



2020/21

**Second Quarter
Financial
Review**

1. Background and Introduction

- 1.1. In accordance with the Council's Financial Procedure Rules and recommended good practice, a quarterly financial report is presented to members. This is the second such report for 2020/21.
- 1.2. The report summarises overall financial performance for 2020/21 with particular emphasis on the key sources of financial risk to the Council. Specific considerations are as follows:
 - **General Fund Revenue Account (Section 2)** – considers budgetary performance on the General Account by looking at variations in income and expenditure and the funding received by the Council.
 - **Alliance Environmental Services (Section 3)** – highlights the performance of the Council's Joint Venture Company providing Waste and Fleet services.
 - **Efficiency and Rationalisation Programme (Section 4)** – considers progress in achieving the efficiency and rationalisation savings forecast.
 - **Housing Revenue Account (Section 5)** – highlights the budgetary position in respect of the operation of the Council's housing stock.
 - **General Fund Capital Programme (Section 6)** – provides an update to Members on progress against the Council's General Fund capital plans.
 - **HRA Capital Programme (Section 7)** – provides an update to Members on progress against the Council's HRA capital plans.
 - **Treasury Management (Section 8)** – sets out the key statistics in terms of investments and borrowings.
 - **Revenue Collection (Section 9)** – considers progress-to-date in collecting the Council Tax, Business Rates and Sundry Debts.

2. General Fund Revenue Account

2.1. This section of the report considers the financial performance of the General Fund Revenue Account against budget by looking at variations in income and expenditure and funding received by the Council.

| Service (with staff*) | 2020/21 Budget | Expected Outturn 2020/21 | Variance | Contribution to / (Use of) Earmarked Reserves | Net Variance |
|------------------------------------|------------------|--------------------------|--------------------|---|------------------|
| | £ | £ | £ | £ | £ |
| Alliance Leadership Team | 58,290 | 49,810 | (8,480) | - | (8,480) |
| Audit | 10,240 | 2,010 | (8,230) | - | (8,230) |
| ICT | 565,210 | 569,110 | 3,900 | - | 3,900 |
| Human Resources | 69,480 | 56,180 | (13,300) | - | (13,300) |
| Member Services | 195,220 | 152,220 | (43,000) | - | (43,000) |
| Property Services | 150,680 | 573,490 | 422,810 | (40,000) | 382,810 |
| Benefits | (178,470) | (174,470) | 4,000 | (14,700) | (10,700) |
| Planning Applications | (410,680) | (314,490) | 96,190 | (800) | 95,390 |
| Building Control | 56,140 | 14,330 | (41,810) | - | (41,810) |
| Customer Services | 144,390 | 104,250 | (40,140) | - | (40,140) |
| Legal Services | 30,510 | 26,510 | (4,000) | - | (4,000) |
| Electoral Services | 59,470 | 41,770 | (17,700) | - | (17,700) |
| Licensing and Land Charges | (317,480) | (230,960) | 86,520 | - | 86,520 |
| Regeneration | 249,480 | 361,370 | 111,890 | (96,890) | 15,000 |
| Communities and Cultural | 293,030 | 290,050 | (2,980) | - | (2,980) |
| Housing Strategy** | 67,930 | 56,930 | (11,000) | - | (11,000) |
| Transformation | 21,250 | 19,100 | (2,150) | - | (2,150) |
| Community Safety and Enforcement | 118,080 | 104,810 | (13,270) | - | (13,270) |
| Finance Income & Procurement | (131,430) | 84,670 | 216,100 | - | 216,100 |
| Corporate Finance* | 5,450,520 | 5,731,520 | 281,000 | - | 281,000 |
| Waste Collection | 1,937,780 | 2,163,830 | 226,050 | - | 226,050 |
| Street Scene | 382,770 | 396,330 | 13,560 | (60) | 13,500 |
| Leisure Services | 146,770 | 1,369,200 | 1,222,430 | 9,870 | 1,232,300 |
| Horticulture | 310,060 | 284,020 | (26,040) | (780) | (26,820) |
| Environmental Health | (30,710) | (41,330) | (10,620) | - | (10,620) |
| Net Total of Services | 9,248,530 | 11,690,260 | 2,441,730 | - | 2,298,370 |
| Net Interest | 1,677,940 | 1,651,620 | (26,320) | | (26,320) |
| Funding: | 10,926,470 | 13,341,880 | 2,415,410 | (143,360) | 2,272,050 |
| - external | (10,951,820) | (14,336,170) | (3,384,350) | 3,360,640 | (23,710) |
| - reserves contribution to/(from) | | | | | |
| general contingency | 138,290 | 138,290 | - | - | - |
| use of carry forward from 19/20 | (24,000) | (24,000) | - | - | - |
| earmarked | (88,940) | (143,360) | (54,420) | 143,360 | 88,940 |
| - covid 19 support | | (1,886,210) | (1,886,210) | | (1,886,210) |
| Projected (Surplus)/Deficit | - | (2,909,570) | (2,909,570) | 3,360,640 | 451,070 |

* Staff budgets are currently budgeted within Corporate Finance (except for the staff budget of the Carelink service within Housing Strategy which for operational reasons are included within the Service).

** The Council's Housing management costs are charged to the Housing Revenue Account

- 2.2. A revenue budget of £10,902,470 was set for 2020/21. In accordance with Financial Procedure Rules, the roll forward of £24,000 in unused budgets from 2019/20 has been authorised.

Corporate Finance (£6,000): relating to completion of risk management work around the safeguarding of the Buxton Spring Water source.

Assets (£18,000): in respect of works to Whaley Bridge War Memorial.

This brings the 2020/21 budget to £10,926,470.

- 2.3. The table above shows how this budget has been allocated to services.
- 2.4. The Q2 projected outturn on the General Fund Revenue Account for 2020/21 is £11,377,540. This represents a projected deficit for the year of £451,070.
- 2.5. No service areas with a projected significant underspend (>£50,000):
- 2.6. There are seven service areas with projected significant overspends (>£50,000).
- **Property (£382,810 overspend);** Covid-19 has impacted this service significantly in two areas. Car parking where a £350,000 reduction in net income is forecast and Public Conveniences with additional cleaning costs resulting in a £19,000 overspend. Additional costs of some £59,000 are being incurred to facilitate Glossop market activities while the building remedial work progresses. The protracted negotiation of a replacement contract for property maintenance is further adding to budgetary pressures.
 - **Planning (£95,390 overspend);** underspends across a number of budget heads are partially offsetting a predicted £117,000 shortfall in income from planning applications.
 - **Licensing and Land Charges (£86,520 overspend);** Covid-19 has reduced demand for both land searches and activity licensing adding a further £65,000 to an underlying £20,000 shortfall in anticipated income based on historic demand.
 - **Finance Income and Procurement (£216,100 overspend);** Covid-19 has significantly impacted the Recovery service with income generated from summons activity predicted to be some £170,000 below original expectations. Further budget pressure in the region of £60,000 is predicted in Revenues from the level of spending on external services to support billing processes. This has been exacerbated to a degree by the heavy involvement of staff in administering the payment of Covid 19 business grants – which Government funding has contributed towards.

- **Corporate Finance (£281,000 overspend);** Covid-19 has significantly impacted the level of savings achievable in the current year Efficiency Programme, especially those savings premised on growing fees and charges, and realising additional income streams. The assumption at this stage is that there will be a shortfall in savings of £171,000. A heightened risk remains surrounding the savings taken in 2019/20 arising out of the council's Leisure Management contract. The costs associated with delivering the Efficiency Programme and the anticipated savings in the establishment is collectively estimated to be in the region of £85,000. The in-year Efficiency Plan savings situation will be kept under review over the coming months and will be incorporated into the revision of the Medium Term Financial Plan. An additional, if indirect, Covid-19 impact is a predicted £130,000 shortfall in income from the Borough's bottled water franchise. These extra costs have been partially offset by a £103,000 in-year credit resulting from an over accrual of costs against the Business Rates Pool 2019/20.
- **Waste (£226,050 overspend);** Covid 19 has had both negative and positive effects on service performance. Lockdown actually increased the amount of recycling collected giving rise to a predicted £84,000 increase in income generated. This however was more than offset by some £187,000 in additional staff and operating costs necessitated by requirements for social distancing and hygiene measures. Income from trade waste contracts, reflecting the pandemic's suppression of demand, is predicted to fall £38,000 short of budget. The service is also under underlying contract pressures of around £90,000.
- **Leisure (£1,232,300 overspend);** The pandemic has seen the closure and curtailment of leisure facilities and activities significantly impacting the council's leisure contractor. At present, subject to the council continuing to provide cost plus support to the contractor, the Borough is anticipating overspends in the region of £810,000 for leisure centre provision and £426,000 in regard to Pavilion Gardens.

2.7. The £28,320 underspend on net interest costs is detailed in section 8.

2.8. The level of funding anticipated for the year is currently forecast £5,221,760 above that budgeted due to the following:

Business Rates (£3,384,350):

- The Council expects to receive £3,418,890 in additional S31 grants in the year following the announcement and award of Extended Retail Relief of 100% (33% was forecast in the budget based on the best knowledge at the time); and Nursery Discount (which was not anticipated in the budget). Both of these increases to relief were announced by the government in response to the Covid-19 situation. Accounting practice dictates that these grants are treated as general fund revenue in the year. However, the extended reliefs impact the Collection Fund by increasing the deficit in the year, which will need to be distributed in future years, therefore this additional funding needs to be earmarked to accommodate this and cannot be used to support other services.

- This increase in Business Rates Funding is forecast to be offset in part by an increase in net levy payable on growth to the Derbyshire Business Rates Pool of £34,540 compared to the budgeted amount. After taking into account the additional reliefs awarded, the remaining net business rates income forecast for the end of the year is improved compared to budget setting due to smaller than anticipated amount to be provided for future appeals against rateable values. This is calculated on a percentage basis of Business Rates income therefore the resulting provision required is smaller due to additional reliefs awarded during the year. As a result, the growth calculation is improved and a greater is levy payable.

Use of Reserves £54,420:

- Earmarked Reserves (£54,420 additional usage):
 - Earmarked reserves are created to match available funding with future projects and activities. Often it is not possible to anticipate when eligible spend will occur and so as the year progresses services will identify projects and schemes where earmarked reserves can be applied. To date across the authority usage amounts to £54,420 more than nominally anticipated at the beginning of the year.
 - Business Rates earmarked reserve of £3,360,640 created to match S31 grant income received to the future needs of the Collection Fund.

Covid 19 funding (£1,886,210)

In response to the financial strain placed on local authorities by the pandemic the Government is providing financial support in the form of grants towards exceptional costs and compensation for loss of income. It is anticipated that this support will amount to £1,782,990.

Exceptional Costs Support: (£1,540,570)

- General Support (£1,256,990 funding):
The Council has received these monies to support its general activities as impacted by the pandemic.
- Discretionary Grants Administration (£170,000 funding):
This additional grant relates to the costs incurred administering the allocation of discretionary grants to Covid impacted businesses in the District.
- Enforcement Grant (£38,818 funding):
This funding relates to the costs incurred enforcing lock down requirements in the District.
- Isolation Grants Administration (£24,762 funding):
This funding relates to the costs incurred administering the allocation of Isolation grants to Covid impacted individuals in the District.
- Track and Trace (£50,000 funding):
This funding from the County Council is towards the Council's responsibilities for local track and trace.

Compensation for loss of income: (£345,640)

- Loss of Income (£345,640 funding):
Councils have been promised the facility to claim for up to 75% of net losses against budget for income streams that satisfy set criteria. The authority, based on a prudent interpretation of the guidance available, anticipates £345,640 could be received.

3. Alliance Environmental Services

- 3.1. Alliance Environmental Services Ltd (AES) delivers waste, fleet, street cleansing and grounds maintenance services to both High Peak Borough and Staffordshire Moorlands District Councils. The Councils are shareholders of the company along with Ansa, which is a wholly owned subsidiary of Cheshire East Council.
- 3.2. AES's financial performance and impact on this Council's budget is summarised below:

| 2020-21 | General Fund | HRA | Total |
|--------------------------------------|------------------|----------------|------------------|
| | £ | £ | £ |
| AES Contract budget | 4,155,710 | 200,800 | 4,356,510 |
| Management fee | 4,357,159 | 209,374 | 4,566,533 |
| Allocation of AES efficiency | (115,620) | (4,920) | (120,540) |
| Contract pressures | 114,562 | (2,432) | 112,130 |
| Covid-19 costs | 158,102 | 617 | 158,719 |
| Total management fee payable | 4,514,203 | 202,639 | 4,716,842 |
| Allocation of Joint Operation Profit | (85,825) | (3,652) | (89,477) |
| Net total | 4,428,378 | 198,987 | 4,627,365 |
| Variance to budget | 272,668 | (1,813) | 270,855 |

- 3.3. The AES business plan for all services delivered to the Council during 2020/21 includes a budgeted management fee of £4,566,533. The Council's share of the total AES revised efficiency target for 2020/21 of £120,540 is repayable to the Council and is allocated against the management fee costs.
- 3.4. Contract pressures totalling £112,130 are forecast at quarter which relate to the closure of the Melandra depot, pay award agreed at 2.75% (budgeted at 2.00%), increased, and loss of recycling contract income due to changes in the market. Additional costs of £158,719 are also anticipated as a result of the Covid-19 outbreak; these relate to provision of cleaning products, PPE and additional agency costs.
- 3.5. Under accounting standards, AES's financial performance is incorporated in to the Councils' single entity statements as a 'Joint Operation' as opposed to separate group accounts being reported. The profit is therefore apportioned between the two Councils and the respective services in line with the input of budgeted resources from each department. The Council's share of the forecast profit at the

end of quarter 2 is £89,477 and is offset against the management fee costs.

4. Efficiency and Rationalisation Programme

- 4.1. This section of the report considers the financial performance of the Council's Efficiency and Rationalisation Programme in 2020/21.
- 4.2. The Council's Medium-Term Financial Plan (approved in February 2017) included the four-year (2017/18 – 2020/21) Efficiency and Rationalisation Strategy targeting savings of £2.1 million.
- 4.3. The Efficiency and Rationalisation Strategy is premised on the need to both reduce expenditure and increase income. The need to grow income is now more of a priority as the Council moves more towards being self-financing. The strategy has been developed with the underlying principles of protecting frontline service delivery. It is also intended that the strategy is a tool to enable the Council to ensure that its service spending is determined by the established priorities set out in Corporate Plan.
- 4.4. The 2020/21 budget was set in February 2020 with the assumption of £410,000 of savings in the year. This figure comprised £810,000 from the original strategy reduced by £305,000 in re-profiled savings and £95,000 income generation savings deferred into 2021/22. A further £153,000 of savings were realised in quarter 4 of 2019/20 (after the MTFP was presented), reducing the amount to be achieved in 2020/21 to £257,000. The major focus of the savings programme in 2020/21 being on growth and income generation.
- 4.5. At the end of Quarter Two, £86,000 savings have been taken against the 20/21 efficiency target.
- 4.6. The current situation, regarding the on-going effect of the Covid-19 pandemic, places into doubt some of the savings taken out of the budget during 2019/20; particularly those relating to the Leisure Services contract. There is also a significant risk that the current year savings will not be achieved, particularly those relating to growing fees and charges and income generation. At this stage it is assumed that there will be a shortfall in savings of £171,000. This will continue to be monitored over the next few months as the situation develops.
- 4.7. The Authority carries a longstanding reserve earmarked to support the Efficiency Strategy which can be drawn on to offset one-off costs of delivering the efficiency programme, such as redundancy costs. The reserve currently stands at £200,000. It has not been necessary to draw on this reserve in previous years so it remains intact to underwrite performance against future savings targets in the Efficiency Programme.

5. Housing Revenue Account (HRA)

- 5.1. This section of the report considers the financial performance of the Council's Housing Revenue Account and highlights the budgetary position in respect of the operation of the Council's housing stock.
- 5.2. The 2020/21 Housing Revenue Account budget was originally set to produce a deficit of £814,870 supported by reserves. The Chief Financial Officer has, in accordance with Financial Procedure Rules, authorised the roll forward of £120,000 in unused budgets from 2019/20 to facilitate completion of capital component works (bathrooms; kitchens; electrical works and wet rooms) halted during the Covid 19 pandemic lockdown period in March 20. This brought the 2020/21 budget to a deficit of £934,870.
- 5.3. Provisional outturn expenditure on the Housing Revenue Account at the second quarter stage is £15,253,020 with estimated income of £15,089,810. This represents a deficit for the year of £163,210 (i.e. £771,660 below budget – therefore less reserves are required to fund HRA activities in year).

| Housing Revenue Account | 2020-21 Approved Budget £ | Q2 Changes £ | 2020-21 Revised Budget £ | 2020-21 Expected Outturn £ | Variance £ |
|------------------------------|------------------------------------|--------------------|-----------------------------------|-------------------------------------|------------------|
| INCOME | | | | | |
| Dwellings Rents | (14,370,910) | - | (14,370,910) | (14,345,960) | 24,950 |
| Non - Dwelling Rents Etc | (624,440) | (42,220) | (666,660) | (743,850) | (77,190) |
| Sub-total income | (14,995,350) | (42,220) | (15,037,570) | (15,089,810) | (52,240) |
| EXPENDITURE | | | | | |
| Repairs & Maintenance | 4,299,300 | 42,220 | 4,341,520 | 4,529,720 | 188,200 |
| Supervision & Management | 2,613,150 | - | 2,613,150 | 2,531,320 | (81,830) |
| Rents, rates, taxes Etc. | 113,030 | - | 113,030 | 117,030 | 4,000 |
| Other Operating Expenditure | 761,310 | - | 761,310 | 759,060 | (2,250) |
| Depreciation & Impairment | 2,099,030 | - | 2,099,030 | 2,099,030 | - |
| Interest & Debt Management | 2,746,340 | - | 2,746,340 | 2,747,960 | 1,620 |
| Contribution to Capital | 3,298,060 | - | 3,298,060 | 2,468,900 | (829,160) |
| Sub-total expenditure | 15,930,220 | 42,220 | 15,972,440 | 15,253,020 | (719,420) |
| Surplus(-)/Deficit | 934,870 | - | 934,870 | 163,210 | (771,660) |
| Use of Reserves | (934,870) | - | (934,870) | (163,210) | (771,660) |
| Balance | - | - | - | - | - |

- 5.4. The Council has a duty, in accordance with Part VI (Section 74) of the Local Government and Housing Act 1989, to maintain a "Housing Revenue Account" (HRA). By "ring -fencing" the Housing Revenue Account, the Council ensures that the management and maintenance of the Council's housing stock is funded from the income generated by rents and other related sources. The Council is required under Part VI (Section 76) to prevent a debit balance each year on the HRA by setting the appropriate budget and monitoring progress against that budget throughout the financial year. The debit balance predicted by the Council at this second quarter stage will be funded by a transfer from reserves within the Housing

Revenue Account.

- 5.5. There is just one significant (>£50,000) overspend on the HRA:
- Repairs and Maintenance (£188,200) – There are a number of variances contributing to this overspend; the first most significant relates to the use of sub-contractors and agency staff (£148,000) and the second relates to the increased costs associated with the provision of materials (£49,000)
- 5.6. There are three significant (>£50,000) underspends to be noted at this stage.
- Income - Non-Dwelling Rents (£77,190) – increased income from service charges has been responsible for the majority of this positive variance.
 - Supervision and Management (£81,830) – there are numerous small underspends across a large number of budget areas contributing to this underspend however, a large proportion of this variance (£36,000) reflects stalled spend within communities and tenant participation budgets
 - Contribution to Capital (£829,160) – This underspend relates to delays in commencement and completion of a number of Capital Schemes and is reflective of the changes to the capital programme detailed in Section 7 below.

6. General Fund Capital Programme

- 6.1. This section of the report provides an update to Members on the Council's General Fund Programme.
- 6.2. The table below shows a high level (service) summary of the General Fund Capital Programme position at 30th September 2020. Further detail on a scheme by scheme basis is contained in Annex A.

| | 2020/21 Approved Budget £ | Q2 Changes £ | 2020/21 Revised Budget £ | Expected Outturn 2020/21 £ | Expected Variance 2020/21 £ |
|--------------------------------------|------------------------------------|--------------------|-----------------------------------|-------------------------------------|--------------------------------------|
| Housing | 667,000 | - | 667,000 | 667,000 | - |
| Housing Standards | 550,290 | - | 550,290 | 519,110 | (31,180) |
| Property Services | 2,538,870 | - | 2,538,870 | 1,806,510 | (732,360) |
| ICT | 135,210 | - | 135,210 | 188,360 | 53,150 |
| Fleet /CCTV | 982,760 | - | 982,760 | 50,000 | (932,760) |
| Leisure Services | 60,000 | - | 60,000 | 10,000 | (50,000) |
| Regeneration | 13,250 | - | 13,250 | 63,250 | 50,000 |
| Horticulture | 99,040 | - | 99,040 | 90,000 | (9,040) |
| Total | 5,046,420 | - | 5,046,420 | 3,394,230 | (1,652,190) |
| Funding:- | | | | | |
| External Contributions | 550,290 | - | 550,290 | 519,110 | (31,180) |
| Planning Obligations | 43,000 | - | 43,000 | 43,000 | - |
| Capital Receipts(Land) | 725,000 | - | 725,000 | 48,780 | (676,220) |
| Capital Receipts(one for one) | 667,000 | - | 667,000 | 667,000 | - |
| Capital Receipts(vehicles) | 32,500 | - | 32,500 | - | (32,500) |
| Capital Reserves | 100,000 | - | 100,000 | 100,000 | - |
| Earmarked Reserves | 64,450 | - | 64,450 | 64,450 | - |

| | | | | | |
|------------------|------------------|---|------------------|------------------|--------------------|
| Borrowing | 2,864,180 | - | 2,864,180 | 1,951,890 | (912,290) |
| Total | 5,046,420 | | 5,046,420 | 3,394,230 | (1,652,190) |

- 6.3. The 2020/21 General Fund Capital Budget was approved by Members in February as part of the Medium Term Financial Plan £4,650,750. An increase to the programme of £385,670 was then approved by Executive in July as part of the Provisional Outturn report and reflected the carry forward of budget from 2019/20. A new project budget of £10,000 has also been added during Quarter 1. The overall approved budget now stands at £5,046,420.
- 6.4. The changes made to the capital programme since approval in February are as follows:-
- (£385,670 increase) The carry forward of 2019/20 capital budget variances as a result of projects which were either behind schedule or had progressed quicker than expected in the year.
 - (£10,000 increase) Individual Executive Decision 27th June 2017 approved the use of Section 106 planning obligation funds towards a contribution to support the planned project to develop Cemetery Road Football Club and Community Hub in Glossop.
- 6.5. The General fund capital programme is currently forecast to record an overall net underspend position of £1,652,190 made up of the following variances:-
- (£1,702,190 underspend) - The Covid-19 out-break has contributed to delays in delivery of the Capital Programme. Slippage against a number of projects has been re-profiled in the latest Medium Term Financial Plan Review to reflect a more realistic timing of when capital expenditure will be incurred in the current circumstances.
 - (£50,000 overspend) - Buxton Crescent Hotel & Spa - Following the Government announcement made on Monday 23rd March 2020 that required people to stay at home, the Hotel was forced to put its opening programme on hold. Additional professional fees including project management costs are included in the anticipated overspend up until the revised opening date of October this year.
- 6.6. The significant change to the funding requirements are set out below:-
- Capital Receipts – £725,000 land sales originally forecast are not now anticipated to be completed by the end of this financial year
 - Overall capital funding which will be applied to the 2020/21 Capital Programme is lower than forecast, reflecting the revised timing of capital spend, hence a reduced borrowing requirement of £912,290 against the revised budget.

7. Housing Revenue Account Capital Programme

- 7.1. This section of the report provides an update to Members on the Council's HRA capital spending.
- 7.2. The table below shows a high level summary of the HRA Capital Programme at 30th September 2020. Further detail on a scheme by scheme basis is contained in Annex B.

| Scheme | 2020-21 Approved Budget | Q2 Changes | 2020-21 Revised Budget | 2020-21 Expected Outturn | 2020-21 Variance |
|----------------------------|-------------------------------|------------|------------------------------|--------------------------------|---------------------|
| | £ | £ | £ | £ | £ |
| Asset Management Works | 4,759,590 | - | 4,759,590 | 4,187,610 | (571,980) |
| Repairs Team Capital Works | 295,000 | - | 295,000 | 190,320 | (104,680) |
| Commissioning Fees | 100,000 | - | 100,000 | 100,000 | - |
| Vehicle Purchasing | 242,500 | - | 242,500 | 90,000 | (152,500) |
| Total | 5,397,090 | - | 5,397,090 | 4,567,930 | (829,160) |
| Funding: | | | | | |
| Major Repairs Reserve | 2,099,030 | - | 2,099,030 | 2,099,030 | - |
| HRA Contribution | 3,298,060 | - | 3,298,060 | 2,468,900 | (829,160) |
| | 5,397,090 | - | 5,397,090 | 4,467,930 | (829,160) |

- 7.3. The 2020/21 HRA Capital budget of £5,277,090 was approved by members in February 2020 as part of the MTFP.
- 7.4. The Chief Financial Officer has, in accordance with Financial Procedure Rules, authorised the roll forward of £120,000 in unused budgets from 2019/20 to facilitate completion of capital component works (bathrooms; kitchens; electrical works and wet rooms) halted during the Covid 19 pandemic lockdown period in March 20. This brings the total HRA Capital Programme to £5,397,090.
- 7.5. £1,072,350 has been incurred on HRA Capital Schemes principally on kitchen, window and door replacements. This is much lower than expected and reflects the effect of lockdown due to the coronavirus.
- 7.6. Much of the HRA spend has been re-profiled to commence either in late autumn or delayed until 21/22 due to continued access issues to the majority of sites. This has resulted in an anticipated underspend of £950,890 mainly in the following project areas:
- Boiler Replacement – Queens Court (£200,000) - Due to the inability to access all areas of this sheltered block during the early part of the year, this scheme has been put on hold until 21/22.
 - Radiator Replacements – Milton Court & Eccles Fold (£130,000) – The lack of access to individual flats during the early part of the year has resulted in this

scheme also being put on hold until 21/22.

- Lift Replacement Scheme – (£180,000) – Problems with access have resulted in necessary engineer and survey reports being delayed, therefore some spend (approximately £20,000) is expected to take place towards the end of the financial year however the majority of spend will take place in 21/22.
- Component Replacements – Kitchens; Bathrooms; Central Heating; Windows and Doors – (£348,000) – Following lockdown and the inability to access properties, spend in these areas has been slow. Although there may be some capacity to increase delivery of these in the coming months, it is expected that there will be some slippage into 21/22.
- Vehicle Replacement programme – (£152,500) – Procurement for the replacement of existing repairs vehicles is due to commence soon, thereby delaying anticipated fleet costs of £242,500 until early 21/22. Offsetting this, there is anticipated spend to provide four additional new vehicles for an electrician and estate caretaker posts.

7.7. Following the results of recent Health and Safety Inspections, it has become necessary to enhance existing fire safety alarm systems within a number of sheltered accommodation blocks. This project is to run across three financial years with the anticipated cost of each alarm system expected to be in the region of £35,000. Year 1 will be in 20/21 with the replacement of three systems at an expected cost of £105,000. This project has been added to the current HRA Capital Programme and will utilise some of the under spend noted above.

7.8. Capital funding expected to be applied during 2020/21 is lower than forecast due to the variances noted above.

8. Treasury Management

8.1. This section of the report sets out the key Treasury Management statistics in relation to the Council's investments and borrowings. This report comprises a high level Treasury Management summary. The Audit and Regulatory Committee receives detailed operational updates on Treasury Management.

Investments

8.2. Cash Investments held on the 30th September 2020 totalled £30.7million. The average level of funds available for investment up to the end of the quarter totalled £30.95million and £60,130 interest was earned.

8.3. The Council has budgeted to receive £160,000 in investment income in 2020/21. A shortfall of £72,780 is anticipated against this budget due to falling interest rates following the reduction of the Bank of England base rate to 0.10% in March 2020.

8.4. At the end of July the Council received an unexpected 16th dividend payment from the former Icelandic investment with Heritable Bank of £10,518.59. This will be

treated as windfall income in the year and offsets some of the investment income shortfall against the budget.

Borrowing

- 8.5. Outstanding borrowing at 30th September 2020 totalled £66.8 million. The Council's general fund and HRA budgeted to incur £1,837,940 and £1,746,340 respectively in interest charges and other financing costs in 2020/21. This was based on existing external debt and new external debt to be taken during quarter 4 to fund the borrowing requirements arising from general fund capital programmes.
- 8.6. No 'new' borrowing or refinancing activity is now forecast during the year. In addition the Minimum Revenue Provision (MRP) charge for the year is smaller than anticipated relating to the smaller borrowing requirement on the 2019-20 capital programme. Therefore an underspend of £88,580 is forecast on overall borrowing costs.

9. Revenue Collection

9.1. The collection rate outturn for Quarter 2 2020/21 was as follows:

- **Council Tax** – 55.72% of Council Tax was collected by 30th September 2020, compared to 56.79% for the same period last year.
 - The effects of Covid-19 on collection rates are being monitored. The variance in the collection of Council Tax appears to be largely due to the delay in the commencement of recovery action and/ or inability to pay as opposed to deferred payment plans;
- **Business Rates** – 52.36% of Business Rates was collected by 30th September 2020, compared with 59.11% for the same period last year.
 - An analysis of the 15 NNDR accounts with the highest Rateable Values indicates that deferred payment plans account for majority of the variance in collection rates and this will unwind over the year assuming businesses can maintain their deferred plans when they commence.
- **Sundry Debts** - The value of sundry debts over 60 days old at the end of Quarter 2 was £238,850 which compares with £165,340 at 30th September 2019. The level of arrears has been impacted by a delay in recovery action following onset of the pandemic.

Annex A

General Fund Capital Programme Update 30th September 2020

| Scheme | 2020/21 Approved Budget | Q2 Changes | 2020/21 Revised Budget | Expected Outturn 2020/21 | Expected Variance 2020/21 |
|--|-------------------------------|---------------|------------------------------|--------------------------------|---------------------------------|
| | £ | £ | £ | £ | £ |
| Housing & Housing Standards | | | | | |
| Affordable Housing Project | 667,000 | - | 667,000 | 667,000 | - |
| Disabled Facilities Grants | 489,110 | - | 489,110 | 489,110 | - |
| Landlord Accreditation | 61,180 | - | 61,180 | 30,000 | (31,180) |
| | 1,217,290 | - | 1,217,290 | 1,186,110 | (31,180) |
| Property Services | | | | | |
| Asset Management Programme | 2,538,870 | - | 2,538,870 | 1,806,510 | (732,360) |
| | 2,538,870 | - | 2,538,870 | 1,806,510 | (732,360) |
| ICT | 135,210 | - | 135,210 | 188,360 | 53,150 |
| | 135,210 | - | 135,210 | 188,360 | 53,150 |
| Fleet Management | | | | | |
| Vehicle/Plant Acquisitions | 932,760 | - | 932,760 | - | (932,760) |
| CCTV | 50,000 | - | 50,000 | 50,000 | - |
| | 982,760 | - | 982,760 | 50,000 | (932,760) |
| Leisure Services | | | | | |
| Outdoor Sports Facilities Fund | 50,000 | - | 50,000 | - | (50,000) |
| Football Development | 10,000 | - | 10,000 | 10,000 | - |
| | 60,000 | - | 60,000 | 10,000 | (50,000) |
| Regeneration | | | | | |
| Buxton Crescent & Spa | 13,250 | - | 13,250 | 63,250 | 50,000 |
| | 13,250 | - | 13,250 | 63,250 | 50,000 |
| Horticulture | | | | | |
| Play Facilities | 99,040 | - | 99,040 | 90,000 | (9,040) |
| | 99,040 | - | 99,040 | 90,000 | (9,040) |
| Total General Fund | 5,046,420 | - | 5,046,420 | 3,394,230 | (1,652,190) |

Housing Revenue Account Capital Programme Update 30th September 2020

| Scheme | Approved Budget 2020/21 | Q2 Changes | 2020/21 Revised Budget | 2020/21 Expected Outturn | Over / (Under) Spend |
|---|-------------------------|------------|------------------------|--------------------------|----------------------|
| ASSET MANAGEMENT WORKS: | £ | £ | £ | £ | |
| Roofing & External Works | 460,000 | - | 460,000 | 525,000 | 65,000 |
| Gamesley Cladding Works | 200,000 | - | 200,000 | 125,000 | (75,000) |
| Bathroom Programme | 420,000 | - | 420,000 | 420,000 | - |
| Kitchen Programme | 974,170 | - | 974,170 | 903,520 | (70,650) |
| Electrical Works | 429,430 | - | 429,430 | 429,430 | - |
| Central Heating Works | 224,630 | - | 224,630 | 47,300 | (177,330) |
| Queens Court Boiler Replacement | 200,000 | - | 200,000 | - | (200,000) |
| Windows and Doors Programme | 1,193,360 | - | 1,193,360 | 1,093,360 | (100,000) |
| Aids & Adaptations | 345,000 | - | 345,000 | 345,000 | - |
| Structural Works (Various) | 93,000 | - | 93,000 | 145,000 | 52,000 |
| Lift Replacements | 200,000 | - | 200,000 | 20,000 | (180,000) |
| Queens Court Lightning Protection | 20,000 | - | 20,000 | 29,000 | 9,000 |
| Sheltered Fire Alarm Upgrades | - | - | - | 105,000 | 105,000 |
| | 4,759,590 | - | 4,759,590 | 4,187,610 | (571,980) |
| REPAIRS TEAM CAPITAL WORKS | | | | | |
| Void Rewires | 70,000 | - | 70,000 | 48,900 | (21,100) |
| Void Kitchens | 155,000 | - | 155,000 | 82,260 | (72,740) |
| Void Bathrooms | 70,000 | - | 70,000 | 59,160 | (10,840) |
| | 295,000 | - | 295,000 | 190,320 | (104,680) |
| STAFFING & PROFESSIONAL FEES | | | | | |
| Staffing Recharges/ Commissioning Costs | 100,000 | - | 100,000 | 100,000 | - |
| | 100,000 | - | 100,000 | 100,000 | - |
| VEHICLE PURCHASING | | | | | |
| Vehicle Purchases | 242,500 | - | 242,500 | 90,000 | (152,500) |
| | 242,500 | - | 242,500 | 90,000 | (152,500) |
| TOTAL SPEND | 5,397,090 | - | 5,397,090 | 4,567,930 | (829,160) |