



2023/24

**Third Quarter
Procurement
Review**

1. Introduction

- 1.1 A key element of achieving continuous improvement and meeting efficiency and savings targets is to ensure that the Council is achieving best value through its sourcing activities, through effective and compliant procurement practices.
- 1.2 The previous Procurement Strategy was developed in 2014 to ensure that its objectives linked closely with the Council's overall strategic vision and aims and objectives. The key actions included, delivery of cashable savings, development of a professional Procurement unit, updated Procurement Rules to support transparency and the implementation of electronic tendering processes and procurement systems. All of which have been achieved.
- 1.3 The revised Joint Procurement Strategy is now approved. The revised strategy, covering 2022-2025 will focus on the following key objectives to support the aims of the Council's Corporate plan and align with the LGA National Procurement Strategy:
 - Delivering Value for Money
 - Commercial focus and effective Contract Management
 - Maintaining Transparency and Ethical practices through effective leadership
 - Promoting Responsible and Sustainable Procurement
 - Supporting the Local Economy and Business Growth
 - Delivering Social Value (CSR) through our Contracts
- 1.4 The Council will work to achieve these priorities by adopting and implementing the following key themes which underpin and will drive the strategy forward over the next three years:
 - Showing Leadership
 - Behaving Commercially
 - Achieving Community Benefits
 - Environmental Sustainability
 - Ethical Sourcing
- 1.5 In addition to the deliverable actions as detailed in the revised Strategy, during 2023/2024 we will be focussing on preparing a revision to the current Procurement Procedure Rules which govern our own internal regulatory framework for contracting. The current procedure rules were refreshed in 2017, which incorporated changes to requirements for contract award authorisations and procedures appropriate to varying spend thresholds.
- 1.6 Revision to current procedures are required to enable less restrictive requirement practices which will directly support the strategy's key objectives ie to support local, achieve community benefits and support our climate change actions.

2. Third Quarter Completed Procurements

2.1 The activity supported by the Council's procurement team for the third quarter 01 October 2023 to 31 December 2023 is summarised below:

| Third Quarter | High Value (> £181,000) | Low Value (< £181,000) | Total |
|---------------|----------------------------|---------------------------|-----------|
| HPBC Only | 4 | 4 | 8 |
| JOINT (SMHP) | 1 | 8 | 9 |
| TOTAL | | | 17 |

2.2 Annex A provides details of the procurement exercises completed during Quarter three.

3. 2023/24 Procurement Forward Plan

3.1 The table below details the number of exercises which fall into either low or high value (profiled over full contract term) remaining and scheduled for either completion or starting in 2023/24.

| 2023/24 Activity | High Value (> 181,000k) | Low Value (< £181,000k) | Total |
|------------------|----------------------------|----------------------------|-----------|
| HPBC | 5 | 14 | 19 |
| JOINT (SMHP) | 5 | 26 | 31 |
| TOTAL | | | 50 |

In addition to the above, there are a further 88 listed (recurring contracts and possible project requiring procurement) items brought forward from previous years (for review and completion for both HPBC and SMDC combined).

3.2 Some of the more significant 'high level' procurement activity that is scheduled for support and delivery in 2023/24 into 2024/25 includes:-

- Leisure Transformation programme support
- UK Shared Prosperity Fund programme support
- Glossop Markets & Creative / Business space Operator Concession
- Future High streets –Revitalising Buxton (Consultancy / Development Partner)
- EFG Greener homes HUG2 Decarbonisation (off Grid) funding
- IT / Transformation project support (inc. new Intranet / Finance system upgrade)
- Insurance Contract
- Elections Stationery and Canvass Service Contract
- Hybrid Mail Inc Annual Billing Contract
- Arboricultural works Contract

Transforming Public Procurement Reforms

- 3.3 The Procurement Bill, which will reform the existing Public Sector Procurement Rules, has been approved through Parliament. The reforms will;
- create a fully transparent public procurement system, through a central digital platform;
 - aim to create a simpler and more flexible, commercial system that better meets our country's needs while remaining compliant with our international obligations;
 - open up public procurement to new entrants such as small businesses and social enterprises so that they can compete for and win more public contracts.
- 3.4 The Bill has now received Royal Assent and is now the Procurement Act 2023 which has now initiated a six month comprehensive learning and development programme for public sector Contracting Authorities co-ordinated by the Cabinet Office.
- 3.5 The Procurement team will be working closely with service areas and Councillors to enable knowledge transfer of the new reforms during quarter four.

4. Procurement Performance

4.1 This section reports on the Council performance in terms of procurement activity further and wider performance measurement against regional Authorities will be included in Quarter four report.

4.2 Performance for the third quarter is highlighted below:-

| Performance Indicator | Target | Performance at 31 December 2023 |
|---|-------------------------------|---------------------------------|
| % of Alliance Procurement Activity on Forward Plan | 70% | 69% |
| Annual contract spend as % of gross expenditure budget | 2% improvement to 22/23 (94%) | 92% |
| Performance at 31/03/2023 (Annual) | | |
| Supplier (Creditor) spend within the local area as a % of total spend | 8% (2022/23) | 7.5% (2022/23) |
| % of Contracts awarded to local suppliers following submission of EOI (over £5,000) | Contextual | 26% (2022/23) |

ANNEX A

Third Quarter Procurement Activity Completed – HPBC

| Contract Title | Brief contract description | Recurring or One Off | Service Area | Procedure | Award Detail | Term / Duration | Total Contract Value £ |
|---|---|----------------------|--------------------------------|--|--|--|------------------------|
| Home Upgrade Grant 2 Midlands Energy hub | Decarbonisation initiatives for off grid households | One Off | Communities and Climate Change | Framework Call off | Eon Energy Solutions Ltd | 2 yrs | 748,000 |
| Tenant Satisfaction Survey – Housing Tenancy | Consultancysupport | Recurring | Housing Services | Single Source | Acuity TPAS RSH TLF Research | 12 wks | 7,653 |
| Estate – Professional commercial advice | Consultancyappointment Miry Meadows | One Off | Assets | Quotations | Capita | 12 wks | 6,500 |
| PPA Planning Performance Agreement | Shire Hill PPA – Consultancysupport | One Off | Development Control | Single Source | Urban Imprints | 8 wks | 10,000 |
| UKSPF Business and Low Carbon Support NEDDC | Collaboration with Derbyshire Authorities | One Off | Regeneration | Public to Public service Inter Authority arrangement | North East Derbyshire District Council | 2 yrs | 148,791 |
| Whaley Bridge Neighbourhood plan | ConsultancySupport – Independent examiner | One Off | Development Control | Single Source | Planning and Management Limited | 3 wks | 4,500 |
| Revitalising Buxton Multi Disciplinary Services | Professional multidisciplinary consultancyproject support | One Off | Regeneration | Framework Call Off | Atkins Realis | 2 yrs | 750,000 |
| Public Sector Decarbonisation Scheme Buxton Swimming Pool | Design and delivery of works re: PSDS | One Off | Service Commissioning | Delegated under contract to Leisure Operator | Parkwood Leisure Ltd | <i>10 months Project costs £1.8m</i> | |

Third Quarter Procurement Activity Completed – JOINT (HPBC & SMDC)

| Contract Title | Brief contract description | Recurring or One Off | Service Area | Procedure | Award Detail | Term / Duration | Total Contract Value £ |
|--|---|----------------------|---------------------------------|-------------------------------------|---|-----------------|------------------------|
| Job Evaluation Software | Software licences | Recurring | OD & Transformation | Single source | Pilate | 5 yrs | 7,475 |
| Asset Dilapidation Surveys | Leisure Centres / Facilities across HP and SM | One off | Assets | Framework Further competition | Capita Public Services | 4 wks | 17,100 |
| Leisure Transformation (LATCo) Professional Support Arrangements (PSA contract) | Professional back/front office services and IT systems – Leisure operation for LA Trading Company | Recurring | Service Commissioning | Open Tender (Above threshold PCR15) | Parkwood Leisure Ltd | 3 + 2 yrs | 1,204,130 |
| CAIMS Asset Management IT System | Software licence and support | Recurring | Assets | Framework Call off | Concerto | 2+2 yrs | 120,000 |
| Digital Customer Portal - Waste Forms | Software licence and support | Recurring | OD & Transformation | Framework Call off | IEG4 | 2+2 yrs | 152,000 |
| E-learning / training platform | Software licence and support | Recurring | OD & Transformation | Single Source | Info Aware | 5 yrs | 8,624 |
| ICT Security Software | Software | Recurring | OD & Transformation | Framework Call off | [redacted – not for publication] | 5 yrs | 11,341 |
| Temporary Staff Agency | Environmental Health Agency - Pollution | Recurring | Regulatory – Environment Health | Single Source | Retrospective entry – period covering 2022 - 2024 | 2 yrs | 127,140 |
| Temporary Staff Agency | Environmental Health Agency | Recurring | Regulatory – Environment Health | Single Source | Retrospective entry – period covering 2022 - 2023 | 1 yr | 88,683 |