

# STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

## Cabinet

8 August 2023

<b>TITLE:</b>	<b>Fourth Quarter Financial, Procurement and Performance Review 2022/23</b>
<b>PORTFOLIO HOLDER</b>	<b>Cllr C Wood– Finance Portfolio Holder</b>
<b>CONTACT OFFICERS:</b>	<b>Keith Pointon – Head of Finance Tanya Cooper – Head of OD and Transformation</b>
<b>WARDS INVOLVED:</b>	<b>Non-Specific</b>

### Appendices Attached

- **Appendix A (2022/23) – Fourth Quarter (Financial Report)**
- **Appendix B (2022/23) – Fourth Quarter (Procurement Report)**
- **Appendix C (2022/23) – Fourth Quarter (Performance Report)**
- **Appendix D (2022/23) – Fourth Quarter (Write-Offs) CONFIDENTIAL**

### **1. Reason for the Report**

- 1.1 The purpose of this report is to inform members of the Council's overall performance and financial position for the period ended 31<sup>st</sup> March ("Fourth Quarter 2022/23").

### **2. Recommendations**

- 2.1 It is recommended that the Cabinet:
- Note the Fourth Quarter 2022/23 financial, procurement and performance position detailed in Appendices A, B and C .
  - Approve the proposals to carry forward unspent capital budget as set out in Appendix A (Paragraph 5.6)
  - Approve the write-offs set out in Appendix D

### **3. Executive Summary**

- 3.1 This report essentially summarises the Council's financial, procurement and performance position after considering service activity up to the end of the Fourth Quarter (i.e. 31<sup>st</sup> March 2023).
- 3.2 Detailed analysis is provided in Appendix A (Finance), Appendix B (Procurement) and Appendix C (Performance).

3.3 The position can be summarised as follows:

Subject	Headline	Reference
Finance	<p><b>The Finance headlines for the Fourth Quarter are:</b></p> <p><i>Performance against Budget</i></p> <ul style="list-style-type: none"> <li>At the Fourth Quarter stage, the General Fund provisional outturn for 2022/23 is an underspend of £563,593</li> </ul> <p><i>Efficiency Programme</i></p> <ul style="list-style-type: none"> <li>There is no new savings target in the 2022/23 budget. It is anticipated that the shortfall in savings brought forward from 2021/22 will be delivered in the year.</li> </ul> <p><i>Capital Programme</i></p> <ul style="list-style-type: none"> <li>The revised Capital Programme budget for 2022/23 is £4.68 million including the carry forward of capital underspends from 2021/22. The projected outturn is currently forecast to be £0.788 million underspent compared to budget</li> </ul> <p><i>Treasury Management</i></p> <ul style="list-style-type: none"> <li>Cash investments held at 31 March 2023 totalled £16.4 million.</li> <li>Council borrowing at 31 March 2023 totals £7.6 million</li> <li>The Council's net interest income receipts for the year is forecast to exceed the budget by £0.426 million.</li> </ul> <p><i>Revenue Collection</i></p> <ul style="list-style-type: none"> <li>98.3% of Council Tax was collected by 31 March 2023 compared to 98.46% for the same period last year.</li> <li>98.8% of Business Rates was collected by 31 March 2023 compared to 99.01% for the same period last year.</li> <li>At the end of the Fourth Quarter debt that was over 60 days old was £29,808 which compares with £15,962 at 31 March 2022.</li> </ul>	Appendix A
Procurement	<p><b>The Procurement headlines for the Fourth Quarter are:</b></p> <ul style="list-style-type: none"> <li>12 procurement activities were completed</li> <li>The Procurement forward plan included 23 procurement activities for completion in 2022/23 (either SMDC only or joint)</li> <li>At the 31 March 2023, 50% of procurement activity undertaken was on the forward plan.</li> </ul>	Appendix B
Performance	<p><b>The Performance headlines for the Fourth Quarter are:</b></p> <ul style="list-style-type: none"> <li>60% of the key performance indicators met</li> <li>The Council received 64 complaints, 230 comments and 38 compliments</li> </ul>	Appendix C

#### 4. How this Report Links to Corporate Priorities

4.1 The successful delivery of all corporate priorities is dependent upon the effective management of performance and financial resources, which is the subject of this report.

#### 5. Options and Analysis

5.1 Detailed Analysis is contained within the main body of the Report.

## 6. Implications

### 6.1 Community Safety - (Crime and Disorder Act 1998)

None.

### 6.2 Workforce

None.

### 6.3 Equality and Diversity/Equality Impact Assessment

This report has been prepared in accordance with the Council's Equality and Diversity policies.

### 6.4 Financial Considerations

There are substantial financial considerations contained throughout the report.

### 6.5 Legal

None.

### 6.6 Climate Change

None.

### 6.7 External Consultation

None.

### 6.8 Risk Assessment

There are a number of risks to the financial position presented, which are identified and explained in the financial report attached at Appendix A.

**MARTIN OWEN**  
**Executive Director Finance and Customer Services**

#### **Web Links and Background Papers**

Report appendices A-D

#### **Location**

Moorlands House

#### **Contact details**

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