



## THE EXECUTIVE

**Meeting: Thursday, 7 December 2017 at 6.30 pm in The Board Room, Pavilion Gardens, Buxton**

Present: Councillor T Ashton (Chair)

Councillors T Kemp, J McCabe and E Thrane

An apology for absence was received from Councillor A McKeown

**18/34 DECLARATIONS OF INTEREST**  
(Agenda Item 2)

There were no declarations made.

**18/35 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**  
(Agenda Item 3)

That the minutes of the meeting held on 12 October 2017 be approved.

**18/36 SECOND QUARTER PERFORMANCE, FINANCE AND PROCUREMENT REVIEW 2017/18**  
(Agenda Item 4)

The purpose of the report was to inform members of the Council's overall performance and financial position for the period ended 30th September 2017 ("Second Quarter 2017/18"). The report was considered by the Corporate Select Committee on 4 December 2017. The position was summarised as follows:

| Subject | Headline   |
|---------|--|
| Finance | <p><b>The Finance headlines for the Second Quarter were:</b></p> <p><i>Performance against Budget</i></p> <ul style="list-style-type: none"> <li>• The General Fund budget for 2016/17 was forecast to be underspent by £1,079,710 at the Quarter 2 stage.</li> <li>• The underspend was required to be ring-fenced to support an additional drawdown against reserves in 2018/19 to account for the impact of business rates appeals and reliefs</li> </ul> <p><i>Efficiency Programme</i></p> <ul style="list-style-type: none"> <li>• The overall efficiency target of £310,000 for 2017/18 was projected to be achieved at the second quarter stage – with £194,150 achieved to date. However, this was dependent on the progression of key efficiency programmes.</li> </ul> <p><i>Housing Revenue Account</i></p> <ul style="list-style-type: none"> <li>• The Housing Revenue Account was forecast to be in surplus by £581,630 - £460,000 of which contributed to ongoing Financial Improvement Plan savings.</li> </ul> |

|             |   |
|-------------|---|
|             | <p><i>Capital Programme</i></p> <ul style="list-style-type: none"> <li>• The Capital Programme budget for 2017/18 was £6.1m including the carry forward of capital underspends from 2016/17. The projected outturn was £4.7m which represented an underspend of £1.4m relating to the reprofiling of asset management plan schemes</li> <li>• The HRA Capital Programme for 2017/18 was £4.2 million, with spend forecast to be £55,000 underspent against budget at Quarter 2.</li> </ul> <p><i>Treasury Management</i></p> <ul style="list-style-type: none"> <li>• Cash investments held at 30th September 2017 totalled £18.2 million.</li> <li>• Council borrowing at 30th September 2017 totalled £72.2 million.</li> <li>• The Council's net interest receipts general fund budget was projected to be underspent by £8,260, with a £39,330 underspend on the HRA</li> </ul> <p><i>Revenue Collection</i></p> <ul style="list-style-type: none"> <li>• 54.7% of Council Tax was collected by 30th September 2017, compared to 57.5% for the same period last year.</li> <li>• 58.6% of Business Rates was collected by 30th September 2017 compared with 58.5% for the same period last year (<i>2017/18 distorted by an upfront payment from a large hereditament payer</i>)</li> <li>• At the end of Quarter 2 the value of sundry debt over 60 days old was £267,417 which compares to £266,876 at 30th September 2016</li> </ul> |
| Procurement | <p><b>The Procurement headlines for the Second Quarter were:</b></p> <ul style="list-style-type: none"> <li>• 48 procurement activities were completed (3 high value greater than £172,000 – including HRA boiler replacements and Pavilion Gardens food supplies)</li> <li>• The procurement forward plan included 75 procurement activities scheduled for 2017/18 (either HPBC only or joint)</li> <li>• At the 30th September 2017, 71% of procurement activity undertaken was on the forward plan and the Council paid 96% of its invoices within 30 days</li> </ul>  |
| Performance | <p><b>The Performance headlines for the Second Quarter were:</b></p> <ul style="list-style-type: none"> <li>• 63% of the key performance indicators were on track</li> <li>• Of the 19 Priority Actions within the Corporate Plan, one was rated 'amber', one was awaiting a decision, the remainder being classified as 'Green'; and</li> <li>• The Council received 94 complaints, 74 comments and 66 compliments in the Second Quarter. Repeat complaints and response times both on track</li> </ul>  |

**Options considered:**

Detailed Analysis was contained within the appendices to the report.

**RESOLVED:**

1. That the Second Quarter 2017/18 financial, procurement and performance position detailed in Appendices A, B and C and summarised at 3.3 of the covering report be noted.

**18/37**      **UPDATED MEDIUM TERM FINANCIAL PLAN 2018/19 TO 2021/22**  
(Agenda Item 5)

The Council's updated Medium Term Financial Plan (MTFP) presented the Council's priorities in the context of the likely resources available, providing a financial context to future decision-making. The report was considered by the Corporate Select Committee on 4 December 2017.

Options considered:

There were no options to consider at this stage. Options would be need to be developed in order to close the financial deficits highlighted in the updated plan.

RESOLVED:

That the updated Medium Term Financial Plan (Appendix A) be endorsed and approved.

**18/38**      **EMPTY PROPERTY STRATEGY**  
(Agenda Item 6)

The Alliance wide Empty Property Strategy set out the national and local context, and strategic objectives to realise the potential benefits of bringing properties back into use. The report was considered by the Corporate Select Committee on 4 December 2017.

Options considered:

Option 1- Proceed with the recommendations and approve the proposed Empty Property Strategy.

Option 2- Reject the recommendations and propose an alternative approach. Without a strategic co-ordinated direction the potential benefits of bringing properties back into use may not be realised (Not recommended).

RESOLVED:

That the Empty Property Strategy and Implementation Plan be approved.

**18/39**      **HOUSING REVENUE ACCOUNT - LONG-TERM VACANT PROPERTIES**  
(Agenda Item 7)

The purpose of the report was to consider the future use of a number of long-term vacant Housing Revenue Account (HRA) properties. The report was considered by the Corporate Select Committee on 4 December 2017 which recommended that, with regards to 127 Padfield Road, Padfield, that a restriction be placed to exclude the property from the right to by scheme.

Options considered:

The options that had been considered were as follows:

- Refurbishment of the properties and retention in the Council's housing stock;
- Transfer of the properties to another social housing provider;
- Sale of the properties

These options were evaluated in the report

RESOLVED:

1. That the refurbishment and subsequent re-letting of the following properties be approved:
  - 23 Torr Top Street, New Mills; and
  - 127 Padfield Main Road, Padfield, subject to it being considered whether a restriction could be placed to exclude the property from the right to buy scheme.
2. That the disposal of the following properties be approved:
  - 17 Meal Street & 26 Church View, New Mills

**18/40**

**TO RESOLVE THAT THE PUBLIC AND PRESS BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS BECAUSE THERE MAY BE DISCLOSURE TO THEM OF EXEMPT INFORMATION AS DEFINED IN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972.**  
(Agenda Item 8)

RESOLVED:

That the public and press be excluded from the meeting for the following items because there may be disclosure to them of exempt information as defined in Part I of Schedule 12A of the Local Government Act 1972.

**18/41**

**TO APPROVE THE EXEMPT MINUTES OF THE PREVIOUS MEETING**  
(Agenda Item 9)

That the exempt minutes of the meeting held on 12 October 2017 be approved.

**18/42**

**GLOSSOP HALLS PROJECT UPDATE**  
(Agenda Item 10)

Following unanimous support from the Corporate Select Committee the Executive approved a report that provided an update on the feedback received from the Heritage Lottery Fund and Glossop Halls project and made proposals for further actions to progress the project.

**18/43 HOUSING GAS SERVICING AND MAINTENANCE CONTRACT AWARD**  
(Agenda Item 11)

The Executive approved a report that considered the outcome of the procurement exercise for the renewal for housing properties gas servicing and maintenance (including associated works) contract.

**18/44 RADON REMEDIATION IN HRA PROPERTIES**  
(Agenda Item 12)

The Executive approved a report which considered the outcomes of the first phase of the testing of radon levels in council dwellings and sought to agree the approach for remediation and further phases of testing.

**18/45 SECOND QUARTER FINANCIAL, PROCUREMENT & PERFORMANCE REVIEW 2017/18 - APPENDIX D**  
(Agenda Item )

That the write-off of debts as set out in Appendix D to the report be approved.

The meeting concluded at 6.45 pm

**CHAIRMAN**