

STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

Cabinet

3 December 2019

TITLE:	Second Quarter Financial, Procurement and Performance Review 2019/20
PORTFOLIO HOLDER:	Cllr Sybil Ralphs – Council Leader
CONTACT OFFICERS:	Claire Hazeldene - Deputy Director and Head of Finance Vanessa Higgins – Information Business Partner
WARDS INVOLVED:	Non-Specific

Appendices Attached

- **Appendix A (2019/20 – Second Quarter (Provisional Outturn) Financial Report)**
- **Appendix B (2019/20 – Second Quarter (Procurement Report))**
- **Appendix C (2019/20 – Second Quarter (Performance Report))**

1. Reason for the Report

- 1.1 The purpose of this report is to inform members of the Council's overall performance and financial position for the period ended 30th September 2019 ("Second Quarter 2019/20")

2. Recommendations

- 2.1 It is recommended that the Cabinet:
- Note the Second Quarter 2019/20 financial, procurement and performance position detailed in Appendices A, B and C and summarised at 3.3 of this covering report.

3. Executive Summary

- 3.1 This report essentially summarises the Council's financial, procurement and performance position after considering service activity up to the end of the Second Quarter (i.e. 30th September 2019).
- 3.2 Detailed analysis is provided in Appendix A (Finance), Appendix B (Procurement) and Appendix C (Performance).
- 3.3 The position can be summarised as follows:

Subject	Headline	Reference
Finance	<p>The headlines for the Second Quarter are:</p> <p><i>Performance against Budget</i></p> <ul style="list-style-type: none"> At the second quarter stage the General Fund projected outturn for 2019/20 is an underspend of £9,680. <p><i>Efficiency Programme</i></p> <ul style="list-style-type: none"> The 2019/20 general fund efficiency target of £842,000 has been exceeded with £856,260 of savings achieved to date. <p><i>Capital Programme</i></p> <ul style="list-style-type: none"> The revised Capital Programme budget for 2019/20 is £5.8 million including the carry forward of capital underspends from 2018/19. The projected outturn for the year is £4.0million. <p><i>Treasury Management</i></p> <ul style="list-style-type: none"> Cash investments held at 30th September 2019 totalled £12.3 million. The Ascent loan and debenture currently stands at £19 million. Council borrowing at 30th September 2019 totalled £10 million (relates to the Ascent loan) The Council's net interest receipts are projected to be £28,000 above budget. <p><i>Revenue Collection</i></p> <ul style="list-style-type: none"> 56.34% of Council Tax was collected by 30th September 2019 compared to 56.69% for the same period last year. 55.57% of Business Rates was collected by 30th September 2019 compared with 56.77% for the same period last year. At the end of the Second Quarter debt that was over 60 days old was £67,310 which compares with £99,980 at 30th September 2018 	Appendix A
Procurement	<p>The headlines for the Second Quarter are:</p> <ul style="list-style-type: none"> 7 procurement activities were completed The procurement forward plan includes 67 procurement activities for completion in 2019/20 (either SMDC only or joint) At the 30th September 2019, 52% of procurement activity undertaken was on the forward plan and the Council paid 96% of its invoices within 30 days during the year 	Appendix B
Performance	<p>The headlines for the Second Quarter are:</p> <ul style="list-style-type: none"> Performance in respect of 82% of the key performance indicators is on target Of the 18 Priority Actions within the Corporate Plan, two are still to commence, four are rated amber, one rated red the remainder being classified as 'Green'; and The Council received 18 complaints, 29 comments and 15 compliments in the Second Quarter. Repeat complaints and response times both on track 	Appendix C

4. How this Report Links to Corporate Priorities

- 4.1 The successful delivery of all corporate priorities is dependent upon the effective management of performance and financial resources, which is the subject of this report.

5. Options and Analysis

5.1 Detailed analysis is contained within the appendices

6. Implications

6.1 Community Safety - (Crime and Disorder Act 1998)
None.

6.2 Workforce
None.

6.3 Equality and Diversity/Equality Impact Assessment
This report has been prepared in accordance with the Council's Equality and Diversity policies.

6.4 Financial Considerations
There are substantial financial considerations contained throughout the report.

6.5 Legal
None.

6.6 Sustainability
None.

6.7 External Consultation
None.

6.8 Risk Assessment
There are a number of risks to the financial position presented, which are identified and explained in the financial report attached at Appendix A.

ANDREW P STOKES
Executive Director (Transformation) & Chief Finance Officer

Web Links and Background Papers

Location

Contact details

Various background working papers

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