

Environmental Health	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
Animal Boarding Establishments (Kennels & Cateries) including Domestic Day Care & Over Night Licence (initial or renewal, excluding vet fees). Vets fees are charged in addition to these fees based on full cost recovery:	1-10 animals	Charge not VAT-able	Fair charging	£120.00	£150.00	25.00%
	11 + animals	Charge not VAT-able	Fair charging	£185.00	£200.00	8.11%
	25 Plus Animals	Charge not VAT-able	Fair charging	£250.00	£250.00	0.00%
Animal boarding (Crèche Facility) - Commercial		Charge not VAT-able	Fair charging	£250.00	£250.00	
Commercial Home Boarding (Host franchise) upto 5 Households		Charge not VAT-able	Fair charging		£400.00	
Commercial Home Boarding (Host franchise) upto 5 - 10 Households		Charge not VAT-able	Fair charging		£600.00	
Commercial Home Boarding (Host franchise) upto 10 Plus					Price On Request	
Re-Rate Inspection					£100.00	
Interim Inspection					£100.00	
Approved Food Premises		Charge not VAT-able	Statutory	£0.00	£0.00	
Camping Site Registration		Charge not VAT-able	Statutory	£0.00	£0.00	
Caravan & Camping Site Registration		Charge not VAT-able	Statutory	£0.00	£0.00	
Park Homes:	New application	Charge not VAT-able	Fair charging	£345.00	£350.00	1.45%
	Fee per additional pitch	Charge not VAT-able	Fair charging	£10.00	£10.50	5.00%
	Licence amendment	Charge not VAT-able	Fair charging	£175.00	£180.00	2.86%
	Transfer of Licence	Charge not VAT-able	Fair charging	£115.00	£120.00	4.35%
	Annual fee	Charge not VAT-able	Fair charging	£180.00	£190.00	5.56%
	Deposit of site rules	Charge not VAT-able	Fair charging	£95.00	£100.00	0.00%
Contaminated Land Enquiry:	(Initial Enquiry 2 Hours Minimum Charge )	VAT included	Fair charging	£100.00	£110.00	10.00%
	Each subsequent hour or part thereof	VAT included	Fair charging	£50.00	£50.00	0.00%
Cooling Tower Notification		Charge not VAT-able	Statutory	£0.00	£0.00	
Dangerous Wild Animals Licence (initial or renewal, excluding vet fees). Vets fees are charged in addition to these fees based on full cost recovery		Charge not VAT-able	Fair charging	£285.00	£300.00	5.26%
Dog Breeding Establishments Licence (initial or renewal, excluding vet fees). Vets fees are charged in addition to these fees based on full cost recovery:	1-4 dogs	Charge not VAT-able	Fair charging	£130.00	£140.00	7.69%
	5 - 10 dogs	Charge not VAT-able	Fair charging	£235.00	£250.00	6.38%
	10 Plus	Charge not VAT-able	Fair charging	£300.00	£300.00	0.00%
Re-Rate Inspection					£100.00	
Interim Inspection					£100.00	
Environmental Health Pre-Application advice (minimum 2 hours)	(Initial Enquiry 2 Hours Minimum Charge)	VAT included	Fair charging	£100.00	£100.00	0.00%
	Each subsequent hour or part thereof	VAT included	Fair charging	£50.00	£50.00	0.00%

Environmental Health	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
Environmental Permit	Fees Set by DEFRA	Charge not VAT-able	Statutory	Fees set by DEFRA	Fees set by DEFRA	
Copy of Register of Authorisations (Permits): Copying Charge Plus officer time charged for photocopying per hour or part thereof.	per side of A4 (or equivalent electronic format)	Charge not VAT-able	Cost recovery	£0.15	£20.00	
Officer Time (EIR)		Charge not VAT-able	Cost recovery	£25.00	£25.00	0.00%
Export Health Certificate		VAT included	Fair charging	£130.00	£130.00	0.00%
Export Health Certificate Unlimited Yearly		VAT included	Fair charging	£1,500.00	£1,500.00	0.00%
Export Health Certificate for Brewery/Artisan Products		VAT included	Fair charging	£60.00	£60.00	0.00%
Export Health Certificate Unlimited Yearly Brewery/Artisan Products		VAT included	Fair charging	£500.00	£500.00	0.00%
Export Health Certificate (Samples/ Low Value goods up to £500 per consignment)		VAT included	Fair charging	£60.00	£60.00	0.00%
Amendment to Health Certificate		VAT included	Fair charging	£25.00	£25.00	0.00%
Amendment to Health Certificate (Artisan/Brewery Products)		VAT included	Fair charging	£10.00	£15.00	50.00%
Food Hygiene Rating Scheme - Re-Rate within 3 Months of Inspection	Price On Application Officer Time hourly	VAT included	Fair charging	£150.00	£150.00	0.00%
Enhanced Food Registration & Advice Visit with Safer Food Better Business Pack		Charge not VAT-able	Fair charging	£100.00	£100.00	0.00%
Food Hygiene/Health & Safety Bespoke Training Courses		Charge not VAT-able	Fair charging	Price on Application	Price on Application	
Copy of Food Register (Full Copy of database)	Full Register	Charge not VAT-able	Fair charging	£170.00	£170.00	0.00%
One Copy of Any Entry in the Register		Charge not VAT-able	Fair charging	£15.00	£15.00	0.00%
List of Food Premises In a Particular Category		Charge not VAT-able	Fair charging	£70.00	£70.00	0.00%
Food Premises Registration		Charge not VAT-able	Statutory	£0.00	£0.00	
House in Multiple Occupation Licence:	First application	Charge not VAT-able	Fair charging	£385.00	£385.00	0.00%
	Subsequent application/renewal by same landlord	Charge not VAT-able	Fair charging	£310.00	£310.00	0.00%
	Change of ownership application	Charge not VAT-able	Fair charging	£310.00	£310.00	0.00%
Improvement Notice Fee		VAT included	Statutory	£200.00	£200.00	0.00%
Immigration Housing Certificate	per application	VAT included	Fair charging	£80.00	£100.00	25.00%
Hypnotism Registration		Charge not VAT-able	Statutory	£0.00	£0.00	
Land Drainage/Culvert Maintenance for Private Individuals or Companies	Full Price On Application inc. Officer Time hourly	VAT included	Fair charging	£50.00	£55.00	10.00%
Pet Shop Licence (initial or renewal) (excluding vet fees. Vets fees are charged in addition to these fees based on full cost recovery):		Charge not VAT-able	Fair charging	£160.00	£170.00	6.25%
Interim Inspection					£100.00	
Re-Rate Inspection					£100.00	
Pleasure Boats & Pleasure Vessels to be let for hire or used for carrying passengers for hire (Exemption for such boats on any inland waterway owned or managed by the British Waterways Board)		VAT included	Fair charging	£100.00	£110.00	10.00%

<b>Environmental Health</b>	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
Riding Establishments Licence (initial or renewal, excluding vet fees). Vets fees are charged in addition to these fees based on full cost recovery: (Annual Vet Inspection required)	1-10 animals	Charge not VAT-able	Fair charging	£120.00	£130.00	8.33%
	11-20 animals	Charge not VAT-able	Fair charging	£140.00	£150.00	7.14%
	21+ animals	Charge not VAT-able	Fair charging	£175.00	£185.00	0.00%
Re-Rate Inspection					£100.00	
Interim Inspection					£100.00	
Sex Shop & Cinema Licence (including Sexual Entertainment Venues of any type):	New Application	Charge not VAT-able	Fair charging	£3,100.00	£3,100.00	0.00%
	Renewal	Charge not VAT-able	Fair charging	£1,700.00	£1,700.00	0.00%
	Transfer	Charge not VAT-able	Fair charging	£700.00	£700.00	0.00%
Special Treatments Registration (Premises) including: Massage; Manicure; Other Special Treatments e.g. Vapour, Sauna or Other Bath Treatments		Charge not VAT-able	Statutory	£0.00	£0.00	
Statement of Officers Opinion:	Initial Enquiry 2 Hours	VAT included	Full commercial	£100.00	£105.00	0.00%
	subsequent hour or part thereof	VAT included	Full commercial	£50.00	£50.00	0.00%
Home/Mobile Tattooing, Piercing, Acupuncture Including 1 person	Premises/ Person	Charge not VAT-able	Fair charging	£150.00	£200.00	33.33%
Tattooing, Piercing, Acupuncture, Electrolysis Licence (initial or renewal):	Premises	Charge not VAT-able	Fair charging	£150.00	£150.00	0.00%
	Person	Charge not VAT-able	Fair charging	£85.00	£90.00	5.88%
	Guest Tattooist	Charge not VAT-able	Fair charging	£50.00	£50.00	0.00%
Ear Piercing Only:	Premises	Charge not VAT-able	Fair charging	£50.00	£50.00	0.00%
	Person	Charge not VAT-able	Fair charging	£25.00	£25.00	0.00%
	Amendment (e.g. Change of address)	Charge not VAT-able	Fair charging	£25.00	£25.00	0.00%
Zoo Licence (excluding vet fees). Vets fees are charged in addition to these fees based on full cost recovery:	First (4 year licence)	Charge not VAT-able	Statutory	£700.00	£1,000.00	42.86%
	Second & subsequent (6 year licence)	Charge not VAT-able	Statutory	£700.00	£1,000.00	42.86%
Zoo Licence:	Interim periodical	Charge not VAT-able	Statutory	Vet fees as applicable only	Vet fees as applicable only	
	Renewal periodical	Charge not VAT-able	Statutory	Vet fees as applicable only	Vet fees as applicable only	
	Informal inspections	Charge not VAT-able	Statutory	Vet fees as applicable only	Vet fees as applicable only	
<b>Pest Control</b>						
Contract Work (Commercial)	Per hour Per officer	VAT included	Full commercial	£100.00	£110.00	10.00%
treatments in addition to contract agreement:	Single treatment	VAT included	Full commercial	£100.00	£110.00	10.00%
	up to 3 treatments	VAT included	Full commercial	£200.00	£215.00	7.50%

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	up to 5 treatments	VAT included	Full commercial	£300.00	£315.00	5.00%
Non Contract Work (Commercial)	Per hour Per officer	VAT included	Full commercial	£125.00	£150.00	20.00%
Rodents (Rats) (Domestic) - up to three visits to treat:		VAT included	Free	£0.00	£0.00	
Wasps Nest (Domestic Treatment):		VAT included	Full commercial	£60.00	£65.00	8.33%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£30.00	£32.50	8.33%
Rodents (Mice) (Domestic) - up to three visits to treat:		VAT included	Full commercial	£60.00	£65.00	8.33%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£30.00	£32.50	8.33%
Bed Bugs: 2 bed house		VAT included	Full commercial	£110.00	£115.00	4.55%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£55.00	£57.50	4.55%
3 bed house		VAT included	Full commercial	£170.00	£175.00	2.94%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£85.00	£87.50	2.94%
4 bed house		VAT included	Full commercial	£220.00	£225.00	2.27%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£110.00	£112.50	2.27%
>4 bed house		VAT included	Full commercial		£300.00	
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	50% reduction	£150.00	
Fleas: 2 bed house		VAT included	Full commercial	£80.00	£90.00	12.50%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£40.00	£45.00	12.50%
3 bed house		VAT included	Full commercial	£100.00	£110.00	10.00%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£50.00	£55.00	10.00%
4 bed house		VAT included	Full commercial	£120.00	£130.00	8.33%

Environmental Health	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
	Recipients of Means Tested Benefits (Housing Benefit/LCTRS) & Vulnerable Adults	VAT included	Subsidised	£60.00	£65.00	8.33%
>4 bed house		VAT included	Full commercial		£200.00	
					£100.00	
Ants		VAT included	Full commercial	£70.00	£70.00	0.00%
	Recipients of Means Tested Benefits (Housing Benefit/LCTRS) & Vulnerable Adults	VAT included	Subsidised	£35.00	£35.00	0.00%
Other insect pests (domestic):		VAT included	Full commercial	£70.00	£70.00	0.00%
	Recipients of Means Tested Benefits (Housing Benefit/LCTRS) & Vulnerable Adults	VAT included	Subsidised	£35.00	£35.00	0.00%
Moles (Commercial Only)		VAT included	Full commercial	Price on Application	Price on Application	
<b>Private Water Supply Charges</b>						
Risk Assessment:	Upto 2 properties	Charge not VAT-able	Fair charging	£300.00	£300.00	0.00%
Including Officer Time on Site	3-5 Properties				£400.00	
	5 Plus Properties				£500.00	
	Large Commercial				£500.00	
Sampling	Officer Time per Sample	Charge not VAT-able	Fair charging	£60.00	£60.00	0.00%
Investigation	Per investigation	Charge not VAT-able	Fair charging	£100.00	£120.00	20.00%
Analysing a sample under regulation 10	Re-Charge	Charge not VAT-able	Fair charging	Laboratory Charge	Laboratory Charge	
Analysing a check monitoring sample Regulation 9	Re-Charge	Charge not VAT-able	Fair charging	Laboratory Charge	Laboratory Charge	
Analysing an audit monitoring sample	Re-Charge	Charge not VAT-able	Fair charging	Laboratory Charge	Laboratory Charge	
Request from Search Company for Data relating to Private Water Supplies in a particular area.	Hourly Rate	Charge not VAT-able	Fair charging	£55.00	£60.00	9.09%
<b>Stray Dogs</b>						
	Statutory fee	Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
	Admin fee	Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
	Kennel fee per day or part thereof			Fee set by kennel owner	Fee set by kennel owner	

Licensing	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
<b>Gambling Act</b>						
Bingo - New Application		Charge not VAT-able	Statutory		£2,500.00	
Annual Fee		Charge not VAT-able	Statutory	£650.00	£1,000.00	53.85%
Application to Vary		Charge not VAT-able	Statutory	£650.00	£1,500.00	130.77%
Application to Transfer		Charge not VAT-able	Statutory	£550.00	£1,200.00	118.18%
Application for Reinstatement		Charge not VAT-able	Statutory	£550.00	£1,200.00	118.18%
Application for Provisional Statement		Charge not VAT-able	Statutory		£2,000.00	
Application in respect of Provisional Statement Holder		Charge not VAT-able	Statutory	£700.00	£1,200.00	71.43%
Notification of Change		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Copy of Licence		Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
Adult Gaming Centre - New Application		Charge not VAT-able	Statutory	£1,300.00	£2,000.00	53.85%
Annual Fee		Charge not VAT-able	Statutory	£650.00	£1,000.00	53.85%
Application to Vary		Charge not VAT-able	Statutory	£650.00	£1,000.00	53.85%
Application to Transfer		Charge not VAT-able	Statutory	£600.00	£1,200.00	100.00%
Application for Reinstatement		Charge not VAT-able	Statutory	£600.00	£1,200.00	100.00%
Application for Provisional Statement		Charge not VAT-able	Statutory	£1,300.00	£2,000.00	53.85%
Application in respect of Provisional Statement Holder		Charge not VAT-able	Statutory	£650.00	£1,200.00	84.62%
Notification of Change		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Copy of Licence		Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
Family Entertainment Centre - New Application		Charge not VAT-able	Statutory		£1,500.00	
Annual Fee		Charge not VAT-able	Statutory	£500.00	£750.00	50.00%
Application to Vary		Charge not VAT-able	Statutory	£600.00	£1,000.00	66.67%
Application to Transfer		Charge not VAT-able	Statutory	£550.00	£950.00	72.73%
Application for Reinstatement		Charge not VAT-able	Statutory	£550.00	£950.00	72.73%
Application for Provisional Statement		Charge not VAT-able	Statutory	£1,000.00	£1,600.00	60.00%
Application in respect of Provisional Statement Holder		Charge not VAT-able	Statutory	£600.00	£950.00	58.33%
Notification of Change		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Copy of Licence		Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
Betting Premises (excluding Tracks) - New Application		Charge not VAT-able	Statutory	£1,000.00	£2,000.00	100.00%
Annual Fee		Charge not VAT-able	Statutory	£450.00	£600.00	33.33%

Licensing	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
Application to Vary		Charge not VAT-able	Statutory	£650.00	£1,300.00	100.00%
Application to Transfer		Charge not VAT-able	Statutory	£650.00	£1,200.00	84.62%
Application for Reinstatement		Charge not VAT-able	Statutory	£650.00	£1,200.00	84.62%
Application for Provisional Statement		Charge not VAT-able	Statutory	£1,000.00	£2,000.00	100.00%
Application in respect of Provisional Statement Holder		Charge not VAT-able	Statutory	£650.00	£1,200.00	84.62%
Notification of Change		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Copy of Licence		Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
Race Tracks - New Application		Charge not VAT-able	Statutory	£1,800.00	£2,000.00	11.11%
Annual Fee		Charge not VAT-able	Statutory	£900.00	£1,000.00	11.11%
Application to Vary		Charge not VAT-able	Statutory	£1,250.00	£1,250.00	0.00%
Application to Transfer		Charge not VAT-able	Statutory	£900.00	£950.00	5.56%
Application for Reinstatement		Charge not VAT-able	Statutory	£900.00	£950.00	5.56%
Application for Provisional Statement		Charge not VAT-able	Statutory	£1,800.00	£2,000.00	11.11%
Application in respect of Provisional Statement Holder		Charge not VAT-able	Statutory	£900.00	£950.00	5.56%
Notification of Change		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Copy of Licence		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
<b>Gambling Act Permit Fees set by the Secretary of State</b>						
Licensed Premises Automatic Notification Process: Payable on Notification	Up to 2 machines	Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
<b>Charges for Annual Licences (unless stated)</b>						
Small society Lotteries Application	Application	Charge not VAT-able	Statutory	£40.00	£40.00	0.00%
Small Society Lotteries Annual Renewal	Renewals	Charge not VAT-able	Statutory	£20.00	£20.00	0.00%
Street Trading Consent	Annual Rate	Charge not VAT-able	Fair charging		£3,100.00	
Street Trading Consent - Upto 2 Days	Annual Rate	Charge not VAT-able	Fair charging		£1,600.00	
Daily Street Trading consent	Daily rate	Charge not VAT-able	Fair charging	£30.00	£40.00	33.33%
<b>Taxi Licences - Hackney Carriage &amp; Private Hire Vehicles</b>						
Taxi & Private Hire Vehicle Licence (new & renewal) Including Brackets & Plates/Decals	Yearly	Charge not VAT-able	Cost recovery	£180.00	£180.00	0.00%
Replacement Driver Badge or Vehicle Plate	Per Plate/Badge	Charge not VAT-able	Cost recovery	£10.00	£10.00	0.00%
Hackney Carriage Decals - Provided by 3rd party company				Price on request	Price on request	
Change of Vehicle Including Plate/Card		Charge not VAT-able	Cost recovery	£50.00	£50.00	0.00%

Licensing	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
New Licensed Driver/Renewal, including Knowledge Test and Resit, Safeguarding Training & Driver Badge	Annual	Charge not VAT-able	Cost recovery	£75.00	£75.00	0.00%
	3 years	Charge not VAT-able	Cost recovery	£150.00	£150.00	0.00%
Private Hire Operators Licence	1 Year	Charge not VAT-able	Cost recovery	£105.00	£105.00	0.00%
Private Hire Operators Licence	5 years	Charge not VAT-able	Cost recovery	£315.00	£315.00	0.00%
Document Identification Check (Fee set by Crown Post Office)		VAT included	Statutory	£8.75	Price on Application	
DBS Check by 3rd Party Company				Price on request	Price on Application	
Re-Sit Knowledge Test		Charge not VAT-able	Cost recovery	£20.00	£20.00	0.00%
Taxi Test (Paid Directly to Garage)				Price on request	Price on Application	
<b>Scrap Metal Dealers</b>						
Collectors Licence		Charge not VAT-able	Statutory	£245.00	£245.00	0.00%
Variation to Collectors Licence		Charge not VAT-able	Statutory		£95.00	
Site Licence		Charge not VAT-able	Statutory	£365.00	£390.00	6.85%
Variation to Site Licence					£115.00	
Variation to licence Change of Name or Address		Charge not VAT-able	Statutory	£32.00	£32.00	0.00%
Copy of Licence		Charge not VAT-able	Statutory	£10.50	£15.00	42.86%
<b>Licensing Act 2003</b>						
<b>Premises Licences and Club Premises Certificates - First Year Fee:</b>						
Band A		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Band B		Charge not VAT-able	Statutory	£190.00	£190.00	0.00%
Band C		Charge not VAT-able	Statutory	£315.00	£315.00	0.00%
Band D		Charge not VAT-able	Statutory	£450.00	£450.00	0.00%
Band E		Charge not VAT-able	Statutory	£635.00	£635.00	0.00%
<b>Premises Licences and Club Premises Certificates Annual Fee:</b>						
Band A		Charge not VAT-able	Statutory	£70.00	£70.00	0.00%
Band B		Charge not VAT-able	Statutory	£180.00	£180.00	0.00%
Band C		Charge not VAT-able	Statutory	£295.00	£295.00	0.00%
Band D		Charge not VAT-able	Statutory	£320.00	£320.00	0.00%
Band E		Charge not VAT-able	Statutory	£350.00	£350.00	0.00%
Personal Licence (Application or Renewal)		Charge not VAT-able	Statutory	£37.00	£37.00	0.00%
Temporary Event Notice		Charge not VAT-able	Statutory	£21.00	£21.00	0.00%
<b>Permitted Temporary Activities, Personal Licences and Miscellaneous:</b>						
Theft/ Loss, etc. of Premises Licence or Summary		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%



Licensing	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
Application for a Provisional Statement where premises being built etc.		Charge not VAT-able	Statutory	£315.00	£315.00	0.00%
Notification of change of name or address		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%
Application to vary licence to specify individual as premises supervisor		Charge not VAT-able	Statutory	£23.00	£23.00	0.00%
Application for transfer of premises licence		Charge not VAT-able	Statutory	£23.00	£23.00	0.00%
Interim authority notice following death etc. of licence holder		Charge not VAT-able	Statutory	£23.00	£23.00	0.00%
Theft, loss etc. of certificate or summary		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%
Notification of change of name or alteration of rules of club		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%
Change of relevant registered address of club		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%
Theft, loss etc. of temporary event notice		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%
Theft, loss etc. of personal licence		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%
Duty to notify change of name or address		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%
Right of freeholder etc. to be notified of licensing matters		Charge not VAT-able	Statutory	£21.00	£21.00	0.00%
Minor Variation		Charge not VAT-able	Statutory	£89.00	£89.00	0.00%
<b>Licensed Premises Gaming Machine Permit</b>						
Grant		Charge not VAT-able	Statutory	£150.00	£150.00	0.00%
Existing Operator Grant		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Variation		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Transfer		Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
Annual Fee		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Change of Name		Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
<b>Club Gaming Permits</b>						
Grant		Charge not VAT-able	Statutory	£200.00	£200.00	0.00%
Grant (Club Premises Certificate Holder)		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Existing Operator Grant		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Variation		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Renewal		Charge not VAT-able	Statutory	£200.00	£200.00	0.00%
Renewal (Club Premise Certificate Holder)		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Annual Fee		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
<b>Club Machine Permits</b>						
Grant		Charge not VAT-able	Statutory	£200.00	£200.00	0.00%

Licensing	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
Grant (Club Premises Certificate Holder)		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Existing Operator Grant		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Variation		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Renewal		Charge not VAT-able	Statutory	£200.00	£200.00	0.00%
Renewal (Club Premise Certificate Holder)		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Annual Fee		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
<b>Family Entertainment Centre Gaming Permits</b>						
Grant		Charge not VAT-able	Statutory	£300.00	£300.00	0.00%
Existing Operator Grant		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Renewal		Charge not VAT-able	Statutory	£300.00	£300.00	0.00%
Change of Name		Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
Copies of all Permits	Each	Charge not VAT-able	Statutory	£15.00	£15.00	0.00%
<b>Other Licences</b>						
Street Collection Licence		Charge not VAT-able	Free	£0.00	£0.00	
<b>Registrations</b>						
Statement of Officers Opinion		Charge not VAT-able	Fair charging	£45.00	£50.00	11.11%

Land Charges	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
LLC1	Residential	Charge not VAT-able	Cost recovery	£25.00	£25.00	0.00%
LLC1 Additional Parcels	Residential	Charge not VAT-able	Cost recovery	£10.00	£10.00	0.00%
Con 29R	Residential (plus SCC fee incurred)	VAT included	Cost recovery		£39.60	
		VAT included	Cost recovery	£45.90	TBC	
Con 29R Additional Parcels	Residential	VAT included	Cost recovery	£18.00	£26.00	44.44%
Full Standard Search (LLC1 + Con 29R) Part Con 29 (Inc. Vat)	Residential (plus SCC fee incurred)	VAT included	Cost recovery		£67.40	
		VAT included	Cost recovery	£45.90	TBC	
Full Standard Search Additional Parcels Part Con 29 (Inc. Vat)	Residential	VAT included	Cost recovery	£28.00	£36.00	28.57%
Con 29O - Each	Residential	VAT included	Cost recovery	£9.00	£9.00	0.00%
Each Additional Enquiry	Residential	VAT included	Cost recovery	£18.00	£18.00	0.00%
Personal Search of the Land Charges Register	Residential	Charge not VAT-able	Statutory	£0.00	£0.00	
A search on each individual part of the Local Land Charges Register:						
Parts 5, 7, 8 & 12	Residential - each	Charge not VAT-able	Free	£0.00	£0.00	
Parts 1, 2, 6, 9, & 11	Residential - each	Charge not VAT-able	Cost recovery	£1.00	£1.00	0.00%
Parts 4 & 10	Residential - each	Charge not VAT-able	Cost recovery	£4.00	£4.00	0.00%
Part 3	Residential - each	Charge not VAT-able	Cost recovery	£12.00	£12.00	0.00%
LLC1	Commercial	Charge not VAT-able	Cost recovery	£35.00	£40.00	14.29%
LLC1 Additional Parcels	Commercial	Charge not VAT-able	Cost recovery	£20.00	£24.00	20.00%
Con 29R	Commercial (plus SCC fee incurred)	VAT included	Cost recovery		£82.80	
		VAT included	Cost recovery	£45.90	TBC	
Con 29R Additional Parcels	Commercial	VAT included	Cost recovery	£36.00	£42.00	16.67%
Full Standard Search (LLC1 + Con 29R) Part Con29 (Inc. Vat)	Commercial (plus SCC fee incurred)	VAT included	Cost recovery		£122.80	
		VAT included	Cost recovery	£45.90	TBC	
Full Standard Search Additional Parcels Part Con29 (Inc. Vat)	Commercial	VAT included	Cost recovery	£56.00	£66.00	17.86%
Con 29O - Each	Commercial	VAT included	Cost recovery	£9.00	£9.00	0.00%
Each Additional Enquiry	Commercial	VAT included	Cost recovery	£18.00	£18.00	0.00%
Personal Search of the Land Charges Register	Commercial	Charge not VAT-able	Statutory	£0.00	£0.00	
A search on each individual part of the Local Land Charges Register:						
Parts 5, 7, 8 & 12	Commercial - each	Charge not VAT-able	Free	£0.00	£0.00	
Parts 1, 2, 6, 9, & 11	Commercial - each	Charge not VAT-able	Cost recovery	£1.50	£1.50	0.00%
Parts 4 & 10	Commercial - each	Charge not VAT-able	Cost recovery	£4.50	£4.50	0.00%
Part 3	Commercial - each	Charge not VAT-able	Cost recovery	£18.50	£18.50	0.00%
Fees for access to individual Con 29R questions:						

Land Charges	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
Con 29R Q1.1 a-j	Residential Block	VAT included	Cost recovery	£1.20	£4.80	300.00%
Con 29R Q1.1 j-l	Residential Block	VAT included	Cost recovery		£4.80	
Con 29R Q1.2	Residential Block	VAT included	Cost recovery	£0.24	£2.40	900.00%
Con 29R Q2	Residential - request direct to SCC			SCC	SCC	
Con 29R Q3.1	Residential	VAT included	Cost recovery	£0.24	£1.20	400.00%
Con 29R Q3.2	Residential - request direct to SCC			SCC	SCC	
Con 29R Q3.3 a-c	Residential Block	VAT included	Cost recovery	£0.24	£1.20	400.00%
Con 29R Q3.4	Residential - request direct to SCC			SCC	SCC	
Con 29R Q3.5 a & b	Residential Block	VAT included	Cost recovery	£0.24	£1.20	400.00%
Con 29R Q3.6	Residential - request direct to SCC			SCC	SCC	
Con 29R Q3.7 (a-d, f)	Residential Block	VAT included	Cost recovery	£0.24	£2.40	900.00%
Con 29R Q 3.7 e	Residential request direct to Staffordshire County			SCC	SCC	
Con 29R Q3.8	Residential Block	VAT included	Cost recovery	£0.24	£1.20	400.00%
Con 29R Q3.9 a-n	Residential Block	VAT included	Cost recovery	£0.90	£10.80	
Con 29R Q3.10 a-h	Residential Block	VAT included	Cost recovery	£0.24	£1.20	400.00%
Con 29R Q3.11 a & b	Residential Block	VAT included	Cost recovery	£0.24	£2.40	900.00%
Con 29R Q3.12	Residential Block	VAT included	Cost recovery	£0.24	£1.20	400.00%
Con 29R Q3.13 a-c	Residential Block	VAT included	Cost recovery	£0.24	£1.20	400.00%
Con 29R Q3.14	Residential Block	VAT included	Cost recovery	£0.24	£1.20	400.00%
Con 29R Q3.15 a & b	Residential Block	VAT included	Cost recovery	£0.24	£2.40	900.00%
Con 29R Q1.1 a-l	Commercial Block	VAT included	Cost recovery	£3.00	£12.00	300.00%
Con 29R Q1.1 j-l	Commercial Block	VAT included	Cost recovery		£12.00	
Con 29R Q1.2	Commercial Block	VAT included	Cost recovery	£0.60	£5.40	800.00%
Con 29R Q2	Commercial - request direct to SCC			SCC	SCC	
Con 29R Q3.1	Commercial Block	VAT included	Cost recovery	£0.60	£2.40	300.00%
Con 29R Q3.2	Commercial - request direct to SCC			SCC	SCC	
Con 29R Q3.3 a-c	Commercial Block	VAT included	Cost recovery	£0.60	£2.40	300.00%
Con 29R Q3.4	Commercial - request direct to SCC			SCC	SCC	
Con 29R Q3.5 a & b	Commercial Block	VAT included	Cost recovery	£0.60	£2.40	300.00%
Con 29R Q3.6	Commercial - request direct to SCC			SCC	SCC	
Con 29R Q3.7 a-d, f	Commercial Block	VAT included	Cost recovery	£0.60	£5.40	800.00%
Con 29 R Q 3.7 e	Commercial Request direct to SCC			SCC	SCC	
Con 29R Q3.8	Commercial Block	VAT included	Cost recovery	£0.60	£2.40	300.00%
Con 29R Q3.9 a-n	Commercial Block	VAT included	Cost recovery	£1.80	£18.00	900.00%
Con 29R Q3.10 a-h	Commercial Block	VAT included	Cost recovery	£0.60	£2.40	300.00%
Con 29R Q3.11 a & b	Commercial Block	VAT included	Cost recovery	£0.60	£5.40	800.00%
Con 29R Q3.12	Commercial Block	VAT included	Cost recovery	£0.60	£2.40	300.00%
Con 29R Q3.13 a-c	Commercial Block	VAT included	Cost recovery	£0.60	£2.40	300.00%
Con 29R Q3.14	Commercial Block	VAT included	Cost recovery	£0.60	£2.40	300.00%

Land Charges	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
Con 29R Q3.15 a & b	Commercial Block	VAT included	Cost recovery	£0.60	£5.40	800.00%

Planning Enforcement	Unit	VAT	Charging Category	2017/18 Current Charge	2019/20 Proposed Charge	% increase
<b>Charges do not apply to alleged breaches of planning regulations which are provided free of charge</b>						
Desk-based history check requested by member of the public	Per check	Charge not VAT-able	Cost recovery	£40.00	£40.00	0.00%
Site visit requested by member of the public	Per visit	Charge not VAT-able	Cost recovery	£80.00	£80.00	0.00%

Planning	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
Householder PD check		VAT included	Fair charging	£67.00	£67.00	0.00%
Listed Building enforcement check		VAT included	Fair charging	£100.00	£100.00	0.00%
<b>COPYING</b>						
Decision Notice	Per notice	VAT included	Cost recovery	£47.00	£47.00	0.00%
A4 OS maps	4 Copies	VAT included	Cost recovery	£31.00	£31.00	0.00%
Planning Applications (Current & Historic):	First page	VAT included	Cost recovery	£7.00	£7.00	0.00%
	Additional pages	VAT included	Cost recovery	£1.00	£1.00	0.00%
Planning Applications Plans - A0 size	Per copy	VAT included	Cost recovery	£18.50	£18.50	0.00%
Planning Applications Plans - A3 size	Per copy	VAT included	Cost recovery	£13.50	£13.50	0.00%
Planning Applications Plans - A4 size	Per copy	VAT included	Cost recovery	£8.25	£8.25	0.00%
Weekly Planning List	Per year	VAT included	Cost recovery	£370.00	£370.00	0.00%
Informal or history Searches:	First hour	VAT included	Cost recovery	£51.25	£51.25	0.00%
	Additional	VAT included	Cost recovery	£32.00	£32.00	0.00%
Postage:	Cost of Postage	Charge not VAT-able	Cost recovery	Postage Cost	Postage Cost	
	Admin Charge	VAT included	Cost recovery	£8.25	£8.25	0.00%
<b>PRE-APPLICATION ADVICE</b>						
<b>Meetings</b>						
Strategic major applications	Over 50 dwellings or 10,000sqm commercial	VAT included	Fair charging	£1,130.00	£1,130.00	0.00%
Major proposals	Between 10 and 50 dwellings or 1,000-10,000sqm commercial	VAT included	Fair charging	£845.00	£845.00	0.00%
Minor proposals and other structures/developments not in the above categories	Between 1 and 9 dwellings or under 1,000sqm commercial	VAT included	Fair charging	£570.00	£570.00	0.00%
<b>Written Advice</b>						
Strategic major applications	Over 50 dwellings or 10,000sqm commercial	VAT included	Fair charging	£565.00	£565.00	0.00%

<b>Planning</b>	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
Major proposals	Between 10 and 50 dwellings or 1,000-10,000sqm commercial	VAT included	Fair charging	£425.00	£425.00	0.00%
Minor proposals	Between 1 and 9 dwellings or under 1,000sqm commercial	VAT included	Fair charging	£285.00	£285.00	0.00%
<b>Statutory Planning Fees</b>			Statutory	See Planning Portal	See Planning Portal	



<b>Building Control</b>	<b>Unit</b>	<b>VAT</b>	<b>Charging Category</b>	<b>2018/19 Current Charge</b>	<b>2019/20 Proposed Charge</b>	<b>% increase</b>
For the first issue of a Completion Certificate where work has been completed/ occupied without notice to the council.		VAT included	Cost recovery	£117.00	£117.00	0.00%
Copies of completion certificates, approvals, where an application number is quoted and assessment for redaction applied:	For regularisation	Charge not VAT-able	Cost recovery	£41.00	£41.00	0.00%
	Not for regularisation	VAT included	Cost recovery	£50.00	£50.00	0.00%
Written response to an enquiry on works not requiring an application (e.g. confirmation of information available on the internet or provided over the telephone). Includes a search on the presence of public sewers in relation to the development where applicable.		VAT included	Cost recovery	£50.00	£50.00	0.00%
Written response to a query. (Charges will therefore vary dependent on length of time taken to collate information).	Per hour or part thereof	VAT included	Cost recovery	£65.00	£65.00	0.00%
Written response to a query requiring a search for information that needs input of senior staff. (Charges will therefore vary dependent on length of time taken to collate information).	Per hour or part thereof	VAT included	Cost recovery	£65.00	£65.00	0.00%
Making available drawings for viewing subject to redaction and permission of copyright ownership	Per hour or part thereof	VAT included	Cost recovery	£55.00	£55.00	0.00%
Returning of stamped approved copy plans to applicant following scanning of the original file		VAT included	Cost recovery	£40.00	£40.00	0.00%
Administration fee for withdrawal of an application where registered but not assessed		VAT included	Cost recovery	£40.00	£40.00	0.00%
Administrative fee for the return of invalid applications where the applicant does not respond within 10 days (including weekends)		VAT included	Cost recovery	£40.00	£40.00	0.00%
Consultation Advice (in excess of 1 hour) - Discounted by 100% on the submission of a Building Regulations Application	Per half hour	VAT included	Cost recovery	£40.00	£40.00	0.00%
Dealing with the Notification of Demolition Notices under Section 80 of the Building Act. Further charges may be incurred if a complex demolition is proposed. These charges will be based on an hourly rate of £56		Charge not VAT-able	Cost recovery	£65.00	£65.00	0.00%
Recovery of costs associated with dealing with reports of dangerous structures, where investigation or action taken:	Normal: Per hour - minimum charge	Charge not VAT-able	Cost recovery	£56.00	£56.00	0.00%
	Out of Hours: Per hour - minimum charge	Charge not VAT-able	Cost recovery	£82.00	£82.00	0.00%

Street Naming	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
New Properties, small developments	1-5 Properties (each)	Charge not VAT-able	Fair charging	£67.55	£69.58	3.00%
New Properties, large developments	6+ Properties (each)	Charge not VAT-able	Fair charging	£39.40	£40.58	3.00%
New Street Name		Charge not VAT-able	Fair charging	£202.60	£208.68	3.00%
Renaming Existing Properties		Charge not VAT-able	Fair charging	£67.55	£69.58	3.00%
Confirmation of Postal Address		Charge not VAT-able	Fair charging	£43.71	£45.02	3.00%

Waste	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
<b>Trade Waste &amp; Recycling</b>						
To ensure that the Council remains competitive and is commercially focused, rates levied for trade waste and trade recycling collections will be calculated based upon volumes and demand ensuring at all times that they do not fall below the cost of service provision to the authority.						
<b>Domestic Waste</b>						
Charge for new or replacement waste or recycling bin of any size or colour for use at a single domestic dwelling.	per bin	Charge not VAT-able	Cost recovery	£30.75	£31.00	0.81%
Charge for new or replacement 140l, 180l or 240l bin for use by multiple domestic dwellings or for a trade premise to replace a bin damaged by the customer.	per bin	Charge not VAT-able	Cost recovery	New	£43.00	
Charge for new or replacement 360 bin for use by multiple domestic dwellings or for a trade premise to replace a bin damaged by the customer.	per bin	Charge not VAT-able	Cost recovery	New	£62.00	
Charge for new or replacement 660l bin for use by multiple domestic dwellings or for a trade premise to replace a bin damaged by the customer.	per bin	Charge not VAT-able	Cost recovery	New	£270.00	
Charge for new or replacement 1100l bin for use by multiple domestic dwellings or for a trade premise to replace a bin damaged by the customer.	per bin	Charge not VAT-able	Cost recovery	New	£310.00	
Special Collection (Difficult Waste) up to 20 Black Bags	Per 20 bags	Charge not VAT-able	Full commercial	£71.50	£72.50	1.40%
Black Sacks	roll of 16	Charge not VAT-able	Full commercial	£3.85	£3.95	2.60%
Garden Sacks	Each	Charge not VAT-able	Full commercial	£0.68	£0.70	2.94%
Additional Garden Waste Bin	Each	Charge not VAT-able	Full commercial	£72.50	£75.00	3.45%

Cemeteries	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
<b>Burial Plots Exclusive right of burial &amp; issue of certificate</b>						
<b>Purchase Fee</b>						
New Coffin Grave		Charge not VAT-able	Fair charging	£660.00	£680.00	3.03%
New Cremated Remains Grave		Charge not VAT-able	Fair charging	£330.00	£340.00	3.03%
Out of area fees:						
Leek Parish residents only		Charge not VAT-able	Fair charging	Single Fees	Single Fees	
Other Staffordshire Moorlands residents		Charge not VAT-able	Fair charging	Double Fees	Double Fees	
All areas outside Staffordshire Moorlands		Charge not VAT-able	Fair charging	Triple Fees	Triple Fees	
Pre-purchased new coffin grave (Cost of interment due at time of burial)	per grave	Charge not VAT-able	Fair charging	£660.00	£748.00	13.33%
Pre-purchased cremated remains grave (Cost of interment due at time of burial)	per grave	Charge not VAT-able	Fair charging	£330.00	£363.00	10.00%
<b>Interment Fees</b>						
Grave for three (Leek Cemetery only)		Charge not VAT-able	Fair charging	£890.00	£926.00	4.04%
Grave for two		Charge not VAT-able	Fair charging	£772.00	£798.00	3.37%
Grave for one		Charge not VAT-able	Fair charging	£692.00	£712.00	2.89%
Cremated remains burial		Charge not VAT-able	Fair charging	£228.00	£234.00	2.63%
Lawn burial of ashes		Charge not VAT-able	Fair charging	£145.00	£150.00	3.45%
Cremation Casket in Garden of Remembrance		Charge not VAT-able	Fair charging	£166.00	£175.00	5.42%
Out of area fees:						
Leek Parish residents only		Charge not VAT-able	Fair charging	Single Fees	Single Fees	
Re-opened graves for those not residing in Leek Parish		Charge not VAT-able	Fair charging	Double Fees	Double Fees	
Outside Staffs. Moorlands (newly dug graves only)		Charge not VAT-able	Fair charging	Triple Fees	Triple Fees	
<b>Interment</b>						
<b>Child aged 0-10 years</b>						
Child's grave or ashes grave		Charge not VAT-able	Free	£0.00	£0.00	
Child's new full size grave		Charge not VAT-able	Subsidised	£386.00	£399.00	
Child's reopened Grave		Charge not VAT-able	Subsidised	£346.00	£356.00	
<b>Memorial</b>						
Baby's grave		Charge not VAT-able	Free	£0.00	£0.00	
Child's grave (age 1-10 yrs)		Charge not VAT-able	Fair charging	£77.50	£80.00	

<b>Cemeteries</b>	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
Child's new full size grave or ashes grave (age 1-10yrs)		Charge not VAT-able	Fair charging	£155.00	£160.00	
Child's reopened Grave (age 1-10 yrs)		Charge not VAT-able	Fair charging	£155.00	£160.00	
<b>Memorials</b>						
Permit for a new upright memorial including 1st inscription		Charge not VAT-able	Full commercial	£155.00	£160.00	3.23%
Permit for a memorial desk tablet/ vase including 1st inscription		Charge not VAT-able	Full commercial	£110.00	£114.00	3.64%
Permit for a replacement memorial		Charge not VAT-able	Full commercial	£110.00	£114.00	3.64%
Permit for an additional inscription on memorial/ tablet/ vase etc		Charge not VAT-able	Full commercial	£66.00	£68.00	3.03%
Cast Bronze/ Granite memorial plaque (up to 75 letters)		VAT included	Full commercial	£370.00	£378.00	2.16%
Cast bronze sponsored tree plaque (existing tree only)		VAT included	Full commercial	£370.00	£378.00	2.16%
Sponsored memorial bench & bronze plaque	50% deposit required before order	VAT included	Full commercial	£1,300.00	£1,320.00	1.54%
<b>Other Charges</b>						
Replacement or transfer of grave deed		Charge not VAT-able	Fair charging	£45.00	£47.00	4.44%
Search fee	Per half hour	VAT included	Fair charging	£24.00	£26.00	8.33%
Grave selection requiring Cemetery Officer attendance		Charge not VAT-able	Fair charging	£24.00	£26.00	8.33%
Large coffin (both dimensions over 6' 5" and 25")		Charge not VAT-able	Fair charging	£68.00	£70.00	2.94%
Cancellation of funeral within 72 hours of burial		Charge not VAT-able	Fair charging	£68.00	£70.00	2.94%
Coffin size not confirmed within 48 hours of burial		Charge not VAT-able	Fair charging	£68.00	£70.00	2.94%
Headstone not removed from grave when requested		Charge not VAT-able	Fair charging	£68.00	£70.00	2.94%
Paperwork not received in cemetery office before burial		Charge not VAT-able	Fair charging	£68.00	£70.00	2.94%
Late arrival of funeral at cemetery (>30 minutes)		Charge not VAT-able	Fair charging	£68.00	£70.00	2.94%

Horticulture	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
<b>Horticulture</b>						
Copy of Tree Preservation Order	Per hard copy	Charge not VAT-able	Full commercial	£35.00	£40.00	14.29%
Memorial bench purchase and installation in a public open space	Purchase & Installation	VAT included	Full commercial	£1,000.00	£1,020.00	2.00%
Adoption of an existing memorial bench located in a public open space	Purchase & Installation	VAT included	Fair charging	£525.00	£535.00	1.90%
<b>High Hedges</b>						
High Hedge Complaints	Per complaint	Charge not VAT-able	Fair charging	£500.00	£500.00	0.00%
<b>Parks &amp; Open Space Concession</b>						
Sport / Fitness Classes	Per session	Charge not VAT-able	Fair charging	£6.70	£6.80	1.49%
<b>Park /Open Space Event Charges</b>						
Commercial Fairs - Small (< 10 items)	Admin Fee	Charge not VAT-able	Full commercial	£52.50	£55.00	4.76%
Commercial Fairs - Small (< 10 items)	Day Rate	Charge not VAT-able	Full commercial	£210.00	£220.00	4.76%
Commercial Fairs - Large (> 10 Items)	Admin Fee	Charge not VAT-able	Full commercial	£105.00	£110.00	4.76%
Commercial Fairs - Large (> 10 Items)	Day Rate	Charge not VAT-able	Full commercial	£400.00	£415.00	3.75%
Commercial Circus - Small (1- 300)	Admin Fee	Charge not VAT-able	Full commercial	£52.50	£55.00	4.76%
Commercial Circus - Small (1- 300)	Day Rate	Charge not VAT-able	Full commercial	£130.00	£135.00	3.85%
Commercial Circus - Large (300 +)	Admin Fee	Charge not VAT-able	Full commercial	£105.00	£110.00	4.76%
Commercial Circus - Large (300 +)	Day Rate	Charge not VAT-able	Full commercial	£350.00	£360.00	2.86%
Commercial Event - Small (1-500)	Admin Fee	Charge not VAT-able	Full commercial	£52.50	£55.00	4.76%
Commercial Event - Small (1-500)	Day Rate	Charge not VAT-able	Full commercial	£125.00	£130.00	4.00%
Commercial Event - Medium (A) (500 - 1000)	Admin Fee	Charge not VAT-able	Full commercial	£80.00	£82.00	2.50%
Commercial Event - Medium (A) (500 - 1000)	Day Rate	Charge not VAT-able	Full commercial	£250.00	£255.00	2.00%
Commercial Event - Medium (B) (1000 - 2000)	Admin Fee	Charge not VAT-able	Full commercial	£105.00	£107.00	1.90%
Commercial Event - Medium (B) (1000 - 2000)	Day Rate	Charge not VAT-able	Full commercial	£370.00	£380.00	2.70%
Commercial Event - Large (2000 - 5000)	Admin Fee	Charge not VAT-able	Full commercial	£210.00	£215.00	2.38%
Commercial Event - Large (2000 - 5000)	Day Rate	Charge not VAT-able	Full commercial	£500.00	£510.00	2.00%
Commercial Event - Very Large (5000 - 10,000)	Admin Fee	Charge not VAT-able	Full commercial	£260.00	£265.00	1.92%
Commercial Event - Very Large (5000 - 10,000)	Day Rate	Charge not VAT-able	Full commercial	£650.00	£660.00	1.54%
Commercial Event - Major (+ 10,000)	Admin Fee	Charge not VAT-able	Full commercial	£520.00	£530.00	1.92%
Commercial Event - Major (+ 10,000)	Day Rate	Charge not VAT-able	Full commercial	£950.00	£965.00	1.58%

<b>Horticulture</b>	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
Charitable Event - Some Commercial Activity<1500	Admin Fee	Charge not VAT-able	Subsidised	£26.25	£27.50	4.76%
Charitable Event - Some Commercial Activity>1500	Admin Fee	Charge not VAT-able	Subsidised	£78.00	£80.00	2.56%
Community Event -Some Commercial Activity <1500	Admin Fee	Charge not VAT-able	Subsidised	£26.25	£27.50	4.76%
Community Event - Some Commercial Activity >1500	Admin Fee	Charge not VAT-able	Subsidised	£78.00	£80.00	2.56%
Charitable Event - No commercial activity	Admin Fee	Charge not VAT-able	Free	£0.00	£0.00	
Community Event -No Commercial Activity	Admin Fee	Charge not VAT-able	Free	£0.00	£0.00	
Commercial Filming	Admin Fee	Charge not VAT-able	Full commercial	£52.50	£55.00	4.76%
Commercial Filming	Day Rate	Charge not VAT-able	Full commercial	£620.00	£635.00	2.42%
Commercial photo shoot	Admin Fee	Charge not VAT-able	Full commercial	£52.50	£55.00	4.76%
Commercial photo shoot	Half Day Rate	Charge not VAT-able	Full commercial	£320.00	£330.00	3.13%
Discretionary Commercial Event	Admin Fee	Charge not VAT-able	Fair charging	£52.50	£55.00	4.76%
Discretionary Commercial Event	Day Rate	Charge not VAT-able	Fair charging	£62.50	£65.00	4.00%
Educational Establishments	Admin Fee	Charge not VAT-able	Free	£0.00	£0.00	
Catering concessions - leisure sites	Admin Fee	Charge not VAT-able	Full commercial	£50.00	£55.00	10.00%
Catering concessions - leisure sites	Day Rate	Charge not VAT-able	Full commercial	£20.00	£25.00	25.00%
New sites for concessions - amusements	Admin Fee	Charge not VAT-able	Full commercial	£50.00	£55.00	10.00%
New sites for concessions - amusements	Day Rate / Per Item	Charge not VAT-able	Full commercial	£30.00	£35.00	16.67%

Street Scene	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
Street Signs – Developers	Per Sign	VAT included	Fair charging	£310.00	£320.00	3.23%
Carnivals: (quote only)	Quote	VAT included	Fair charging	£26.50	£28.50	7.55%
Private sweeps (Does not include any disposal costs)	Per Hour	VAT included	Fair charging	£52.50	£57.50	9.52%
Private picks (Does not include any disposal costs)	Per Hour	VAT included	Fair charging	£48.50	£49.50	2.06%
Poll booths for Parishes, Town Councils and barrier erection	Per Hour	VAT included	Fair charging	£48.50	£49.50	2.06%
Parish Council Works	Per Hour	VAT included	Fair charging	£48.50	£49.50	2.06%
Private removal of Asbestos: (quote only)	Quote	VAT included	Fair charging	£26.50	£28.50	7.55%
Graffiti: (quote only)	Quote	VAT included	Fair charging	£26.50	£28.50	7.55%
Gritting	Per Hour	VAT included	Fair charging	£48.50	£49.50	2.06%



Car Parks	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
<b>Season tickets (long stay car parks)</b>						
Leek:	Per annum	VAT included	Fair charging	£365.00	£365.00	0.00%
	Half yearly	VAT included	Fair charging	£189.00	£189.00	0.00%
	Quarterly	VAT included	Fair charging	£100.00	£100.00	0.00%
Cheadle:	Per annum	VAT included	Fair charging	£315.00	£315.00	0.00%
	Half yearly	VAT included	Fair charging	£164.00	£164.00	0.00%
	Quarterly	VAT included	Fair charging	£85.00	£85.00	0.00%
Biddulph:	Per annum	VAT included	Fair charging	£245.00	£245.00	0.00%
	Half yearly	VAT included	Fair charging	£126.00	£126.00	0.00%
	Quarterly	VAT included	Fair charging	£66.00	£66.00	0.00%
Smithfield Centre	Per annum	VAT included	Fair charging	£346.00	£346.00	0.00%
California Car Park (proven Leek workers & Residents)	Per annum	VAT included	Fair charging	£52.50	£52.50	0.00%
Buxton Road Car Park (proven Leek workers only)	Per annum	VAT included	Fair charging	£210.00	£210.00	0.00%
<b>Pay and Display</b>						
Leek: Brook Street	Up to 1 hour	VAT included	Fair charging	£1.00	£1.00	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.50	£1.50	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.90	£1.90	0.00%
Leek: Buxton Road	Up to 1 hour	VAT included	Fair charging	£1.00	£1.00	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.50	£1.50	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.90	£1.90	0.00%
	Up to 10 hours	VAT included	Fair charging	£2.40	£2.40	0.00%
Leek: High Street	Up to 1 hour	VAT included	Fair charging	£1.00	£1.00	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.50	£1.50	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.90	£1.90	0.00%
	Up to 10 hours	VAT included	Fair charging	£2.40	£2.40	0.00%
Leek: Joliffe Street	Up to 1 hour	VAT included	Fair charging	£1.00	£1.00	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.50	£1.50	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.90	£1.90	0.00%

Car Parks	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
	Up to 10 hours	VAT included	Fair charging	£2.40	£2.40	0.00%
Leek: Market Place	Up to 1 hour	VAT included	Fair charging	£1.00	£1.00	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.50	£1.50	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.90	£1.90	0.00%
Leek: Market Street East	Up to 1 hour	VAT included	Fair charging	£1.00	£1.00	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.50	£1.50	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.90	£1.90	0.00%
Leek: Market Street West	Up to 1 hour	VAT included	Fair charging	£1.00	£1.00	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.50	£1.50	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.90	£1.90	0.00%
Leek: Moorlands House	Up to 1 hour	VAT included	Fair charging	£1.00	£1.00	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.50	£1.50	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.90	£1.90	0.00%
Leek: Queen Street	Up to 1 hour	VAT included	Fair charging	£1.00	£1.00	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.50	£1.50	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.90	£1.90	0.00%
Leek: Regent Street	Up to 1 hour	VAT included	Fair charging	£1.00	£1.00	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.50	£1.50	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.90	£1.90	0.00%
Leek: Silk Street	Up to 1 hour	VAT included	Fair charging	£1.00	£1.00	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.50	£1.50	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.90	£1.90	0.00%
Leek: Smithfield South	Up to 1 hour	VAT included	Fair charging	£1.00	£1.00	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.50	£1.50	0.00%

Car Parks	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
	Up to 3 hours	VAT included	Fair charging	£1.90	£1.90	0.00%
Leek: Stockwell Street	Up to 1 hour	VAT included	Fair charging	£1.00	£1.00	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.50	£1.50	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.90	£1.90	0.00%
Leek: St Edward Street	Up to 1 hour	VAT included	Fair charging	£1.00	£1.00	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.50	£1.50	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.90	£1.90	0.00%
Leek: Vicarage Road/ California	Up to 1 hour	VAT included	Fair charging	£1.00	£1.00	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.50	£1.50	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.90	£1.90	0.00%
	Up to 10 hours	VAT included	Fair charging	£2.40	£2.40	0.00%
Leek: West Street	Up to 1 hour	VAT included	Fair charging	£1.00	£1.00	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.50	£1.50	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.90	£1.90	0.00%
	Up to 10 hours	VAT included	Fair charging	£2.40	£2.40	0.00%
Cheadle:Tape Street	Up to 1 hour	VAT included	Fair charging	£0.90	£0.90	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.40	£1.40	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.80	£1.80	0.00%
Cheadle:Well Street	Up to 1 hour	VAT included	Fair charging	£0.90	£0.90	0.00%
	Up to 2 hours	VAT included	Fair charging	£1.40	£1.40	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.80	£1.80	0.00%
	Up to 10 hours	VAT included	Fair charging	£2.20	£2.20	0.00%
Biddulph: Wharf Road	Up to 1 Hour	VAT included	Fair charging	£0.60	£0.60	
	Up to 2 hours	VAT included	Fair charging	£0.80	£0.80	0.00%
	Up to 3 hours	VAT included	Fair charging	£1.00	£1.00	0.00%

Car Parks	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
	Up to 10 hours	VAT included	Fair charging	£1.80	£1.80	0.00%
<b>Penalty Charge Notices Off Street:</b> Two tier system depending on the seriousness of the offence						
Tier one:	Per fine	Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
	If paid within 14 days	Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
Tier two:	Per fine	Charge not VAT-able	Statutory	£70.00	£70.00	0.00%
	If paid within 14 days	Charge not VAT-able	Statutory	£35.00	£35.00	0.00%
Charge levied for grant of parking waiver	Vehicle per day	VAT included	Statutory	£15.00	£15.00	0.00%
Charge levied for grant of parking waiver	Bay per day	VAT included	Statutory	£15.00	£15.00	0.00%

Markets	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
<b>LEEK RETAIL MARKETS</b>						
<b>Wednesday Outdoor (General Retail):</b>						
- Regular Traders	Per day	Charge not VAT-able	Fair charging	£20.00	£20.00	0.00%
- Regulars - non attendance	Per day	Charge not VAT-able	Fair charging	£10.00	£10.00	0.00%
- Casual Traders	Per day	Charge not VAT-able	Fair charging	£23.50	£23.50	0.00%
<b>Wednesday Trestle (General Retail):</b>						
- Regular Traders	Per day	Charge not VAT-able	Fair charging	£21.50	£21.50	0.00%
- Regulars - non attendance	Per day	Charge not VAT-able	Fair charging	£10.75	£10.75	0.00%
- Casual Traders	Per day	Charge not VAT-able	Fair charging	£23.50	£23.50	0.00%
<b>Friday Trestle (Franchised Archer Fairs)</b>						
- Per Stall	Per day	Charge not VAT-able	Fair charging	£16.00	£16.00	0.00%
<b>Saturday Trestle (General Retail)</b>						
- Regular Traders	Per quarter	Charge not VAT-able	Fair charging	£192.00	£192.00	0.00%
- Casual Traders	Per day	Charge not VAT-able	Fair charging	£20.00	£20.00	0.00%
<b>Saturday Outdoor Craft (Franchised Archer Fairs)</b>						
- Per Pitch	Per day	Charge not VAT-able	Fair charging	£17.50	£17.50	0.00%
<b>Festival of Fine Food</b>						
- Per Stall	Per day	Charge not VAT-able	Fair charging	£26.00	£26.00	0.00%
- Per Stall	Per day (payment in advance)	Charge not VAT-able	Fair charging	£21.00	£21.00	0.00%
<b>CHEADLE MARKETS</b>						
Cheadle Outdoor Market - Friday	Per day	Charge not VAT-able	Fair charging	£20.00	£20.00	0.00%

Lettings	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
All Room Booking fees exclude optional extra Facilities (Bar, Kitchen etc) - Charitable and Non Profit Making organisations subject to 20% discount - Bookings outside hours stated and commercial events by special arrangement						
<b>Moorlands House Leek</b>						
<b>Churnet Room Full Day (9am - 5pm) - Monday-Friday</b>		VAT included	Fair charging	£113.00	£119.00	5.31%
<b>Churnet Room Full Day (9am - 5pm) - Saturday</b>		VAT included	Fair charging	£164.00	£172.00	4.88%
<b>Churnet Room Full Day + Evening (9am - 10pm) - Monday-Friday</b>		VAT included	Fair charging	£176.00	£185.00	5.11%
<b>Churnet Room Full Day + Evening (9am - 10pm) - Saturday</b>		VAT included	Fair charging	£260.00	£273.00	5.00%
<b>Churnet Room Monday - Friday half day charge</b>		VAT included	Fair charging	£58.00	£61.00	5.17%
<b>Churnet Room Saturday (9am-12noon)</b>		VAT included	Fair charging	£83.00	£87.00	4.82%
<b>Churnet Room Saturday (1pm-5pm)</b>		VAT included	Fair charging	£102.00	£107.00	4.90%
<b>Churnet Room Evening (6pm - 10pm) - Monday-Friday</b>		VAT included	Fair charging	£116.00	£122.00	5.17%
<b>Churnet Room Evening (6pm - 10pm) - Saturday</b>		VAT included	Fair charging	£163.00	£171.00	4.91%
<b>Trent Room Full Day (9am - 5pm) - Monday-Friday</b>		VAT included	Fair charging	£90.00	£95.00	5.56%
<b>Trent Room Full Day (9am - 5pm) - Saturday</b>		VAT included	Fair charging	£114.00	£120.00	5.26%
<b>Trent Room Full Day + Evening (9am - 10pm) - Monday-Friday</b>		VAT included	Fair charging	£141.00	£148.00	4.96%
<b>Trent Room Full Day + Evening (9am - 10pm) - Saturday</b>		VAT included	Fair charging	£183.00	£192.00	4.92%
<b>Trent Room Monday - Friday half day charge</b>		VAT included	Fair charging	£46.00	£48.00	4.35%
<b>Trent Room Saturday (9am-12noon)</b>		VAT included	Fair charging	£58.00	£61.00	5.17%
<b>Trent Room Saturday (1pm-5pm)</b>		VAT included	Fair charging	£102.00	£107.00	4.90%
<b>Trent Room Evening (6pm - 10pm) - Monday-Friday</b>		VAT included	Fair charging	£92.00	£97.00	5.43%
<b>Trent Room Evening (6pm - 10pm) - Saturday</b>		VAT included	Fair charging	£114.00	£120.00	5.26%
<b>Dove Room Full Day (9am - 5pm) - Monday-Friday</b>		VAT included	Fair charging	£102.00	£107.00	4.90%
<b>Dove Room Full Day (9am - 5pm) - Saturday</b>		VAT included	Fair charging	£147.00	£154.00	4.76%
<b>Dove Room Full Day + Evening (9am - 10pm) - Monday-Friday</b>		VAT included	Fair charging	£159.00	£167.00	5.03%
<b>Dove Room Full Day + Evening (9am - 10pm) - Saturday</b>		VAT included	Fair charging	£234.00	£246.00	5.13%
<b>Dove Room Monday - Friday half day charge</b>		VAT included	Fair charging	£53.00	£56.00	5.66%
<b>Dove Room Saturday (9am-12noon)</b>		VAT included	Fair charging	£75.00	£79.00	5.33%
<b>Dove Room Saturday (1pm-5pm)</b>		VAT included	Fair charging	£102.00	£107.00	4.90%
<b>Dove Room Evening (6pm - 10pm) - Monday-Friday</b>		VAT included	Fair charging	£104.00	£109.00	4.81%

Lettings	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
<b>Dove Room</b> Evening (6pm - 10pm) - Saturday		VAT included	Fair charging	£147.00	£154.00	4.76%
<b>Dove Room</b> Excess Hours - 10pm - Midnight	Per hour	VAT included	Fair charging	£44.00	£46.00	4.55%
<b>Rooms in the One Stop Shop: Tean, Rudyard, etc</b>						
Monday-Friday (Half day) between 9am and 5pm		VAT included	Fair charging	£25.00	£26.00	4.00%
Monday-Friday (Full day) 9am-5pm		VAT included	Fair charging	£47.00	£49.00	4.26%
<b>Moorlands House Other Facilities for Hire:</b>						
Kitchen	Per booking	VAT included	Fair charging	£22.00	£23.00	4.55%
Piano	Per booking	VAT included	Fair charging	£17.00	£18.00	5.88%
Bar	Per booking	VAT included	Fair charging	£32.00	£34.00	6.25%
Portable Drinks Machine:	Per session	VAT included	Fair charging	£32.00	£34.00	6.25%
Audio Visual Equipment: NB All prices are per booking/ session - am or pm. Whole day usage will be 2 x per item hired.						
- Overhead Projector		VAT included	Fair charging	£22.00	£23.00	4.55%
- OHP Screen		VAT included	Fair charging	£15.00	£16.00	6.67%
- Nobo Flipchart Easel with Paper (provide own markers)		VAT included	Fair charging	£15.00	£16.00	6.67%
<b>Biddulph Town Hall</b>						
Full Day (9am - 5pm) - Monday-Friday	Per session	Charge not VAT-able	Fair charging	£62.00	£65.00	4.84%
Full Day (9am - 5pm) - Saturday	Per session	Charge not VAT-able	Fair charging	£74.00	£78.00	5.41%
Full Day + Evening (9am - 10pm) - Monday-Friday	Per session	Charge not VAT-able	Fair charging	£118.00	£124.00	5.08%
Full Day + Evening (9am - 10pm) - Saturday	Per session	Charge not VAT-able	Fair charging	£127.00	£133.00	4.72%
Morning (9am - 12noon) Monday-Friday	Per session	Charge not VAT-able	Fair charging	£34.00	£36.00	5.88%
Morning (9am - 12noon) Saturday	Per session	Charge not VAT-able	Fair charging	£36.00	£38.00	5.56%
Afternoon (1pm - 5pm) - Monday-Friday	Per session	Charge not VAT-able	Fair charging	£34.00	£36.00	5.88%
Afternoon (1pm - 5pm) - Saturday	Per session	Charge not VAT-able	Fair charging	£47.00	£49.00	4.26%
Evening (6pm - 10pm) - Monday-Friday	Per session	Charge not VAT-able	Fair charging	£88.00	£92.00	4.55%
Evening (6pm - 10pm) - Saturday	Per session	Charge not VAT-able	Fair charging	£105.00	£110.00	4.76%
Excess Hours - 10pm - Midnight	Per hour	Charge not VAT-able	Fair charging	£44.00	£46.00	4.55%
Rooms A, B, C in Extension	Per half day	Charge not VAT-able	Fair charging	£29.00	£30.00	3.45%
Rooms A, B, C in Extension	Per full day	Charge not VAT-able	Fair charging	£58.00	£61.00	5.17%
Kitchen	Per session	Charge not VAT-able	Fair charging	£22.00	£23.00	4.55%
Piano	Per session	Charge not VAT-able	Fair charging	£17.00	£18.00	5.88%

Lettings	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
Bar	Per booking	Charge not VAT-able	Fair charging	£32.00	£34.00	6.25%



Finance	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
<b>Financial Services</b>						
Statement of Accounts	Per copy (plus postage)	VAT included	Cost recovery	£21.00	£21.00	0.00%
<b>Committee Services</b>						
Agenda	Per copy (plus postage)	VAT included	Cost recovery	£10.00	£10.00	0.00%
<b>Recovery Services - Summons costs recharged</b>						
Application for summons re Liability Order:	Council Tax	Charge not VAT-able	Fair charging	£57.50	£57.50	0.00%
	Non-Domestic Rates	Charge not VAT-able	Fair charging	£62.50	£62.50	0.00%
Issue of Liability Orders:	Council Tax	Charge not VAT-able	Fair charging	£35.00	£35.00	0.00%
	Non-Domestic Rates	Charge not VAT-able	Fair charging	£35.00	£35.00	0.00%
Committal summons		Charge not VAT-able	Fair charging	£310.00	£310.00	0.00%
Arrest warrants		Charge not VAT-able	Fair charging	£150.00	£150.00	0.00%
Committal to prison		Charge not VAT-able	Fair charging	Reasonable charge	Reasonable charge	

<b>Elections</b>	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
Purchase of Full Register (Data)	1.00	Charge not VAT-able	Nominal	£143.00	£143.00	0.00%
Purchase of Rolling register Alterations (Data)	1.00	Charge not VAT-able	Nominal	£193.50	£193.50	0.00%
Purchase of list of overseas voters (Data)	1.00	Charge not VAT-able	Nominal	£26.00	£26.00	0.00%
Purchase of Full Register (Paper)	1.00	Charge not VAT-able	Nominal	£420.00	£420.00	0.00%
Purchase of Rolling Register Alterations (Paper)	1.00	Charge not VAT-able	Nominal	£135.00	£135.00	0.00%
Purchase of list of overseas voters (Paper)	1.00	Charge not VAT-able	Nominal	£30.00	£30.00	0.00%

<b>Environmental Crime (statutory charges correct at time of budget setting)</b>	Unit	VAT	Charging Category	2018/19 Current Charge	2019/20 Proposed Charge	% increase
<b>Fixed Penalty Notices (FPN)</b>						
Unlawful repairs / sale of vehicle on roads:	Full FPN	Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£60.00	£60.00	0.00%
Abandoning a vehicle:	Full FPN	Charge not VAT-able	Statutory	£200.00	£200.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£120.00	£120.00	0.00%
Depositing litter:	Full FPN	Charge not VAT-able	Statutory	£75.00	£120.00	60.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£50.00	£100.00	100.00%
Unauthorised distribution of free printed matter:	Full FPN	Charge not VAT-able	Statutory	£75.00	£120.00	60.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£50.00	£100.00	100.00%
Criminal Damage and fly-posting:	Full FPN	Charge not VAT-able	Statutory	£75.00	£120.00	60.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£50.00	£100.00	100.00%
Failure to produce authority (waste carrier's licence)	Full FPN	Charge not VAT-able	Statutory	£300.00	£300.00	0.00%
Failure to furnish documentation (waste transfer notes)	Full FPN	Charge not VAT-able	Statutory	£300.00	£300.00	0.00%
Failure to remove dog faeces from land forthwith:	Full FPN	Charge not VAT-able	Statutory	£80.00	£100.00	25.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£60.00	£75.00	25.00%
Not putting, and keeping, a dog on a lead when directed to do so by an authorised officer:	Full FPN	Charge not VAT-able	Statutory	£80.00	£100.00	25.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£60.00	£75.00	25.00%
Permitting a dog to enter land from which dogs are excluded:	Full FPN	Charge not VAT-able	Statutory	£80.00	£100.00	25.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£60.00	£75.00	25.00%
Not keeping a dog on a lead in a designated area:	Full FPN	Charge not VAT-able	Statutory	£80.00	£100.00	25.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£60.00	£75.00	25.00%
Smoke & Carbon Monoxide Alarm (England) Regulations 2015:	Full FPN	Charge not VAT-able	Statutory	£5,000.00	£5,000.00	0.00%
	If paid within 14 working days	Charge not VAT-able	Statutory	£2,500.00	£2,500.00	0.00%
Health Act 2006 Smoking in a smoke free designated vehicle or area:	Full FPN	Charge not VAT-able	Statutory	£50.00	£50.00	0.00%

<b>Environmental Crime (statutory charges correct at time of budget setting)</b>	<b>Unit</b>	<b>VAT</b>	<b>Charging Category</b>	<b>2018/19 Current Charge</b>	<b>2019/20 Proposed Charge</b>	<b>% increase</b>
	if Paid within 15 Days	Charge not VAT-able	Statutory	£30.00	£30.00	0.00%
Health Act 2006 Failure to Display appropriate smoke free signage as dictated by law:	Full FPN	Charge not VAT-able	Statutory	£200.00	£200.00	0.00%
	if Paid within 15 Days	Charge not VAT-able	Statutory	£150.00	£150.00	0.00%
Fly-tipping		Charge not VAT-able	Statutory		£400.00	
	If Paid within 10 Days	Charge not VAT-able	Statutory		£300.00	
Household Waste Receptacles		Charge not VAT-able	Statutory		£60.00	
	If Paid within 10 Days	Charge not VAT-able	Statutory		£40.00	

<b>Community (statutory charges correct at time of budget setting)</b>	<b>Unit</b>	<b>VAT</b>	<b>Charging Category</b>	<b>2018/19 Current Charge</b>	<b>2019/20 Proposed Charge</b>	<b>% increase</b>
<b>Anti-Social Behaviour, Crime &amp; Policing Act 2014</b>						
Failure to comply with a Community Protection Notice:	Full FPN	Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£75.00	£75.00	0.00%
Failure to comply with a Public Spaces Protection Order:	Full FPN	Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£75.00	£75.00	0.00%