

CABINET FORWARD PLAN

December 2017– February 2018

The Forward Plan is a list of decisions the Council's Cabinet intends to take during the coming four months. Some of these decisions are known as 'Key Decisions.' The Plan is updated and published 28 days before each meeting of the Cabinet and is available, together with all public reports referred to, from our website www.staffsmoorlands.gov.uk and offices, Moorlands House, Stockwell Street, Leek, Staffordshire Moorlands, ST13 6HQ. Should you have any questions regarding these documents please contact the Council's Member Services Team via our website or by telephoning 01538 395613.

A key decision is one defined as:

"One likely to result in expenditure or savings which are significant having regard to the Council's budget for the service or function to which the decision relates."

OR

"To be significant in terms of its effect on communities living or working in an area comprising two or more District Wards."

Documents relating to matters listed, and which are open to the public, will be available five working days before the date of the meeting by visiting the Council's website www.staffsmoorlands.gov.uk or by telephoning 01538 395551. They are also available from our offices – Moorlands House, Stockwell Street, Leek Staffordshire Moorlands, ST13 6HQ. Other documents relevant to decisions to be taken may be submitted to the decision maker.

Meetings of the Cabinet are held in public. However, occasionally, some meetings, or part of meetings, may need to be held in private due to the content of the reports to be discussed (e.g. commercially sensitive or personal information). This document indicates which reports and dates of meetings where this will apply and the reason for this.

Five days before a private meeting takes place the Council will publish a further notice of its intention to hold a meeting in private. This will again state why this is necessary and give the details of any representations received about why the meeting should be open to the public. This will also include a statement of the Council's response to any such representations.

I N D E X

Matter to be decided	Date of decision to be made	Page No.
<u>COMMUNITIES, LEISURE, SPORT, PARKS, COUNTRYSIDE AND HOUSING</u>		
Brough Park Master Planning Exercise and Heritage Lottery Fund Bid	5 December 2017	3
Empty Property Strategy	5 December 2017	4
Review of Public Realm CCTV Surveillance System	13 February 2018	5
<u>CUSTOMER SERVICES</u>		
Information Governance	13 February 2018	6
<u>LEADER</u>		
Delivery of Business Units	5 December 2017	7
Second Quarter Performance, Finance and Procurement Review	5 December 2017	8
Medium Term Financial Plan Update	5 December 2017	9
Third Quarter performance, Finance and Procurement Review	13 February 2018	10
Medium Term Financial Plan and Budget	13 February 2018	11
<u>PLANNING, DEVELOPMENT AND PROPERTY</u>		
Foxt Conservation Area Designation and Character Appraisal - draft for public consultation	5 December 2017	12
Facilities Management Contract	13 February 2018	13

Communities, Leisure, Sport, Parks, Countryside and Housing

Matter for decision	Brough Park Master Planning Exercise and Heritage Lottery Fund Bid
Key decision to be made on behalf of the Council	Yes
Decision maker	Cabinet
Expected date of decision	5 December 2017
Relevant Portfolio Holder	Cllr Bowen
Relevant Overview & Scrutiny Panel	Service Delivery
Documents submitted to the decision taker for consideration	Report of the Head of Operational Services
Public/Private report	Public

Communities, Leisure, Sport, Parks, Countryside and Housing

Matter for decision	Empty Property Strategy
Key decision to be made on behalf of the Council	Yes
Decision maker	Cabinet
Expected date of decision	5 December 2017
Relevant Portfolio Holder	Cllr Bowen
Relevant Overview & Scrutiny Panel	Service Delivery
Documents submitted to the decision taker for consideration	Report of the Executive Director (People)
Public/Private report	Public

Communities, Leisure, Sport, Parks, Countryside and Housing

Matter for decision	Review of Public Realm CCTV Surveillance System
Key decision to be made on behalf of the Council	Yes
Decision maker	Cabinet
Expected date of decision	13 February 2018
Relevant Portfolio Holder	Cllr Bowen
Relevant Overview & Scrutiny Panel	Community
Documents submitted to the decision taker for consideration	Report of the Executive Director (People)
Public/Private report	Private – Financial or business affairs of any particular person

Customer Services

Matter for decision	Information Governance
Key decision to be made on behalf of the Council	Yes
Decision maker	Cabinet
Expected date of decision	13 February 2018
Relevant Portfolio Holder	Cllr Hall
Relevant Overview & Scrutiny Panel	Resources
Documents submitted to the decision taker for consideration	Report of the Executive Director (People)
Public/Private report	Public

Leader

Matter for decision	Delivery of Business Units
Key decision to be made on behalf of the Council	Yes
Decision maker	Cabinet
Expected date of decision	5 December 2017
Relevant Portfolio Holder	Cllr Ralphs
Relevant Overview & Scrutiny Panel	Service Delivery
Documents submitted to the decision taker for consideration	Report of the Executive Director (Place)
Public/Private report	Private – Financial or business affairs of any particular person

Leader

Matter for decision	Second Quarter Performance, Finance and Procurement Review
Key decision to be made on behalf of the Council	Yes
Decision maker	Cabinet
Expected date of decision	5 December 2017
Relevant Portfolio Holder	Cllr Ralphs
Relevant Overview & Scrutiny Panel	Resources
Documents submitted to the decision taker for consideration	Report of the Executive Director (Transformation)
Public/Private report	Main Report - Public Appendix – Private - Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Leader

Matter for decision	Medium Term Financial Plan Update
Key decision to be made on behalf of the Council	No
Decision maker	Cabinet
Expected date of decision	5 December 2017
Relevant Portfolio Holder	Cllr Ralphs
Relevant Overview & Scrutiny Panel	Resources
Documents submitted to the decision taker for consideration	Report of the Executive Director (Transformation)
Public/Private report	Public

Leader

Matter for decision	Third Quarter Performance, Finance and Procurement Review
Key decision to be made on behalf of the Council	Yes
Decision maker	Cabinet
Expected date of decision	13 February 2018
Relevant Portfolio Holder	Cllr Ralphs
Relevant Overview & Scrutiny Panel	Resources
Documents submitted to the decision taker for consideration	Report of the Executive Director (Transformation)
Public/Private report	Public

Leader

Matter for decision	Medium Term Financial Plan and Budget
Key decision to be made on behalf of the Council	Yes
Decision maker	Cabinet
Expected date of decision	13 February 2018
Relevant Portfolio Holder	Cllr Ralphs
Relevant Overview & Scrutiny Panel	Resources
Documents submitted to the decision taker for consideration	Report of the Executive Director (Transformation)
Public/Private report	Public

Planning, Development and Property

Matter for decision	Foxt Conservation Area Designation and Character Appraisal - draft for public consultation
Key decision to be made on behalf of the Council	Yes
Decision maker	Cabinet
Expected date of decision	5 December 2017
Relevant Portfolio Holder	Cllr Wain
Relevant Overview & Scrutiny Panel	Service Delivery
Documents submitted to the decision taker for consideration	Report of the Executive Director (Place)
Public/Private report	Public

Planning, Development and Property

Matter for decision	Facilities Management Contract
Key decision to be made on behalf of the Council	Yes
Decision maker	Cabinet
Expected date of decision	13 February 2018
Relevant Portfolio Holder	Cllr Wain
Relevant Overview & Scrutiny Panel	Service Delivery
Documents submitted to the decision taker for consideration	Report of the Executive Director (Place)
Public/Private report	Private – Financial or business affairs of any particular person