



2021/22

**Fourth Quarter
Procurement
Review**

1. Introduction

- 1.1 A key element of the financial savings included in the Council's Efficiency & Rationalisation Strategy is being met from Procurement activity which was approved by Full Council in February 2017.
- 1.2 The current Procurement Strategy was developed to ensure that its objectives linked closely with the Council's overall strategic vision and aims and objectives. The key actions included, delivery of cashable savings, development of a professional Procurement unit, updated Procurement Rules to support transparency and the implementation of electronic tendering processes and procurement systems.
- 1.3 The revised Procurement Strategy is scheduled for presentation and implementation following consultation with Members during 2021/22. The revised strategy will focus on the following key objectives to support the aims of the Council's Corporate plan and align with the LGA National Procurement Strategy:
- Delivering Value for Money
 - Commercial focus and effective Contract Management
 - Maintaining Transparency and Ethical practices through effective leadership
 - Promoting Responsible and Sustainable Procurement
 - Supporting the Local Economy and Business Growth
 - Delivering Social Value (CSR) through our Contracts
- 1.4 The strategy was originally timetabled for decision and implementation in March 2022, however due to further review on the key priorities and outputs to align with other relevant key strategies currently being developed and the incoming changes to Public Sector Procurement Reforms, this has now been deferred until the Autumn for approval and implementation. Further consultation is planned with local business forums to actively engage local small to medium businesses to gain feedback on our key priorities.

2. Fourth Quarter Completed Procurements

- 2.1 The activity supported by the Council's procurement team for the fourth quarter January 2022 to March 2022 is summarised below:

| Fourth Quarter | High Value (> £181,000) | Low Value (< £181,000) | Total |
|----------------|----------------------------|---------------------------|-----------|
| HPBC Only | 5 | 9 | 14 |
| JOINT (SM/HP) | 0 | 6 | 6 |
| TOTAL | | | 20 |

- 2.2 Annex A provides details of the 20 procurement exercises completed during Quarter four.

3. 2022/23 Procurement Forward Plan

3.1 The table below details the number of exercises which fall into either low or high value (profiled over full contract term) scheduled for either completion or starting in 2022/23.

| 2022/23 Activity | High Value (> 181,000k) | Low Value (< £181,000k) | Total |
|------------------|----------------------------|----------------------------|-----------|
| HPBC | 4 | 8 | 12 |
| JOINT (SMHP) | 2 | 7 | 9 |
| TOTAL | | | 21 |

In addition to the above, there are 54 exercises currently in progress and a further 148 listed entries brought forward from previous years (for review and completion for both HPBC and SMDC combined).

3.2 Some of the more significant 'high level' procurement activity that is scheduled for support and delivery in 2022/23 includes:-

- Facilities Management (Joint venture delivery model) – now completed
- Glossop Halls (D2N2) refurbishment project (Glossop Indoor Market and adjacent buildings) – Main Contractor
- Glossop Market Operator Concession
- Future High streets – Spring Gardens Buxton
- EFG Greener homes LAD3 funding

4. Procurement Performance

4.1 This section reports on the Council performance in terms of procurement activity.

4.2 Performance for the fourth quarter is highlighted below:-

| Performance Indicator | Target | Performance at 31st March 2022 |
|---|------------|--------------------------------|
| % of Alliance Procurement Activity on Forward Plan | 68% | 52% |
| Annual contract spend as % of gross expenditure budget | 93% | 92% |
| Supplier (Creditor) spend within the local area as a % of total spend | Contextual | 8.79% |
| % of Contracts awarded to local suppliers following submission of EOI (over £5,000) | Contextual | 15% |

ANNEX A

Fourth Quarter Procurement Activity Completed – HPBC

| Contract Title | Brief contract description | Recurring or One Off | Service Area | Procedure | Award Detail | Term / Duration | Total Contract Value £ |
|---|--|----------------------|-------------------|-----------------------------------|-------------------------------|-----------------|------------------------|
| Queens Court - Snowboards | Equipment H&S Winter Maintenance | One Off | Assets | Direct Award | Hankinson Ltd | 3 wks | 19,021 |
| Main Contractor – Glossop Halls D2N2 project | Refurbishment of Market Hall, Town Hall and Arcade | One Off | Assets | Open Tender | F Parkinson Ltd | 59 wks | 5,236,413 |
| GMB Window Refurbishment & GTH Window Refurbishment & Clock Tower | Glossop Municipal Buildings and Town hall windows and Clock Tower works | One Off | Assets | Open Tender | Hankinson Ltd | 4-6 wks | 119,290 |
| Glossop Municipal Buildings Boiler Replacement | Replacement Boiler Municipal Buildings | One Off | Assets | Open Tender | Phoenix Gas Services | 4 wks | 182,918 |
| Fire Alarm Systems Upgrade in Sheltered Accommodation | Programme of Fire Systems upgrades | One Off | Assets | Open Tender | Your Choice Fire and Security | 1 + 1 yr | 208,000 |
| Fairfield (A6 Hogshaw) Roundabout - Main contractor | Works to complete highway infrastructure project on A6 Fairfield Roundabout | One Off | Regeneration | MHA Framework Further competition | Galliford Try Ltd | 6 months | 2,005,460 |
| Buxton and High Peak Golf Course Mitigation works | Works contract for Buxton Golf Club to support wider A6 Hogshaw Roundabout development | One Off | Regeneration | Open Tender | J Mallinsons Ltd | 8 – 12 wks | 235,000 |
| Welcome Back Hanging baskets visit New Mills | Purchase of Hanging basket displays for New Mills | One Off | Regeneration | RFQ | Visit New Mills | 3-4 wks | 2,019.00 |
| Gas Servicing and Maintenance | Gas Services and Maintenance Housing Stock | Recurring | Assets Compliance | Deed of Variation | Liberty Gas Group Ltd | 1 + 1 yr | 2,025,000 |

| | | | | | | | |
|--|---|-----------|-----------------------|---------------|-----------------------------------|--------|--------|
| Install a new Electricity main and sub-station – Glossop Market Hall | Works to Glossop Market Hall – Electricity supply into building | One Off | Assets | Direct Award | Electricity North West | 4 wks | 91,651 |
| Refreshingly Buxton Branding Toolkit | Local Business Support and promotions | One Off | Regeneration | Single Source | A Common Ground Communications | 10 wks | 4,920 |
| Chapel re-generation Shop Window Grants | Grant | Recurring | Regeneration | Grant | Chapel en-le Frith Parish Council | n/a | 4,450 |
| Feasibility Study Hot Lane Muga | Consultancy Appointment | One Off | Service Commissioning | Single Source | Surfacing Standards Limited | 6 wks | 6,180 |
| HPBC Local Food Guide printing & distribution | External Design and print services | One Off | Regeneration | RFQ | Buxton Press | 4 wks | 13,111 |

Fourth Quarter Procurement Activity Completed – JOINT (HPBC & SMDC)

| Contract Title | Brief contract description | Recurring or One Off | Service Area | Procedure | Award Detail | Term / Duration | Total Contract Value £ |
|---|---|----------------------|------------------------------|-------------------------------|--|-----------------|------------------------|
| Marshalls COVID-19 | Provision of Marshall resources for Env Health | One Off | Env Health | Contract Extension | Red Snapper Group | 12 wks | 45,000 |
| Local Authority Trading Visioning Leisure | Consultancy Appointment – future delivery model for Leisure services & Facilities | One Off | Service Commissioning | Direct Award | FMG Ltd | 12 wks | 9,600 |
| Planning Applications Service Support | Interim Service support | Recurring | Development Control | RFQ | Pet Twigg £4,400 Jane Newman £4,400 Urban Imprint £4,464 | 4-5 wks | 13,264 |
| LUF Consultancy | Consultant support for Levelling Up Project Development and Business Case submissions | One Off | Transformation | Direct Award CCS Framework | Mutual Ventures | 12 wks | 119,613 |
| EV Charging Consultancy Support HPSM | Specialist Consultancy services | One Off | Communities / Climate Change | Direct Award SCC Framework | AMEY | 12- 16 wks | 34,000 |
| Physical Activity & Sport Strategy Data Project | Review of demographic and health data to help inform the physical activity and sport strategy refresh | One Off | Service Commissioning | Single Source | Press Red Ltd | 3-4 wks | 12,800 |