

Environmental Health	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
Animal Boarding Establishments including Day Care and Home/Over Night Licence (initial or renewal, excluding vet fees). Vets fees are charged in addition to these fees based on full cost recovery:	1-10 animals	Non Business VAT (-- %)	Fair charging	Officer Time	£150.00	£150.00	0.00%
	11+ animals	Non Business VAT (-- %)	Fair charging	Officer Time	£200.00	£200.00	0.00%
	25 Plus	Non Business VAT (-- %)	Fair charging	Officer Time	£250.00	£300.00	20.00%
Animal boarding (Crèche Facility) - Commercial		Non Business VAT (-- %)	Fair charging	Officer Time	£250.00	£250.00	0.00%
Re-rate inspection					£100.00	£100.00	
Additional Inspection (Commercial)					£100.00	£100.00	
Additional Inspection (Domestic)						£50.00	
Commercial Home Boarding (Host franchise) upto 5 Households					£400.00	£400.00	
Commercial Home Boarding (Host franchise) upto 5 - 10 Households					£600.00	£600.00	
Commercial Home Boarding (Host franchise) 10 Plus					Price On Request	Prce on Request	
Approved Food Premises		Non Business VAT (-- %)	Statutory		£0.00	£0.00	
Camping Site Registration		Non Business VAT (-- %)	Statutory		£0.00	£0.00	
Caravan & Camping Site Registration		Non Business VAT (-- %)	Statutory		£0.00	£0.00	
Park Homes:	New application	Non Business VAT (-- %)	Fair charging		£350.00	£350.00	0.00%
	Fee per additional pitch	Non Business VAT (-- %)	Fair charging		£10.00	£10.50	5.00%
	Licence amendment	Non Business VAT (-- %)	Fair charging		£180.00	£180.00	0.00%
	Transfer of Licence	Non Business VAT (-- %)	Fair charging		£120.00	£120.00	0.00%
	Annual fee	Non Business VAT (-- %)	Fair charging		£190.00	£190.00	0.00%
	Deposit of site rules	Non Business VAT (-- %)	Fair charging		£100.00	£100.00	0.00%
Contaminated Land Enquiry:	(Initial Enquiry 2 Hours Minimum Charge )	Standard Rated VAT (20%)	Fair charging		£110.00	£110.00	0.00%
	Each subsequent hour or part thereof	Standard Rated VAT (20%)	Fair charging		£50.00	£50.00	0.00%
Cooling Tower Notification		Non Business VAT (-- %)	Statutory		£0.00	£0.00	#DIV/0!
Dangerous Wild Animals Licence (initial or renewal, excluding vet fees). Vets fees are charged in addition to these fees based on full cost recovery:		Non Business VAT (-- %)	Fair charging	Officer Time	£300.00	£400.00	33.33%
Dog Breeding Establishments Licence (initial or renewal, excluding vet fees). Vets fees are charged in addition to these fees based on full cost recovery:	1-4 dogs	Non Business VAT (-- %)	Fair charging	Officer Time	£140.00	£150.00	7.14%
	5+ dogs	Non Business VAT (-- %)	Fair charging	Officer Time	£250.00	£300.00	20.00%
	10 Plus	Non Business VAT (-- %)	Fair charging	Officer Time	£300.00	£350.00	16.67%
Re-Rate Inspection					£100.00	£100.00	0.00%
Additional Inspection					£100.00	£100.00	0.00%
Environmental Health Pre-Application advice (minimum 2 hours)	(Initial Enquiry 2 Hours Minimum Charge )	Standard Rated VAT (20%)	Fair charging		£100.00	£100.00	0.00%
	Each subsequent hour or part thereof	Standard Rated VAT (20%)	Fair charging		£50.00	£55.00	10.00%
Environmental Permit	Fees Set by DEFRA	Non Business VAT (-- %)	Statutory		Fees set by DEFRA	Fees set by DEFRA	
Copy of Register of Authorisations (Permits): under EIR Copying Charge Plus officer time charged for photocopying per hour or part thereof.	per side of A4 (or equivalent electronic format)	Non Business VAT (-- %)	Cost recovery		£0.20	£0.25	25.00%

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Officer Time (EIR)		Non Business VAT (--%)	Cost recovery	Officer Time	£25.00	£25.00	0.00%
Export Health Certificate		Standard Rated VAT (20%)	Fair charging	Officer Time	£130.00	£130.00	0.00%
Export Health Certificate Yearly (upto 25 Certificates)		Standard Rated VAT (20%)	Fair charging	Officer Time	£1,500.00	£1,600.00	6.67%
Export Health Certificate Yearly (upto 50 Certificates)						£3,000.00	
Export Health Certificate Yearly (50 plus Certificates)						Price on Request	
Export Health Certificate Brewery & Artisan Products		Standard Rated VAT (20%)	Fair charging	Officer Time	£60.00	£65.00	8.33%
Export Health Certificate Unlimited Yearly Brewery & Artisan Products (upto 25 Certificates)		Standard Rated VAT (20%)	Fair charging	Officer Time	£500.00	£600.00	20.00%
Export Health Certificate (Samples/ Low Value goods up to £500 per consignment)		Standard Rated VAT (20%)	Fair charging	Officer Time	£60.00	£65.00	8.33%
Amendment to Health Certificate		Standard Rated VAT (20%)	Fair charging	Officer Time	£25.00	£25.00	0.00%
Amendment to Health Certificate (Artisan/Brewery Products)		Standard Rated VAT (20%)	Fair charging	Officer Time	£15.00	£15.00	0.00%
Food Hygiene/Health & Safety Bespoke Training Course:		Exempt from VAT (--%)	Fair charging	Officer Time	Price On Request	Price on Request	
Copy of Food Register (Full Copy of database)	Full Register	Zero-Rated VAT (0%)	Fair charging	Officer Time	£170.00	£170.00	0.00%
One Copy of Any Entry in the Register		Non Business VAT (--%)	Fair charging	Officer Time	£15.00	£15.00	0.00%
List of Food Premises In a Particular Category		Non Business VAT (--%)	Fair charging	Officer Time	£70.00	£70.00	0.00%
Food Premises Registration		Non Business VAT (--%)	Statutory		£0.00	£0.00	#DIV/0!
Food Hygiene Rating Scheme Re-Rate within 3 Months of Inspection		Non Business VAT (--%)	Fair charging	Office Time	£150.00	£150.00	0.00%
Enhanced Food Registration & Advice Visit (2 Hrs) with Safer Food Better Business Pack		Non Business VAT (--%)	Fair charging	Officer Time	£100.00	£125.00	25.00%
Enhanced Food Registration & Advice Visit (3 Hrs)with Safer Food Better Business Pack		Non Business VAT (--%)	Fair charging	Officer Time		£175.00	
Safer Food Better Business Pack Incl 2 Yr Diary						£20.00	
House in Multiple Occupation Licence:	First application	Non Business VAT (--%)	Fair charging		£385.00	£385.00	0.00%
House in Multiple Occupation Licence:	Subsequent application/ renewal by same landlord	Non Business VAT (--%)	Fair charging		£310.00	£310.00	0.00%
	Change of ownership application	Non Business VAT (--%)	Fair charging		£310.00	£310.00	0.00%
Immigration Housing Certificate	per application	Standard Rated VAT (20%)	Fair charging		£100.00	£100.00	0.00%
Improvement Notice Fee		Standard Rated VAT (20%)	Statutory		£200.00	£200.00	0.00%
Hypnotism Registration		Non Business VAT (--%)	Statutory		£0.00	£0.00	#DIV/0!
Land Drainage/Culvert Maintenance for Private Individuals or Companies	Price on Application Officer Hourly Rate	Standard Rated VAT (20%)	Fair charging		£55.00	£55.00	0.00%
Pet Shop Licence (initial or renewal, excluding vet fees). Vets fees are charged in addition to these fees based on full cost recovery:		Non Business VAT (--%)	Fair charging	Officer Time	£170.00	£180.00	5.88%
Pleasure Boats & Pleasure Vessels to be let for hire or used for carrying passengers for hire (Exemption for such boats on any inland waterway owned or managed by the British Waterways Board)		Standard Rated VAT (20%)	Fair charging	Officer Time	£110.00	£110.00	0.00%
Riding Establishments Licence (initial or renewal, excluding vet fees). Vets fees are charged in addition to these fees based on full cost recovery:	1-10 animals	Non Business VAT (--%)	Fair charging	Officer Time	£130.00	£150.00	15.38%
	11-20 animals	Non Business VAT (--%)	Fair charging	Officer Time	£150.00	£175.00	16.67%
	21+ animals	Non Business VAT (--%)	Fair charging	Officer Time	£185.00	£200.00	8.11%
Re-Rate Inspection					£100.00	£100.00	

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Additional Inspection					£100.00	£100.00	
Sex Shop & Cinema Licence (including Sexual Entertainment Venues of any type):	New Application	Non Business VAT (-- %)	Fair charging	Officer Time	£3,100.00	£3,200.00	3.23%
	Renewal	Non Business VAT (-- %)	Fair charging	Officer Time	£1,700.00	£1,800.00	5.88%
	Transfer	Non Business VAT (-- %)	Fair charging	Officer Time	£700.00	£750.00	7.14%
Special Treatments Registration (Premises) including: Massage; Manicure; Other Special Treatments e.g. Vapour, Sauna or Other Bath Treatments		Non Business VAT (-- %)	Statutory		£0.00	£0.00	
Statement of Officer's Opinion:	first hour of request	Standard Rated VAT (20%)	Full commercial	Officer Time	£105.00	£110.00	4.76%
	subsequent hour or part thereof	Standard Rated VAT (20%)	Full commercial	Officer Time	£50.00	£55.00	10.00%
Home/Mobile Tattooing, Body Piercing, Acupuncture Including 1 person	Premises/ Person	Non Business VAT (-- %)	Fair charging	Officer Time	£200.00	£200.00	0.00%
Tattooing, Body Piercing, Acupuncture, Electrolysis Licence (initial or renewal):	Premises	Non Business VAT (-- %)	Fair charging	Officer Time	£150.00	£150.00	0.00%
	Person	Non Business VAT (-- %)	Fair charging	Officer Time	£90.00	£90.00	0.00%
	Guest Tattooist	Non Business VAT (-- %)	Fair charging	Officer Time	£50.00	£50.00	0.00%
Ear Piercing Only:	Premises	Non Business VAT (-- %)	Fair charging	Officer Time	£50.00	£50.00	0.00%
	Person	Non Business VAT (-- %)	Fair charging	Officer Time	£25.00	£25.00	0.00%
	Amendment (e.g. change of address)	Non Business VAT (-- %)	Fair charging	Officer Time	£25.00	£25.00	0.00%
Zoo Licence (excluding vet fees. Vets fees are charged in addition to these fees based on full cost recovery):	First (4 year licence)	Non Business VAT (-- %)	Statutory	Officer Time	£1,000.00	£1,250.00	25.00%
	Second & subsequent (6 year licence)	Non Business VAT (-- %)	Statutory	Officer Time	£1,000.00	£1,250.00	25.00%
Zoo Licence:	Interim periodical	Non Business VAT (-- %)	Statutory		Vet fees as applicable only		
	Renewal periodical	Non Business VAT (-- %)	Statutory		Vet fees as applicable only		
	Informal inspections	Non Business VAT (-- %)	Statutory		Vet fees as applicable only		
<b>Pest Control</b>				Officer Time/ Pesticides/ Transport			
Contract Work (Commercial)	Per hour Per officer	Standard Rated VAT (20%)	Full commercial		£110.00	£110.00	0.00%
Treatments in addition to contract agreement:	Single treatment	Standard Rated VAT (20%)	Full commercial		£110.00	£110.00	0.00%
	up to 3 treatments	Standard Rated VAT (20%)	Full commercial		£215.00	£215.00	0.00%
	up to 5 treatments	Standard Rated VAT (20%)	Full commercial		£315.00	£315.00	0.00%
Non Contract Work (Commercial)	Per hour, Per officer	Standard Rated VAT (20%)	Full commercial		£150.00	£150.00	0.00%
Rodents (Rats) (Domestic) - up to three visits to treat		Standard Rated VAT (20%)	Free		£0.00	£0.00	#DIV/0!
Wasps Nest (Domestic Treatment)	Full charge	Standard Rated VAT (20%)	Full commercial		£65.00	£65.00	0.00%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	Standard Rated VAT (20%)	Subsidised	50% reduction	£32.50	£32.50	0.00%
Rodents (Mice) (Domestic) - up to three visits to treat:		Standard Rated VAT (20%)	Full commercial		£65.00	£65.00	0.00%

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	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	Standard Rated VAT (20%)	Subsidised	50% reduction	£32.50	£32.50	0.00%
Bed Bugs 2 Bed House:		Standard Rated VAT (20%)	Full commercial		£115.00	£150.00	30.43%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	Standard Rated VAT (20%)	Subsidised	50% reduction	£57.50	£75.00	30.43%
Bed Bugs 3 Bed House:		Standard Rated VAT (20%)	Full commercial		£175.00	£200.00	14.29%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	Standard Rated VAT (20%)	Subsidised	50% reduction	£87.50	£100.00	14.29%
Bed Bug 4 Bed House:		Standard Rated VAT (20%)	Full commercial		£225.00	£250.00	11.11%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	Standard Rated VAT (20%)	Subsidised	50% reduction	£112.50	£125.00	11.11%
Bed Bugs >4 Bed:		Standard Rated VAT (20%)	Full commercial		£300.00	£400.00	33.33%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	Standard Rated VAT (20%)	Subsidised	50% reduction	£150.00	£200.00	33.33%
Fleas 2 Bed House:		Standard Rated VAT (20%)	Full commercial		£90.00	£100.00	11.11%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	Standard Rated VAT (20%)	Subsidised	50% reduction	£45.00	£50.00	11.11%
Fleas 3 Bed House:		Standard Rated VAT (20%)	Full commercial		£110.00	£125.00	13.64%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	Standard Rated VAT (20%)	Subsidised	50% reduction	£55.00	£67.50	22.73%
Fleas 4 Bed House:		Standard Rated VAT (20%)	Full commercial		£130.00	£150.00	15.38%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	Standard Rated VAT (20%)	Subsidised	50% reduction	£65.00	£75.00	15.38%
Fleas > 4 Bed House:		Standard Rated VAT (20%)	Full commercial		£200.00	£250.00	25.00%

Environmental Health	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	Standard Rated VAT (20%)	Subsidised	50% reduction	£100.00	£125.00	25.00%
Ants		Standard Rated VAT (20%)	Full commercial		£70.00	£70.00	0.00%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	Standard Rated VAT (20%)	Subsidised	50% reduction	£35.00	£35.00	0.00%
Other insect pests (domestic):		Standard Rated VAT (20%)	Full commercial		£70.00	£70.00	0.00%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	Standard Rated VAT (20%)	Subsidised	50% reduction	£35.00	£35.00	0.00%
Moles (Commercial Only)		Standard Rated VAT (20%)	Full commercial			Price on Application	
Appointment Missed/Cancelled (Site)						£25.00	
<b>Private Water Supply Charges</b>							
Risk Assessment:	Upto 2 properties	Non Business VAT (-- %)	Statutory		£300.00	£300.00	0.00%
Including Officer time on site	3-5 Properties				£400.00	£400.00	
	5 Plus Properties				£500.00	£500.00	
	Large Commercial				£500.00	£500.00	
Sampling	Officer Time per Sample	Non Business VAT (-- %)	Statutory		£60.00	£60.00	0.00%
Investigation	Per investigation	Non Business VAT (-- %)	Statutory		£120.00	£120.00	0.00%
Analysing a sample under regulation 10	Maximum Charge £25.00	Non Business VAT (-- %)	Statutory		Laboratory Charge	Laboratory Charge	
Analysing a check monitoring sample	Maximum Charge £100.00	Non Business VAT (-- %)	Statutory		Laboratory Charge	Laboratory Charge	
Analysing an audit monitoring sample	Maximum Charge £500.00	Non Business VAT (-- %)	Fair charging		Laboratory Charge	Laboratory Charge	
Request from Search Company for Data relating to Private Water Supplies in a particular area.	Hourly Rate	Non Business VAT (-- %)	Fair charging		£60.00	£60.00	0.00%
<b>Stray Dogs:</b>	Statutory fee	Non Business VAT (-- %)	Statutory		£25.00	£25.00	0.00%
	Admin fee	Non Business VAT (-- %)	Statutory		£25.00	£25.00	0.00%
Dogs already taken to Manchester & District Home for Lost Dogs					Additional fees charged by dogs' home	Additional Fees charged by Dogs' home	
<b>Copying</b>							
Copy of Register of Authorisations (Permits; Private Water Supplies Register; Supply of Meteorological Data to: Universities & Commercial Organisations, Buxton Museum, Buxton TIC, Individuals); Copying Charge Plus officer time charged for photocopying per hour or part thereof.	per side of A4 (or equivalent electronic format)	Non Business VAT (-- %)	Fair charging		£0.15	£0.25	66.67%

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Full Copies of Authorisations, Permits; Registers, spreadsheets etc. for commercial gain		Non Business VAT (-- %)	Fair charging		Price on Application	Price on Application	

Licensing	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
Temporary Event Notice		Non Business VAT (-- %)	Statutory		£21.00	£21.00	0.00%
<b>Licensing Act 2003</b>							
Personal Alcohol Licence		Non Business VAT (-- %)	Statutory		£37.00	£37.00	0.00%
Premises Licence Annual:	Band A	Non Business VAT (-- %)	Statutory		£70.00	£70.00	0.00%
	Band B	Non Business VAT (-- %)	Statutory		£180.00	£180.00	0.00%
	Band C	Non Business VAT (-- %)	Statutory		£295.00	£295.00	0.00%
	Band D	Non Business VAT (-- %)	Statutory		£320.00	£320.00	0.00%
	Band E	Non Business VAT (-- %)	Statutory		£350.00	£350.00	0.00%
<b>Licensing Act 2003</b>							
<b>Premises Licences and Club Premises Certificates - First Year Fee:</b>							
Band A		Non Business VAT (-- %)	Statutory		£100.00	£100.00	0.00%
Band B		Non Business VAT (-- %)	Statutory		£190.00	£190.00	0.00%
Band C		Non Business VAT (-- %)	Statutory		£315.00	£315.00	0.00%
Band D		Non Business VAT (-- %)	Statutory		£450.00	£450.00	0.00%
Band E		Non Business VAT (-- %)	Statutory		£635.00	£635.00	0.00%
<b>Premises Licences and Club Premises Certificates Annual Fee:</b>							
Band A		Non Business VAT (-- %)	Statutory		£70.00	£70.00	0.00%
Band B		Non Business VAT (-- %)	Statutory		£180.00	£180.00	0.00%
Band C		Non Business VAT (-- %)	Statutory		£295.00	£295.00	0.00%
Band D		Non Business VAT (-- %)	Statutory		£320.00	£320.00	0.00%
Band E		Non Business VAT (-- %)	Statutory		£350.00	£350.00	0.00%
<b>Permitted Temporary Activities, Personal Licences and Miscellaneous:</b>							
Theft/ Loss, etc. of Premises Licence or Summary		Non Business VAT (-- %)	Statutory		£10.50	£100.50	857.14%
Application for a Provisional Statement where premises being built etc.		Non Business VAT (-- %)	Statutory		£315.00	£315.00	0.00%
Notification of change of name or address		Non Business VAT (-- %)	Statutory		£10.50	£10.50	0.00%
Application to vary licence to specify individual as premises supervisor		Non Business VAT (-- %)	Statutory		£23.00	£23.00	0.00%
Application for transfer of premises licence		Non Business VAT (-- %)	Statutory		£23.00	£23.00	0.00%
Interim authority notice following death etc. of licence holder		Non Business VAT (-- %)	Statutory		£23.00	£23.00	0.00%
Theft, loss etc. of certificate or summary		Non Business VAT (-- %)	Statutory		£10.50	£10.50	0.00%
Notification of change of name or alteration of rules of club		Non Business VAT (-- %)	Statutory		£10.50	£10.50	0.00%
Change of relevant registered address of club		Non Business VAT (-- %)	Statutory		£10.50	£10.50	0.00%
Theft, loss etc. of temporary event notice		Non Business VAT (-- %)	Statutory		£10.50	£10.50	0.00%
Theft, loss etc. of personal licence		Non Business VAT (-- %)	Statutory		£10.50	£10.50	0.00%
Duty to notify change of name or address		Non Business VAT (-- %)	Statutory		£10.50	£10.50	0.00%
Right of freeholder etc. to be notified of licensing matters		Non Business VAT (-- %)	Statutory		£21.00	£21.00	0.00%
Minor Variation		Non Business VAT (-- %)	Statutory		£89.00	£89.00	0.00%
<b>Licensed Premises Gaming Machine Permit</b>							
Grant		Non Business VAT (-- %)	Statutory		£150.00	£150.00	0.00%
Existing Operator Grant		Non Business VAT (-- %)	Statutory		£100.00	£100.00	0.00%
Variation		Non Business VAT (-- %)	Statutory		£100.00	£100.00	0.00%

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Transfer		Non Business VAT (-- %)	Statutory		£25.00	£25.00	0.00%
Annual Fee		Non Business VAT (-- %)	Statutory		£50.00	£50.00	0.00%
Change of Name		Non Business VAT (-- %)	Statutory		£25.00	£25.00	0.00%
<b>Club Gaming Permits</b>							
Grant		Non Business VAT (-- %)	Statutory		£200.00	£200.00	0.00%
Grant (Club Premises Certificate Holder)		Non Business VAT (-- %)	Statutory		£100.00	£100.00	0.00%
Existing Operator Grant		Non Business VAT (-- %)	Statutory		£100.00	£100.00	0.00%
Variation		Non Business VAT (-- %)	Statutory		£100.00	£100.00	0.00%
Renewal		Non Business VAT (-- %)	Statutory		£200.00	£200.00	0.00%
Renewal (Club Premise Certificate Holder)		Non Business VAT (-- %)	Statutory		£100.00	£100.00	0.00%
Annual Fee		Non Business VAT (-- %)	Statutory		£50.00	£50.00	0.00%
<b>Club Machine Permits</b>							
Grant		Non Business VAT (-- %)	Statutory		£200.00	£200.00	0.00%
Grant (Club Premises Certificate Holder)		Non Business VAT (-- %)	Statutory		£100.00	£100.00	0.00%
Existing Operator Grant		Non Business VAT (-- %)	Statutory		£100.00	£100.00	0.00%
Variation		Non Business VAT (-- %)	Statutory		£100.00	£100.00	0.00%
Renewal		Non Business VAT (-- %)	Statutory		£200.00	£200.00	0.00%
Renewal (Club Premise Certificate Holder)		Non Business VAT (-- %)	Statutory		£100.00	£100.00	0.00%
Annual Fee		Non Business VAT (-- %)	Statutory		£50.00	£50.00	0.00%
<b>Family Entertainment Centre Gaming Permits</b>							
Grant		Non Business VAT (-- %)	Statutory		£300.00	£300.00	0.00%
Existing Operator Grant		Non Business VAT (-- %)	Statutory		£100.00	£100.00	0.00%
Renewal		Non Business VAT (-- %)	Statutory		£300.00	£300.00	0.00%
Change of Name		Non Business VAT (-- %)	Statutory		£25.00	£25.00	0.00%
Copies of all Permits	Each	Non Business VAT (-- %)	Statutory		£15.00	£25.00	66.67%
Street Trading Change of Name & Address		Non Business VAT (-- %)	Fair charging			£10.50	
Vary DPS		Non Business VAT (-- %)	Statutory		£23.00	£23.00	0.00%
Minor Variation		Non Business VAT (-- %)	Statutory		£89.00	£89.00	0.00%
Street Collection Licence		Non Business VAT (-- %)	Statutory		£0.00	£0.00	
Street Trading Consent (speed limit less than 40mph) Including Trading Plate		Non Business VAT (-- %)	Fair charging		£3,700.00	£3,700.00	0.00%
Street Trading Consent (hot food - speed limit less than 40mph) Including Trading Plate		Non Business VAT (-- %)	Fair charging		£6,000.00	£6,000.00	0.00%
Street Trading Consent (speed limit 40mph or more) Including Plate		Non Business VAT (-- %)	Fair charging		£2,400.00	£2,400.00	0.00%
Trampoline & Mechanical Rides (Including Trading Plate)		Non Business VAT (-- %)	Fair charging		£2,000.00	£2,000.00	0.00%
Ice cream sales (Including Trading Plate)		Non Business VAT (-- %)	Fair charging		£600.00	£600.00	0.00%
Annual upto 2 days per week (Including Trading Plate)		Non Business VAT (-- %)	Fair charging		£1,250.00	£1,250.00	0.00%
Daily consent		Non Business VAT (-- %)	Fair charging		£40.00	£40.00	0.00%
Charitable Events Upto 10 Stalls (Category 1)					£125.00	£125.00	
Charitable Events 10 - 20 Stalls (Category 2)					£250.00	£250.00	



Licensing	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
Charitable Events 20 Plus (Category 3)					£400.00	£400.00	
Replacement Vehicle Plates - Street Trading					£25.00	£25.00	
<b>Scrap Metal Dealers</b>							
Collectors Licence		Non Business VAT (-%)	Statutory		£245.00	£245.00	0.00%
Variation to Collectors Licence		Non Business VAT (-%)	Statutory		£95.00	£95.00	
Site Licence		Non Business VAT (-%)	Statutory		£390.00	£390.00	0.00%
Variation to licence: Change of Name or Address		Non Business VAT (-%)	Statutory		£32.00	£32.00	0.00%
Variation to Site Licence					£115.00	£115.00	
Copy of Licence		Non Business VAT (-%)	Statutory		£15.00	£15.00	0.00%
<b>Taxi Licences - Hackney Carriage &amp; Private Hire Vehicles</b>							
Taxi & Private Hire vehicle Licence (new & renewal) Including Brackets & Plates (The fee includes 10% for enforcement activity)	Yearly	Non Business VAT (-%)	Cost recovery		£180.00	£180.00	0.00%
Replacement Driver Badge or Vehicle Plate	Per Plate/Badge	Non Business VAT (-%)	Cost recovery		£10.00	£10.00	0.00%
Change of Vehicle Including Plate/Card		Non Business VAT (-%)	Cost recovery		£50.00	£50.00	0.00%
Hackney Carriage Decals provided by 3rd Party					Price on Application	Price on Application	
New Licensed Driver/Renewal: Including Knowledge Test and Resit, Safeguarding Training & Driver Badge (This includes 10% for Enforcement Activity)	Annual	Non Business VAT (-%)	Cost recovery		£75.00	£75.00	0.00%
	3 years	Non Business VAT (-%)	Cost recovery		£150.00	£150.00	0.00%
Private Hire Operators Licence (This includes 10% for Enforcement Activity)	1 Year	Non Business VAT (-%)	Cost recovery		£105.00	£105.00	0.00%
Private Hire Operators Licence (This includes 10% for Enforcement Activity)	5 years	Non Business VAT (-%)	Cost recovery		£315.00	£315.00	0.00%
DBS Check (Fees Set by Personnel Checks)					Price on request	Price on Application	
Document Identification Check (Fee set by Crown Post Office)					Price on request	Price on Application	
Re-Sit Knowledge Test		Non Business VAT (-%)	Cost recovery		£20.00	£20.00	0.00%
M.O.T/Taxi Test by Nominated Garage					Price on request	Price on Application	
<b>Gambling Act</b>							
Adult Gaming Centre - Annual fee		Non Business VAT (-%)	Statutory		£1,000.00	£1,000.00	0.00%
New application		Non Business VAT (-%)	Statutory		£2,000.00	£2,000.00	0.00%
Application to vary		Non Business VAT (-%)	Statutory		£1,000.00	£1,000.00	0.00%
Application to transfer		Non Business VAT (-%)	Statutory		£1,200.00	£1,200.00	0.00%
Application for re-instatement		Non Business VAT (-%)	Statutory		£1,200.00	£1,200.00	0.00%
Application for provisional statement		Non Business VAT (-%)	Statutory		£2,000.00	£2,000.00	0.00%
Application in respect of provisional statement holder		Non Business VAT (-%)	Statutory		£1,200.00	£1,200.00	0.00%
Copy of Licence - General		Non Business VAT (-%)	Statutory		£25.00	£25.00	
Betting Premises - Annual fee (Excluding Tracks)		Non Business VAT (-%)	Statutory		£600.00	£600.00	0.00%
New application		Non Business VAT (-%)	Statutory		£2,000.00	£2,000.00	0.00%
Application to vary		Non Business VAT (-%)	Statutory		£1,300.00	£1,300.00	0.00%
Application to transfer		Non Business VAT (-%)	Statutory		£1,200.00	£1,200.00	0.00%
Application for re-instatement		Non Business VAT (-%)	Statutory		£1,200.00	£1,200.00	0.00%
Application for provisional statement		Non Business VAT (-%)	Statutory		£2,000.00	£2,000.00	0.00%
Application in respect of provisional statement holder		Non Business VAT (-%)	Statutory		£1,200.00	£1,200.00	0.00%
Bingo - Annual fee		Non Business VAT (-%)	Statutory		£1,000.00	£1,000.00	0.00%
New application		Non Business VAT (-%)	Statutory		£2,500.00	£2,500.00	0.00%

Licensing	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
Application to vary		Non Business VAT (-%)	Statutory		£1,500.00	£1,500.00	0.00%
Application to transfer		Non Business VAT (-%)	Statutory		£1,200.00	£1,200.00	0.00%
Application for re-instatement		Non Business VAT (-%)	Statutory		£1,200.00	£1,200.00	0.00%
Application for provisional statement		Non Business VAT (-%)	Statutory		£2,000.00	£2,000.00	0.00%
Application in respect of provisional statement holder		Non Business VAT (-%)	Statutory		£1,200.00	£1,200.00	0.00%
Notification of Change		Non Business VAT (-%)	Statutory		£50.00	£50.00	0.00%
Copy of Licence		Non Business VAT (-%)	Statutory		£25.00	£25.00	0.00%
Family Entertainment - Annual					£1,000.00	£1,000.00	
New application		Non Business VAT (-%)	Statutory		£1,500.00	£1,500.00	0.00%
Application to vary		Non Business VAT (-%)	Statutory		£1,000.00	£1,000.00	0.00%
Application to transfer		Non Business VAT (-%)	Statutory		£950.00	£950.00	0.00%
Application for re-instatement		Non Business VAT (-%)	Statutory		£950.00	£950.00	0.00%
Application for provisional statement		Non Business VAT (-%)	Statutory		£1,600.00	£1,600.00	0.00%
Application in respect of provisional statement holder		Non Business VAT (-%)	Statutory		£950.00	£950.00	0.00%
Race tracks - Annual fee		Non Business VAT (-%)	Statutory		£1,000.00	£1,000.00	0.00%
New application		Non Business VAT (-%)	Statutory		£2,000.00	£2,000.00	0.00%
Application to vary		Non Business VAT (-%)	Statutory		£1,250.00	£1,250.00	0.00%
Application to transfer		Non Business VAT (-%)	Statutory		£950.00	£950.00	0.00%
Application for re-instatement		Non Business VAT (-%)	Statutory		£950.00	£950.00	0.00%
Application for provisional statement		Non Business VAT (-%)	Statutory		£2,000.00	£2,000.00	0.00%
Application in respect of provisional statement holder		Non Business VAT (-%)	Statutory		£950.00	£950.00	0.00%
Small Society Lotteries Application		Non Business VAT (-%)	Statutory		£40.00	£40.00	0.00%
Small Society Lotteries Annual renewal fee		Non Business VAT (-%)	Statutory		£20.00	£20.00	0.00%
Licensed Premises Automatic Notification Process: Payable on Notification	Up to 2 machines	Non Business VAT (-%)	Statutory		£50.00	£50.00	0.00%
Club Machine Permit			Statutory		Price on Application (Statutory Fee)	Price On Application (Statutory Fee)	
Club Gaming Permit			Statutory		Price on Application (Statutory Fee)	Price On Application (Statutory Fee)	
Family Entertainment Centre Gaming Permit			Statutory		Price on Application (Statutory Fee)	Price On Application (Statutory Fee)	

Land Charges	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
LLC1	Residential	Non Business VAT (--%)	Cost recovery	Officer Time	£27.80	£27.80	0.00%
LLC1 Additional Parcels	Residential	Non Business VAT (--%)	Cost recovery	Officer Time	£10.00	£10.00	0.00%
Con 29R	Residential (plus DCC fee incurred)	Standard Rated VAT (20%)	Cost recovery	Officer Time	£39.60	£39.60	0.00%
		Standard Rated VAT (20%)	Cost recovery	(plus recovery of DCC fee)	TBC	TBC	
Con 29R Additional Parcels	Residential	Standard Rated VAT (20%)	Cost recovery	Officer Time	£26.00	£26.00	0.00%
Full Standard Search (LLC1 + Con 29R) Part Con 29 (Inc. Vat)	Residential (plus DCC fee incurred)	Standard Rated VAT (20%)	Cost recovery	Officer Time	£67.40	£67.40	0.00%
		Standard Rated VAT (20%)	Cost recovery	(plus recovery of DCC fee)	TBC	TBC	
Full Standard Search Additional Parcels Part Con 29 (Inc. Vat)	Residential	Standard Rated VAT (20%)	Cost recovery	Officer Time	£36.00	£36.00	0.00%
Con 290 - Each	Residential	Standard Rated VAT (20%)	Cost recovery	Officer Time	£9.00	£9.00	0.00%
Each Additional Enquiry	Residential	Standard Rated VAT (20%)	Cost recovery	Officer Time	£18.00	£18.00	0.00%
Personal Search of the Land Charges Register	Residential	Non Business VAT (--%)	Statutory		£0.00	£0.00	
A search on each individual part of the Local Land Charges Register:							
Parts 5, 7, 8 & 12	Residential - each	Non Business VAT (--%)	Free		£0.00	£0.00	
Parts 1, 2, 6, 9, & 11	Residential - each	Non Business VAT (--%)	Cost recovery	Officer Time	£1.00	£1.00	0.00%
Parts 4 & 10	Residential - each	Non Business VAT (--%)	Cost recovery	Officer Time	£4.00	£4.00	0.00%
Part 3	Residential - each	Non Business VAT (--%)	Cost recovery	Officer Time	£12.00	£12.00	0.00%
LLC1							
LLC1	Commercial	Non Business VAT (--%)	Cost recovery	Officer Time	£40.00	£40.00	0.00%
LLC1 Additional Parcels	Commercial	Non Business VAT (--%)	Cost recovery	Officer Time	£24.00	£24.00	0.00%
Con 29R	Commercial (plus DCC fee incurred)	Standard Rated VAT (20%)	Cost recovery	Officer Time	£82.80	£82.80	0.00%
		Standard Rated VAT (20%)	Cost recovery	(plus recovery of DCC fee)	TBC	TBC	
Con 29R Additional Parcels	Commercial	Standard Rated VAT (20%)	Cost recovery	Officer Time	£42.00	£42.00	0.00%
Full Standard Search (LLC1 + Con 29R) Part Con29 (Inc. Vat)	Commercial (plus DCC fee incurred)	Standard Rated VAT (20%)	Cost recovery	Officer Time	£122.80	£122.80	0.00%
		Standard Rated VAT (20%)	Cost recovery	(plus recovery of DCC fee)	TBC	TBC	
Full Standard Search Additional Parcels Part Con29 (Inc. Vat)	Commercial	Standard Rated VAT (20%)	Cost recovery	Officer Time	£66.00	£66.00	0.00%
Con 290 - Each	Commercial	Standard Rated VAT (20%)	Cost recovery	Officer Time	£9.00	£9.00	0.00%
Each Additional Enquiry	Commercial	Standard Rated VAT (20%)	Cost recovery	Officer Time	£18.00	£18.00	0.00%
Personal Search of the Land Charges Register	Commercial	Non Business VAT (--%)	Statutory		£0.00	£0.00	
A search on each individual part of the Local Land Charges Register:							
Parts 5, 7, 8 & 12	Commercial - each	Non Business VAT (--%)	Free		£0.00	£0.00	
Parts 1, 2, 6, 9, & 11	Commercial - each	Non Business VAT (--%)	Cost recovery	Officer Time	£1.50	£1.50	0.00%
Parts 4 & 10	Commercial - each	Non Business VAT (--%)	Cost recovery	Officer Time	£4.50	£4.50	0.00%
Part 3	Commercial - each	Non Business VAT (--%)	Cost recovery	Officer Time	£18.50	£18.50	0.00%
Fees for access to individual Con 29R questions:							
Con 29R Q1.1 a-j	Residential Block	Standard Rated VAT (20%)	Cost recovery		£4.80	£4.80	0.00%
Con 29R Q1.1 j-l	Residential Block	Standard Rated VAT (20%)	Cost recovery		£4.80	£4.80	0.00%
Con 29R Q1.2	Residential Block	Standard Rated VAT (20%)	Cost recovery		£2.40	£2.40	0.00%
Con 29R Q2	Residential - request direct to DCC				DCC	DCC	
Con 29R Q3.1	Residential	Standard Rated VAT (20%)	Cost recovery		£1.20	£1.20	0.00%
Con 29R Q3.2	Residential - request direct to DCC				DCC	DCC	
Con 29R Q3.3 a-c	Residential Block	Standard Rated VAT (20%)	Cost recovery		£1.20	£1.20	0.00%
Con 29R Q3.4	Residential - request direct to DCC				DCC	DCC	

Land Charges	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
Con 29R Q3.5 a & b	Residential Block	Standard Rated VAT (20%)	Cost recovery		£1.20	£1.20	0.00%
Con 29R Q3.6	Residential - request direct to DCC				DCC	DCC	
Con 29R Q3.7 (a-d, f)	Residential Block	Standard Rated VAT (20%)	Cost recovery		£2.40	£2.40	0.00%
Con 29R Q 3.7 e	Residential request direct to Staffordshire County Council				DCC	DCC	
Con 29R Q3.8	Residential Block	Standard Rated VAT (20%)	Cost recovery		£1.20	£1.20	0.00%
Con 29R Q3.9 a-n	Residential Block	Standard Rated VAT (20%)	Cost recovery		£10.80	£10.80	0.00%
Con 29R Q3.10 a-h	Residential Block	Standard Rated VAT (20%)	Cost recovery		£1.20	£1.20	0.00%
Con 29R Q3.11 a & b	Residential Block	Standard Rated VAT (20%)	Cost recovery		£2.40	£2.40	0.00%
Con 29R Q3.12	Residential Block	Standard Rated VAT (20%)	Cost recovery		£1.20	£1.20	0.00%
Con 29R Q3.13 a-c	Residential Block	Standard Rated VAT (20%)	Cost recovery		£1.20	£1.20	0.00%
Con 29R Q3.14	Residential Block	Standard Rated VAT (20%)	Cost recovery		£1.20	£1.20	0.00%
Con 29R Q3.15 a & b	Residential Block	Standard Rated VAT (20%)	Cost recovery		£2.40	£2.40	0.00%
Con 29R Q1.1 a-l	Commercial Block	Standard Rated VAT (20%)	Cost recovery		£12.00	£12.00	0.00%
Con 29R Q1.1 j-l	Commercial Block	Standard Rated VAT (20%)	Cost recovery		£12.00	£12.00	0.00%
Con 29R Q1.2	Commercial Block	Standard Rated VAT (20%)	Cost recovery		£5.40	£5.40	0.00%
Con 29R Q2	Commercial - request direct to DCC				DCC	DCC	
Con 29R Q3.1	Commercial Block	Standard Rated VAT (20%)	Cost recovery		£2.40	£2.40	0.00%
Con 29R Q3.2	Commercial - request direct to DCC				DCC	DCC	
Con 29R Q3.3 a-c	Commercial Block	Standard Rated VAT (20%)	Cost recovery		£2.40	£2.40	0.00%
Con 29R Q3.4	Commercial - request direct to DCC				DCC	DCC	
Con 29R Q3.5 a & b	Commercial Block	Standard Rated VAT (20%)	Cost recovery		£2.40	£2.40	0.00%
Con 29R Q3.6	Commercial - request direct to DCC				DCC	DCC	
Con 29R Q3.7 a-d, f	Commercial Block	Standard Rated VAT (20%)	Cost recovery		£5.40	£5.40	0.00%
Con 29 R Q 3.7 e	Commercial Request direct to DCC				DCC	DCC	
Con 29R Q3.8	Commercial Block	Standard Rated VAT (20%)	Cost recovery		£2.40	£2.40	0.00%
Con 29R Q3.9 a-n	Commercial Block	Standard Rated VAT (20%)	Cost recovery		£18.00	£18.00	0.00%
Con 29R Q3.10 a-h	Commercial Block	Standard Rated VAT (20%)	Cost recovery		£2.40	£2.40	0.00%
Con 29R Q3.11 a & b	Commercial Block	Standard Rated VAT (20%)	Cost recovery		£5.40	£5.40	0.00%
Con 29R Q3.12	Commercial Block	Standard Rated VAT (20%)	Cost recovery		£2.40	£2.40	0.00%
Con 29R Q3.13 a-c	Commercial Block	Standard Rated VAT (20%)	Cost recovery		£2.40	£2.40	0.00%
Con 29R Q3.14	Commercial Block	Standard Rated VAT (20%)	Cost recovery		£2.40	£2.40	0.00%
Con 29R Q3.15 a & b	Commercial Block	Standard Rated VAT (20%)	Cost recovery		£5.40	£5.40	0.00%

Planning Enforcement	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
<b>Charges do not apply to alleged breaches of planning regulations which are provided free of charge</b>							
Desk-based history check requested by member of the public	per check	Non Business VAT (-- %)	Cost recovery	Service benefits applicant	£40.00	£40.00	0.00%
Site visit requested by member of the public	per site visit	Non Business VAT (-- %)	Cost recovery		£80.00	£80.00	0.00%

Planning	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
Householder PD check		Standard Rated VAT (20%)	Fair charging	Freeze - justification - in excess of costs	£67.00	£67.00	0.00%
Listed Building enforcement check		Standard Rated VAT (20%)	Fair charging	Freeze - justification - in excess of costs	£100.00	£100.00	0.00%
<b>COPYING</b>							
Decision Notice	Per notice	Standard Rated VAT (20%)	Cost recovery	Freeze - justification - in excess of costs	£47.00	£47.00	0.00%
A4 OS maps	4 Copies	Standard Rated VAT (20%)	Cost recovery	Freeze - justification - in excess of costs	£31.00	£31.00	0.00%
Planning Applications (Current & Historic):	First page	Standard Rated VAT (20%)	Cost recovery	Freeze - justification - in excess of costs	£7.00	£7.00	0.00%
	Additional pages	Standard Rated VAT (20%)	Cost recovery	Freeze - justification - in excess of costs	£1.00	£1.00	0.00%
Planning Applications Plans - AO size	Per copy	Standard Rated VAT (20%)	Cost recovery	Freeze - justification - in excess of costs	£18.50	£18.50	0.00%
Planning Applications Plans - A3 size	Per copy	Standard Rated VAT (20%)	Cost recovery	Freeze - justification - in excess of costs	£13.50	£13.50	0.00%
Planning Applications Plans - A4 size	Per copy	Standard Rated VAT (20%)	Cost recovery	Freeze - justification - in excess of costs	£8.25	£8.25	0.00%
Weekly Planning List	Per year	Standard Rated VAT (20%)	Cost recovery	Freeze - justification - in excess of costs	£370.00	£370.00	0.00%
Informal or history Searches:	First hour	Standard Rated VAT (20%)	Cost recovery	Freeze - justification - in excess of costs	£51.25	£51.25	0.00%
	Additional	Standard Rated VAT (20%)	Cost recovery	Freeze - justification - in excess of costs	£32.00	£32.00	0.00%
Postage:	Cost of Postage	Non Business VAT (-%)	Cost recovery	Freeze - justification - in excess of costs	Postage Cost		
	Admin Charge	Standard Rated VAT (20%)	Cost recovery	Freeze - justification - in excess of costs	£8.25	£8.25	0.00%
<b>PRE-APPLICATION ADVICE</b>							
<b>Meetings</b>							
Strategic major applications	Over 50 dwellings or 10,000sqm commercial	Standard Rated VAT (20%)	Fair charging	Freeze - Fees currently make profit ; do not want to deter applications	£1,130.00	£1,130.00	0.00%
Major proposals	Between 10 and 50 dwellings or 1,000-10,000sqm commercial	Standard Rated VAT (20%)	Fair charging	Freeze - Fees currently make profit ; do not want to deter applications	£845.00	£845.00	0.00%
Minor proposals and other structures/developments not in the above categories	Between 1 and 9 dwellings or under 1,000sqm commercial	Standard Rated VAT (20%)	Fair charging	Freeze - Fees currently make profit ; do not want to deter applications	£570.00	£570.00	0.00%
<b>Written Advice</b>							
Strategic major applications	Over 50 dwellings or 10,000sqm commercial	Standard Rated VAT (20%)	Fair charging	Freeze - Fees currently make profit ; do not want to deter applications	£565.00	£565.00	0.00%
Major proposals	Between 10 and 50 dwellings or 1,000-10,000sqm commercial	Standard Rated VAT (20%)	Fair charging	Freeze - Fees currently make profit ; do not want to deter applications	£425.00	£425.00	0.00%
Minor proposals	Between 6 and 9 dwellings or under 1,000sqm commercial	Standard Rated VAT (20%)	Fair charging	Freeze - Fees currently make profit ; do not want to deter applications	£285.00	£285.00	0.00%
Minor proposals	Between 1 and 5 dwellings or under 1,000sqm commercial	Standard Rated VAT (20%)	Fair charging	Freeze - Fees currently make profit ; do not want to deter applications	£285.00	£285.00	0.00%
Note: Use external measurements when calculating floor areas.							

Building Control	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
For the first issue of a Completion Certificate where work has been completed/ occupied without notice to the council.		Standard Rated VAT (20%)	Cost recovery	Discretionary Charge If works are complete and all information is to hand then charge discounted to £65.00 - surveyors call	£117.00	£117.00	0.00%
Copies of completion certificates, approvals, where an application number is quoted and assessment for redaction applied:	For regularisation	Non Business VAT (-- %)	Cost recovery	Discretionary Charge	£41.00	£41.00	0.00%
	Not for regularisation	Standard Rated VAT (20%)	Cost recovery		£50.00	£50.00	0.00%
Written response to an enquiry on works not requiring an application (e.g. confirmation of information available on the internet or provided over the telephone). Includes a search on the presence of public sewers in relation to the development where applicable.		Standard Rated VAT (20%)	Cost recovery		£50.00	£50.00	0.00%
Written response to a query. (Charges will therefore vary dependent on length of time taken to collate information).	Per hour or part thereof	Standard Rated VAT (20%)	Cost recovery		£65.00	£65.00	0.00%
Written response to a query requiring a search for information that needs input of senior staff. (Charges will therefore vary dependent on length of time taken to collate information).	Per hour or part thereof	Standard Rated VAT (20%)	Cost recovery		£65.00	£65.00	0.00%
Making available drawings for viewing subject to redaction and permission of copyright ownership	Per hour or part thereof	Standard Rated VAT (20%)	Cost recovery		£55.00	£55.00	0.00%
Returning of stamped approved copy plans to applicant following scanning of the original file		Standard Rated VAT (20%)	Cost recovery		£40.00	£40.00	0.00%
Administration fee for withdrawal of an application where registered but not assessed		Standard Rated VAT (20%)	Cost recovery		£40.00	£40.00	0.00%
Administrative fee for the return of invalid applications where the applicant does not respond within 10 days (including weekends)		Standard Rated VAT (20%)	Cost recovery		£40.00	£40.00	0.00%
Consultation Advice (in excess of 1 hour) - Discounted by 100% on the submission of a Building Regulations Application	Per half hour	Standard Rated VAT (20%)	Cost recovery		£40.00	£40.00	0.00%
Dealing with the Notification of Demolition Notices under Section 80 of the Building Act. Further charges may be incurred if a complex demolition is proposed. These charges will be based on an hourly rate of £55		Non Business VAT (-- %)	Cost recovery		£65.00	£65.00	0.00%
Recovery of costs associated with dealing with reports of dangerous structures, where investigation or action taken:	Normal: Per hour - minimum charge	Non Business VAT (-- %)	Cost recovery		£55.00	£55.00	0.00%
	Out of Hours: Per hour - minimum charge	Non Business VAT (-- %)	Cost recovery		£80.00	£80.00	0.00%

Street Naming	Unit	VAT	Charging Category	Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
New Properties, small developments	1-5 Properties (each)	Non Business VAT (-- %)	Fair charging	Benchmarked against other LAs and service providers	£69.58	£72.00	3.48%
New Properties, large developments	6+ Properties (each)	Non Business VAT (-- %)	Fair charging		£40.58	£42.00	3.49%
New Street Name		Non Business VAT (-- %)	Fair charging		£208.68	£215.00	3.03%
Renaming Existing Properties		Non Business VAT (-- %)	Fair charging		£69.58	£72.00	3.48%
Confirmation of Postal Address		Non Business VAT (-- %)	Fair charging		£45.02	£46.00	2.17%



Waste	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
<b>Trade Waste &amp; Recycling</b>							
To ensure that the Council remains competitive and is commercially focused, rates levied for trade waste and trade recycling collections will be calculated based upon volumes and demand ensuring at all times that they do not fall below the cost of service provision to the authority.							
<b>Domestic Waste</b>							
<b>Bulky Waste Collections (Payments made at time of booking -except assessments)</b>				All benchmarked to other LAs			
Collection of up to 4 bulky items	Minimum charge	Non Business VAT (-%)	Cost recovery	to recover cost of service	£24.00	£20.00	-16.67%
Collection of additional bulky items, up to maximum of 9	Per item	Non Business VAT (-%)	Cost recovery		£4.60	£4.60	0.00%
Collection of up to 4 bulky items for customers providing evidence of receipt of Housing/ Council Tax benefit	Minimum charge	Non Business VAT (-%)	Subsidised	50% discount - historical policy, approved by members	£12.00	£12.00	0.00%
Collection of additional bulky items, up to a maximum of 9, for customers providing evidence of receipt of Housing/ Council Tax benefit	Per item	Non Business VAT (-%)	Subsidised		£2.30	£2.30	0.00%
Collection of 10 items or more bulky items or large/ awkward items		Non Business VAT (-%)	Cost recovery	to recover cost of service	By Quote	By Quote	
Collection of a fridge, freezer and other electrical items	Per item	Non Business VAT (-%)	Cost recovery		£31.50	£31.50	0.00%
Collection of a fridges, freezer and other electrical items for customers providing evidence of receipt of Housing/ Council Tax benefit	Per item	Non Business VAT (-%)	Subsidised	50% discount - historical policy, approved by members	£15.75	£15.75	0.00%
Collection of smaller electrical items (when collected with a large item)		Non Business VAT (-%)	Free	no cost to council	£0.00	Free	0.00%
<b>Green Waste</b>							
Charge for supply, delivery and collection of an additional green lidded bin	Initial Cost	Non Business VAT (-%)	Cost recovery	to recover cost of service	£55.50	£55.50	0.00%
Charge for ongoing collection of an additional green lidded bin	Annual Cost from Yr 2	Non Business VAT (-%)	Cost recovery		£28.00	£29.00	3.57%
Charge for supply & delivery of new or replacement waste or recycling bin (140l any colour, 240l any colour, 360l brown) for a single domestic dwelling	per bin	Non Business VAT (-%)	Cost recovery		£31.00	£31.00	0.00%
Charge for supply & delivery of new or replacement 360l black bin for a single domestic dwelling	per bin	Non Business VAT (-%)	Cost recovery	to recover cost of service & encourage waste minimisation	£35.25	£37.00	4.96%
Charge for supply & delivery of new or replacement 140 or 240l bin for use by multiple domestic dwellings or for a trade premise to replace a bin damaged by the customer.	per bin	Non Business VAT (-%)	Cost recovery	to recover cost of service	£43.00	£43.50	1.16%
Charge for supply & delivery of new or replacement 360l bin for use by multiple domestic dwellings or for a trade premise to replace a bin damaged by the customer.	per bin	Non Business VAT (-%)	Cost recovery		£62.00	£65.00	4.84%
Charge for supply & delivery of new or replacement 660l bin for use by multiple domestic dwellings or for a trade premise to replace a bin damaged by the customer.	per bin	Non Business VAT (-%)	Cost recovery		£270.50	£280.00	3.51%
Charge for supply & delivery of new or replacement 1100l or 1280l bin for use by multiple domestic dwellings or for a trade premise to replace a bin damaged by the customer.	per bin	Non Business VAT (-%)	Cost recovery		£310.00	£315.00	1.61%

Cemeteries	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
<b>Burial Plots Exclusive right of burial &amp; issue of certificate</b>				All benchmarked to other LAs			
New Grave (including woodland graves)		Non Business VAT (-%)	Fair charging		£680.00	£700.00	2.94%
Cremated Remains Grave		Non Business VAT (-%)	Fair charging		£320.00	£350.00	9.38%
Out of area fees: Non-High Peak residents		Non Business VAT (-%)	Fair charging	Non-Resident	Double Fees	Double fees	
Pre-purchased new coffin grave (Cost of interment due at time of burial)	per grave	Non Business VAT (-%)	Fair charging	to discourage pre purchases which are using up valuable grave space	£748.00	£770.00	2.94%
Pre-purchased cremated remains grave (Cost of interment due at time of burial)	per grave	Non Business VAT (-%)	Fair charging	to discourage pre purchases which are using up valuable grave space	£352.00	£385.00	9.38%
<b>Interment/Burial</b>							
Coffin grave for three (NB: Glossop old section only)		Non Business VAT (-%)	Fair charging		£790.00	£813.00	2.91%
Coffin grave for two		Non Business VAT (-%)	Fair charging		£690.00	£712.00	3.19%
Coffin grave for one or Woodland burial		Non Business VAT (-%)	Fair charging		£620.00	£641.00	3.39%
Cremated remains casket burial		Non Business VAT (-%)	Fair charging		£204.00	£210.00	2.94%
Lawn burial of loose ashes		Non Business VAT (-%)	Fair charging		£130.00	£134.00	3.08%
Out of area fees: Non-High Peak residents		Non Business VAT (-%)	Fair charging	Non-Resident	Double Fees	Double fees	
<b>Memorial permits</b>							
Permit for a new upright memorial including 1st inscription		Non Business VAT (-%)	Full commercial	This is a permit	£160.00	£165.00	3.13%
Permit for a memorial desk tablet/ vase including 1st inscription		Non Business VAT (-%)	Full commercial		£114.00	£117.00	2.63%
Permit for a replacement memorial		Non Business VAT (-%)	Full commercial		£114.00	£117.00	2.63%
Permit for an additional inscription on memorial/ tablet/ vase etc.		Non Business VAT (-%)	Full commercial		£68.00	£70.00	2.94%
Permit for a child's "single use" memorial on any grave type		Non Business VAT (-%)	Free	Policy	Free	Free	
<b>Purchase of child's grave (aged 0-15 years)</b>							
Child's grave		Exempt from VAT (-%)	Free	Free in line with recommended best practice nationally	£0.00	Free	
Child's new full size grave		Exempt from VAT (-%)	Fair charging	Full fee	£685.00	£700.00	2.19%
Child's ashes Grave		Exempt from VAT (-%)	Fair charging	Full fee	£320.00	£350.00	9.38%
<b>Interment/burial of a child aged 0-15 years</b>							
Child's coffin grave or ashes grave		Non Business VAT (-%)	Free	Policy	£0.00	Free	
Child's new full size grave		Non Business VAT (-%)	Subsidised	Half fee	£346.00	£356.00	2.89%
Child's reopened Grave		Non Business VAT (-%)	Subsidised	Half fee	£309.00	£320.50	3.72%
Out of HPBC area child's interment fee		Non Business VAT (-%)	Nominal			£210.00	
<b>Memorials</b>							
Provision of bronze/ aluminium memorial plaque (up to 75 letters)		Standard Rated VAT (20%)	Full commercial	This is for a memorial plaque	£162.00	£168.00	3.70%
Provision of cast bronze sponsored tree plaque		Standard Rated VAT (20%)	Full commercial	This is for a memorial plaque	£380.00	£390.00	2.63%
Provision of sponsored memorial bench & bronze plaque		Standard Rated VAT (20%)	Full commercial	Price brought in line to match SM in 18-19, sales have fallen as a result hence proposed reduction which still covers costs	£1,100.00	£1,122.00	2.00%
<b>Other Charges</b>							
Replacement or transfer of grave deed		Non Business VAT (-%)	Fair charging	min increase proposed due to lack of demand	£47.00	£49.00	4.26%
Search Fee (Per half hour)		Standard Rated VAT (20%)	Nominal	min increase proposed due to lack of demand	£26.00	£27.00	3.85%
Grave selection by purchaser		Non Business VAT (-%)	Fair charging	min increase proposed due to lack of demand	£26.00	£27.00	3.85%
Large coffin (both dimensions over 6' 5" and 25")		Non Business VAT (-%)	Fair charging	min increase proposed due to lack of demand	£70.00	£72.00	2.86%
Cancellation of funeral within 72 hours of burial		Non Business VAT (-%)	Fair charging	min increase proposed due to lack of demand	£70.00	£72.00	2.86%
Coffin size not confirmed within 48 hrs of burial		Non Business VAT (-%)	Fair charging	min increase proposed due to lack of demand	£70.00	£72.00	2.86%

Cemeteries	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
Headstone not removed from grave when requested		Non Business VAT (-%)	Fair charging	min increase proposed due to lack of demand	£70.00	£72.00	2.86%
Paperwork not received in cemetery office before burial		Non Business VAT (-%)	Fair charging	min increase proposed due to lack of demand	£70.00	£72.00	2.86%
Late arrival of funeral at cemetery (>30 minutes)		Non Business VAT (-%)	Fair charging	min increase proposed due to lack of demand	£70.00	£72.00	2.86%

Horticulture	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
Copy of Tree Preservation Order	Per hard copy	Non Business VAT (-%)	Full commercial	Volume changed from 25 to 0. No changes for copies have been provided for in the past couple of years.	£40.00	£41.00	2.50%
Memorial bench purchase and installation in a public open space	Purchase & Installation	Standard Rated VAT (20%)	Full commercial	price proposed to encourage ongoing demand	£1,020.00	£1,050.00	2.94%
Adoption of an existing memorial bench located in a public open space	Purchase & Installation	Standard Rated VAT (20%)	Fair charging	min increase proposed due to lack of demand	£535.00	£550.00	2.80%
<b>High Hedges</b>							
High Hedge Complaints	Per complaint	Non Business VAT (-%)	Fair charging		£500.00	£510.00	2.00%
<b>Parks &amp; Open Space Concession</b>							
Sport / Fitness Classes	Per session	Non Business VAT (-%)	Fair charging	price proposed to encourage ongoing demand	£6.80	£6.90	1.47%
<b>Park /Open Space Event Charges</b>							
Commercial Fairs - Small (< 10 items)	Admin Fee	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£55.00	£56.50	2.73%
Commercial Fairs - Small (< 10 items)	Day Rate	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£220.00	£225.50	2.50%
Commercial Fairs - Large (> 10 Items)	Admin Fee	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£110.00	£115.00	4.55%
Commercial Fairs - Large (> 10 Items)	Day Rate	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£415.00	£430.00	3.61%
Commercial Circus - Small (1- 300)	Admin Fee	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£55.00	£56.50	2.73%
Commercial Circus - Small (1- 300)	Day Rate	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£135.00	£137.50	1.85%
Commercial Circus - Large (300 +)	Admin Fee	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£110.00	£112.50	2.27%
Commercial Circus - Large (300 +)	Day Rate	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£360.00	£370.00	2.78%
Commercial Event - Small (1-500)	Admin Fee	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£55.00	£57.00	3.64%
Commercial Event - Small (1-500)	Day Rate	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£130.00	£132.50	1.92%
Commercial Event - Medium (A) (500 - 1000)	Admin Fee	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£82.00	£85.00	3.66%
Commercial Event - Medium (A) (500 - 1000)	Day Rate	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£255.00	£260.00	1.96%
Commercial Event - Medium (B) (1000 - 2000)	Admin Fee	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£107.00	£110.00	2.80%
Commercial Event - Medium (B) (1000 - 2000)	Day Rate	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£380.00	£385.00	1.32%
Commercial Event - Large (2000 - 5000)	Admin Fee	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£215.00	£220.00	2.33%
Commercial Event - Large (2000 - 5000)	Day Rate	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£510.00	£520.00	1.96%
Commercial Event - Very Large (5000 - 10,000)	Admin Fee	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£265.00	£272.50	2.83%
Commercial Event - Very Large (5000 - 10,000)	Day Rate	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£660.00	£670.00	1.52%
Commercial Event - Major (+ 10,000)	Admin Fee	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£530.00	£545.00	2.83%
Commercial Event - Major (+ 10,000)	Day Rate	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£965.00	£980.00	1.55%
Charitable Event - Some Commercial Activity<1500	Admin Fee	Exempt from VAT (-%)	Subsidised	min increase proposed due to lack of demand	£27.50	£28.50	3.64%
Charitable Event - Some Commercial Activity>1500	Admin Fee	Exempt from VAT (-%)	Subsidised	min increase proposed due to lack of demand	£80.00	£82.50	3.13%
Community Event -Some Commercial Activity <1500	Admin Fee	Exempt from VAT (-%)	Subsidised	min increase proposed due to lack of demand	£27.50	£28.50	3.64%
Community Event - Some Commercial Activity >1500	Admin Fee	Exempt from VAT (-%)	Subsidised	min increase proposed due to lack of demand	£80.00	£82.50	3.13%
Charitable Event - No commercial activity	Admin Fee	Exempt from VAT (-%)	Free	maintains current charging position	£0.00	£0.00	
Community Event -No Commercial Activity	Admin Fee	Exempt from VAT (-%)	Free	maintains current charging position	£0.00	£0.00	
Commercial Filming	Admin Fee	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£55.00	£57.50	4.55%
Commercial Filming	Day Rate	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£635.00	£645.00	1.57%
Commercial photo shoot	Admin Fee	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£55.00	£57.50	4.55%
Commercial photo shoot	Half Day Rate	Exempt from VAT (-%)	Full commercial	min increase proposed due to lack of demand	£320.00	£325.00	1.56%

<b>Horticulture</b>	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
Discretionary Commercial Event	Admin Fee	Exempt from VAT (--%)	Fair charging	min increase proposed due to lack of demand	£55.00	£57.50	4.55%
Discretionary Commercial Event	Day Rate	Exempt from VAT (--%)	Fair charging	min increase proposed due to lack of demand	£65.00	£66.00	1.54%
Educational Establishments	Admin Fee	Exempt from VAT (--%)	Free	min increase proposed due to lack of demand	£0.00	£0.00	
Catering concessions - leisure sites	Admin Fee	Exempt from VAT (--%)	Full commercial	min increase proposed due to lack of demand	£55.00	£57.50	4.55%
Catering concessions - leisure sites	Per Day	Exempt from VAT (--%)	Full commercial	min increase proposed due to lack of demand	£25.00	£26.00	4.00%
New sites for concessions - amusements	Admin Fee	Exempt from VAT (--%)	Full commercial	min increase proposed due to lack of demand	£55.00	£57.50	4.55%
New sites for concessions - amusements	Per day / Per item	Exempt from VAT (--%)	Full commercial	min increase proposed due to lack of demand	£35.00	£36.00	2.86%
<b>Allotment Rent</b>							
Plot Size - 100sq yds or under	Annual	Exempt from VAT (--%)	Fair charging	freeze proposed to encourage increased uptake	£30.00	£30.00	0.00%
Plot Size - 100 to 300sq yds	Annual	Exempt from VAT (--%)	Fair charging	freeze proposed to encourage increased uptake	£43.00	£43.00	0.00%
Plot Size - Over 300 sq yds	Annual	Exempt from VAT (--%)	Fair charging	freeze proposed to encourage increased uptake	£61.00	£61.00	0.00%

Street Scene	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
Street Signs – Developers	Per Sign	Standard Rated VAT (20%)	Fair charging	Compared to other LAs & service providers	£320.00	£329.60	3.00%
Carnivals: (quote only)	Quote	Standard Rated VAT (20%)	Fair charging		£28.50	£29.50	3.51%
Private sweeps	Per hour	Standard Rated VAT (20%)	Fair charging		£62.50	£64.50	3.20%
Private picks	Per hour	Standard Rated VAT (20%)	Fair charging		£49.50	£51.00	3.03%
Poll booths for Parishes, Town Councils and barrier erection	Per hour	Standard Rated VAT (20%)	Fair charging		£49.50	£51.00	3.03%
Parish Council Works	Per hour	Standard Rated VAT (20%)	Fair charging		£49.50	£51.00	3.03%
Private removal of Asbestos: (quote only)	Quote	Standard Rated VAT (20%)	Fair charging		£28.50	£29.50	3.51%
Graffiti: (quote only)	Quote	Standard Rated VAT (20%)	Fair charging		£28.50	£29.50	3.51%
Gritting	Per hour	Standard Rated VAT (20%)	Fair charging		£49.50	£51.00	3.03%

Car Parks	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
<b>Season Tickets</b>							
Type A - Season tickets for use on HPBC Car Parks excl. Spring Gardens Centre Car Park, Buxton and Municipal Buildings Car Park, Glossop	Per quarter	Standard Rated VAT (20%)	Fair charging		£105.00	£120.00	14.29%
Type B - Use restricted to New Mills Torr Top Car Park	Per quarter	Standard Rated VAT (20%)	Fair charging		£80.00	£90.00	12.50%
Type C - Use restricted to Bernard Street & Edward Street Car Parks, Glossop	Per quarter	Standard Rated VAT (20%)	Fair charging		£55.00	£60.00	9.09%
Replacement Season Ticket Passes		Standard Rated VAT (20%)	Fair charging		£10.00	£10.00	0.00%
<b>Other Season Tickets</b>							
For use exclusively on Upper Deck of the Pavilion Gardens Car Park in Buxton - Monday to Friday during term-time (September to June) only:							
Derby University (Buxton Campus) Staff and Students	Full period	Standard Rated VAT (20%)	Fair charging		£155.00	£160.00	3.23%
Other Car Park Users	Full period	Standard Rated VAT (20%)	Fair charging		£180.00	£185.00	2.78%
<b>Pay and Display</b>							
Buxton: Market Street	Up to 1 hour	Standard Rated VAT (20%)	Fair charging		£1.00	£1.20	20.00%
	1-2 hours	Standard Rated VAT (20%)	Fair charging		£1.60	£1.80	12.50%
	2-4 hours	Standard Rated VAT (20%)	Fair charging		£2.90	£3.10	6.90%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£3.70	£3.90	5.41%
Buxton: Market Place	Up to 1 hour	Standard Rated VAT (20%)	Fair charging		£1.00	£1.20	20.00%
	1-2 hours	Standard Rated VAT (20%)	Fair charging		£1.60	£1.80	12.50%
	2-4 hours	Standard Rated VAT (20%)	Fair charging		£2.90	£3.10	6.90%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£3.70	£3.90	5.41%
Buxton: The Slopes	Up to 1 hour	Standard Rated VAT (20%)	Fair charging		£1.00	£1.20	20.00%
	1-2 hours	Standard Rated VAT (20%)	Fair charging		£1.60	£1.80	12.50%
	2-4 hours	Standard Rated VAT (20%)	Fair charging		£2.90	£3.10	6.90%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£3.70	£3.90	5.41%
Buxton: Eagle Parade (Kwik Save)	Up to 1 hour	Standard Rated VAT (20%)	Fair charging		£1.00	£1.20	20.00%
	1-2 hours	Standard Rated VAT (20%)	Fair charging		£1.60	£1.80	12.50%
	2-4 hours	Standard Rated VAT (20%)	Fair charging		£2.90	£3.10	6.90%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£3.70	£3.90	5.41%
Buxton: South Street	Up to 1 hour	Standard Rated VAT (20%)	Fair charging		£1.00	£1.20	20.00%
	1-2 hours	Standard Rated VAT (20%)	Fair charging		£1.60	£1.80	12.50%
	2-4 hours	Standard Rated VAT (20%)	Fair charging		£2.90	£3.10	6.90%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£3.70	£3.90	5.41%
Buxton: Bridge Street	Up to 1 hour	Standard Rated VAT (20%)	Fair charging		£1.00	£1.20	20.00%
	1-2 hours	Standard Rated VAT (20%)	Fair charging		£1.60	£1.80	12.50%
	2-4 hours	Standard Rated VAT (20%)	Fair charging		£2.90	£3.10	6.90%

Car Parks	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£3.70	£3.90	5.41%
Buxton: Sylvan Park:	Up to 1 hour	Standard Rated VAT (20%)	Fair charging		£1.00	£1.20	20.00%
Cars	1-2 hours	Standard Rated VAT (20%)	Fair charging		£1.60	£1.80	12.50%
	2-4 hours	Standard Rated VAT (20%)	Fair charging		£2.90	£3.10	6.90%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£3.70	£3.90	5.41%
Coaches	Up to 4 hours	Standard Rated VAT (20%)	Fair charging		£5.20	£5.40	3.85%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£10.20	£10.40	1.96%
Goods Vehicles		Standard Rated VAT (20%)	Fair charging		£6.20	£6.40	3.23%
Buxton Pavilion Gardens	Up to 1 hour	Standard Rated VAT (20%)	Fair charging		£1.40	£1.60	14.29%
	1-2 hours	Standard Rated VAT (20%)	Fair charging		£2.00	£2.20	10.00%
	2-4 hours	Standard Rated VAT (20%)	Fair charging		£3.40	£3.60	5.88%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£5.20	£5.40	3.85%
Buxton: Spring Gardens Centre & Wye Street	Up to 1 hour	Standard Rated VAT (20%)	Fair charging		£1.00	£1.20	20.00%
	1-2 hours	Standard Rated VAT (20%)	Fair charging		£1.60	£1.80	12.50%
	2-4 hours	Standard Rated VAT (20%)	Fair charging		£2.90	£3.10	6.90%
Glossop: Municipal Buildings	Up to 1 hour	Standard Rated VAT (20%)	Fair charging		£0.80	£1.00	25.00%
	1-2 hours	Standard Rated VAT (20%)	Fair charging		£1.30	£1.50	15.38%
	2-4 hours	Standard Rated VAT (20%)	Fair charging		£2.40	£2.60	8.33%
Glossop: Edward Street	Up to 1 hour	Standard Rated VAT (20%)	Fair charging		£0.80	£1.00	25.00%
	1-2 hours	Standard Rated VAT (20%)	Fair charging		£1.30	£1.50	15.38%
	2-4 hours	Standard Rated VAT (20%)	Fair charging		£2.40	£2.60	8.33%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£2.60	£2.80	7.69%
Glossop: Bernard Street	Up to 1 hour	Standard Rated VAT (20%)	Fair charging		£0.80	£1.00	25.00%
	1-2 hours	Standard Rated VAT (20%)	Fair charging		£1.30	£1.50	15.38%
	2- hours	Standard Rated VAT (20%)	Fair charging		£2.40	£2.60	8.33%
New Mills: Market Street;	First hour	Standard Rated VAT (20%)	Fair charging		£0.00	£0.00	
	Up to 2 hours	Standard Rated VAT (20%)	Fair charging		£0.70	£0.90	28.57%
	Up to 4 hours	Standard Rated VAT (20%)	Fair charging		£1.80	£2.00	11.11%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£2.40	£2.60	8.33%
New Mills:Torr Top	First hour	Standard Rated VAT (20%)	Fair charging		£0.00		



Car Parks	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
	Up to 2 hours	Standard Rated VAT (20%)	Fair charging		£0.70	£0.90	28.57%
	Up to 4 hours	Standard Rated VAT (20%)	Fair charging		£1.80	£2.00	11.11%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£2.40	£2.60	8.33%
New Mills:Town Hall	First hour	Standard Rated VAT (20%)	Fair charging		£0.00		
	Up to 2 hours	Standard Rated VAT (20%)	Fair charging		£0.70	£0.90	28.57%
	Up to 4 hours	Standard Rated VAT (20%)	Fair charging		£1.80	£2.00	11.11%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£2.40	£2.60	8.33%
Castleton:	Up to 1 hour	Standard Rated VAT (20%)	Fair charging		£1.20	£1.60	33.33%
Cars	1-2 hours	Standard Rated VAT (20%)	Fair charging		£2.00	£2.50	25.00%
	2-4 hours	Standard Rated VAT (20%)	Fair charging		£3.40	£4.00	17.65%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£5.20	£6.00	15.38%
	24 hours	Standard Rated VAT (20%)	Fair charging		£6.20	£7.00	12.90%
Coaches	Up to 4 hours	Standard Rated VAT (20%)	Fair charging		£5.00	£5.50	10.00%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£10.20	£10.50	2.94%
Hope:	Up to 1 hour	Standard Rated VAT (20%)	Fair charging		£1.20	£1.60	33.33%
	1-2 hours	Standard Rated VAT (20%)	Fair charging		£2.00	£2.50	25.00%
	2-4 hours	Standard Rated VAT (20%)	Fair charging		£3.40	£4.00	17.65%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£5.20	£6.00	15.38%
	24 hours	Standard Rated VAT (20%)	Fair charging		£6.20	£7.00	12.90%
Edale	Up to 1 hour	Standard Rated VAT (20%)	Fair charging		£1.20	£1.60	33.33%
Cars	1-2 hours	Standard Rated VAT (20%)	Fair charging		£2.00	£2.50	25.00%
	2-4 hours	Standard Rated VAT (20%)	Fair charging		£3.40	£4.00	17.65%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£5.20	£6.00	15.38%
	24 hours	Standard Rated VAT (20%)	Fair charging		£6.20	£7.00	12.90%
Coaches	Up to 4 hours	Standard Rated VAT (20%)	Fair charging		£5.00	£5.50	10.00%
	Over 4 hours	Standard Rated VAT (20%)	Fair charging		£10.20	£10.50	2.94%
Miry Meadow, Chapel		Standard Rated VAT (20%)	Free		£0.00		
Thornbrook, Chapel		Standard Rated VAT (20%)	Free		£0.00		
Off Station Road, Hadfield		Standard Rated VAT (20%)	Free		£0.00		
Albert Street, Hadfield		Standard Rated VAT (20%)	Free		£0.00		
Bingswood		Standard Rated VAT (20%)	Free		£0.00		
Railway Station, Whaley Bridge		Standard Rated VAT (20%)	Free		£0.00		
<b>Penalty Charge Notices Off Street:</b> Two tier system depending on the seriousness of the							
Tier one:	Per fine	Non Business VAT (--%)	Statutory		£50.00	£50.00	0.00%
	If paid within 14 days	Non Business VAT (--%)	Statutory		£25.00	£25.00	0.00%
Tier two:	Per fine	Non Business VAT (--%)	Statutory		£70.00	£70.00	0.00%

Car Parks	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
	If paid within 14 days	Non Business VAT (-- %)	Statutory		£35.00	£35.00	0.00%
<b>Residents Parking Permit</b>			Statutory				
Free Parking from 8am-12pm and from 3pm-6pm (and all day Sunday) on any High Peak Borough Council Pay & Display Car Park							

Markets	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
<b>Glossop Outdoor Market</b>							
Glossop Thursday Market	Per day	Exempt from VAT (--%)	Fair charging		£10.00	£10.00	0.00%
Glossop Friday Market	Per day	Exempt from VAT (--%)	Fair charging		£10.00	£10.00	0.00%
Glossop Saturday Market	Per day	Exempt from VAT (--%)	Fair charging		£10.00	£10.00	0.00%

Lettings	Unit	VAT	Charging Category	Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
Room Hire - including drinks	Half Day	Exempt from VAT (-%)	Cost recovery		£69.00	£69.00	0.00%
	Full Day	Exempt from VAT (-%)	Cost recovery		£133.00	£133.00	0.00%

Finance	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
<b>Financial Services</b>							
Statement of Accounts	Per copy (plus postage)	Standard Rated VAT (20%)	Cost recovery	no subsidy as document available on line	£21.00	£21.60	2.86%
<b>Committee Services</b>							
Agenda	Per copy (plus postage)	Standard Rated VAT (20%)	Cost recovery	no subsidy as document available on line	£10.00	£10.00	0.00%
<b>Recovery Services - Summons costs recharged</b>							
Application for summons re Liability Order:	Council Tax	Non Business VAT (-%)	Fair charging	Fee charged as a preventative measure for non-payment of CTAX/NNDR. Income should cover costs of Recovery team	£57.50	£60.00	4.35%
	Non-Domestic Rates	Non Business VAT (-%)	Fair charging		£62.50	£65.00	4.00%
Issue of Liability Orders:	Council Tax	Non Business VAT (-%)	Fair charging		£35.00	£35.00	0.00%
	Non-Domestic Rates	Non Business VAT (-%)	Fair charging		£35.00	£35.00	0.00%
Committal summons		Non Business VAT (-%)	Fair charging		£310.00	£310.00	0.00%
Arrest warrants		Non Business VAT (-%)	Fair charging		£150.00	£150.00	0.00%
Committal to prison		Non Business VAT (-%)	Fair charging		Reasonable charge		

<b>Elections</b>	<b>Unit</b>	<b>VAT</b>	<b>Charging Category</b>	<b>-Rationale -Benchmarking -Reason for changes/ freezes</b>	<b>2019/20 Current Charge</b>	<b>2020/21 Charge</b>	<b>% increase</b>
Purchase of Full Register (Data)	1.00	Non Business VAT (-- %)	Nominal		£129.50	£134.00	3.47%
Purchase of Rolling register Alterations (Data)	1.00	Non Business VAT (-- %)	Nominal		£193.50	£193.50	0.00%
Purchase of list of overseas voters (Data)	1.00	Non Business VAT (-- %)	Nominal		£29.00	£32.00	0.00%
Purchase of Full Register (Paper)	1.00	Non Business VAT (-- %)	Nominal		£375.00	£390.00	0.00%
Purchase of Rolling Register Alterations (Paper)	1.00	Non Business VAT (-- %)	Nominal		£135.00	£135.00	0.00%
Purchase of list of overseas voters (Paper)	1.00	Non Business VAT (-- %)	Nominal		£40.00	£50.00	0.00%

Carelink	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
Carelink Gold ( monitoring, support & response)	per week	Non Business VAT (-- %)	Fair charging	Carelink charges aim to support vulnerable clients to live independently. Fees are set on an equitable basis regardless of clients ability to pay. Please note funding may be available from DCC on a means tested basis at a pre-determined rate. Service has been benchmarked previously	£7.59	£8.50	11.99%
Carelink Silver (monitoring & support)	per week	Non Business VAT (-- %)	Fair charging		£4.30	£4.90	13.95%
FAST ( Falls prevention package)	per week	Non Business VAT (-- %)	Fair charging	A DCC scheme which HPBC are commissioned to deliver	£2.50	£2.50	0.00%
Installation	per unit	Non Business VAT (-- %)	Fair charging	One off costs for fitting and setting up equipment for private clients	£30.00	£30.00	0.00%
Daily Telephone Contact	per week	Non Business VAT (-- %)	Fair charging	Costs of client contact	£5.00	£5.00	0.00%
Carelink Plus 15 Minutes	per visit	Non Business VAT (-- %)	Fair charging	Costs of service delivery	£10.25	£10.25	0.00%
Carelink Plus 30 Minutes	per visit	Non Business VAT (-- %)	Fair charging		£14.40	£14.40	0.00%
Cleaning (Sheltered Accommodation Tenants)	per hour	Standard Rated VAT (20%)	Fair charging		£12.25	£12.25	0.00%
Emerald - Alarm/pendant, Monitoring & response service, 12 visits per year, falls recovery	per visit	Non Business VAT (-- %)	Fair charging	Cost of service delivery	£0.00	£12.80	#DIV/0!
Sapphire - Alarm/pendant, Monitoring & response service, 26 visits per year, falls recovery	per visit	Non Business VAT (-- %)	Fair charging	Cost of service delivery	£0.00	£19.30	#DIV/0!
Diamond - Alarm/pendant, Monitoring & response service, 52 visits per year, falls recovery, daily safe and well call	per visit	Non Business VAT (-- %)	Fair charging	Cost of service delivery	£0.00	£31.50	#DIV/0!
Daily telephone calls (available with or without a service package) The timing of this can be agreed with the client to best meet	per week	Non Business VAT (-- %)	Fair charging	Cost of service delivery	£0.00	£5.00	#DIV/0!
Emergency cover (15 minutes)	per visit	Non Business VAT (-- %)	Fair charging	Cost of service delivery	£0.00	£13.00	#DIV/0!
Emergency cover (30 minutes)	per visit	Non Business VAT (-- %)	Fair charging	Cost of service delivery	£0.00	£16.40	#DIV/0!
Short Term Cover (15 minutes)	per visit	Non Business VAT (-- %)	Fair charging	Cost of service delivery	£0.00	£10.25	#DIV/0!
Short Term Cover (30 minutes)	per visit	Non Business VAT (-- %)	Fair charging	Cost of service delivery	£0.00	£14.40	#DIV/0!

Environmental Crime (statutory charges correct at time of budget setting)	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
<b>Fixed Penalty Notices (FPN)</b>							
Unlawful repairs / sale of vehicle on roads:	Full FPN	Non Business VAT (-- %)	Statutory	Amounts set by statute	£100.00	£100.00	0.00%
	If paid within 10 working days	Non Business VAT (-- %)	Statutory	Discount to encourage early payment	£60.00	£60.00	0.00%
Abandoning a vehicle:	Full FPN	Non Business VAT (-- %)	Statutory	Amounts set by statute	£200.00	£200.00	0.00%
	If paid within 10 working days	Non Business VAT (-- %)	Statutory	Discount to encourage early payment	£120.00	£120.00	0.00%
Depositing litter:	Full FPN	Non Business VAT (-- %)	Statutory	Amounts set by statute	£120.00	£120.00	0.00%
	If paid within 10 working days	Non Business VAT (-- %)	Statutory	Discount to encourage early payment	£100.00	£100.00	0.00%
Unauthorised distribution of free printed matter:	Full FPN	Non Business VAT (-- %)	Statutory	Amounts set by statute	£120.00	£120.00	0.00%
	If paid within 10 working days	Non Business VAT (-- %)	Statutory	Discount to encourage early payment	£100.00	£100.00	0.00%
Criminal Damage and fly-posting	Full FPN	Non Business VAT (-- %)	Statutory	Amounts set by statute	£120.00	£120.00	0.00%
	If paid within 10 working days	Non Business VAT (-- %)	Statutory	Discount to encourage early payment	£100.00	£100.00	0.00%
Failure to produce authority (waste carrier's licence)	Full FPN	Non Business VAT (-- %)	Statutory	Amounts set by statute	£300.00	£300.00	0.00%
Failure to furnish documentation (waste transfer notes)	Full FPN	Non Business VAT (-- %)	Statutory	Amounts set by statute	£300.00	£300.00	0.00%
Failure to remove dog faeces from land forthwith:	Full FPN	Non Business VAT (-- %)	Statutory	Amounts set by statute	£100.00	£100.00	0.00%
	If paid within 10 working days	Non Business VAT (-- %)	Statutory	Discount to encourage early payment	£75.00	£75.00	0.00%
Not putting, and keeping, a dog on a lead when directed to do so by an authorised officer:	Full FPN	Non Business VAT (-- %)	Statutory	Amounts set by statute	£100.00	£100.00	0.00%
	If paid within 10 working days	Non Business VAT (-- %)	Statutory	Discount to encourage early payment	£75.00	£75.00	0.00%
Smoke & Carbon Monoxide Alarm (England) Regulations 2015:	Full FPN	Non Business VAT (-- %)	Statutory		£5,000.00	£5,000.00	0.00%
	If paid within 14 working days	Non Business VAT (-- %)	Statutory		£2,500.00	£2,500.00	0.00%
Health Act 2006 Smoking in a smoke free designated vehicle or area:	Full FPN	Non Business VAT (-- %)	Statutory		£50.00	£50.00	0.00%
	if Paid within 15 Days	Non Business VAT (-- %)	Statutory		£30.00	£30.00	0.00%
Health Act 2006 Failure to Display appropriate smoke free signage as dictated by law:	Full FPN	Non Business VAT (-- %)	Statutory		£200.00	£200.00	0.00%
	if Paid within 15 Days	Non Business VAT (-- %)	Statutory		£150.00	£150.00	0.00%
Fly-tipping		Non Business VAT (-- %)	Statutory	Amounts set by statute	£400.00	£400.00	
	If Paid within 10 Days	Non Business VAT (-- %)	Statutory	Discount to encourage early payment	£300.00	£300.00	
Household Waste Receptacles		Non Business VAT (-- %)	Statutory	Amounts set by statute	£60.00	£60.00	
	If Paid within 10 Days	Non Business VAT (-- %)	Statutory	Discount to encourage early payment	£40.00	£40.00	



Community (statutory charges correct at time of budget setting)	Unit	VAT	Charging Category	-Rationale -Benchmarking -Reason for changes/ freezes	2019/20 Current Charge	2020/21 Charge	% increase
<b>Anti-Social Behaviour, Crime &amp; Policing Act 2014</b>							
Failure to comply with a Community Protection Notice:	Full FPN	Non Business VAT (-- %)	Statutory	Set by statute	£100.00	£100.00	0.00%
	If paid within 10 working days	Non Business VAT (-- %)	Statutory	Set by statute	£75.00	£75.00	0.00%
Failure to comply with a Public Spaces Protection Order:	Full FPN	Non Business VAT (-- %)	Statutory	Set by statute	£100.00	£100.00	0.00%
	If paid within 10 working days	Non Business VAT (-- %)	Statutory	Set by statute	£75.00	£75.00	0.00%