



2021/22

**Fourth Quarter
Procurement
Review**

1. Introduction

- 1.1 A key element of the financial savings included in the Council's Efficiency & Rationalisation Strategy is being met from Procurement activity which was agreed by Full Council in February 2017.
- 1.2 The current Procurement Strategy was developed to ensure that its objectives linked closely with the Council's overall strategic vision and aims and objectives. The key actions included, delivery of cashable savings, development of a professional Procurement unit, updated Procurement Rules to support transparency and the implementation of electronic tendering processes and procurement systems.
- 1.3 The revised Procurement Strategy is scheduled for presentation and implementation following consultation with Members during 2021/22. The revised strategy will focus on the following key objectives to support the aims of the Council's Corporate plan and align with the LGA National Procurement Strategy:
- Delivering Value for Money
 - Commercial focus and effective Contract Management
 - Maintaining Transparency and Ethical practices through effective leadership
 - Promoting Responsible and Sustainable Procurement
 - Supporting the Local Economy and Business Growth
 - Delivering Social Value (CSR) through our Contracts
- 1.4 The strategy was originally timetabled for decision and implementation in March 2022, however due to further review on the key priorities and outputs to align with other relevant key strategies currently being developed and the incoming changes to Public Sector Procurement Reforms, this has now been deferred until the Autumn for approval and implementation. Further consultation is planned with local business forums to actively engage local small to medium businesses to gain feedback on our key priorities.

2. Fourth Quarter Completed Procurements

- 2.1 The activity supported by the Council's procurement team during the fourth quarter January 2022 to March 2022 is summarised below:

Fourth Quarter	High Value (> £181,000)	Low Value (< £181,000)	Total
SMDC Only	0	6	6
JOINT (SM/HP)	0	6	6
TOTAL			12

2.2 Annex A provides details of the 12 procurements exercises reviewed and completed during Quarter four.

3.0 2022/23 Procurement Forward Plan

3.1 The table below details the number of exercises which fall into either low or high value (profiled over full contract term) scheduled for completion or starting in 2022/23.

2022/23 Activity	High Value (> 181,000k)	Low Value (< £181,000k)	Total
SMDC	3	8	11
JOINT (SMWHP)	2	7	9
TOTAL			20

In addition to the above, there are 54 exercises currently in progress and a further 148 listed entries brought forward from previous years (for review and completion for both HPBC and SMDC combined).

3.2 Some of the more significant 'high level' procurement activity that is scheduled for delivery in 2022/23 includes:-

- Facilities Management (Joint venture delivery model) - completed
- Cornhill West Industrial Units Project (Subject to Approval)
- Consultancy and delivery projects : Levelling up funding

4. Procurement Performance

4.1 This section reports on the Council performance in terms of procurement activity

4.2 Performance for the fourth quarter is highlighted below:-

Performance Indicator	Target	Performance at 31 st March 2022
% of Alliance Procurement Activity on Forward Plan	68%	52%
Annual contract spend as % of gross expenditure budget	94%	92%
Supplier (Creditor) spend within the local area as a % of total spend	Contextual	5.68%
% of Contracts awarded to local suppliers following	Contextual	20%

submission of EOI (over £5,000)		
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ANNEX A

Fourth Quarter Procurement Activity Completed - SMDC

Contract Title	Brief contract description	Recurring or One Off	Service Area	Procedure	Award Detail	Term Duration	Total Contract Value
Leek Market Replacement Tables	Supply of replacement tables for Leek Market	One Off	Regeneration – Markets	RFQ	Ningbo Stockton Property Limited T/A Ningbo	3 wks supply	9
Welcome Back Fund Cheadle Town Centre workshops and action plan consultant	Consultancy Support	One Off	Regeneration	RFQ	Info Places Ltd	10 wks	4
Mining Feature Survey of Wetley Moor	Specialist external support	Recurring	Service Commissioning	Single Source	Wardell Armstrong	12 wks	7
SMDC Local Food Guide printing & distribution	Printing and distribution of A4 local food guide	One Off	Regeneration	RFQ	Buxton Press Ltd	4-6 wks	15
Welcome Back Fund Cheadle Heritage Interpretation Panels refresh	As part of the Welcome Back Fund we are proposing to refresh and replace the heritage panels in Cheadle Town Centre	One Off	Regeneration	RFQ	Buxton Press Ltd	4-6 wks	13
Repair Vehicular access tracks at Wetley Moor	Ground works	One Off	Service Commissioning	RFQ	County Ground Services	4 wks	3

Fourth Quarter Procurement Activity Completed – JOINT (HPBC & SMDC)

Contract Title	Brief contract description	Recurring or One Off	Service Area	Procedure	Award Detail	Term / Duration	Co Va
Marshalls COVID-19	Provision of Marshall resources for Env Health	One Off	Env Health	Contract Extension	Red Snapper Group	12 wks	
Local Authority Trading Visioning Leisure	Consultancy Appointment – future delivery model for Leisure services & Facilities	One Off	Service Commissioning	Direct Award	FMG Ltd	12 wks	
Planning Applications Service Support	Interim Service support	Recurring	Development Control	RFQ	Pet Twigg £4,400 Jane Newman £4,400 Urban Imprint £4,464	4-5 wks	
LUF Consultancy	Consultant support for Levelling Up Project Development and Business Case submissions	One Off	Transformation	Direct Award CCS Framework	Mutual Ventures	12 wks	1
EV Charging Consultancy Support HPSM	Specialist Consultancy services	One Off	Communities/ Climate Change	Direct Award SCC Framework	AMEY	12- 16 wks	
Physical Activity & Sport Strategy Data Project	Review of demographic and health data to help inform the physical activity and sport strategy refresh	One Off	Service Commissioning	Single Source	Press Red Ltd	3-4 wks	