



## THE EXECUTIVE

**Meeting: Thursday, 5 August 2021 at 6.00 pm in The Board Room, Pavilion Gardens, Buxton**

Present: Councillor A McKeown (Chair)

Councillors A Barrow, D Greenhalgh, F Sloman and J Todd

Councillors Kemp and Thrane were also in attendance.

An apology for absence was received from Councillor Ashton

### 22/12 **DECLARATIONS OF INTEREST**

(Agenda Item 2)

There were no declarations made.

### 22/13 **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**

(Agenda Item 3)

RESOLVED:

That the minutes of the meeting of the Executive held on 1 July 2021 be approved as a correct record.

### 22/14 **FOURTH QUARTER FINANCIAL, PROCUREMENT & PERFORMANCE REVIEW 2020/21**

(Agenda Item 4)

The purpose of the report was to inform members of the Council's overall performance and financial position for the period ended 31st March ("Fourth Quarter 2020/21"). The report was considered by the Corporate Select Committee on 26 July 2021. The position was summarised as follows:

Subject	Headline	Reference
Finance	<p><b>The Finance headlines for the Fourth Quarter are:</b></p> <p><i>Performance against Budget</i></p> <ul style="list-style-type: none"> <li>At the Quarter Four stage the General Fund provisional outturn for 2020/21 is an underspend of £4,921,342 (including £3,360,640 of s31 grants, in respect of Business Rates reliefs, received in advance to be applied in 2021/22)</li> </ul> <p><i>Efficiency Programme</i></p> <ul style="list-style-type: none"> <li>At Quarter 4 £210,000 in savings have been achieved against the 2020/21 revised efficiency target of £257,000 (General Fund)</li> </ul>	Appendix A

	<p><i>Housing Revenue Account</i></p> <ul style="list-style-type: none"> <li>The Housing Revenue Account is in surplus (against budget) by £2,240,494 at the Quarter Four (provisional outturn) stage.</li> </ul> <p><i>Capital Programme</i></p> <ul style="list-style-type: none"> <li>The General Fund Capital Programme budget for 2020/21 as revised is £2.7 million. The outturn is £2.8 million, representing an overspend of £0.12 million at year end.</li> <li>The HRA Programme for 2020/21 as revised is £3.97 million. The outturn is £3.73 million which represents a £0.25 million underspend.</li> </ul> <p><i>Treasury Management</i></p> <ul style="list-style-type: none"> <li>Cash investments held at 31<sup>st</sup> March 2021 totalled £28.4 million.</li> <li>Council borrowing at 31<sup>st</sup> March 2021 totalled £66.8 million.</li> <li>The Council's net interest general fund budget is in surplus by £32,306 with a £7,984 deficit on the HRA</li> </ul> <p><i>Revenue Collection</i></p> <ul style="list-style-type: none"> <li>97.83% of Council Tax was collected by 31<sup>st</sup> March 2021, compared to 98.41% for the same period last year.</li> <li>98.11% of Business Rates was collected by 31<sup>st</sup> March 2021 compared with 98.39% for the same period last year.</li> <li>At the end of Quarter Four the value of sundry debt over 60 days old was £182,978 which compares to £162,981 at 31<sup>st</sup> March 2020</li> </ul>	
Procurement	<p><b>The Procurement headlines for the Fourth Quarter are:</b></p> <ul style="list-style-type: none"> <li>14 procurement activities were completed</li> <li>The Procurement forward plan includes 88 procurement activities for completion/start in 2021/22 (either HPBC only or joint)</li> <li>At the 31<sup>st</sup> March 2021, 62% of procurement activity undertaken was on the forward plan and the Council paid 95% of its invoices within 30 days</li> </ul>	Appendix B
Performance	<p><b>The Performance headlines for the Fourth Quarter are:</b></p> <ul style="list-style-type: none"> <li>67% of the key performance indicators met target, with 41% of measures performing better than last year</li> <li>The Council received 86 complaints, 328 comments and 174 compliments in the Fourth Quarter.</li> </ul>	Appendix C

Options considered:

Detailed analysis is contained within the appendices.

RESOLVED:

1. That the Fourth Quarter 2020/21 financial, procurement and performance position detailed in Appendices A, B and C and summarised at 3.3 of the covering report be noted;
2. That the allocation of the surplus on the General Fund Revenue Account to reserves as explained in Appendix A (paragraph 2.11) be approved;
3. That the proposal to carry forward unspent revenue budget as described in Appendix A (Paragraph 2.14) be approved;
4. That the proposals to carry forward unspent capital budget as set out in Appendix A (Paragraph 6.5 and 7.5) be approved; and
5. The write offs set out in Appendix D of the report be approved.

## **22/15 UPDATE ON AIR QUALITY MONITORING**

(Agenda Item 5)

The Executive considered the latest Air Quality Data across the High Peak and measures being proposed and undertaken in relation to the two declared Air Quality Management Areas (AQMAs) as part of the Air Quality Action Plan. The report was considered by the Community Select Committee on 21 July 2021. The additional recommendation from Community Select Committee was accepted and it was noted that although the Council has a statutory duty to declare an Air Quality Management Area where required, it has limited powers to implement the action plan and relies on partnership working.

Options considered:

There were no alternative options to consider.

RESOLVED:

1. That the updated information and data be noted;
2. That the potential for the declaration of an AQMA in Fairfield in 2022 in the event that monitoring results and data analysis from 2021 support this be noted;
3. That early exploration of mitigation of compromised air quality in the potential AQMA on Fairfield Road be noted.

## **22/16 ANTI-SOCIAL BEHAVIOUR**

(Agenda Item 6)

The Executive considered a draft policy covering the Council's response to anti social behaviour and also a handbook that is intended to provide relevant advice to the residents of High Peak, which had been produced in response to a commitment to review the approach to Community Safety to ensure that it is supportive in fighting crime and anti-social behaviour. The report had been considered by the Community Select Committee on 21 July 2021 which had requested that hard copies of the handbook be made available in libraries and customer contact centres. It was also suggested that a briefing note be produced outlining what controls are in place around the use of drones, including any approvals required for use on council land.

Options considered:

As detailed at paragraph 5 of the report.

RESOLVED:

1. That the Council's responsibilities with respect to anti-social behaviour be noted;
2. That the draft Anti-Social Behaviour Policy be approved; and
3. That the Anti-Social Behaviour Handbook be noted and assistance be given in raising awareness of the handbook within the community.

**22/17** **TO RESOLVE THAT THE PUBLIC AND PRESS BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS BECAUSE THERE MAY BE DISCLOSURE TO THEM OF EXEMPT INFORMATION AS DEFINED IN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972.**  
(Agenda Item 7)

RESOLVED:

That the public and press be excluded from the meeting for the following items because there may be disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act 1972.

**22/18** **TO APPROVE THE EXEMPT MINUTES OF THE PREVIOUS MEETING**  
(Agenda Item 8)

RESOLVED:

That the exempt minutes of the meeting held on 1 July 2021 be approved as a correct record.

**22/19** **LIFT REPLACEMENT PROCUREMENT**  
(Agenda Item 9)

The Executive gave approval to proceed with the procurement of appointment of main contractor to deliver the Lift replacement program and that the award of the contract be made via a Individual Executive Decision.

**22/20      APPLICATION FOR WRITE OFF OF NON- RECOVERABLE DEBTS**  
(Agenda Item 10)

The Executive approved applications to write off balances which are deemed non recoverable.

The meeting concluded at 6.15 pm

**CHAIRMAN**