



2022/23

**Fourth Quarter
Procurement
Review**

1. Introduction

- 1.1 A key element of the financial savings included in the Council's Efficiency & Rationalisation Strategy is being met from Procurement activity which was agreed by Full Council in February 2017.
- 1.2 The previous Procurement Strategy was developed in 2014 to ensure that its objectives linked closely with the Council's overall strategic vision and aims and objectives. The key actions included, delivery of cashable savings, development of a professional Procurement unit, updated Procurement Rules to support transparency and the implementation of electronic tendering processes and procurement systems. All of which have been achieved.
- 1.3 The revised Joint Procurement Strategy is now approved. The revised strategy, covering 2022-2025 will focus on the following key objectives to support the aims of the Council's Corporate plan and align with the LGA National Procurement Strategy:
- Delivering Value for Money
 - Commercial focus and effective Contract Management
 - Maintaining Transparency and Ethical practices through effective leadership
 - Promoting Responsible and Sustainable Procurement
 - Supporting the Local Economy and Business Growth
 - Delivering Social Value (CSR) through our Contracts
- 1.4 The Council will work to achieve these priorities by adopting and implementing the following key themes which underpin and will drive the strategy forward over the next three years:
- Showing Leadership
 - Behaving Commercially
 - Achieving Community Benefits
 - Environmental Sustainability
 - Ethical Sourcing

2. Fourth Quarter Completed Procurements

- 2.1 The activity supported by the Council's procurement team during the fourth quarter 01 January 2023 to 31 March 2023 is summarised below:

Fourth Quarter	High Value (> £181,000)	Low Value (< £181,000)	Total
SMDC Only	1	5	6
JOINT (SM/HP)	1	5	6
TOTAL			12

- 2.2 Annex A provides details of the 12 procurements exercises reviewed and completed during Quarter four.

3.0 2022/23 Procurement Forward Plan & Projects

3.1 The table below details the number of exercises which fall into either low or high value (profiled over full contract term) scheduled for completion or starting in 2022/23.

2022/23 Activity	High Value (> 181,000k)	Low Value (< £181,000k)	Total
SMDC	2	11	13
JOINT (SM/HP)	3	7	10
TOTAL			23

In addition to the above, there are a further 92 listed entries brought forward from previous years (for review and completion for both HPBC and SMDC combined).

3.2 Some of the more significant 'high level' procurement activity that is scheduled for delivery in 2022/23 includes:-

- Facilities Management (Joint venture delivery model) - completed
- Cornhill West Industrial Units Project (Subject to Approval)
- Leisure Transformation programme
- Levelling Up Funded projects

Transforming Public Procurement Reforms

3.3 The Procurement Bill, which will reform the existing Public Sector Procurement Rules, is now going through Parliament. The reforms will;

- create a fully transparent public procurement system, through a central digital platform;
- aim to create a simpler and more flexible, commercial system that better meets our country's needs while remaining compliant with our international obligations;
- open up public procurement to new entrants such as small businesses and social enterprises so that they can compete for and win more public contracts.

3.4 The Bill is scheduled to receive Royal Assent in Spring 2023 which will then initiate a lead in six month comprehensive learning and development programme for public sector Contracting Authorities. Further information will be prepared and presented as a separate Information Digest report as the Bill progresses through the next stages in quarter four.

4. Procurement Performance

4.1 This section reports on the Council performance in terms of procurement activity

4.2 Performance for the third quarter is highlighted below:-

Performance Indicator	Target	Performance at 31 March 2023
% of Alliance Procurement Activity on Forward Plan	70%	50%
Annual contract spend as % of gross expenditure budget	94%	95%
Supplier (Creditor) spend within the local area as a % of total spend	6%	5%
% of Contracts awarded to local suppliers following submission of EOI (over £5,000)	Contextual	26%

Off track On Forward Plan PI commentary:

4.3 On forward plan activity target not achieved, we will continue to work with Heads of Service and wider teams aiming that we have information captured to inform the next 12 months forward plan, outside of reactive activity.

4.4 We will continue to make contracting opportunities available with the focus on local supply chain engagement supported by the implementation of the refreshed Procurement Strategy implementation during 2023/24.

ANNEX A

Fourth Quarter Procurement Activity Completed - SMDC

Contract Title	Brief contract description	Recurring or One Off	Service Area	Procedure	Award Detail	Term Duration	Total Contract Value £
Leisure LUF Bid Brough Park Decarbonisation scheme at Biddulph LC	Preconstruction designs and PM First stages RIBA Multidisciplinary team	Recurring	Service Commissioning	Framework	Alliance Leisure Ltd	12 wks	240,474
LUF Leek Markets Design & Preconstruction support	Preconstruction designs and PM First stages RIBA Multidisciplinary team	Recurring	Regeneration	Framework	Alliance Leisure Ltd	12 wks	106,048
LUF mobilisation and PM support	Project management of the LUF delivery projects – initial mobilisation stage	Recurring	OD & Transformation	Framework	Mutual Ventures Ltd	8 wks	46,620
Leisure transformation consultancy	Professional services support	One Off	Service Commissioning	Framework	FMG Consulting Ltd	16 wks	21,500
Hot Lane Biddulph MUGA	Feasibility study for MUGA	One Off	Service Commissioning	Framework	Priestwood Vision Limited	8-12 wks	71,844
Tree shrub Clearances – Wetley Moor	Contracted services	One Off	Development Control	Existing contract	N&J Tree Services	4 wks	8,380

Fourth Quarter Procurement Activity Completed – JOINT (HPBC & SMDC)

Contract Title	Brief contract description	Recurring or One Off	Service Area	Procedure	Award Detail	Term / Duration YRS	Total Contract Value £
Infreemation – Safeguarding module	IT application for safeguarding administration	Recurring	OD & Transformation	Existing Contract	Digital Interactive Ltd	Rolling – annual licence	1,900
Committee Management system – Mod Gov	Renewal of fixed term licences and development	Recurring	OD & Transformation	Framework	Civica UK Ltd	3 +1	64,1110
Tree Management Software system	IT application renewal	Recurring	OD & Transformation	Framework	RA Information Systems Easy Tree	3+1	31,466
Pay & Display Car Parking machines	Upgrade to new parking machines and maintenance contract	Recurring	Assets	Framework	Flow Bird Smart City UK	2+2	250,676
Capital Accounting Asset Valuations	Professional Consultancy – Accounting Asset valuations	Recurring	Finance	Direct Award – Single source	Capita Ltd	1	20,100
Memorial safety Inspections	Survey inspections and remedial works to grave memorials	Recurring	Service Commissioning	Change control	Alliance Environmental Services		