

## CABINET FORWARD PLAN

**February 2018**

The Forward Plan is a list of decisions the Council's Cabinet intends to take during the coming four months. Some of these decisions are known as 'Key Decisions.' The Plan is updated and published 28 days before each meeting of the Cabinet and is available, together with all public reports referred to, from our website [www.staffsmoorlands.gov.uk](http://www.staffsmoorlands.gov.uk) and offices, Moorlands House, Stockwell Street, Leek, Staffordshire Moorlands, ST13 6HQ. Should you have any questions regarding these documents please contact the Council's Member Services Team via our website or by telephoning 01538 395613.

A key decision is one defined as:

*"One likely to result in expenditure or savings which are significant having regard to the Council's budget for the service or function to which the decision relates."*

OR

*"To be significant in terms of its effect on communities living or working in an area comprising two or more District Wards."*

Documents relating to matters listed, and which are open to the public, will be available five working days before the date of the meeting by visiting the Council's website [www.staffsmoorlands.gov.uk](http://www.staffsmoorlands.gov.uk) or by telephoning 01538 395551. They are also available from our offices – Moorlands House, Stockwell Street, Leek Staffordshire Moorlands, ST13 6HQ. Other documents relevant to decisions to be taken may be submitted to the decision maker.

Meetings of the Cabinet are held in public. However, occasionally, some meetings, or part of meetings, may need to be held in private due to the content of the reports to be discussed (e.g. commercially sensitive or personal information). This document indicates which reports and dates of meetings where this will apply and the reason for this.

Five days before a private meeting takes place the Council will publish a further notice of its intention to hold a meeting in private. This will again state why this is necessary and give the details of any representations received about why the meeting should be open to the public. This will also include a statement of the Council's response to any such representations.

## I N D E X

Matter to be decided	Date of decision to be made	Page No.
<b><u>COMMUNITIES, LEISURE, SPORT, PARKS, COUNTRYSIDE AND HOUSING</u></b>		
Review of the Cemetery Regulations	13 February 2018	3
<b><u>CUSTOMER SERVICES</u></b>		
Information Governance	13 February 2018	4
<b><u>LEADER</u></b>		
Third Quarter performance, Finance and Procurement Review	13 February 2018	5
Medium Term Financial Plan and Budget	13 February 2018	6
World War One Commemoration Arrangements	13 February 2018	7
<b><u>PLANNING, DEVELOPMENT AND PROPERTY</u></b>		
Staffordshire Moorlands Design Guide - Supplementary Planning Document	13 February 2018	8

## **Communities, Leisure, Sport, Parks, Countryside and Housing**

<b>Matter for decision</b>	Review of Cemetery Regulations
<b>Key decision to be made on behalf of the Council</b>	Yes
<b>Decision maker</b>	Cabinet
<b>Expected date of decision</b>	13 February 2018
<b>Relevant Portfolio Holder</b>	Cllr Bowen
<b>Relevant Overview &amp; Scrutiny Panel</b>	Service Delivery
<b>Documents submitted to the decision taker for consideration</b>	Report of the Head of Operational Services
<b>Public/Private report</b>	Public

## Customer Services

<b>Matter for decision</b>	Information Governance Framework
<b>Key decision to be made on behalf of the Council</b>	Yes
<b>Decision maker</b>	Cabinet
<b>Expected date of decision</b>	13 February 2018
<b>Relevant Portfolio Holder</b>	Cllr Hall
<b>Relevant Overview &amp; Scrutiny Panel</b>	Resources
<b>Documents submitted to the decision taker for consideration</b>	Report of the Executive Director (People)
<b>Public/Private report</b>	Public

## Leader

<b>Matter for decision</b>	Third Quarter Performance, Finance and Procurement Review
<b>Key decision to be made on behalf of the Council</b>	Yes
<b>Decision maker</b>	Cabinet
<b>Expected date of decision</b>	13 February 2018
<b>Relevant Portfolio Holder</b>	Cllr Ralphs
<b>Relevant Overview &amp; Scrutiny Panel</b>	Resources
<b>Documents submitted to the decision taker for consideration</b>	Report of the Executive Director (Transformation)
<b>Public/Private report</b>	Public

## Leader

<b>Matter for decision</b>	Medium Term Financial Plan and Budget
<b>Key decision to be made on behalf of the Council</b>	Yes
<b>Decision maker</b>	Cabinet
<b>Expected date of decision</b>	13 February 2018
<b>Relevant Portfolio Holder</b>	Cllr Ralphs
<b>Relevant Overview &amp; Scrutiny Panel</b>	Resources
<b>Documents submitted to the decision taker for consideration</b>	Report of the Executive Director (Transformation)
<b>Public/Private report</b>	Public

## Leader

<b>Matter for decision</b>	World War One Commemoration Arrangements
<b>Key decision to be made on behalf of the Council</b>	Yes
<b>Decision maker</b>	Cabinet
<b>Expected date of decision</b>	13 February 2018
<b>Relevant Portfolio Holder</b>	Cllr Ralphs
<b>Relevant Overview &amp; Scrutiny Panel</b>	Community
<b>Documents submitted to the decision taker for consideration</b>	Report of the Executive Director (People)
<b>Public/Private report</b>	Public

## Planning, Development and Property

<b>Matter for decision</b>	Staffordshire Moorlands Design Guide - Supplementary Planning Document
<b>Key decision to be made on behalf of the Council</b>	Yes
<b>Decision maker</b>	Cabinet
<b>Expected date of decision</b>	13 February 2018
<b>Relevant Portfolio Holder</b>	Cllr Wain
<b>Relevant Overview &amp; Scrutiny Panel</b>	Service Delivery
<b>Documents submitted to the decision taker for consideration</b>	Report of the Executive Director (Place)
<b>Public/Private report</b>	Public