

HIGH PEAK BOROUGH COUNCIL

**PROCUREMENT FORWARD
PLAN 2019/20**

1. Introduction

- 1.1 The Procurement Procedure Rules, which support the Joint Procurement Strategy, are essential to the achievement of the Council's Procurement Objectives and set out the processes that must be followed.
- 1.2 A revised version of the Procurement Procedure Rules was approved by the Audit & Regulatory Committee on 27th September 2017. The Rules were updated to reflect recent changes for example:
 - The service review process which resulted in a fully resourced central procurement unit incorporating the whole purchase to pay stream (procurement activity through to the payment of supplier invoices)
 - Processes have been reviewed and electronic systems implemented with the procurement process now utilising webforms and an e-tendering system, removing paper records and improving efficiency
- 1.3 The opportunity was also taken to review the Rules as a whole, with specific amendments made to:
 - Sourcing thresholds – advertising periods updated
 - Process for applying Performance Bonds / Parent Company Guarantees
 - Applying extensions/variations to contracts
 - Updated processes to include technology now utilised (for example, e-webform platform and e-tendering system)
 - Additional references where necessary – for example, the requirements of the Transparency Code
 - Expansion of Contract Management responsibilities / processes
- 1.4 In addition, consideration was given to how the authority to procure and award procurement activities is undertaken - with the aim of simplifying and ensuring the process is as efficient as possible.

2. Authorisation to Procure and Award

- 2.1 It was proposed within the Rules that the Procurement Forward Plan would be reported as part of the Budget and Medium Term Financial Plan in February each year.
- 2.2 This would identify all registered procurement activity to be completed in the following financial year, with approval sought to commence procurement of all activity listed. Performance and activity (including confirmation of award) against the forward plan would then be monitored and reported within the Quarterly Procurement Report to Committee.
- 2.3 The approval limits to be applied to then authorise the award of contracts and apply exemptions are detailed below:

Award and Exemptions Authorisation Limits:

Total Contract Value (£)	Authorisation	Authorisation By
<25,000	Head of Service / Executive Director	Webform
>25,000 - <181,302 (EU Service Threshold)	Executive Director / Chief Executive	Webform
>181,302 (EU Service Threshold) - <1,000,000	Delegated Member Decision	Delegated Member Report (Portfolio Holder for Procurement and the relevant service area)
>1,000,000*	Cabinet SMDC Executive HPBC (with prior Scrutiny Committee)	Committee Report

* Committee reports may be presented where the total contract value is less than £1,000,000 - where considered appropriate due to the nature of the procurement or where it relates to a key decision

- 2.4 Any procurement activity undertaken during the year which was not included on the forward plan will also follow the authorisation rules (to procure/award) as detailed above - and detail will be included within the Quarterly Procurement Report.
- 2.5 Irrespective of the total contract value, Committee reports may be presented to Executive to obtain authority to procure and award where considered appropriate due to the nature of the procurement or where it relates to a key decision.

3. Procurement Forward Plan 2019/20

- 3.1 The Procurement Forward Plan, detailing all anticipated procurement activity during 2019/20, is detailed at **ANNEX A**. This includes activity specific to High Peak B.C. and also any joint procurement activity with Alliance partner Staffordshire Moorlands D.C.

4. Procurement undertaken by Agent

- 4.1 In addition to procurement activity commissioned by the Council, there may also be procurement activity commissioned via an agent on behalf of the Council where appropriate to do so. For example, the new Leisure Centre contract and Pavilion Gardens concession will allow provision for capital works required on the facilities to be commissioned by the Contractor, but funded by the Council. In this case, the Council would complete due diligence to ensure compliancy and value for money has been achieved.

4.2 Similarly, Alliance Environment Services (AES) will be procuring fleet required by specific services, but this will be funded by the Council and appropriate due diligence undertaken.

PROCUREMENT FORWARD PLAN 19/20 - HPBC

Ref	Council	Contract Title	Brief contract description	Capital / Revenue	Service Area	Total est. value of contract (£)
799	HPBC	Glossop Cemetery Extension Programme - Works requirement	Groundworks and land development to land adjacent to Glossop Cemetery	Capital	Assets Capital Projects	200,000
807	HPBC	Public Conveniences Refurbishment works High Peak	Programme of refurbishment / improvement works to various Public Toilets across High Peak (Scope and programme of works to be confirmed)	Capital	Assets Capital Projects	123,000
728	HPBC	Pedestrian Bridge Works Ashwood Park Buxton (subject to approval)	Structural repairs to bridge	Capital	Assets Capital Projects	50,000
388	HPBC	Bernard Street Car Park - Wall rebuilding	Works and rebuilding of wall	Capital	Assets Capital Projects	40,000
809	HPBC	Culvert Repair works at Pavilion Gardens Buxton	Culvert at Pavilion Gardens - repair works	Capital	Assets Capital Projects	31,000
814	HPBC	Culvert Repair works at Surrey Street Depot Glossop	Culvert at Surrey Street Depot Glossop - repair works (subject to ongoing surveys)	Capital	Assets Capital Projects	30,000
804	HPBC	Remedial repair works to Manor Park Grounds Maintenance Depot	Repair works to depot building situated in Manor Park Glossop	Revenue	Assets Capital Projects	15,000
726	HPBC	Bowls Pavilion Ashwood Park Buxton Repair works	Replace floor / structural works	Revenue	Assets Capital Projects	6,000

Ref	Council	Contract Title	Brief contract description	Capital / Revenue	Service Area	Total est. value of contract (£)
725	HPBC	Manor Park Pavilion Refurbishment works	Works to defective flat roof / general refurbishment works of Pavilion in Manor Park Glossop	Revenue	Assets Capital Projects	TBC
875	HPBC	Victoria Hall Glossop Essential repairs and Maintenance works (Subject to Approval)	Various repairs works required to Victoria Halls (Recommendation from the feasibility study carried out)	Capital	Assets Capital Projects	TBC
876	HPBC	Victoria Hall Glossop Restoring repairs (Subject to Approval)	Restoration repairs recommended to correct previously completed remedial works (Recommendation from Feasibility Study)	Capital	Assets Capital Projects	TBC
923	HPBC	War Memorial Repairs Repairs to War memorial situated in Whaley Bridge Park	Repair works – subject to review	Capital	Assets Capital Projects	TBC
934	HPBC	Surrey Street Depot Bin Store (subject to depots review)	Development of bin store at Surrey Street Depot to facilitate additional capacity to consolidate from other depots in High Peak.	Capital	Assets Capital Projects	TBC
940	HPBC	Surrey Street Depot - Additional welfare facilities (subject to depots review)	Additional WC in main building	Capital	Assets Capital Projects	TBC
955	HPBC	Glossop Market Hall Roof Repairs (Phase 2 for Glossop Halls Project)	Essential works to the market hall roof. Subject to surveys to establish scope and cost of works	Capital	Assets Capital Projects	TBC
797	HPBC	Boiler / Central Heating Replacement Programme	HRA Upgrade programme	Capital	Assets HRA Capital	604,500

Ref	Council	Contract Title	Brief contract description	Capital / Revenue	Service Area	Total est. value of contract (£)
723	HPBC	Kitchen Refurbishments Housing Properties	HRA Upgrade programme	Capital	Assets HRA Capital	583,000
798	HPBC	Aids & Adaptations Including Bathrooms / Wet Rooms	Wetroom and Bathroom adaptations	Capital	Assets HRA Capital	330,000
721	HPBC	Bathroom renewals Housing Properties	HRA Upgrade programme	Capital	Assets HRA Capital	300,000
840	HPBC	Roofline and Roof Works	HRA Upgrade programme	Capital	Assets HRA Capital	250,000
722	HPBC	Kitchen materials supply	Supply Contract for HRA Capital works and Repairs function	Capital	Assets HRA Capital	240,000
951	HPBC	Lift Replacement – Ecclesfold	Replacement of Lift access at sheltered scheme – Ecclesfold	Capital	Assets HRA Capital	100,000
802	HPBC	Cross Street Council Houses - Structural wall repairs (Subject to Survey)	Structural wall repairs to Council Houses on Cross Street Glossop (Subject to Survey)	Capital	Assets HRA Capital	65,000
948	HPBC	Replacement Windows and Doors programme Housing Stock	Replacement programme 19/20	Capital	Assets HRA Capital	TBC
949	HPBC	Porch Canopy replacements Housing Stock	Replacement programme 19/20	Capital	Assets HRA Capital	TBC
950	HPBC	External works to Paths and driveways Council Housing properties	Re: Stock Condition Surveys Subject to agreed programme	Capital	Assets HRA Capital	TBC

Ref	Council	Contract Title	Brief contract description	Capital / Revenue	Service Area	Total est. value of contract (£)
123	HPBC	Asbestos surveys Housing Properties	Asbestos surveys prior to works being undertaken. Refurbishment and demolition surveys.	Revenue	Assets Compliance	100,000
113	HPBC	Asbestos removal Housing Properties	Asbestos Professional removal following asbestos surveys to ensure compliance with regulations	Revenue	Assets Compliance	60,000
932	HPBC	Pavilion Gardens Sub Metering (Electricity)	Install Sub Metering to the Pavilion Gardens complex to separate out supplies	Revenue	Assets Compliance	15,000
22	HPBC	Water treatment and servicing [Legionalla] Housing Sheltered Schemes	Management of water systems (Review inclusion in wider FM arrangement)	Revenue	Assets Compliance	6,240
886	HPBC	Fire Risk Assessments Housing Sheltered / Communal Accommodation	Sheltered Blocks and Communal Block Fire risk assessment (Review inclusion in wider FM arrangement / H&S Officer)	Revenue	Assets Compliance	3,950
377	HPBC	HPBC Car Parking Enforcement	CEO's for parking enforcement. Collaboration with Derbyshire	Revenue	Assets – Car Parking	288,000
957	HPBC	Carelink Alarm Equipment Support and Maintenance	Support and Maintenance of existing equipment and option to purchase new	Revenue	Customer Services - Housing Tenancy	55,000

Ref	Council	Contract Title	Brief contract description	Capital / Revenue	Service Area	Total est. value of contract (£)
453	HPBC	Legal Surveying Services	Provision of legal based expert surveys to homes subject to claims for disrepair.	Revenue	Customer Services - Housing Tenancy	7,500
947	HPBC	Cleaning of communal area in general needs Flats & Gamesley Office	Cleaning Services provision	Revenue	Customer Services - Housing Tenancy	TBC
498	HPBC	High Peak Market Management and Operation	Buxton Market (expires 07/20) and options for management of wider High Peak markets	Revenue	Communities	TBC
136	HPBC	Development Control Site Visits - Coach Hire	Provision of Transport services	Revenue	Democratic & Community - Democratic Services	5,000
4	HPBC	Mayors Transport Arrangements	Review current arrangements lease car / driver – Lease due for renewal 2020	Revenue	Democratic & Community - Democratic Services	TBC
88	HPBC	Building Materials & Tools Supply	Provision of materials and supplies Framework or DPS (Dynamic Purchasing System) Incorporating electrical, plumbing & general building materials. TCV estimated over max term of 5yrs (subject to repairs review)	Revenue	Operational Services – Housing Repairs	1,700,000

Ref	Council	Contract Title	Brief contract description	Capital / Revenue	Service Area	Total est. value of contract (£)
235	HPBC	Damp Extraction Fans Installation and Assessment (Housing Properties)	Use of installed fans to eradicate mould and condensation problems	Revenue	Operational Services – Housing Repairs	150,000
14	HPBC	Housing Property Void Cleaning / Clearances	Provision of services to clean and prepare properties for re-let. Currently under business process review for internal delivery, subject to outcome of pilot may not be required to go to market.	Revenue	Operational Services – Housing Repairs	Previous contract spend £100,000 p/a
900	HPBC	Damp Surveying and Remedial Works	Specialist damp surveying services and provision of relevant works schedules for corrective works	Revenue	Operational Services – Housing Repairs	67,500
176 / 219	HPBC	General building repairs, refurbishment and maintenance plastering and rendering inc voids (major / minor)	Framework of Sub contractors	Revenue	Operational Services – Housing Repairs	TBC
763	HPBC	Fairfield Gateway Improvements Programme	Architectural/planning expertise required to prepare design guidance and master planning (Fairfield Road, Buxton)	Revenue	Regeneration	10,000

Ref	Council	Contract Title	Brief contract description	Capital / Revenue	Service Area	Total est. value of contract (£)
818	HPBC	Glossop Gateway Improvement Programme	Consultancy Advisory Appointment	Revenue	Regeneration	10,000
819	HPBC	AHDP Accelerated Housing Delivery Programme Stage 2 planning approval of priority sites	Planning design and consultancy services to prepare reports and surveys for submission of planning applications for selected sites.	Revenue	Regeneration	TBC
943	HPBC	HPBC Land Disposal Strategy	Specialist consultancy to support project	Revenue	Regeneration	TBC

PROCUREMENT FORWARD PLAN 19/20 – JOINT (HPBC/SMDC)

Ref	Auth	Contract Title	Brief contract description	Capital / Revenue	Service Area	Total est. value of contract £
801	JOINT	Closed Cemetery Boundary Wall Repairs Works	Various boundary wall repair works	Capital	Assets Capital Projects	123,910
403	JOINT	Bridge & structure repairs various schemes	Various schemes for HPBC and SMDC	Capital	Assets Capital Projects	120,000
158	JOINT	Facilities Management Services - Council Buildings (HPBC / SMDC)	Facilities management provision for both Councils	Revenue	Assets Compliance	6,000,000
600	JOINT	Electricity Supply HPBC and SMDC	Supply of Electricity - HPBC and SMDC buildings	Revenue	Assets Compliance	1,000,000
575	JOINT	Mains Gas Supply HPBC and SMDC	Supply of Gas to HPBC and SMDC buildings	Revenue	Assets Compliance	779,140
523	JOINT	Architectural Services for HPBC & SMDC	Architectural services to assist in the delivery of capital schemes building improvement projects	Revenue	Assets Compliance	400,000
607	JOINT	H&S CDM Client Advisor Services Framework for HPBC and SMDC	Framework of 3 suppliers to provide consultancy services for H&S CDM regs on Capital Projects	Revenue	Assets Compliance	150,000
533	JOINT	Mechanical & Electrical Consultancy Services for HPBC & SMDC	Mechanical & Electrical consultancy services to assist in the delivery of capital schemes building improvement projects	Revenue	Assets Compliance	150,000
704	JOINT	Structural and Civil Engineer Framework	Professional Services	Revenue	Assets Compliance	150,000

Ref	Auth	Contract Title	Brief contract description	Capital / Revenue	Service Area	Total est. value of contract £
736	JOINT	Assets Health and Safety Remedial works - Various	Various works (H&S) assets	Revenue	Assets Compliance	100,000
337	JOINT	Confidential Waste and Paper/Card Recycling	Collection and Disposal of Confidential Waste and Paper/Card Recycling	Revenue	Assets Compliance	25,000
282	JOINT	Security Services Buildings	Security services for keyholding, mobile patrols, static guard when requested and call-outs	Revenue	Assets Compliance	TBC
944	JOINT	Valuation Advice Right to Buy	Right to Buy and ad hoc valuation advice. Includes wider Land disposal strategy to support this	Revenue	Assets Compliance	TBC
945	JOINT	Public Buildings Condition Surveys and ongoing (subject to approval)	Professional Advice on Public Buildings condition surveys and ongoing subsequent updates and surveys	Revenue	Assets Compliance	TBC
247	JOINT	Provision of service for distribution of 'bulk' postages Hybrid Mail Services	Outgoing bulk post and down stream mail – Pilot in progress pending full implementation (Contract sourced under Crown Commercial Service – renewal 19/20)	Revenue	Customer Services - Customer Services	650,000
374	JOINT	Collection and Banking of Income and Internal Mail Courier Services	Provision of internal mail services, cash/payment collections from Pay & Display, 24 hr toilets and ad-hoc security patrol services	Revenue	Customer Services - Customer Services	192,280
834	JOINT	External Design Print Services	Design and External design services	Revenue	Customer Services - Customer Services	50,000
70	JOINT	Provision of Computer Consumables	Purchase of toners, for desk top printers may include fuser kits etc	Revenue	Customer Services - Customer Services	30,000
230	JOINT	Stationery items	Stationery via DCC Framework contract Includes Paper, and all other stationery items,	Revenue	Customer Services - Customer Services	29,000

Ref	Auth	Contract Title	Brief contract description	Capital / Revenue	Service Area	Total est. value of contract £
565	JOINT	Post Room Equipment	Franking Machine / Scales Folding / Inserting Machine /Letter Opener	Revenue	Customer Services - Customer Services	24,150
188	JOINT	Out of Hours Calls	Out of hours call answering	Revenue	Customer Services - Customer Services	18,000
606	JOINT	Customer Services Uniforms	Provision of uniforms for customer services team	Revenue	Customer Services - Customer Services	13,500
81	JOINT	Lone Working Arrangements	Lone working registration for emergency assistance for staff	Revenue	Customer Services - Housing Tenancy Services	3,600
851	JOINT	Housing Benefit Certification Audit	Housing Benefit Certification Audit	Revenue	Customer Services - Benefits	3,000
816	JOINT	Provision of Printers photocopiers and MFD's	Provision of Printers photocopiers and MFD's across the Alliance	TBC (options appraisal)	Customer Services - Customer Services	TBC
262	Joint	CCTV Monitoring (subject to review)	Supply of CCTV Monitoring staff	Revenue	Democratic & Community - Communities & Partnerships	594,000
53	Joint	CCTV system maintenance agreement	Maintenance of HPBC and SMDC public CCTV system	Revenue	Democratic & Community - Communities & Partnerships	69,500
815	JOINT	Abandoned Vehicle recovery and disposal	To remove, store and if required legally dispose of vehicles that are abandoned. Evidence that disposal of vehicle has been completed is essential requirement	Revenue	Democratic & Community - Communities & Partnerships	10,000

Ref	Auth	Contract Title	Brief contract description	Capital / Revenue	Service Area	Total est. value of contract £
828	JOINT	Electronic Fixed Penalty Notices (Subject to Business case review)	To switch from the current triplicate books paper based system to an electronic based system of issuing and collecting fixed penalty fines	Revenue	Democratic & Community - Communities & Partnerships	10,000
879	JOINT	CCTV Consultant Specialist review of CCTV policy and legal update requirements (subject to review)	Including Evaluation report against the Surveillance Camera commissioners code of Conduct	Revenue	Democratic & Community - Communities & Partnerships	5,000
73	JOINT	Insurance Service	Provision of insurance cover for council's activities including property, casualty, motor, engineering, additional cover, standalone policies	Revenue	Finance - Mainstream	1,192,500
688	JOINT	Asset Valuation Services	Professional services to complete asset valuations of the council's assets	Revenue	Finance - Mainstream	114,140
632	JOINT	Banking Services	Banking services	Revenue	Finance - Mainstream	90,000
709	JOINT	Treasury management advisory services	Professional Advisory Services	Revenue	Finance - Mainstream	72,000
855	JOINT	Electronic Payments Worldpay	Online and Phone payments processing	Revenue	Finance - Mainstream	65,000
206	JOINT	Debt Collection & Bailiff Services	Debt Collection and Tracing Services	Revenue	Finance - Debtors	30,000
796	JOINT	Payroll Services	Provision of Payroll Services for the Alliance	Revenue	Finance - Mainstream	22,000
376	JOINT	Revenue Payment cards and services	Revenue Payment cards	Revenue	Finance - Revenues	20,000
361	JOINT	Professional Tax Advice Services	Tax advice for investments, VAT and other taxation activities which impact on the councils operations or future plans.	Revenue	Finance - Mainstream	18,000

Ref	Auth	Contract Title	Brief contract description	Capital / Revenue	Service Area	Total est. value of contract £
345	JOINT	Tracing Services	On-line tracing service for absconding debtors	Revenue	Finance - Debtors	6,000
847	JOINT	Procurement / Purchasing / Credit Cards	Requirement of payment cards that can be assigned to Individuals and departments to ensure payment can be made.	Revenue	Finance - Mainstream	1,000
855	JOINT	Insolvency and Charging Orders Recovery	Pilot scheme currently underway	Revenue	Finance - Mainstream	TBC
260	JOINT	Fleet Provision (funded by the Councils, maintained by AES)	Fleet Provision across Alliance	Capital / Revenue (subject to options appraisal)	Operational Services - Fleet	6,247,000
640	JOINT	Supply of Liquid Fuels for Depots HP/SM (subject to phase 3 transfer to AES)	Automotive Fuels - Ultra Low Sulphur Diesel and Heating Oils - Gas Oil and Kerosene	Revenue	Operational Services - Fleet	650,000
366	JOINT	Arboricultural Works	Provision of Tree Services works (Framework)	Revenue	Operational Services - Leisure	210,000
270	JOINT	Personal Protective Equipment (PPE) (pending transfer to AES)	Provision of PPE and corporate work clothing	Revenue	Operational Services - Waste & Street Scene	165,000
689	JOINT	Seasonal Bedding Plants and Floral Displays Supply	Supply of bedding plants, baskets and hanging displays	Revenue	Operational Services - Horticulture	47,480
832	JOINT	Physical Outreach programmes	Supporting physical activity strategy	Revenue	Operational Services - Leisure	20,000
272	JOINT	Cleaning Materials and Sundries	Provision of cleaning materials and sundries	Revenue	Operational Services - DLO	18,000

Ref	Auth	Contract Title	Brief contract description	Capital / Revenue	Service Area	Total est. value of contract £
268	JOINT	Provision of Skips -	Provision of waste skips for High Peak and Staffordshire Moorlands areas	Revenue	Operational Services - Waste & Street Scene	11,680
823	JOINT	Town Centre Investment Strategy	Visitor Economy Strategy and Marketing	Revenue	Regeneration	5,000
890	JOINT	Local Plan Inspection Support Services	Consultancy Support	Revenue	Regeneration	TBC
257	Joint	IT - ICT Support Service (HPBC / SMDC)	ICT support function	Revenue	Organisational Development & Transformation - ICT	5,000,000
638	JOINT	Risk Based Verification and E-forms - Revenues and Benefits	IT system for self assessment and verification functions via website and completion of E-forms for Revenues and Benefits.	Capital	Organisational Development & Transformation - ICT	886,000
692	JOINT	Digital Customer Portal	Customer Self serve portal Contract expire 20/21 review required 19/20	Revenue	Organisational Development & Transformation - ICT	240,000
189	Joint	Telecoms - Mobile phones / devices	Mobile devices and phones (rentals and calls)	Revenue	Organisational Development & Transformation - ICT	168,860
564	Joint	HPBC & SMDC Content Managed Website	Provision of Content Mgmt System for HPBC / SMDC	Capital	Organisational Development & Transformation - ICT	86,020
46	Joint	Telecoms - line rentals and calls (HPBC & SMDC)	Telecom Networks - Voice Calls & Lines	Revenue	Organisational Development & Transformation - ICT	34,000

Ref	Auth	Contract Title	Brief contract description	Capital / Revenue	Service Area	Total est. value of contract £
887	JOINT	HR consultancy Support	HR Consultancy support	Revenue	Organisational Development & Transformation - HR	24,180
357	Joint	Network pen testing	Security testing	Revenue	Organisational Development & Transformation - ICT	19,440
255	Joint	E-tendering System	Provision of E-tendering solution for HPBC and SMDC	Revenue	Organisational Development & Transformation - ICT	17,800
104	Joint	Employee Stress Counselling Services	Service Agreement providing independent Staff Support and Counselling Services for employees by means of self-referral	Revenue	Organisational Development & Transformation - HR	16,160
693	JOINT	Occupational Health Services	Professional advice Occupational Health	Revenue	Organisational Development & Transformation - HR	11,000
584	JOINT	Staff Learning and Development Programme For Alliance Employees	Training to be provided for Employees of the Alliance	Revenue	Organisational Development & Transformation - HR	9,575
698	JOINT	Complaints Module System	Complaints Software System	Revenue	Organisational Development & Transformation - ICT	2,800
10	Joint	Provision of Temporary Agency Staff	Provision of temporary agency staff as required - Business review pending	Revenue	Organisational Development & Transformation - HR	TBC
433	JOINT	Planning Consultancy Framework	Access to professional support	Revenue	Regulatory Services - Planning & Building Control	150,000

Ref	Auth	Contract Title	Brief contract description	Capital / Revenue	Service Area	Total est. value of contract £
15	JOINT	Disabled adaptations (Private)	Delivery of adaptations under the mandatory Disabled Facilities Grant programme	Capital	Regulatory Services - Environmental Health	120,000
114	JOINT	Taxi Plates and Brackets	Taxi Plates and Brackets	Revenue	Regulatory Services - Licensing	25,000
137	JOINT	Pest Control Products Provider	To purchase all pest control equipment & pesticides	Revenue	Regulatory Services - Environmental Health	24,000
112	JOINT	Provision for kennels for stay dogs to be held	Essential regulatory Requirement.	Revenue	Regulatory Services - Environmental Health	10,000
710	JOINT	Air quality analysis and supply of diffusion tubes	Analysis and reporting on diffusion tube data from air quality monitoring sites	Revenue	Regulatory Services - Environmental Health	8,200
129	JOINT	Water Analysis Services	Analysis and reporting on water samples from the private water supply assessment programme	Revenue	Regulatory Services - Environmental Health	8,000
605	JOINT	Building Control Out of Hours Emergency cover	Out of Hours Emergency cover for dangerous structures building control	Revenue	Regulatory Services - Planning & Building Control	5,000
653	JOINT	Stickers and Signs	Stickers and signage used across the Alliance	Revenue	Visitor Services - Car Parking	50,000
450	JOINT	Cashless Parking (Subject to Approval)	The use of cashless parking machines in the Council owned car parks		Visitor Services - Car Parking	50,000
121	JOINT	Pay and display machine maintenance contract	Car park pay and display machine maintenance contract	Revenue	Visitor Services - Car Parking	30,000

