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## **AGENDA for a MEETING OF THE CABINET Tuesday, 20 June 2023 at 2.00 pm Council Chamber, Moorlands House, Leek, ST13 6HQ**

**Contact Officer:** Linden Vernon Email: [linden.vernon@staffsmoorlands.gov.uk](mailto:linden.vernon@staffsmoorlands.gov.uk)  
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### **Membership**

#### *Councillors:-*

M. Gledhill	Leader of the Council (Chair)
D. Price	Regeneration and Planning (Deputy Leader)
C. Atkins	Services
B. Cawley	Communities
M. Swindlehurst	Leisure and Tourism
N. Yates	Climate Change and Environment
C. Wood	Finance
D. Proudlove	Cabinet Support Member

### ***Reports enclosed unless noted otherwise.***

1. Apologies
2. Minutes of the previous meeting (previously circulated) **(Pages 3 - 4)**
3. Urgent items of Business, if any (24 hours notice to be provided to the Chairman)
4. Declarations of Interest, if any
  1. Disclosable Pecuniary Interests
  2. Other Interests
5. Matters referred by an Overview and Scrutiny Panel, if any

P.T.O.

**Available in an alternative format by prior request and on  
the Council's website: [www.staffsmoorlands.gov.uk](http://www.staffsmoorlands.gov.uk)**

## **A G E N D A (Continued)**

6. Items requested by Cabinet and/or Non-Cabinet Members in accordance with Cabinet Procedure Rules 8.5(b) and (e), if any

7. Reports of Monitoring Officer and/or Chief Finance Officer, if any

8. Leader

8.1 Forward Plan **(Pages 5 - 6)**

8.2 Appointment of Member Development Champion **(Pages 7 - 8)**

9. Exclusion of the Press and Public

The Chair to Move:-

“That, pursuant to Section 100A(2) and (4) of the Local Government Act, 1972, the public be excluded from the meeting in view of the nature of the business to be transacted or the nature of the proceedings whereby it is likely that confidential information as defined in Section 100A (3) of the Act would be disclosed to the public in breach of the obligation of confidence or exempt information as defined in Section 100 I (1) of Part 1 of Schedule 12A of the Act would be disclosed to the public by virtue of the Paragraphs indicated.”

10. Leisure and Tourism

10.1 Delivery of the Regeneration of Leek Town Centre LUF Programme **(Pages 9 - 34)**

***(Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)***  
)

## **STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL**

### **CABINET DECISIONS**

**TUESDAY, 28 MARCH 2023**

PRESENT: Councillor P Roberts (Chair)

Councillors J Aberley, M Deaville, K Flunder, J Porter, S Scalise,  
R Ward and M Worthington

58 **MINUTES OF THE PREVIOUS MEETING (PREVIOUSLY CIRCULATED)**

**DECISION:**

That the minutes of the meeting of the Cabinet held on 14 February 2023 be approved as a correct record.

59 **DECLARATIONS OF INTEREST, IF ANY**

There were no declarations of interest made.

60 **FORWARD PLAN**

**DECISION:**

That the Forward Plan be approved for publication.

61 **ANNUAL REPORT**

The purpose of the report was to present the Council's Annual Report for 2021/22. This was a core document which compared Staffordshire Moorlands' performance and costs with councils in the West Midlands region and nationally. The report was considered by the Resources Overview and Scrutiny Panel on 15 March 2023.

Options considered:

The report is for information only.

**DECISION:**

That the findings of the benchmarking exercises be noted.

62 **HOMELESSNESS AND ROUGH SLEEPING STRATEGY 2023- 2027**

The reported advised the Cabinet of the Homelessness and Rough Sleeping Strategy 2023- 2027 and sought approval to undertake consultation. The report was considered by the Service Delivery Overview and Scrutiny Panel on 1 March 2023.

## Cabinet - 28 March 2023

Options considered:

Option 1 - Proceed with the recommendation to approve that consultation was undertaken in connection with the Homelessness Review and Strategy – Recommended

Option 2 - Not to proceed with the recommendation – not recommended. The Council had a legal duty to carry out a review and publish a strategy.

### **DECISION:**

That the proposed consultation (Appendix C) in connection with the Homelessness Review (Appendix A) and Homelessness and Rough Sleeping Strategy 2023- 2027 (Appendix B) be approved.

### 63 **COUNCIL TAX & BUSINESS RATES RELIEF, REDUCTIONS & LEVY POLICIES**

The purpose of the report was to review and update the Business Rate Reliefs Policy and the Council Tax Discounts, Exemptions and Levies Policy.

Options considered:

There were no options in regard to mandatory reliefs and discounts available as these were set by Government. However, Government allowed authorities to make discretionary decisions in respect of the amount of Business Rates and Council Tax due.

### **DECISION:**

That the updated Business Rates Reliefs Policy and Council Tax Discounts, Exemptions and Levies Policy be approved.

The meeting closed at 11.14 am

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Chairman



## CABINET FORWARD PLAN

**June – August 2023**

The Forward Plan is a list of decisions the Council's Cabinet intends to take shortly. Some of these decisions are known as 'Key Decisions.' The Plan is updated and published 28 days before each meeting of the Cabinet and is available, together with all public reports referred to, from our website [www.staffsmoorlands.gov.uk](http://www.staffsmoorlands.gov.uk) and offices, Moorlands House, Stockwell Street, Leek, Staffordshire Moorlands, ST13 6HQ. Should you have any questions regarding these documents please contact the Council's Democratic Services Team via our website .

A key decision is one defined as:

*"One likely to result in expenditure or savings which are significant having regard to the Council's budget for the service or function to which the decision relates."*

OR

*"To be significant in terms of its effect on communities living or working in an area comprising two or more District Wards."*

Documents relating to matters listed, and which are open to the public, will be available five working days before the date of the meeting by visiting the Council's website [www.staffsmoorlands.gov.uk](http://www.staffsmoorlands.gov.uk). They are also available from our offices – Moorlands House, Stockwell Street, Leek Staffordshire Moorlands, ST13 6HQ. Other documents relevant to decisions to be taken may be submitted to the decision maker.

Meetings of the Cabinet are held in public. However, occasionally, some meetings, or part of meetings, may need to be held in private due to the content of the reports to be discussed (e.g. commercially sensitive or personal information). This document indicates which reports and dates of meetings where this will apply and the reason for this.

Five days before a private meeting takes place the Council will publish a further notice of its intention to hold a meeting in private. This will again state why this is necessary and give the details of any representations received about why the meeting should be open to the public. This will also include a statement of the Council's response to any such representations.

<b>Matter for decision</b>	<b>Key decision to be made on behalf of the Council</b>	<b>Decision maker</b>	<b>Expected issue date by</b>	<b>Relevant Portfolio Holder</b>	<b>Relevant Overview &amp; Scrutiny Panel/Sub-Committee</b>	<b>Documents submitted to the decision taker for consideration</b>	<b>Public/Private Report</b>
Appointment of Member Development Champion	No	The Cabinet	20 June 2023	Cllr Gledhill	Resources	Report of the Executive Director (Governance and Commissioning)	Public
Delivery of the Regeneration of Leek Town Centre LUF Programme	Yes	The Cabinet	20 June 2023	Cllr Swindlehurst	Service Delivery	Report of the Executive Director (Governance and Commissioning)	Private - Information relating to the financial or business affairs of any particular person
Health Scrutiny Committee of Joint Working	Yes	The Cabinet	8 August 2023	Cllr Gledhill	Health and Wellbeing	Report of the Executive Director (Governance and Commissioning)	Public

## STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

### Report to Cabinet

20 June 2023

<b>TITLE:</b>	<b>Appointment of Member Development Champion</b>
<b>PORTFOLIO HOLDER:</b>	<b>Councillor Mike Gledhill - Council Leader</b>
<b>CONTACT OFFICER:</b>	<b>Linden Vernon – Head of Democratic Services</b>
<b>WARDS INVOLVED:</b>	<b>Non-Specific</b>

#### 1. Reason for the Report

- 1.1 The purpose of this report is to seek Cabinet's approval for the appointment of an elected member to the role of Member Development Champion to lead the Council's Member Development Working Group.

#### 2. Recommendation

- 2.1 That Cabinet appoints Councillor Dylan Pascall to the role of Member Development Champion.

#### 3. Executive Summary

- 3.1 The Member Development Working Group is a cross party group which aims to ensure that councillors are supported to deliver the Council's statutory and corporate obligations, objectives and priorities and to provide Members with the information they need to fulfil their roles.
- 3.2 The Group develops a programme of training and development opportunities for all councillors that is updated on a rolling basis with activities identified through a variety of channels. Learning and development opportunities should benefit councillors as individuals in their various roles and ultimately have a positive effect for the Council and the community.
- 3.3 An integral aspect of this approach is that the Group is led by a Member Development Champion who:
- Acts as an advocate for councillor training and development

- Works with both members and officers to deliver a councillor training and development programme which is member led and member owned.
- Encourages councillors to feedback to the Group any ideas or suggestions.
- Leads on and actively promotes the relevance and importance of the programme within the Council.
- Raises the profile of member development within the Council and actively encourages councillors to attend training and development events organised for them.

#### 4. **How this report links to Corporate Priorities**

- 4.1 An effective training and development programme for councillors helps to ensure that corporate priorities are met.

#### 5. **Alternative Options**

- 5.1 The Cabinet is recommended to select an elected member to the position of Member Development Champion.

Mark Trillo

**Executive Director - Governance and Commissioning**

#### **Web Links and**

#### **Background Papers**

Annual Review of Councillor Development Reports  
(considered by the Council's Standards Committee)

#### **Contact details**

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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