



2022/23

**Second Quarter
Procurement
Review**

1. Introduction

- 1.1 A key element of the financial savings included in the Council's Efficiency & Rationalisation Strategy is being met from Procurement activity which was agreed by Full Council in February 2017.
- 1.2 The current Procurement Strategy was developed to ensure that its objectives linked closely with the Council's overall strategic vision and aims and objectives. The key actions included, delivery of cashable savings, development of a professional Procurement unit, updated Procurement Rules to support transparency and the implementation of electronic tendering processes and procurement systems. All of which have been achieved.
- 1.3 The revised Joint Procurement Strategy is now drafted and scheduled for approval in September 2022. The revised strategy, covering 2022-2025 will focus on the following key objectives to support the aims of the Council's Corporate plan and align with the LGA National Procurement Strategy:
- Delivering Value for Money
 - Commercial focus and effective Contract Management
 - Maintaining Transparency and Ethical practices through effective leadership
 - Promoting Responsible and Sustainable Procurement
 - Supporting the Local Economy and Business Growth
 - Delivering Social Value (CSR) through our Contracts
- 1.4 The Council will work to achieve these priorities by adopting and implementing the following key themes which underpin and will drive the Strategy forward over the next three years:
- Showing Leadership
 - Behaving Commercially
 - Achieving Community Benefits
 - Environmental Sustainability
 - Ethical Sourcing

2. Second Quarter Completed Procurements

- 2.1 The activity supported by the Council's procurement team during the second quarter July 2022 to September 2022 is summarised below:

Second Quarter	High Value (> £181,000)	Low Value (< £181,000)	Total
SMDC Only	[-]	6	6
JOINT (SM/HP)	[-]	6	6
TOTAL			12

- 2.2 Annex A provides details of the 12 procurements exercises reviewed and completed during Quarter two.

3.0 2022/23 Procurement Forward Plan

3.1 The table below details the number of exercises which fall into either low or high value (profiled over full contract term) scheduled for completion or starting in 2022/23.

2022/23 Activity	High Value (> 181,000k)	Low Value (< £181,000k)	Total
SMDC	3	9	12
JOINT (SM/HP)	3	10	13
TOTAL			25

In addition to the above, there are a further 182 listed entries brought forward from previous years (for review and completion for both HPBC and SMDC combined).

3.2 Some of the more significant 'high level' procurement activity that is scheduled for delivery in 2022/23 includes:-

- Facilities Management (Joint venture delivery model) - completed
- Cornhill West Industrial Units Project (Subject to Approval)
- Leisure Transformation programme
- Levelling Up Funded projects – subject to application outcome

4. Procurement Performance

4.1 This section reports on the Council performance in terms of procurement activity

4.2 Performance for the second quarter is highlighted below:-

Performance Indicator	Target	Performance at 30 September 2022
% of Alliance Procurement Activity on Forward Plan	70%	44%
Annual contract spend as % of gross expenditure budget	94%	94%
Supplier (Creditor) spend within the local area as a % of total spend	6%	6%
% of Contracts awarded to local suppliers following submission of EOI (over £5,000)	Contextual	Contextual

ANNEX A

Second Quarter Procurement Activity Completed - SMDC

Contract Title	Brief contract description	Recurring or One Off	Service Area	Procedure	Award Detail	Term Duration	Total Contract Value £
A Plan for Nature	External Support	One off	Communities and Climate change	Single source	Staffordshire Wildlife Trust	8 months	35,000
Ecological surveys and advice Planning	External Support	Recurring	Development Control	SLA	Staffordshire Wildlife Trust	8 months	18,787
SMDC Jubilee Baton Relay	Security services	One off	Service Commissioning	Single source	Showsec Crowd Management	One off	2,799
Assess Viability appraisal	External Support	One off	Development Control	Quotation	Bruton Knowles	One off	4,100
Blythe Park Appeal - Planning consultancy	External Support	One off	Development Control	Quotation	White Peak Planning	One off	3,000
Blythe Park Appeal - Highway Evidence	External Support	One off	Development Control	Quotation	PJA	One off	9,350

Second Quarter Procurement Activity Completed – JOINT (HPBC & SMDC)

Contract Title	Brief contract description	Recurring or One Off	Service Area	Procedure	Award Detail	Term / Duration	Total Contract Value £
Loop Road - Footpath Tarmac surfacing	Minor works contract	One Off	Assets Novated to Alliance Norse Ltd	Open Tender	Alliance Contracting Solutions Ltd	7 months	620,132
Purchase of Street Sweeper	Capital purchase for AES 50/50 split on cost HP SM	One Off	Service Commissioning	Framework	Stock Sweepers Ltd	Supply	191,422
HPBC & SMDC Content Managed Website	Website hosting and licensing renewal	Recurring	Transformation	Framework Direct Award	Goss Interactive Ltd (Incumbent)	3 (+2)	157,815
UKSPF UK, shared prosperity Fund Investment plan submission support	Consultancy support	One off	Regeneration	Framework Direct Award	Mutual Ventures Ltd	4 months	39,550
Meeting rooms Coffee machines	New coffee machines for meeting spaces across Alliance	Recurring	Assets	Single source	Options Management	Supply	9,445
PSIAS External Quality Assessment	External specialists	Recurring	Audit	Quotations	Business Risk Solutions	6 months	2,450