlands Partnership Board

26 July 2022

TITLE:	Summary of Projects
PORTFOLIO HOLDER:	Councillor Flunder - Portfolio Holder for Regeneration
CONTACT OFFICER:	Joanne Brooks - Regeneration Officer
WARDS INVOLVED:	All

1. Reason for the Report

- 1.1 To update and review progress on the grants already approved (in previous years) under the Moorlands Partnership Board.

2. Recommendation

- 2.1 That the update report is noted

3. Executive Summary

- 3.1 This report deals with progress to date on those projects, awaiting commencement, on site or, completed since the last meeting of the Moorlands Partnership Board.
- 3.2 This report is for information only but does offer Members an opportunity to comment on progress. The report will be presented with an accompanying power point presentation which displays images of each project.

4. How this report links to Corporate Priorities

- 4.1 This report concerns publicly funding the restoration and repair of historic properties or places that are either listed or an identified heritage asset. This, in turn, is related to the Council's corporate aim 3:
- To help create a strong economy by supporting further regeneration of towns and villages.

5. Alternative Options

- 5.1 There are no alternative options as this an update report on progress only.

6. Project updates and progress

2016/17 OFFERS:

Biddulph Town Council Projects - The Trough, Gillow Heath Station and Halls Road Community Notice Board. The noticeboard will be erected in April. Licences are being obtained to do the work at Gillow Heath Station. The Trough repair is delayed slightly waiting confirmation of a contractor.

2019/2020 OFFERS:

42 Compton, Leek
No further update to report.

Leekbrook Rail Track
Grant paid towards the reinstatement of the track bed.

2020/2021 OFFERS:

St Edwards Summerhouses
Formal grant award now made and an updated condition and specification report is being prepared.

2021/2022 OFFERS:

St Marks Church, Foxt
Works due to commence middle of July.

Heaton House, Rushton Spencer
Planning Permission for the wall currently being prepared.

Hales Hall Pool Lectern
Grant paid and lectern installed.

Funerary Monuments, St Giles Church, Cheadle
Diocese permissions being sought prior to commencement of works.

St Leonards Church, Ipstones
No update

Guild Hall, Alton Castle
Currently fund raising to allow the works to commence later in the year.

19 Hugo Street, Leek
Windows currently being manufactured at joiners.

Boundary Post
Works commencing prior to the end of September.

Foxlow Arts Centre, Leek

Works currently on site and scaffolding erected.

Den Engel, Leek

Works to commence by the end of October.

Christ Church, Biddulph Moor

No update to report.

ANTICIPATED APPLICATIONS:

Former garage/barn – Ipstones

The Plough Endon – Redecoration of Mural

7. Implications

- 7.1 Community Safety – No implications at this stage.
- 7.2 Workforce – The Moorlands Partnership Scheme is administered by an officer within the Regeneration Team with assistance when required from the council's Conservation Officer.
- 7.3 Equality and Diversity/ Equality Impact Assessment - No implications at this stage.
- 7.4 Financial considerations - There are allocations within the capital programme for the Moorlands Partnership funding scheme. The projects outlined in this report have been met from approved budgets from previous years. The budget for this year 2022-2023 is £60,000.
- 7.5 Legal - Local authorities are empowered to give grants towards improvements in conservation areas under Section 57 of the Planning (Listed Buildings and Conservation Areas) Act 1990.
- 7.6 Climate Change – No Implications at this stage.
- 7.7 Consultation – Grant offers are made in consultation with and approved by the Moorlands Partnership Board. Where required, projects that require planning permission and listed building consent are subject to the normally statutory consultations.

Neil Rodgers - Executive Director (Place)

**Web Links and
Background Papers**

Location

Contact details

Joanne Brooks Regeneration
Officer:
joanne.brooks@highpeak.gov.

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STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

Moorlands Partnership Board

26 July 2022

TITLE:	Financial Summary and Proposed Grant Awards
PORTFOLIO HOLDER:	Councillor Flunder - Portfolio Holder for Regeneration
CONTACT OFFICER:	Joanne Brooks - Regeneration Officer
WARDS INVOLVED:	ALL

1. Reason for the Report

- 1.1 The purpose of this report is to seek Member's approval to allocate grant funding from the Moorlands Partnership Board (MPB) in 2022/23. The budget for this year is £60,000.

2. Recommendation

- 2.1 Note the financial summary in 3.1.

- 2.2 Approve a 75% grant of £7,788 (including VAT) at 2 – 4 Tape Street for the repair of traditional sliding sash windows and subject to the following technical conditions:

- All new joinery details match the existing exactly unless otherwise agreed with the Regeneration Officer.
- Colour scheme to be agreed with the Regeneration Officer.

- 2.3 Approve a 75% grant of £2461 (exc of VAT) towards the Upper Tean Heritage Trail. The work will be subject to the standard grant scheme conditions and the following technical conditions:

- All the relevant consents (including listed building consent) if necessary, are obtained by the Parish Council prior to installing the information plaques.
- Details of the design, size and materials of the plaques are approved by the Regeneration Officer prior to manufacture

3. Executive Summary

- 3.1 This report allows members to consider applications for environmental enhancement and heritage grants under the MPB for funding toward suitable

projects within the district.

- 3.2 Members will recall that given the impact of the pandemic unallocated funds from 2020/21 were rolled forward to the subsequent 4 years funding of the MPB. This resulted in an enhanced budget of £60,350 in 2021/22 followed by a further 3 years with a £60,000 budget. Members should note however that the usual budget rules apply and there is no ability to carry forward any unused allocation. If members recommend approval of the grant applications on this report then the table below represents the current financial position this year.

Scheme	Budget £60,000 2022/23
Grant offers to date:	£11,525
Remaining grants budget	£48,475
Potential grant offers from this report	
2 – 4 Tape Street	£7,788
Upper Tean village trail	£2,461
Remaining grant budget for 202/23	£38,266

- 3.3 Members may recall that after the circulation of a revised grant leaflet and publicity within the local press generated a significant number of grant applications towards the end of the previous financial year for consideration at the Board meeting in March. As a result, the Board offered grants to all acceptable applications, with the overspend (£11,525) being met from this year's budget (2022/23)

4. **How this report links to Corporate Priorities**

- 4.1 This report concerns publicly funding the enhancement, restoration or repair of historic properties or places that are either listed or an identified heritage asset. This, in turn, is related to the Council's corporate aim 3:

- To help create a strong economy by supporting further regeneration of towns and villages.

5. **Alternative Options**

- 5.1 To not approve environmental and heritage grant awards under the Moorlands Partnership Board and not allocate the capital budget of £60,000 set aside for this grant scheme. As a result, the MPB would not be able to continue to financially assist a number of environmental and heritage projects throughout the district and secure the repair, restoration and enhancement of heritage features, places and buildings. NOT RECOMMENDED
- 5.2 To continue to approve environmental and heritage grant awards to suitable projects throughout the district and to ensure the allocation of the budget of £60,000 this year. As a result, the MPB can financially assist with projects that secure the repair, restoration or enhancement of heritage features, places and

buildings and contribute towards the further regeneration of town and villages through Staffordshire Moorlands. RECOMMENDED

6. Implications

- 6.1 Community Safety – No implications at this stage.
- 6.2 Workforce – The Moorlands Partnership Scheme is administered by an officer within the Regeneration Team with assistance when required from the council's Conservation Officer.
- 6.3 Equality and Diversity/ Equality Impact Assessment - No implications at this stage.
- 6.4 Financial considerations - There are allocations within the capital programme for the funding of the Moorlands Partnership scheme.
- 6.5 Legal - Local authorities are empowered to give grants towards improvements in conservation areas under Section 57 of the Planning (Listed Buildings and Conservation Areas) Act 1990.
- 6.6 Climate Change – No Implications at this stage.
- 6.7 Consultation – Grant offers are made in consultation with and approved by the Moorlands Partnership Board. Where required, projects that require planning permission and listed building consent are subject to the normally statutory consultations.

Neil Rodgers Executive Director (Place)

Web Links and Background Papers

Location

Contact details

Joanne Brooks
Regeneration Officer
joanne.brooks@highpeak.gov.uk

7. PROPOSED GRANT AWARDS

7.1 2 - 4 Tape Street, Cheadle

This property is the former Black Horse Public House. It is located within the Cheadle Conservation Area and is a grade II listed building. The property was built as an inn in the early 19th century and is relatively well preserved. It occupies a prominent position near its junction with High Street.

An application has been received for the repair and restoration of the existing sliding sash windows.

Two estimates have been received for the works the lowest of which totals £10,384.

Recommendations

7.2 Members of the Board are recommended to approve a 75% grant of £7,778 towards the cost of eligible works (including VAT). The work will be subject to the standard grant scheme conditions and the following technical conditions:

- All new joinery details match the existing exactly unless otherwise agreed with the Regeneration Officer
- Colour scheme to be agreed with the Regeneration Officer

7.3 Upper Tean Heritage Trail and Map

Checkley Parish Council have applied for grant assistance to provide a heritage trail that will encompass the whole of the moorland's village of Upper Tean, surrounding landscape and heritage sites. Subject to owner approval, there will be 10 locations with wall mounted plaques on buildings/places of heritage significance across the village and 2 interpretation panels at the Upper Tean Recreation Ground and one full height board in Well Meadow Gardens.

The heritage trail will be promoted by a map distributed to all households in the village, the parish, and immediate neighbours. The ambition is to inform, engage, educate, and generate on-going interest and encourage the community to venture out to experience their heritage and history. This will also build upon and enhance the activity of the local schools, already engaged in heritage walks around the village. The map would be both paper (printed) and electronic (a pdf - and downloadable). The electronic heritage trail map would be housed on the Parish Council website and be disseminated through Support Staffordshire; Tourist Information (Leek), The Moorlands Federation (schools) as well any other appropriate networks.

A revised application has been submitted which removes the leaflet distribution and printing costs from the grant application. A number of estimates have been received for the works the lowest of which totals £. These are itemised below:

Project management costs	£880
Artwork	£975
Information panels and plaques	£1330
3% Contingency	£96
Total Project Costs	£3281

Recommendations

7.4 Members of the Board are recommended to approve a 75% grant of £2461 towards the cost of eligible works totalling £3281 (exc of VAT). The work will be subject to the standard grant scheme conditions and the following technical conditions:

- All the relevant consents (including listed building consent) if necessary, are obtained by the Parish Council prior to installing the information plaques.
- Details of the design, size and materials of the plaques are approved by the Regeneration Officer prior to manufacture.

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