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MOORLANDS PARTNERSHIP BOARD AGENDA

Date: Tuesday, 18 July 2023

Time: 2.00 pm

Venue: Council Chamber, Moorlands House, Leek

10 July 2023

PART 1

1. Appointment of Chair & Vice-Chair.
2. Apologies.
3. Disclosure of Interests:
 - Disclosable Pecuniary Interests:
 - Other Interests
4. To Approve the Minutes from the Previous Meeting. **(Pages 3 - 8)**
5. Summary of Projects **(Pages 9 - 12)**
6. Financial Summary & Proposed Grant Awards **(Pages 13 - 18)**
7. Any Other Business.

ANDREW STOKES CHIEF EXECUTIVE

Membership of Moorlands Partnership Board

Councillor B Birch	Councillor B Emery
Councillor E Fallows	Councillor K Flunder
Councillor C R Jebb	Councillor K Harper
Councillor A Hart	Councillor M Johnson
Councillor L A Malyon	Councillor V O'Shea
Councillor D Price	Councillor S Sillitoe
Councillor L Whitehouse	Councillor N Yates

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13 **TO APPROVE THE MINUTES FROM THE PREVIOUS MEETING.**

RESOLVED:

That the minutes of the meeting held on 30 November 2022 be approved as a correct record and signed by the Chair.

14 **SUMMARY OF PROJECTS**

The Board received a report which provided an update and reviewed progress on the grants already approved (in previous years) under the Moorlands Partnership Board.

This report dealt with progress to date on these projects, awaiting commencement, on site or, completed since the last meeting of the Moorlands Partnership Board.

This report was for information only but offered Members an opportunity to comment on progress. The report was presented with an accompanying power point presentation which displayed images of each project.

Project updates and progress

2016/17 OFFERS:

Biddulph Town Council Projects

- The Trough – The protective bollards were now in place and a stone sample had been approved for the restoration of the trough.
- Halls Road Community Notice Board – Grant paid and noticeboard in place.
- Gillow Heath Station – Platform edging works due to commence on 3 April and would be completed the same week.

The above grant offers had been live for some significant time and it was agreed at the last meeting that the projects should be complete and paid within this financial year. Halls Road community board had now been paid. There had now been some progress made on the Trough repairs and Gillow Heath Station. As such, the Board considered giving the Council a further 3 months to complete the repair of the Trough and Gillow Heath Station.

2019/2020 OFFERS:

42 Compton, Leek – sash window reinstatement

Members agreed at the last meeting to extend the grant offer until 31 March 23. This had been relayed to the applicant and despite a desire to complete the works they had not completed the works or indeed applied for planning permission for replacement windows. As such, the grant will be withdrawn.

2020/2021 OFFERS:

St Edwards Summerhouses – Repair of 5 grade II listed summer houses within site

The managing agents were now involved with this project and wanted to ensure confirmation from the local Building Control/Conservation Officer that

Moorlands Partnership Board - 21 March 2023

the updated repair specification provided by Lyell Partners was satisfactory. This confirmation had now been obtained. A second estimate for the work was due to be submitted with work starting as soon as a contractor was appointed.

2021/2022 OFFERS:

Heaton House, Rushton Spencer – Reinstatement of stone boundary wall to match original

Planning Permission for the wall was approved in August and the stone sample and pointing mix had also been approved. There had been a delay to the start of works due to an ongoing insurance claim against a delivery vehicle being reversed into one of the new gate posts.

St Giles Church, Cheadle - Funerary Monument repairs

Diocese permissions being sought prior to commencement of works but progress was slow.

Guild Hall, Alton Castle – Roof repairs

Fund raising and grant awards have secured 90% of the funding required for the repair to the roof of the building. There had been a slight delay to start the works as a Bat survey is required which can only be carried out between May – August. This would be completed in May with a view to starting the works in June and completing by the end of July.

19 Hugo Street, Leek – Sash window reinstatement

All but one of the windows had been installed. The grant had been part paid.

Ipstones Boundary Post – New boundary post carved and erected

The new boundary post has been cut to size and was ready for carving and should be installed spring/early summer.

Den Engel, Leek – Roof repairs

Works were completed in February and waiting for invoice to be submitted.

Christ Church, Biddulph Moor – Roof repairs

No update to report.

2 – 4 Tape Street

Window repairs completed and awaiting better weather prior to external decoration.

Upper Tean Heritage trail and map

A draft heritage trail map had been prepared with the final maps agreed by the end of March. These would then be erected on panels within 2 places within the village. The heritage trail and additional historical information would also be available through a QR code. Wall plaques identifying key sites and buildings would be erected. Ownership approval was currently being obtained by the Parish Council.

71 Derby Street, Leek

Planning permission was due to be submitted soon with a view to windows being inserted within 6 months.

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TE Hulme plaque Endon Bank

Plaque would be erected within 5 weeks.

Endon Station platform repairs

An acceptable plan for the station repairs had been submitted. Written approval from Network Rail was being obtained to comply with grant conditions and prior to starting works.

The report also detailed anticipated applications.

RESOLVED:

1. That the report be NOTED;
2. The Board agreed a further 3 months to complete the repair of the Trough and Gillow Heath Station;
3. That the grant previously awarded for the sash windows reinstatement at 42 Compton, Leek be WITHDRAWN

15 **FINANCIAL SUMMARY AND PROPOSED GRANT AWARDS**

The Board considered a report which sought Members' approval to allocate grant funding from the Moorlands Partnership Board in 2022/23. The budget for this year was £60,000.

The Council had received more grant applications than available budget. As a result, there were insufficient funds to offer grants to all projects within this financial year. However, in agreement with the Council's Finance section, the Board could offer grants to all projects, with any overspend being met from next year's budget of £60,000.

RESOLVED: The Board: -

1. NOTED the financial summary in 3.1 of the report.
2. APPROVED a maximum grant £8,000 towards the cost of eligible works totalling £13,830 (exc VAT) at Bank House, Leek The work is subject to the standard grant scheme conditions and the following technical conditions:
 - All new joinery or repaired joinery details must match the existing exactly.
 - Decoration scheme/paint colour to be agreed with the Regeneration Officer.
3. REFUSED a grant of £5962 towards the cost of eligible works totalling £7949 (inc VAT) at 6 Sheep Market, Leek.
4. APPROVED a grant of £5250 towards the cost of eligible works totalling £7000 (VAT na) at 35 St Edward's Street, Leek. The work is subject to the standard grant scheme conditions and the following technical conditions:
 - The windows must be constructed in accordance with planning approval SMD/2022/0594 and any conditions attached.
 - The new frames and opening mechanism must match exactly the traditional ground floor frame.
 - Windows shall be glazed internally.

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5. APPROVED a maximum grant of £8,000 towards the reinstatement of a GRP decking at Consall Station. The work is subject to the standard grant scheme conditions and technical conditions requested by the Conservation Officer.
6. APPROVED a maximum grant of £8,000 towards the cost of eligible works totalling £19,680 (VAT na) at Foxlowe Arts Centre, Leek. The work will be subject to the standard grant scheme conditions.
7. REFUSED a maximum grant of £8,000 towards the roof repairs and new timber dormer window at Rock House, Rudyard.
8. APPROVED a 75% grant of £1,500 towards the cost of eligible works totalling £2,000 (exc VAT) at Brown Edge Playing Fields. This will be subject to the standard grant schemes conditions and the following technical conditions:
 - Decoration scheme to match existing
 - A high standard exterior paint to be used with a warranty.

The meeting closed at 3.40 pm

_____Chairman_____Date

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STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

Moorlands Partnership Board

18 July 2023

TITLE:	Summary of Projects
CONTACT OFFICER:	Joanne Brooks - Regeneration Officer
WARDS INVOLVED:	All

1. Reason for the Report

- 1.1 To update and review progress on the grants already approved (in previous years) under the Moorlands Partnership Board.

2. Recommendation

- 2.1 That the update report is noted.

3. Executive Summary

- 3.1 This report deals with progress to date on those projects, awaiting commencement, on site or, completed since the last meeting of the Moorlands Partnership Board.
- 3.2 This report is for information only but does offer Members an opportunity to comment on progress. The report will be presented with an accompanying power point presentation which displays images of each project.

4. How this report links to Corporate Priorities

- 4.1 This report concerns publicly funding the restoration and repair of historic properties or places that are either listed or an identified heritage asset. This, in turn, is related to the Council's corporate aim 3:
- To help create a strong economy by supporting further regeneration of towns and villages.

5. Alternative Options

- 5.1 There are no alternative options as this an update report on progress only.

6. Project updates and progress

2016/17 OFFERS:

Biddulph Town Council Projects

- The Trough – The protective bollards are now in place and a stone sample has been approved for the restoration of the trough. Expired Listed Building Consent has been resubmitted and approved.
- Gillow Heath Station – Platform edging works on site imminently.

2020/2021 OFFERS:

St Edwards Summerhouses – Repair of grade II listed summer houses within site

A contractor has now been appointed and awaiting start date.

2021/2022 OFFERS:

Heaton House, Rushton Spencer – Reinstatement of stone boundary wall to match original

Works to reinstate the stone boundary wall are now on site.

St Giles Church, Cheadle - Funerary Monument repairs

The applicant – Cheadle Discovery Project will be progressing the project in partnership with the Parish Church, which should make getting permissions from the Diocese easier.

Guild Hall, Alton Castle – Roof repairs

Fund raising and grant awards have secured 100% of the funding required for the repair to the roof of the building. A contractor has been appointed to undertake the works after a tender process and works are due to commence week beginning 10th July. It is anticipated that the works will take between 8-10 weeks, with a target completion date of 29th September.

19 Hugo Street, Leek – Sash window reinstatement

All but one of the windows has been installed. The grant has been part paid. The remaining window wont be installed until internal decoration has been completed.

Ipstones Boundary Post – New boundary post carved and erected

The new boundary post has been cut to size and is ready for carving and should be installed on the 4th August.

Christ Church, Biddulph Moor – Roof repairs

No update to report.

2 – 4 Tape Street

Window repairs and decoration complete but grant not paid as yet.

Upper Tean Heritage trail and map

Two lecterns displaying the heritage trail have been installed in two places in Jubilee Park. This map is also available through a QR code to download on mobile devices. Wall plaques identifying key sites and buildings have been designed and ownership approval has been secured. These will be fitted shortly.

71 Derby Street, Leek

Architect for the applicant has advised that the cost of new sash windows, even with the grant, is too expensive and the existing windows will be refurbished. Grant is withdrawn.

TE Hulme plaque Endon Bank

Plaque now erected and grant paid.

Endon Station platform repairs

An acceptable plan for the station repairs has been submitted. Written approval from Network Rail has been obtained. Works should commence shortly.

Bank House Leek window repairs

Officers have met with the Town Council and contractor to discuss sash window repairs. The Scaffolding is due to be erected by the beginning of July with works commencing in the second to third week in July.

35 St Edward's Street Leek reinstatement of original windows

Windows installed and grant to be paid.

Consall Station platform repairs

Surface materials approved and works started on repairs to the timber structure prior to installing the new platform surface.

Foxlowe Arts Centre

Applicant is currently applying for match funding before they can commit to a start date.

Brown Edge Road Playing Fields gate repairs

Second estimate now received to shot blast, prime and paint the gates. Gates will be removed to undertake the works. No start date as yet.

ANTICIPATED APPLICATIONS:

Former garage/barn – Ipstones

St Leonards Church Ipstones wall painting restoration

Buttercross Cheddleton Schedule Monument repairs

7. Implications

- 7.1 Community Safety – No implications at this stage.

- 7.2 Workforce – The Moorlands Partnership Scheme is administered by an officer within the Regeneration Team with assistance when required from the Council’s Conservation Officer.
- 7.3 Equality and Diversity/ Equality Impact Assessment - No implications at this stage.
- 7.4 Financial considerations - There are allocations within the capital programme for the Moorlands Partnership grant scheme. The projects outlined in this report have been met from approved budgets from previous years. The budget for this year 2023-2024 is £60,000.
- 7.5 Legal - Local authorities are empowered to give grants towards improvements in conservation areas under Section 57 of the Planning (Listed Buildings and Conservation Areas) Act 1990.
- 7.6 Climate Change – No Implications at this stage.
- 7.7 Consultation – Grant offers are made in consultation with and approved by the Moorlands Partnership Board. Where required, projects that require planning permission and listed building consent are subject to the normally statutory consultations.

Neil Rodgers - Executive Director (Place)

Web Links and Background Papers	Location	Contact details
		Joanne Brooks Regeneration Officer: joanne.brooks@highpeak.gov.uk

STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

Moorlands Partnership Board

18 July 2023

TITLE:	Financial Summary & Proposed Grant Awards
CONTACT OFFICER:	Joanne Brooks - Regeneration Officer
WARDS INVOLVED:	ALL

1. Reason for the Report

- 1.1 The purpose of this report is to seek Member's approval to allocate grant funding from the Moorlands Partnership Board (MPB) in 2023/24. The budget for this year is £60,000.

2. Recommendation

- 2.1 Note the financial summary in 3.2.

- 2.2 Members of the Board are recommended to approve a maximum grant £8,000 towards the cost of eligible works totalling £12,310 (exc VAT) for the reinstatement of traditional sash windows and door at Endon Station. The work will be subject to the standard grant scheme conditions and the following technical conditions:

- Exact details of all joinery details and opening mechanism to be agreed with the Regeneration Officer prior to manufacture.
- Decoration scheme/paint colour to be agreed with the Regeneration Officer.

- 2.3 Members of the Board are recommended to approve a grant of £1,200 towards the cost of eligible works totalling £1,600 (VAT not applicable) for works at Endon Station for the reinstatement of missing doors and noticeboard repairs. The work will be subject to the standard grant scheme conditions and the following technical conditions:

- Exact details of the new doors to be agreed with the Regeneration Officer prior to manufacture.
- Decoration scheme/paint colour to be agreed with the Regeneration Officer.

2.4 Members of the Board are recommended to approve a maximum grant of £8,000 towards the cost of eligible works totalling £26,582 (VAT NA) to restore the signal box at Cheddleton Station. The work will be subject to the standard grant scheme conditions and the following technical conditions:

- Samples of all new materials to be agreed with the Regeneration Officer
- Decoration scheme to be agreed with the Regeneration Officer.

3. Executive Summary

3.1 This report allows members to consider applications for environmental enhancement and heritage grants under the MPB for funding toward suitable projects within the district.

3.2 Members will recall that given the impact of the pandemic unallocated funds from 2020/21 were rolled forward to the subsequent 4 years funding of the MPB. This resulted in an enhanced budget of £60,350 in 2021/22 followed by a further 3 years with a £60,000 budget. Members should note however that the usual budget rules apply and there is no ability to carry forward any unused allocation. If members recommend approval of all the grant applications on this report then the table below represents the current financial position.

Scheme	Budget £60,000 2023/24
Grant offers to date:	£2,827
Remaining grants budget	£57,173
Potential grant offers from this report	
Endon Station windows/door	£8,000
Endon Station gates/noticeboard	£1,200
Cheddleton Station	£8,000
Total of potential grant offers from this report	£17,200
Remaining Allocation for 2023/24	£39,973

4. How this report links to Corporate Priorities

4.1 This report concerns publicly funding the enhancement, restoration or repair of historic properties or places that are either listed or an identified heritage asset. This, in turn, is related to the Council's corporate aim 3:

- To help create a strong economy by supporting further regeneration of towns and villages.

5. Alternative Options

5.1 To not approve environmental and heritage grant awards under the Moorlands Partnership Board and not allocate the capital budget of £60,000 set aside for this grant scheme. As a result, the MPB would not be able to continue to financially assist a number of environmental and heritage projects throughout

the district and secure the repair, restoration and enhancement of heritage features, places and buildings. NOT RECOMMENDED

- 5.2 To continue to approve environmental and heritage grant awards to suitable projects throughout the district and to ensure the allocation of the budget of £60,000 this year. As a result, the MPB can financially assist with projects that secure the repair, restoration or enhancement of heritage features, places and buildings and contribute towards the further regeneration of town and villages through Staffordshire Moorlands. RECOMMENDED

6. Implications

- 6.1 Community Safety – No implications at this stage.
- 6.2 Workforce – The Moorlands Partnership Scheme is administered by an officer within the Regeneration Team with assistance when required from the council's Conservation Officer.
- 6.3 Equality and Diversity/ Equality Impact Assessment - No implications at this stage.
- 6.4 Financial considerations - There are allocations within the capital programme for the funding of the Moorlands Partnership scheme. The current funding position is set out in section 3 above.
- 6.5 Legal - Local authorities are empowered to give grants towards improvements in conservation areas under Section 57 of the Planning (Listed Buildings and Conservation Areas) Act 1990.
- 6.6 Climate Change – No Implications at this stage.
- 6.7 Consultation – Grant offers are made in consultation with and approved by the Moorlands Partnership Board. Where required, projects that require planning permission and listed building consent are subject to the normally statutory consultations.

Neil Rodgers Executive Director (Place)

**Web Links and
Background Papers**

Location

Contact details

Joanne Brooks
Regeneration Officer
joanne.brooks@highpea
k.gov.uk

7. PROPOSED GRANT AWARDS

7.1 ENDON STATION REPLACEMENT WINDOWS AND DOOR

An application has been received from Endon Parish Council to reinstate traditional timber sash windows and door to the station building at Endon. The building is neither listed or falls within the conservation area. However, the building, erected in 1867, has a prominence on the approach to Endon from Stanley Village and is considered to be a non designated heritage asset. There is a great deal of support and enthusiasm to restore its heritage value and the restoration of the windows and door forms part of a wider programme of works to enhance the platform and restore/reinstate traditional railway features. This programme of works has received support from the Parish Council and the wider community.

The building is currently used as a café and both the Parish Council and the current tenants are supportive of any heritage improvements which will enhance the status of the building and help support the business.

The proposed works consists of the following:

- Remove modern upvc windows and reinstate traditional sliding sash windows with a painted finish.
- Remove modern upvc door and reinstate traditional timber painted door.
- Reinstall missing window sill

The applicant has received 3 estimates for the works all of which are above £10,000 and therefore the applicant will be subject to a maximum grant of £8,000 (75%).

Recommendations

7.2 Members of the Board are recommended to approve a maximum grant £8,000 towards the cost of eligible works totalling £12,310 (exc VAT). The work will be subject to the standard grant scheme conditions and the following technical conditions:

- Exact details of all joinery details and opening mechanism to be agreed with the Regeneration Officer prior to manufacture.
- Decoration scheme/paint colour to be agreed with the Regeneration Officer.

7.3 ENDON STATION GATES AND NOTICEBOARD

An application has been received from Endon and Stanley Action Group to reinstate and repair historic railway building features at Endon Station. The building is neither listed or falls within the conservation area. However, the building, erected in 1867, has a prominence on the approach to Endon from Stanley Village and is considered to be a non designated heritage asset.

There is a great deal of support and enthusiasm to restore its heritage value and the reinstatement and repair of historic railway building features forms part of a wider programme of works to enhance the platform and restore traditional joinery details to the station building. This programme of works has received support from the Parish Council and the wider community through the Endon and Stanley Action Group.

The building is currently used as a café and both the Parish Council and the current tenants are supportive of any heritage improvements which will enhance the status of the building and help support the business.

The proposed works consist of the following:

- Repair existing railway notice board and decorate in traditional colours.
- Reinstatement timber side hung doors that have been removed in the 1960's when the opening to the storeroom was bricked up. This is unsightly and false doors have been designed to reinstate its original appearance.

The applicant has submitted two estimates for the works the lowest of which totals £1,600. Grants are offered at a rate of 75%. A grant would total £1,200

7.4 Members of the Board are recommended to approve a grant of £1,200 towards the cost of eligible works totalling £1,600 (VAT not applicable). The work will be subject to the standard grant scheme conditions and the following technical conditions:

- Exact details of the new doors to be agreed with the Regeneration Officer prior to manufacture.
- Decoration scheme/paint colour to be agreed with the Regeneration Officer.

7.5 **CHEDDLETON STATION RELOCATION OF SIGNAL BOX**

Churnet Valley Railway have submitted a grant application to restore and relocate a North Staffordshire Railway signal box at Cheddleton Station - Basford Bridge Lane Level Crossing. This is on the site of the original signal box that was demolished in the 1950's.

The project involves the reinstatement of foundations and a brick lower storey for an original wooden North Staffordshire Railway signal box that is currently in the shunting yard at Cheddleton Station. Whilst the wooden structure is not the original one from the crossing it is of the same design and was originally on another North Staffordshire Railway branch line. The proposals consist of the following:

- Dig out the remnants of the original site of the box to insert concrete foundations and floor for the lower section of the signal box.
- A ground floor structure of blocks clad with reclaimed Staffordshire Blue facing bricks will replicate the original brick structure. This will then be topped off with new or reclaimed blue plinth bricks.

- The existing wooden structure will be refurbished and placed on top of the brick structure (again replicating the original).

Two estimates have been received for the works the lowest of which totals £26,582. Grants are offered at a rate of 75% and capped at £8,000.

7.6 Members of the Board are recommended to approve a maximum grant of £8,000 towards the cost of eligible works totalling £26,582 (VAT NA). The work will be subject to the standard grant scheme conditions and the following technical conditions:

- Samples of all new materials to be agreed with the Regeneration Officer
- Decoration scheme to be agreed with the Regeneration Officer.