



2021/22

**Second Quarter
Procurement
Review**

1. Introduction

- 1.1 A key element of the financial savings included in the Council's Efficiency & Rationalisation Strategy is being met from Procurement activity which was approved by Full Council in February 2017.
- 1.2 The current Procurement Strategy was developed to ensure that its objectives linked closely with the Council's overall strategic vision and aims and objectives. The key actions included, delivery of cashable savings, development of a professional Procurement unit, updated Procurement Rules to support transparency and the implementation of electronic tendering processes and procurement systems.
- 1.3 The revised Procurement Strategy is scheduled for presentation and implementation following consultation with Members during 2021/22. The revised strategy will focus on the following key objectives to support the aims of the Council's Corporate plan and align with the LGA National Procurement Strategy:
- Delivering Value for Money
 - Commercial focus and effective Contract Management
 - Maintaining Transparency and Ethical practices through effective leadership
 - Promoting Responsible and Sustainable Procurement
 - Supporting the Local Economy and Business Growth
 - Delivering Social Value (CSR) through our Contracts
- 1.4 The strategy is timetabled for decision and implementation in March 2022, due to further review on the key priorities and outputs to align with other relevant key strategies currently being developed. Further consultation is planned with local business forums to actively engage local small to medium businesses to gain feedback on our key priorities.

2. Second Quarter Completed Procurements

- 2.1 The activity supported by the procurement function for the second quarter July 2021 to September 2021 is summarised below:

Second Quarter	High Value (> £181,000)	Low Value (< £181,000)	Total
HPBC Only	1	18	19
JOINT (SMHP)	[-]	5	5
TOTAL			24

- 2.2 Annex A provides details of the 24 procurement exercises completed during Quarter two.

3. 2021/22 Procurement Forward Plan

3.1 The table below details the number of exercises which fall into either low or high value (profiled over full contract term) scheduled for either completion or starting in 2021/22.

2021/22 Activity	High Value (> 181,000k)	Low Value (< £181,000k)	Total
HPBC	6	22	28
JOINT (SMHP)	1	13	14
TOTAL			42

In addition to the above, there are 162 listed entries brought forward from previous years (for review and completion for both HPBC and SMDC combined).

3.2 Some of the more significant 'high level' procurement activity that is scheduled for support and delivery in 2021/22 includes:-

- Facilities Management
- Glossop Halls (D2N2) refurbishment project (Glossop Indoor Market and adjacent buildings) – Main Contractor
- Glossop Market Operator Concession
- HIF A6 Hogshaw Roundabout Main Contractor
- Future High streets – Spring Gardens Buxton
- Gas Servicing and Maintenance - HRA
- EFG Greener homes LAD2 funding – HRA
- HRA Capital works contracts (Kitchens / Roofing / Electrical)
- Professional Services Contract – Architectural Framework

4. Procurement Performance

4.1 This section reports on the Council performance in terms of procurement activity.

4.2 Performance for the second quarter is highlighted below:-

Performance Indicator	Target	Performance at 30 th September 2021
% of Alliance Procurement Activity on Forward Plan	68%	51%
Annual contract spend as % of gross expenditure budget	93%	93%
Supplier (Creditor) spend within the local area as a % of total spend	Baseline	Result 20/21 8%
% of Contracts awarded to local suppliers following	Contextual	Result 20/21 32%

submission of EOI (over £5,000)		
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Performance Indicators – targets off track

- 4.3 We are continuing our communication programme of regular service review meetings to ensure planned activity is captured and monitored on the plan. We are continuing to work with service areas to ensure they are compliant in commissioning Supplies, Services or Works and that the internal processes are adhered to.

ANNEX A

Second Quarter Procurement Activity Completed – HPBC

Contract Title	Brief contract description	Recurring or One Off	Service Area	Procedure	Award Detail	Term / Duration	Total Contract Value £
Glossop Cemetery Extension Programme - Works Contract	Appointment of Main contractor	One Off	Assets	Open Tender	A T Bone Ltd	6 months	614,000
Purchase of 2 ride on mowers	Grounds maintenance equipment for AES	Recurring	Operational Services	Framework	F R Sharrocks Ltd	n/a Supply	23,526
Rock Slope Inspection at Blackshaw Road	Professional Services	One Off	Assets	RFQ	Coffey Geotechnics Ltd	n/a	3,420
Fairfield Placed Based Working	Place Based Working	Recurring	Service Commissioning	Single Source	SHIFT	8 months	5,500
Right to Buy Receipts - Due Diligence Assessments	Professional Services	One off	Regeneration	Framework	Thomas Lister	4 months	9,960
Public Realm Improvements Spring Gardens Buxton	Consultancy Services required for the design, management and delivery of public realm improvements to Spring Gardens	One Off	Regeneration	Open Tender	IBI Group UK	3 yrs	55,554
Gamesley Garages on Bakewell Green Demolition	Demolition and removal of several garages on the Bakewell Green site at Gamesley	One Off	Assets	Existing Contract Variation	Whittle programme Maintenance T/a Hankinsons	2 wks	6,522
Gamesley Garages on Bakewell Green Re- Build	Re Build of Garages on Bakewell Green site at Gamesley	One Off	Assets	RFQ	Dencroft Ltd	2-4 wks	15,150
Climate Change Pathway Analysis and Action Planning	Generation of emission pathways to 2050 for the region using the SCATTER tool. Borough-wide action planning development based upon SCATTER analysis	One Off	Communities	Single Source	Anthesis Group	4 months	28,975

Glossop Indoor Market Hall Floor Removal	Part of main works to market hall refurbishment	One Off	Assets	Existing Contract Variation	Messenger Construction Ltd	2 wks	105,000
Bankswood Park Pump Track	Bankswood Park Hadfield – pump track supply and installation	One Off	Service Commissioning	Open Tender	Bike Track	4-6 wks	84,777
EFG Project – Energy Surveys and retrofit works	LAD2 funding Greener Homes	One Off	Assets	Single Source exemption (IED)	Broadoak	6 months	591,850
Welcome Back Fund SLA - Visit New Mills	External funding UK Gov ERDF Welcome Back fund (Covid 19 recovery)	One Off	Regeneration	SLA – Direct Award	Visit New Mills	6 months	3,500
Welcome Back Fund SLA - Glossop Creative Trust	External funding UK Gov ERDF Welcome Back fund (Covid 19 recovery)	One Off	Regeneration	SLA – Direct Award	Glossop Creative Trust CIC	6 months	15,000
Welcome Back Fund SLA - Vision Buxton	External funding UK Gov ERDF Welcome Back fund (Covid 19 recovery)	One Off	Regeneration	SLA – Direct Award	Vision Buxton	6 months	9,000
Welcome Back Fund SLA - Chinley, Buxworth & Brownside	External funding UK Gov ERDF Welcome Back fund (Covid 19 recovery)	One Off	Regeneration	SLA – Direct Award	Chinley, Buxworth & Brownside Parish Council	6 months	2,950
Welcome Back Fund SLA - East Midlands Chamber	External funding UK Gov ERDF Welcome Back fund (Covid 19 recovery)	One Off	Regeneration	SLA – Direct Award	East Midlands Chamber	6 months	5,000
Purchase of Quad Bike	Grounds Maintenance equipment for AES	One Off	Operational Services	Framework	Vale Engineering York Ltd	n/a supply	10,000

Second Quarter Procurement Activity Completed – JOINT (HPBC & SMDC)

Contract Title	Brief contract description	Recurring or One Off	Service Area	Procedure	Award Detail	Term / Duration	Total Contract Value £
Climate Literacy Training	Consultancysupport	One Off	Communities	Single Source	Keele University	n/a	3,450
Agency – Food Hygiene Inspections	Agency	One Off	Environmental Health	Single Source	Osbourne Richardson Ltd	9 months	17,000
Developer Contributions Supplementary Planning Documents (SPDs)	ConsultancySupport	One Off	Development Control	Open Tender	Capita	9 months	46,908
E-tendering portal for HPBC and SMDC	Licence renewal – 4 yr agreement	Recurring	Service Commissioning	Framework Direct Award	Proactis	4 yrs	16,800
Energy Consultancy– Public Buildings	Specialist Consultancy services	One Off	Assets	Framework Further comp	Nottingham City Council	4 months	42,652