

Environmental Health	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Animal Boarding Establishments including Day Care and Home/Over Night Licence (initial or renewal, excluding vet fees). Vets fees are charged in addition to these fees based on full cost recovery:	1-10 animals	Charge not VAT-able	Fair charging	£120.00	£120.00	0.00%
	11- 25 animals	Charge not VAT-able	Fair charging	£185.00	£185.00	0.00%
	25 Plus Animals	Charge not VAT-able	Fair charging	£250.00	£250.00	0.00%
Animal Boarding (Crèche Facility) - Commercial		Charge not VAT-able	Fair charging	£250.00	£250.00	0.00%
Approved Food Premises		Charge not VAT-able	Statutory	£0.00	£0.00	
Camping Site Registration		Charge not VAT-able	Statutory	£0.00	£0.00	
Caravan & Camping Site Registration		Charge not VAT-able	Statutory	£0.00	£0.00	
Park Homes:	New application	Charge not VAT-able	Fair charging	£340.00	£345.00	1.47%
	Fee per additional pitch	Charge not VAT-able	Fair charging	£9.50	£10.00	5.26%
	Licence amendment	Charge not VAT-able	Fair charging	£170.00	£175.00	2.94%
	Transfer of Licence	Charge not VAT-able	Fair charging	£110.00	£115.00	4.55%
	Annual fee	Charge not VAT-able	Fair charging	£175.00	£180.00	2.86%
	Deposit of site rules	Charge not VAT-able	Fair charging	£90.00	£95.00	0.00%
Contaminated Land Enquiry:	(Initial Enquiry 2 Hours Minimum Charge)	VAT included	Fair charging	£95.00	£100.00	5.26%
	Each subsequent hour or part thereof	VAT included	Fair charging	£80.00	£50.00	-37.50%
Environmental Health Pre-Application advice (minimum 2 hours)	(Initial Enquiry 2 Hours Minimum Charge)	VAT included	Fair charging		£100.00	
	Each subsequent hour or part thereof	VAT included	Fair charging		£50.00	
Cooling Tower Notification		Charge not VAT-able	Statutory	£0.00	£0.00	
Dangerous Wild Animals Licence (initial or renewal, excluding vet fees). Vets fees are charged in addition to these fees based on full cost recovery		Charge not VAT-able	Fair charging	£280.00	£285.00	1.79%
Dog Breeding Establishments Licence (initial or renewal, excluding vet fees). Vets fees are charged in addition to these fees based on full cost recovery:	1-4 dogs	Charge not VAT-able	Fair charging	£130.00	£130.00	0.00%
	5 - 10 dogs	Charge not VAT-able	Fair charging	£235.00	£235.00	0.00%
	10 Plus	Charge not VAT-able	Fair charging	£300.00	£300.00	0.00%
Environmental Permit	Fees Set by DEFRA	Charge not VAT-able	Statutory	Fees set by DEFRA	Fees set by DEFRA	
Copy of Register of Authorisations (Permits): Copying Charge Plus officer time charged for photocopying per hour or part thereof.	per side of A4 (or equivalent electronic format)	Charge not VAT-able	Cost recovery	£0.12	£0.15	25.00%
Officer Time (EIR)		Charge not VAT-able	Cost recovery	£25.00	£25.00	0.00%
Export Health Certificate		VAT included	Fair charging	£125.00	£130.00	4.00%
Export Health Certificate Unlimited Yearly		VAT included	Fair charging	£1,500.00	£1,500.00	0.00%
Export Health Certificate for Brewery/Artisan Products		VAT included	Fair charging	£50.00	£60.00	20.00%
Export Health Certificate Unlimited Yearly Brewery/Artisan Products		VAT included	Fair charging	£500.00	£500.00	0.00%
Export Health Certificate (Samples/ Low Value goods up to £500 per consignment)		VAT included	Fair charging	£50.00	£60.00	20.00%
Amendment to Health Certificate		VAT included	Fair charging	£25.00	£25.00	0.00%

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Amendment to Health Certificate (Artisan/Brewery Products)		VAT included	Fair charging	£10.00	£10.00	0.00%
Food Hygiene Rating Scheme - Re-Rate within 3 Months of Inspection	Price On Application Officer Time hourly	VAT included	Fair charging	£150.00	£150.00	0.00%
Enhanced Food Registration & Advice Visit with Safer Food Better Business Pack		Charge not VAT-able	Fair charging		£100.00	
Food Hygiene/Health & Safety Bespoke Training Courses		Charge not VAT-able	Fair charging	Price on Application	Price on Application	
Copy of Food Register (Full Copy of database)	Full Register	Charge not VAT-able	Fair charging	£150.00	£170.00	13.33%
One Copy of Any Entry in the Register		Charge not VAT-able	Fair charging	£10.00	£15.00	50.00%
List of Food Premises In a Particular Category		Charge not VAT-able	Fair charging	£50.00	£70.00	40.00%
Food Premises Registration		Charge not VAT-able	Statutory	£0.00	£0.00	
House in Multiple Occupation Licence:	First application	Charge not VAT-able	Fair charging	£385.00	£385.00	0.00%
	Subsequent application/renewal by same landlord	Charge not VAT-able	Fair charging	£310.00	£310.00	0.00%
	Change of ownership application	Charge not VAT-able	Fair charging	£310.00	£310.00	0.00%
Improvement Notice Fee		VAT included	Statutory	£200.00	£200.00	0.00%
Immigration Housing Certificate	per application	VAT included	Fair charging	£80.00	£80.00	0.00%
Hypnotism Registration		Charge not VAT-able	Statutory	£0.00	£0.00	
Land Drainage/Culvert Maintenance for Private Individuals or Companies	Price On Application Officer Time hourly	VAT included	Fair charging	£45.00	£50.00	11.11%
Pet Shop Licence (initial or renewal) (excluding vet fees. Vets fees are charged in addition to these fees based on full cost recovery):		Charge not VAT-able	Fair charging	£150.00	£160.00	6.67%
Pleasure Boats & Pleasure Vessels to be let for hire or used for carrying passengers for hire (Exemption for such boats on any inland waterway owned or managed by the British Waterways Board)		VAT included	Fair charging	£95.00	£100.00	5.26%
Riding Establishments Licence (initial or renewal, excluding vet fees). Vets fees are charged in addition to these fees based on full cost recovery:	1-10 animals	Charge not VAT-able	Fair charging	£120.00	£120.00	0.00%
	11-20 animals	Charge not VAT-able	Fair charging	£140.00	£140.00	0.00%
	21+ animals	Charge not VAT-able	Fair charging	£175.00	£175.00	0.00%
Sex Shop & Cinema Licence (including Sexual Entertainment Venues of any type):	New Application	Charge not VAT-able	Fair charging	£3,000.00	£3,100.00	0.00%
	Renewal	Charge not VAT-able	Fair charging	£1,600.00	£1,700.00	0.00%
	Transfer	Charge not VAT-able	Fair charging	£650.00	£700.00	0.00%
Special Treatments Registration (Premises) including: Massage; Manicure; Other Special Treatments e.g. Vapour, Sauna or Other Bath Treatments		Charge not VAT-able	Statutory	£0.00	£0.00	
Statement of Officers Opinion:	Initial Enquiry 2 Hours	VAT included	Full commercial	£95.00	£100.00	0.00%

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	subsequent hour or part thereof	VAT included	Full commercial	£80.00	£50.00	-37.50%
Home/Mobile Tattooing, Piercing, Acupuncture Including 1 person	Premises/ Person	Charge not VAT-able	Fair charging	£150.00	£150.00	0.00%
Tattooing, Piercing, Acupuncture, Electrolysis Licence (initial or renewal)	Premises	Charge not VAT-able	Fair charging	£135.00	£150.00	11.11%
	Person	Charge not VAT-able	Fair charging	£85.00	£85.00	0.00%
	Guest Tattooist	Charge not VAT-able	Fair charging	£50.00	£50.00	0.00%
Ear Piercing Only	Premises	Charge not VAT-able	Fair charging	£50.00	£50.00	0.00%
Ear Piercing Only	Person	Charge not VAT-able	Fair charging	£25.00	£25.00	0.00%
	Amendment (e.g. Change of address)	Charge not VAT-able	Fair charging	£25.00	£25.00	0.00%
Zoo Licence (excluding vet fees). Vets fees are charged in addition to these fees based on full cost recovery:	First (4 year licence)	Charge not VAT-able	Statutory	£600.00	£700.00	16.67%
	Second & subsequent (6 year licence)	Charge not VAT-able	Statutory	£600.00	£700.00	16.67%
Zoo Licence:	Interim periodical	Charge not VAT-able	Statutory	Vet fees as applicable only	Vet fees as applicable only	
	Renewal periodical	Charge not VAT-able	Statutory	Vet fees as applicable only	Vet fees as applicable only	
	Informal inspections	Charge not VAT-able	Statutory	Vet fees as applicable only	Vet fees as applicable only	
Pest Control						
Contract Work (Commercial)	Per hour Per officer	VAT included	Full commercial	£100.00	£100.00	0.00%
treatments in addition to contract agreement:	Single treatment	VAT included	Full commercial	£100.00	£100.00	0.00%
	up to 3 treatments	VAT included	Full commercial	£200.00	£200.00	0.00%
	up to 5 treatments	VAT included	Full commercial	£300.00	£300.00	0.00%
Non Contract Work (Commercial)	Per hour Per officer	VAT included	Full commercial	£125.00	£125.00	0.00%
Rodents (Rats) (Domestic) - up to three visits to treat:		VAT included	Free	£0.00	£0.00	
Wasps Nest (Domestic Treatment):		VAT included	Full commercial	£55.00	£60.00	9.09%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£27.50	£30.00	9.09%
Rodents (Mice) (Domestic) - up to three visits to treat:		VAT included	Full commercial	£55.00	£60.00	9.09%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£27.50	£30.00	9.09%
Bed Bugs: 2 bed house		VAT included	Full commercial	£105.00	£110.00	4.76%

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	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£52.50	£55.00	4.76%
3 bed house		VAT included	Full commercial	£160.00	£170.00	6.25%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£80.00	£85.00	6.25%
4 bed house		VAT included	Full commercial	£210.00	£220.00	4.76%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£105.00	£110.00	4.76%
>4 bed house		VAT included	Full commercial	Price on application	Price on application	
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	50% reduction	50% reduction	
Fleas: 2 bed house		VAT included	Full commercial	£75.00	£80.00	6.67%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£37.50	£40.00	6.67%
3 bed house		VAT included	Full commercial	£95.00	£100.00	5.26%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£47.50	£50.00	5.26%
4 bed house		VAT included	Full commercial	£115.00	£120.00	4.35%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£57.50	£60.00	4.35%
>4 bed house		VAT included	Full commercial	Price on application	Price on application	
				50% reduction	50% reduction	
Ants		VAT included	Full commercial	£70.00	£70.00	0.00%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£35.00	£35.00	0.00%
Other insect pests (domestic):		VAT included	Full commercial	£70.00	£70.00	0.00%
	Recipients of Means Tested Benefits (Housing Benefit/ LCTRS) & Vulnerable Adults	VAT included	Subsidised	£35.00	£35.00	0.00%

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Moles (Commercial Only)		VAT included	Full commercial	Price on Application	Price on Application	
Private Water Supply Charges						
Risk Assessment:	(Inclusive of 1 hour officer time on site)	Charge not VAT-able	Statutory	£300.00	£300.00	0.00%
	Officer time per hour on site (Maximum Charge £200.00)	Charge not VAT-able	Fair charging	£50.00	£50.00	0.00%
Sampling	Officer Time per Sample Maximum £100.00	Charge not VAT-able	Statutory	£60.00	£60.00	0.00%
Investigation	Per investigation Maximum Charge £100.00	Charge not VAT-able	Statutory	£90.00	£100.00	11.11%
Granting an Authorisation	Maximum Charge £100.00	Charge not VAT-able	Statutory	£50.00	£55.00	10.00%
Analysing a sample under regulation 10	Maximum Charge £25.00	Charge not VAT-able	Statutory	Laboratory Charge	Laboratory Charge	
Analysing a check monitoring sample	Maximum Charge £100.00	Charge not VAT-able	Statutory	Laboratory Charge	Laboratory Charge	
Analysing an audit monitoring sample	Maximum Charge £500.00	Charge not VAT-able	Fair charging	Laboratory Charge	Laboratory Charge	
Copy of Private Water Supplies Register: Copying Charge Plus officer time charged for photocopying per hour or part thereof.	per side of A4 (or equivalent electronic format)	Charge not VAT-able	Cost recovery	£0.15	£0.20	33.33%
Request from Search Company for Data relating to Private Water Supplies in a particular area.	Hourly Rate	Charge not VAT-able	Fair charging	£50.00	£55.00	10.00%
Stray Dogs						
	Statutory fee	Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
	Admin fee	Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
	Kennel fee per day or part thereof			Fee set by kennel owner	Fee set by kennel owner	

Licensing	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Gambling Act 2005 Premises Licence Fees						
Bingo						
New Application		Charge not VAT-able	Statutory	£1,300.00	£1,300.00	0.00%
Annual Fee		Charge not VAT-able	Statutory	£650.00	£650.00	0.00%
Application to Vary		Charge not VAT-able	Statutory	£650.00	£650.00	0.00%
Application to Transfer		Charge not VAT-able	Statutory	£550.00	£550.00	0.00%
Application for Reinstatement		Charge not VAT-able	Statutory	£550.00	£550.00	0.00%
Application for Provisional Statement		Charge not VAT-able	Statutory	£1,300.00	£1,300.00	0.00%
Application in respect of Provisional Statement Holder		Charge not VAT-able	Statutory	£700.00	£700.00	0.00%
Notification of Change		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Copy of Licence		Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
Adult Gaming Centre						
New Application		Charge not VAT-able	Statutory	£1,300.00	£1,300.00	0.00%
Annual Fee		Charge not VAT-able	Statutory	£650.00	£650.00	0.00%
Application to Vary		Charge not VAT-able	Statutory	£650.00	£650.00	0.00%
Application to Transfer		Charge not VAT-able	Statutory	£600.00	£600.00	0.00%
Application for Reinstatement		Charge not VAT-able	Statutory	£600.00	£600.00	0.00%
Application for Provisional Statement		Charge not VAT-able	Statutory	£1,300.00	£1,300.00	0.00%
Application in respect of Provisional Statement Holder		Charge not VAT-able	Statutory	£650.00	£650.00	0.00%
Notification of Change		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Copy of Licence		Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
Family Entertainment Centre						
New Application		Charge not VAT-able	Statutory	£1,000.00	£1,000.00	0.00%
Annual Fee		Charge not VAT-able	Statutory	£500.00	£500.00	0.00%
Application to Vary		Charge not VAT-able	Statutory	£600.00	£600.00	0.00%
Application to Transfer		Charge not VAT-able	Statutory	£550.00	£550.00	0.00%
Application for Reinstatement		Charge not VAT-able	Statutory	£550.00	£550.00	0.00%
Application for Provisional Statement		Charge not VAT-able	Statutory	£1,000.00	£1,000.00	0.00%
Application in respect of Provisional Statement Holder		Charge not VAT-able	Statutory	£600.00	£600.00	0.00%

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Notification of Change		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Copy of Licence		Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
Betting Premises (excluding Tracks)						
New Application		Charge not VAT-able	Statutory	£1,000.00	£1,000.00	0.00%
Annual Fee		Charge not VAT-able	Statutory	£450.00	£450.00	0.00%
Application to Vary		Charge not VAT-able	Statutory	£650.00	£650.00	0.00%
Application to Transfer		Charge not VAT-able	Statutory	£650.00	£650.00	0.00%
Application for Reinstatement		Charge not VAT-able	Statutory	£650.00	£650.00	0.00%
Application for Provisional Statement		Charge not VAT-able	Statutory	£1,000.00	£1,000.00	0.00%
Application in respect of Provisional Statement Holder		Charge not VAT-able	Statutory	£650.00	£650.00	0.00%
Notification of Change		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Copy of Licence		Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
Race Tracks						
New Application		Charge not VAT-able	Statutory	£1,800.00	£1,800.00	0.00%
Annual Fee		Charge not VAT-able	Statutory	£900.00	£900.00	0.00%
Application to Vary		Charge not VAT-able	Statutory	£1,250.00	£1,250.00	0.00%
Application to Transfer		Charge not VAT-able	Statutory	£900.00	£900.00	0.00%
Application for Reinstatement		Charge not VAT-able	Statutory	£900.00	£900.00	0.00%
Application for Provisional Statement		Charge not VAT-able	Statutory	£1,800.00	£1,800.00	0.00%
Application in respect of Provisional Statement Holder		Charge not VAT-able	Statutory	£900.00	£900.00	0.00%
Notification of Change		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Copy of Licence		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Gambling Act Permit Fees set by the Secretary of State 2010/11						
Licensed Premises Automatic Notification Process: Payable on Notification	Up to 2 machines	Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Charges for Annual Licences (unless stated)						

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Lotteries:	Registration	Charge not VAT-able	Statutory	£40.00	£40.00	0.00%
	Renewals	Charge not VAT-able	Statutory	£20.00	£20.00	0.00%
Street Trading Consent	Annual Rate	Charge not VAT-able	Fair charging	£3,000.00	£3,000.00	0.00%
Street Trading Consent - Weekends Only	Annual Rate	Charge not VAT-able	Fair charging	£1,500.00	£1,500.00	0.00%
Charity Street Trading Consent/ Street Entertainer	Daily rate	Charge not VAT-able	Fair charging	£11.00	£11.00	0.00%
Daily Street Trading consent	Daily rate	Charge not VAT-able	Fair charging	£30.00	£30.00	0.00%
Taxi Licences - Hackney Carriage & Private Hire Vehicles						
Taxi & Private Hire Vehicle Licence (new & renewal) Including Brackets & Plates/Decals	Yearly	Charge not VAT-able	Cost recovery	£180.00	£180.00	0.00%
Replacement Driver Badge or Vehicle Plate	Per Plate/Badge	Charge not VAT-able	Cost recovery	£10.00	£10.00	0.00%
Hackney Carriage Decals - Provided by 3rd party company				price on request	price on request	
Change of Vehicle Including Plate/Card		Charge not VAT-able	Cost recovery	£50.00	£50.00	0.00%
New Licensed Driver/Renewal: Including Knowledge Test and Resit, Safeguarding Training & Driver Badge	Annual	Charge not VAT-able	Cost recovery	£75.00	£75.00	0.00%
	3 years	Charge not VAT-able	Cost recovery	£150.00	£150.00	0.00%
Private Hire Operators Licence	1 Year	Charge not VAT-able	Cost recovery	£105.00	£105.00	0.00%
Private Hire Operators Licence	5 years	Charge not VAT-able	Cost recovery	£315.00	£315.00	0.00%
DBS Check (Fees Set by Disclosure & Barring Service)		Charge not VAT-able	Statutory	£44.00	£44.00	0.00%
DBS Admin Fee (Fee to be paid to Authority or identity check company)		VAT included	Fair charging	£17.00	£17.00	0.00%
DVLA Check (Fee to be paid to Authority or identity check company)		VAT included	Fair charging	£7.00	£7.00	0.00%
Document Identification Check (Fee set by Crown Post Office)		VAT included	Statutory	£8.75	£8.75	0.00%
DBS Check by 3rd Party Company				price on request	price on request	
Re-Sit Knowledge Test		Charge not VAT-able	Cost recovery	£20.00	£20.00	0.00%
Taxi Test (Paid Directly to Garage)				price on request	price on request	
Scrap Metal Dealers						
Collectors Licence		Charge not VAT-able	Statutory	£245.00	£245.00	0.00%
Site Licence		Charge not VAT-able	Statutory	£365.00	£365.00	0.00%

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Variation to licence Change of Name or Address		Charge not VAT-able	Statutory	£32.00	£32.00	0.00%
Copy of Licence		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%
Licensing Act 2003						
Premises Licences and Club Premises Certificates - First Year Fee:						
Band A		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Band B		Charge not VAT-able	Statutory	£190.00	£190.00	0.00%
Band C		Charge not VAT-able	Statutory	£315.00	£315.00	0.00%
Band D		Charge not VAT-able	Statutory	£450.00	£450.00	0.00%
Band E		Charge not VAT-able	Statutory	£635.00	£635.00	0.00%
Premises Licences and Club Premises Certificates Annual Fee:						
Band A		Charge not VAT-able	Statutory	£70.00	£70.00	0.00%
Band B		Charge not VAT-able	Statutory	£180.00	£180.00	0.00%
Band C		Charge not VAT-able	Statutory	£295.00	£295.00	0.00%
Band D		Charge not VAT-able	Statutory	£320.00	£320.00	0.00%
Band E		Charge not VAT-able	Statutory	£350.00	£350.00	0.00%
Personal Licence (Application or Renewal)		Charge not VAT-able	Statutory	£37.00	£37.00	0.00%
Temporary Event Notice		Charge not VAT-able	Statutory	£21.00	£21.00	0.00%
Permitted Temporary Activities, Personal Licences and Miscellaneous:						
Theft/ Loss, etc. of Premises Licence or Summary		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%
Application for a Provisional Statement where premises being built etc.		Charge not VAT-able	Statutory	£315.00	£315.00	0.00%
Notification of change of name or address		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%
Application to vary licence to specify individual as premises supervisor		Charge not VAT-able	Statutory	£23.00	£23.00	0.00%
Application for transfer of premises licence		Charge not VAT-able	Statutory	£23.00	£23.00	0.00%
Interim authority notice following death etc. of licence holder		Charge not VAT-able	Statutory	£23.00	£23.00	0.00%
Theft, loss etc. of certificate or summary		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%
Notification of change of name or alteration of rules of club		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%
Change of relevant registered address of club		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%

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Theft, loss etc. of temporary event notice		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%
Theft, loss etc. of personal licence		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%
Duty to notify change of name or address		Charge not VAT-able	Statutory	£10.50	£10.50	0.00%
Right of freeholder etc. to be notified of licensing matters		Charge not VAT-able	Statutory	£21.00	£21.00	0.00%
Minor Variation		Charge not VAT-able	Statutory	£89.00	£89.00	0.00%
Licensed Premises Gaming Machine Permit						
Occasion on which fee may be payable:						
Grant		Charge not VAT-able	Statutory	£150.00	£150.00	0.00%
Existing Operator Grant		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Variation		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Transfer		Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
Annual Fee		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Change of Name		Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
Club Gaming Permits						
Occasion on which fee may be payable:						
Grant		Charge not VAT-able	Statutory	£200.00	£200.00	0.00%
Grant (Club Premises Certificate Holder)		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Existing Operator Grant		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Variation		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Renewal		Charge not VAT-able	Statutory	£200.00	£200.00	0.00%
Renewal (Club Premise Certificate Holder)		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Annual Fee		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Club Machine Permits						
Occasion on which fee may be payable:						

Licensing	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Grant		Charge not VAT-able	Statutory	£200.00	£200.00	0.00%
Grant (Club Premises Certificate Holder)		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Existing Operator Grant		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Variation		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Renewal		Charge not VAT-able	Statutory	£200.00	£200.00	0.00%
Renewal (Club Premise Certificate Holder)		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Annual Fee		Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Family Entertainment Centre Gaming Permits						
Occasion on which fee may be payable:						
Grant		Charge not VAT-able	Statutory	£300.00	£300.00	0.00%
Existing Operator Grant		Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
Renewal		Charge not VAT-able	Statutory	£300.00	£300.00	0.00%
Change of Name		Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
Copies of all Permits	Each	Charge not VAT-able	Statutory	£15.00	£15.00	0.00%
Other Licences						
Street Collection Licence		Charge not VAT-able	Free	£0.00	£0.00	
Registrations						
Statement of Officers Opinion		Charge not VAT-able	Fair charging	£45.00	£45.00	0.00%

Land Charges	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
LLC1	Residential	Charge not VAT-able	Cost recovery	£25.00	£25.00	0.00%
LLC1 Additional Parcels	Residential	Charge not VAT-able	Cost recovery	£10.00	£10.00	0.00%
Con 29R	Residential (SCC fee included)	VAT included	Cost recovery	£73.20	£73.20	0.00%
Con 29R Additional Parcels	Residential	VAT included	Cost recovery	£18.00	£18.00	0.00%
Full Standard Search (LLC1 + Con 29R) Part Con 29 (Inc. Vat)	Residential	VAT included as applicable	Cost recovery	£98.20	£98.20	0.00%
Full Standard Search Additional Parcels Part Con 29 (Inc. Vat)	Residential	VAT included as applicable	Cost recovery	£28.00	£28.00	0.00%
Con 29O - Each	Residential	VAT included	Cost recovery	£9.00	£9.00	0.00%
Each Additional Enquiry	Residential	VAT included	Cost recovery	£18.00	£18.00	0.00%
Personal Search of the Land Charges Register	Residential	Charge not VAT-able	Statutory	£0.00	£0.00	
A search on each individual part of the Local Land Charges Register:						
Parts 5, 7, 8 & 12	Residential - each	Charge not VAT-able	Free	£0.00	£0.00	
Parts 1, 2, 6, 9, & 11	Residential - each	Charge not VAT-able	Cost recovery	£1.00	£1.00	0.00%
Parts 4 & 10	Residential - each	Charge not VAT-able	Cost recovery	£4.00	£4.00	0.00%
Part 3	Residential - each	Charge not VAT-able	Cost recovery	£12.00	£12.00	0.00%
LLC1	Commercial	Charge not VAT-able	Cost recovery	£35.00	£35.00	0.00%
LLC1 Additional Parcels	Commercial	Charge not VAT-able	Cost recovery	£20.00	£20.00	0.00%
Con 29R	Commercial (SCC fee included)	VAT included	Cost recovery	£118.20	£118.20	0.00%
Con 29R Additional Parcels	Commercial	VAT included	Cost recovery	£36.00	£36.00	0.00%
Full Standard Search (LLC1 + Con 29R) Part Con29 (Inc. Vat)	Commercial	VAT included as applicable	Cost recovery	£153.20	£153.20	0.00%
Full Standard Search Additional Parcels Part Con29 (Inc. Vat)	Commercial	VAT included as applicable	Cost recovery	£56.00	£56.00	0.00%
Con 29O - Each	Commercial	VAT included	Cost recovery	£9.00	£9.00	0.00%
Each Additional Enquiry	Commercial	VAT included	Cost recovery	£18.00	£18.00	0.00%
Personal Search of the Land Charges Register	Commercial	Charge not VAT-able	Statutory	£0.00	£0.00	
A search on each individual part of the Local Land Charges Register:						
Parts 5, 7, 8 & 12	Commercial - each	Charge not VAT-able	Free	£0.00	£0.00	
Parts 1, 2, 6, 9, & 11	Commercial - each	Charge not VAT-able	Cost recovery	£1.50	£1.50	0.00%
Parts 4 & 10	Commercial - each	Charge not VAT-able	Cost recovery	£4.50	£4.50	0.00%

Land Charges	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Part 3	Commercial - each	Charge not VAT-able	Cost recovery	£18.50	£18.50	0.00%
Fees for access to individual Con 29R questions						
Con 29R Q1.1 a-l	Residential - each	VAT included	Cost recovery	£1.20	£1.20	0.00%
Con 29R Q1.2	Residential	VAT included	Cost recovery	£0.24	£0.24	0.00%
Con 29R Q2	Residential - request direct to SCC			SCC	SCC	
Con 29R Q3.1	Residential	VAT included	Cost recovery	£0.24	£0.24	0.00%
Con 29R Q3.2	Residential - request direct to SCC			SCC	SCC	
Con 29R Q3.3 a-c	Residential - each	VAT included	Cost recovery	£0.24	£0.24	0.00%
Con 29R Q3.4	Residential - request direct to SCC			SCC	SCC	
Con 29R Q3.5 a & b	Residential - each	VAT included	Cost recovery	£0.24	£0.24	0.00%
Con 29R Q3.6	Residential - request direct to SCC			SCC	SCC	
Con 29R Q3.7 a-f	Residential - each	VAT included	Cost recovery	£0.24	£0.24	0.00%
Con 29R Q3.8	Residential	VAT included	Cost recovery	£0.24	£0.24	0.00%
Con 29R Q3.9 a-n	Residential - each	VAT included	Cost recovery	£0.90	£0.90	0.00%
Con 29R Q3.10 a-h	Residential - each	VAT included	Cost recovery	£0.24	£0.24	0.00%
Con 29R Q3.11 a & b	Residential - each	VAT included	Cost recovery	£0.24	£0.24	0.00%
Con 29R Q3.12	Residential - each	VAT included	Cost recovery	£0.24	£0.24	0.00%
Con 29R Q3.13 a-c	Residential - each	VAT included	Cost recovery	£0.24	£0.24	0.00%
Con 29R Q3.14	Residential	VAT included	Cost recovery	£0.24	£0.24	0.00%
Con 29R Q3.15 a & b	Residential - Each	VAT included	Cost recovery	£0.24	£0.24	0.00%
Con 29R Q1.1 a-l	Commercial - each	VAT included	Cost recovery	£3.00	£3.00	0.00%
Con 29R Q1.2	Commercial	VAT included	Cost recovery	£0.60	£0.60	0.00%
Con 29R Q2	Commercial - request direct to SCC			SCC	SCC	
Con 29R Q3.1	Commercial	VAT included	Cost recovery	£0.60	£0.60	0.00%
Con 29R Q3.2	Commercial - request direct to SCC			SCC	SCC	
Con 29R Q3.3 a-c	Commercial - each	VAT included	Cost recovery	£0.60	£0.60	0.00%

Land Charges	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Con 29R Q3.4	Commercial - request direct to SCC			SCC	SCC	
Con 29R Q3.5 a & b	Commercial - each	VAT included	Cost recovery	£0.60	£0.60	0.00%
Con 29R Q3.6	Commercial - request direct to SCC			SCC	SCC	
Con 29R Q3.7 a-f	Commercial - each	VAT included	Cost recovery	£0.60	£0.60	0.00%
Con 29R Q3.8	Commercial	VAT included	Cost recovery	£0.60	£0.60	0.00%
Con 29R Q3.9 a-n	Commercial - each	VAT included	Cost recovery	£1.80	£1.80	0.00%
Con 29R Q3.10 a-h	Commercial - each	VAT included	Cost recovery	£0.60	£0.60	0.00%
Con 29R Q3.11 a & b	Commercial - each	VAT included	Cost recovery	£0.60	£0.60	0.00%
Con 29R Q3.12	Commercial	VAT included	Cost recovery	£0.60	£0.60	0.00%
Con 29R Q3.13 a-c	Commercial - each	VAT included	Cost recovery	£0.60	£0.60	0.00%
Con 29R Q3.14	Commercial	VAT included	Cost recovery	£0.60	£0.60	0.00%
Con 29R Q3.15 a & b	Commercial - each	VAT included	Cost recovery	£0.60	£0.60	0.00%

Planning Enforcement	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Below fees do not apply to alleged breaches of planning regulations (such investigations will continue to be provided free of charge)						
Desk-based history check requested by member of the public	Per check	Charge not VAT-able	Cost recovery	£40.00	£40.00	0.00%
Site visit requested by member of the public	Per visit	Charge not VAT-able	Cost recovery	£80.00	£80.00	0.00%

Planning	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Householder PD check		VAT included	Fair charging	£67.00	£67.00	0.00%
Listed Building enforcement check		VAT included	Fair charging	£100.00	£100.00	0.00%
COPYING						
Decision Notice	Per notice	VAT included	Cost recovery	£47.00	£47.00	0.00%
A4 OS maps	4 Copies	VAT included	Cost recovery	£31.00	£31.00	0.00%
Planning Applications (Current & Historic):	First page	VAT included	Cost recovery	£7.00	£7.00	0.00%
	Additional pages	VAT included	Cost recovery	£1.00	£1.00	0.00%
Planning Applications Plans - AO size	Per copy	VAT included	Cost recovery	£18.50	£18.50	0.00%
Planning Applications Plans - A3 size	Per copy	VAT included	Cost recovery	£13.50	£13.50	0.00%
Planning Applications Plans - A4 size	Per copy	VAT included	Cost recovery	£8.25	£8.25	0.00%
Weekly Planning List	Per year	VAT included	Cost recovery	£370.00	£370.00	0.00%
Informal or history Searches:	First hour	VAT included	Cost recovery	£51.25	£51.25	0.00%
	Additional	VAT included	Cost recovery	£32.00	£32.00	0.00%
Postage:	Cost of Postage	Charge not VAT-able	Cost recovery	Postage Cost	Postage Cost	
	Admin Charge	VAT included	Cost recovery	£8.25	£8.25	0.00%
PRE APPLICATION ADVICE						
Meetings						
Strategic major applications	Over 50 dwellings or 10,000sqm commercial	VAT included	Fair charging	£1,130.00	£1,130.00	0.00%
Major proposals	Between 10 and 50 dwellings or 1,000-10,000sqm commercial	VAT included	Fair charging	£845.00	£845.00	0.00%
Minor proposals and other structures/developments not in the above categories	Between 1 and 9 dwellings or under 1,000sqm commercial	VAT included	Fair charging	£570.00	£570.00	0.00%
Written Advice						
Strategic major applications	Over 50 dwellings or 10,000sqm commercial	VAT included	Fair charging	£565.00	£565.00	0.00%

Planning	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Major proposals	Between 10 and 50 dwellings or 1,000-10,000sqm commercial	VAT included	Fair charging	£425.00	£425.00	0.00%
Minor proposals	Between 1 and 9 dwellings or under 1,000sqm commercial	VAT included	Fair charging	£285.00	£285.00	0.00%
Note: Use external measurements when calculating floor areas.						
Statutory Planning Fees			Statutory	See Planning Portal	See Planning Portal	

Building Control	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
For the first issue of a Completion Certificate where work has been completed/ occupied without notice to the council.		VAT included	Cost recovery	£117.00	£117.00	0.00%
Copies of completion certificates, approvals, where an application number is quoted and assessment for redaction applied:	For regularisation	Charge not VAT-able	Cost recovery	£41.00	£41.00	0.00%
	Not for regularisation	VAT included	Cost recovery	£50.00	£50.00	0.00%
Written response to an enquiry on works not requiring an application (e.g. confirmation of information available on the internet or provided over the telephone). Includes a search on the presence of public sewers in relation to the development where applicable.		VAT included	Cost recovery	£50.00	£50.00	0.00%
Written response to a query. (Charges will therefore vary dependent on length of time taken to collate information).	Per hour or part thereof	VAT included	Cost recovery	£65.00	£65.00	0.00%
Written response to a query requiring a search for information that needs input of senior staff. (Charges will therefore vary dependent on length of time taken to collate information).	Per hour or part thereof	VAT included	Cost recovery	£65.00	£65.00	0.00%
Making available drawings for viewing subject to redaction and permission of copyright ownership	Per hour or part thereof	VAT included	Cost recovery	£55.00	£55.00	0.00%
Returning of stamped approved copy plans to applicant following scanning of the original file		VAT included	Cost recovery	£40.00	£40.00	0.00%
Administration fee for withdrawal of an application where registered but not assessed		VAT included	Cost recovery	£40.00	£40.00	0.00%
Administrative fee for the return of invalid applications where the applicant does not respond within 10 days (including weekends)		VAT included	Cost recovery	£40.00	£40.00	0.00%
Consultation Advice (in excess of 1 hour) - Discounted by 100% on the submission of a Building Regulations Application	Per half hour	VAT included	Cost recovery	£40.00	£40.00	0.00%
Dealing with the Notification of Demolition Notices under Section 80 of the Building Act. Further charges may be incurred if a complex demolition is proposed. These charges will be based on an hourly rate of £56		Charge not VAT-able	Cost recovery	£65.00	£65.00	0.00%
Recovery of costs associated with dealing with reports of dangerous structures, where investigation or action taken:	Normal: Per hour - minimum charge	Charge not VAT-able	Cost recovery	£56.00	£56.00	0.00%
	Out of Hours: Per hour - minimum charge	Charge not VAT-able	Cost recovery	£82.00	£82.00	0.00%

Street Naming	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
New Properties, small developments	1-5 Properties (each)	Charge not VAT-able	Fair charging	£65.57	£67.55	3.02%
New Properties, large developments	6+ Properties (each)	Charge not VAT-able	Fair charging	£38.25	£39.40	3.01%
New Street Name		Charge not VAT-able	Fair charging	£196.70	£202.60	3.00%
Renaming Existing Properties		Charge not VAT-able	Fair charging	£65.57	£67.55	3.02%
Confirmation of Postal Address		Charge not VAT-able	Fair charging	£42.44	£43.71	2.99%

Waste	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Trade Waste & Recycling						
To ensure that the Council remains competitive and is commercially focused, rates levied for trade waste and trade recycling collections will be calculated based upon volumes and demand ensuring at all times that they do not fall below the cost of service provision to the authority.						
Domestic Waste						
Charge for replacement domestic waste or recycling bin	per bin	Charge not VAT-able	Cost recovery	£30.00	£30.75	2.50%
Special Collection (Difficult Waste) up to 20 Black Bags	Per 20 bags	Charge not VAT-able	Full commercial	£70.50	£71.50	1.42%
Black Sacks	roll of 16	Charge not VAT-able	Full commercial	£3.75	£3.85	2.67%
Garden Sacks	Each	Charge not VAT-able	Full commercial	£0.66	£0.68	3.03%
Additional Garden Waste Bin	Each	Charge not VAT-able	Full commercial	£70.00	£72.50	3.57%

Cemeteries	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Burial Plots Exclusive right of burial & issue of certificate						
Purchase Fee						
New Coffin Grave		Charge not VAT-able	Fair charging	£636.00	£660.00	3.77%
New Cremated Remains Grave		Charge not VAT-able	Fair charging	£318.00	£330.00	3.77%
Out of area fees:						
Leek Parish residents only		Charge not VAT-able	Fair charging	Single Fees	Single Fees	
Other Staffordshire Moorlands residents		Charge not VAT-able	Fair charging	Double Fees	Double Fees	
All areas outside Staffordshire Moorlands		Charge not VAT-able	Fair charging	Triple Fees	Triple Fees	
Interment Fees						
Grave for three (Leek Cemetery only)		Charge not VAT-able	Fair charging	£855.00	£890.00	4.09%
Grave for two		Charge not VAT-able	Fair charging	£746.00	£772.00	3.49%
Grave for one		Charge not VAT-able	Fair charging	£672.00	£692.00	2.98%
Cremated remains burial		Charge not VAT-able	Fair charging	£223.00	£228.00	2.24%
Lawn burial of ashes		Charge not VAT-able	Fair charging	£140.00	£145.00	3.57%
Cremation Casket in Garden of Remembrance		Charge not VAT-able	Fair charging	£156.00	£166.00	6.41%
Out of area fees:						
Leek Parish residents only		Charge not VAT-able	Fair charging	Single Fees	Single Fees	
Re-opened graves for those not residing in Leek Parish		Charge not VAT-able	Fair charging	Double Fees	Double Fees	
Outside Staffs. Moorlands (newly dug graves only)		Charge not VAT-able	Fair charging	Triple Fees	Triple Fees	
Interment						
Child aged 0-10 years						
Child's grave or ashes grave		Charge not VAT-able	Free	£0.00	£0.00	
Child's new full size grave		Charge not VAT-able	Subsidised	£373.00	£386.00	
Child's reopened Grave		Charge not VAT-able	Subsidised	£336.00	£346.00	
Memorial						
Baby's grave		Charge not VAT-able	Free	£0.00	£0.00	
Child's grave (age 1-10 yrs)		Charge not VAT-able	Fair charging	£75.50	£77.50	
Child's new full size grave or ashes grave (age 1-10yrs)		Charge not VAT-able	Fair charging	£151.00	£155.00	
Child's reopened Grave (age 1-10 yrs)		Charge not VAT-able	Fair charging	£151.00	£155.00	

Cemeteries	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Memorials						
Permit for a new upright memorial including 1st inscription		Charge not VAT-able	Full commercial	£151.00	£155.00	2.65%
Permit for a memorial desk tablet/ vase including 1st inscription		Charge not VAT-able	Full commercial	£106.00	£110.00	3.77%
Permit for a replacement memorial		Charge not VAT-able	Full commercial	£106.00	£110.00	3.77%
Permit for an additional inscription on memorial/ tablet/ vase etc		Charge not VAT-able	Full commercial	£65.00	£66.00	1.54%
Cast Bronze/ Granite memorial plaque (up to 75 letters)		VAT included	Full commercial	£360.00	£370.00	2.78%
Cast bronze sponsored tree plaque (existing tree only)		VAT included	Full commercial	£360.00	£370.00	2.78%
Sponsored memorial bench & bronze plaque	50% deposit required before order	VAT included	Full commercial	£1,250.00	£1,300.00	4.00%
Other Charges						
Replacement or transfer of grave deed		Charge not VAT-able	Fair charging	£43.00	£45.00	4.65%
Search fee	Per half hour	VAT included	Fair charging	£22.00	£24.00	9.09%
Grave selection requiring Cemetery Officer attendance		Charge not VAT-able	Fair charging	£22.00	£24.00	9.09%
Large coffin (both dimensions over 6' 5" and 25")		Charge not VAT-able	Fair charging	£66.00	£68.00	3.03%
Cancellation of funeral within 72 hours of burial		Charge not VAT-able	Fair charging	£66.00	£68.00	3.03%
Coffin size not confirmed within 48 hours of burial		Charge not VAT-able	Fair charging	£66.00	£68.00	3.03%
Headstone not removed from grave when requested		Charge not VAT-able	Fair charging	£66.00	£68.00	3.03%
Paperwork not received in cemetery office before burial		Charge not VAT-able	Fair charging	£66.00	£68.00	3.03%
Late arrival of funeral at cemetery (>30 minutes)		Charge not VAT-able	Fair charging		£68.00	

Leisure	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Swimming Pools						
Junior (5 to 16 years) and OAP's:						
Monday - Friday	P/person/p/hr	VAT included	Subsidised	£2.25	£2.35	4.44%
Saturday/Sunday/Bank Holiday	P/person/p/hr	VAT included	Subsidised	£2.25	£2.35	4.44%
Children under 5yrs accompanied by adult swimmer						
Adults:						
Monday - Friday 9.00am - 4.00pm	P/person/p/hr	VAT included	Fair charging	£3.40	£3.50	2.94%
Saturday/Sunday/Bank Holiday & 4.00pm - 11.00pm Monday - Friday	P/person/p/hr	VAT included	Fair charging	£3.85	£4.00	3.90%
Family Pass		VAT included	Fair charging	£9.75	£10.15	4.10%
Spectators	P/person/p/hr	VAT included	Fair charging	£1.00	£1.00	0.00%
Lessons - Children	Per person	VAT included	Fair charging	£4.25	£4.41	3.76%
Lessons - Adults	Per person	VAT included	Fair charging	£5.30	£5.50	3.77%
Clubs: Monday - Sunday inc.	Per hour	VAT included	Fair charging	£42.15	£43.75	3.80%
Galas:						
Cheadle & Biddulph: Monday to Sunday inc	Per hour	VAT included	Fair charging	£62.50	£64.90	3.84%
Leek: Monday to Sunday inc	Per hour	VAT included	Fair charging	£42.20	£43.80	3.79%
Life Saving Club	Per person	VAT included	Fair charging	£2.10	£2.20	4.76%
Cheadle, Leek and Biddulph ASC	1st hour	VAT included	Fair charging	50% of normal charge	50% of normal charge	
Aerobics/Keep Fit Class	Per person	VAT included	Fair charging	£4.65	£4.85	4.30%
Aqua Aerobics	Per person	VAT included	Fair charging	£4.65	£4.85	4.30%
Step Aerobics	Per person	VAT included	Fair charging	£4.65	£4.85	4.30%
Spinning	Per person	VAT included	Fair charging	£5.70	£5.90	3.51%
Hire of Public Address	Per hire	VAT included	Fair charging	£9.45	£9.45	0.00%
South Moorlands Leisure Centre						
Squash (per 40 minutes):	Off peak	VAT included	Fair charging	£4.30	£4.45	3.49%
	On peak	VAT included	Fair charging	£7.40	£7.65	3.38%
Badminton:	Off peak	VAT included	Fair charging	£5.50	£5.70	3.64%
	On peak	VAT included	Fair charging	£9.40	£9.75	3.72%

Leisure	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Hire of Full Hall (Soccer):	Off peak	VAT included	Fair charging	£32.90	£34.15	3.80%
	On peak	VAT included	Fair charging	£58.60	£60.85	3.84%
Hire of Half Hall (Soccer, Volleyball):	Off peak	VAT included	Fair charging	£19.75	£20.50	3.80%
	On peak	VAT included	Fair charging	£39.10	£40.60	3.84%
Hire of 1/3 Hall (Basketball, Netball):	Off peak	VAT included	Fair charging	£25.20	£26.15	3.77%
	On peak	VAT included	Fair charging	£40.60	£42.15	3.82%
Hire of Hall (Bowling):	Off peak	VAT included	Fair charging	£17.05	£17.70	3.81%
	On peak	VAT included	Fair charging	£28.15	£29.20	3.73%
Cricket Lane:	Off peak	VAT included	Fair charging	£15.90	£16.50	3.77%
	On peak	VAT included	Fair charging	£23.55	£24.45	3.82%
Table Tennis (Per Table):	Off peak	VAT included	Fair charging	£2.10	£2.20	4.76%
	On peak	VAT included	Fair charging	£3.20	£3.30	3.12%
Fitness Suite:						
Non Members Single Session		VAT included	Fair charging	£7.00	£7.30	4.29%
Basic Induction		VAT included	Fair charging	£19.00	£19.00	0.00%
Member Joining Fee		VAT included	Fair charging	£20.00	£20.00	0.00%
Membership	Per month	VAT included	Fair charging	£38.50	£38.50	0.00%
	Annual	VAT included	Fair charging	£419.50	£435.65	3.85%
Leisure Key		VAT included	Fair charging	£3.20	£3.35	4.69%
Concessionary Membership (Leisure Key Holders)	Per month	VAT included	Subsidised	£31.00	£31.00	0.00%
Concessionary Membership (Leisure Key Holders)	Annual	VAT included	Subsidised	£334.80	£334.80	0.00%
Hire of Full Hall for Spectator Events:	Off peak	VAT included	Fair charging	£38.60	£40.10	3.89%
	On peak	VAT included	Fair charging	£73.55	£76.40	3.87%
Hire of Pool Staff		VAT included	Fair charging	£16.35	£17.00	3.98%
Synthetic Pitch: Single 5-a-side pitch:						
Monday - Friday	9.30am - 5.30pm	VAT included	Fair charging	£23.90	£24.80	3.77%
Monday - Friday	5.30pm - 10.30pm	VAT included	Fair charging	£36.20	£37.60	3.87%
Saturday/Sunday	9.30am - 4.30pm	VAT included	Fair charging	£24.05	£25.00	3.95%
Saturday/Sunday	4.30pm - 10.30pm	VAT included	Fair charging	£35.95	£37.35	3.89%
Junior Rate (Monday - Friday)	9.30am - 5.30pm	VAT included	Fair charging	£23.80	£24.75	3.99%

Leisure	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Brough Park Leisure Centre						
Squash (per 40 minutes):	Off peak	VAT included	Fair charging	£4.30	£4.45	3.49%
	On peak	VAT included	Fair charging	£7.40	£7.65	3.38%
Badminton:	Off peak	VAT included	Fair charging	£5.50	£5.70	3.64%
	On peak	VAT included	Fair charging	£9.40	£9.75	3.72%
Synthetic Pitch	Off peak	VAT included	Fair charging	£15.15	£15.75	3.96%
	On peak	VAT included	Fair charging	£20.35	£21.15	3.93%
Bowling - OAP/Junior		VAT included	Fair charging	£2.40	£2.50	4.17%
Bowling - Adult		VAT included	Fair charging	£3.05	£3.15	3.28%
Hire of Half Hall (any activity)	Off peak	VAT included	Fair charging	£14.70	£15.30	4.08%
	On peak	VAT included	Fair charging	£20.50	£21.30	3.90%
Hire of Full Hall (any activity):	Off peak	VAT included	Fair charging	£25.60	£26.60	3.91%
	On peak	VAT included	Fair charging	£40.60	£42.15	3.82%
Hire of Full Hall (spectator events):	Off peak	VAT included	Fair charging	£32.00	£33.20	3.75%
	Off peak	VAT included	Fair charging	£54.95	£57.10	3.91%
Fitness Suite:						
Non Members Single Session		VAT included	Fair charging	£7.00	£7.30	4.29%
Basic Induction		VAT included	Fair charging	£18.90	£19.00	0.53%
Member Joining Fee		VAT included	Fair charging	£20.00	£20.00	0.00%
Membership	Per month	VAT included	Fair charging	£38.50	£38.50	0.00%
	Annual	VAT included	Fair charging	£419.50	£435.65	3.85%
Leisure Key		VAT included	Fair charging	£3.20	£3.35	4.69%
Concessionary Membership (Leisure Key Holders)	Per month	VAT included	Subsidised	£31.00	£31.00	0.00%
Concessionary Membership (Leisure Key Holders)	Annual	VAT included	Subsidised	£334.80	£334.80	0.00%
Meeting Room:	Off peak	VAT included	Fair charging	£9.20	£9.55	3.80%
	On peak	VAT included	Fair charging	£9.20	£9.55	3.80%
Cricket Lane:	Off peak	VAT included	Fair charging	£15.90	£16.50	3.77%
	On peak	VAT included	Fair charging	£23.55	£24.45	3.82%
Dance Studio:	Off peak	VAT included	Fair charging	£15.90	£16.50	3.77%
	On peak	VAT included	Fair charging	£23.65	£24.55	3.81%
Floodlit Area:	Off peak	VAT included	Fair charging	£15.15	£15.75	3.96%
	On peak	VAT included	Fair charging	£20.35	£21.15	3.93%

Leisure	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Hire of pool staff	per hour	VAT included	Fair charging	£16.35	£17.00	3.98%
Brough Park						
Bowls - Adult	P/person/p/hr	VAT included	Fair charging	£3.15	£3.30	4.76%
Bowls - OAP/Junior	P/person/p/hr	VAT included	Fair charging	£2.50	£2.60	4.00%
Bowls	P/person/p/season	VAT included	Fair charging	£48.65	£50.50	3.80%
Bowls - OAP/Junior/Unemployed	P/person/p/season	VAT included	Fair charging	£24.50	£25.45	3.88%
Tennis - Juniors Only	Per court	VAT included	Fair charging	£5.35	£5.55	3.74%
Tennis - Junior and Adults	Per court	VAT included	Fair charging	£6.60	£6.85	3.79%
Tennis - Adults Only	Per court	VAT included	Fair charging	£8.00	£8.30	3.75%
Biddulph Valley Leisure Centre						
Squash (per 40 minutes):	Off peak	VAT included	Fair charging	£4.30	£4.45	3.49%
	On peak	VAT included	Fair charging	£7.40	£7.65	3.38%
Badminton:	Off peak	VAT included	Fair charging	£5.50	£5.70	3.64%
	On peak	VAT included	Fair charging	£9.40	£9.75	3.72%
Hire of Full Hall (Soccer):	Off peak	VAT included	Fair charging	£34.15	£35.50	3.95%
	On peak	VAT included	Fair charging	£59.70	£62.00	3.85%
Hire of Half Hall (Soccer, Volleyball):	Off peak	VAT included	Fair charging	£19.85	£20.60	3.78%
	On peak	VAT included	Fair charging	£39.10	£40.60	3.84%
Hire of 2/3 Hall (Basket, Netball):	Off peak	VAT included	Fair charging	£25.60	£26.60	3.91%
	On peak	VAT included	Fair charging	£40.70	£42.30	3.93%
Hire of 1/3 Hall (Bowling):	Off peak	VAT included	Fair charging	£17.05	£17.70	3.81%
	On peak	VAT included	Fair charging	£27.95	£29.05	3.94%
Cricket Lane:	Off peak	VAT included	Fair charging	£15.90	£16.50	3.77%
	On peak	VAT included	Fair charging	£23.65	£24.55	3.81%
Table Tennis (Per Table):	Off peak & junior	VAT included	Fair charging	£2.10	£2.10	0.00%
	On peak	VAT included	Fair charging	£3.20	£3.20	0.00%
Hire of Full Hall for Spectator Events:	Off peak	VAT included	Fair charging	£40.10	£40.10	0.00%
	On peak	VAT included	Fair charging	£82.65	£82.65	0.00%
Hire of Pool Staff	Per hour	VAT included	Fair charging	£16.35	£17.00	3.98%
Dance Studio:	Off peak	VAT included	Fair charging	£15.90	£16.50	3.77%
	On peak	VAT included	Fair charging	£24.20	£25.15	3.93%

Leisure	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Step Aerobic Class		VAT included	Fair charging	£4.65	£4.85	4.30%
Fitness Suite:						
Non Members Single Session		VAT included	Fair charging	£7.00	£7.30	4.29%
Basic Induction		VAT included	Fair charging	£18.90	£19.00	0.53%
Member Joining Fee		VAT included	Fair charging	£20.00	£20.00	0.00%
Membership	Per month	VAT included	Fair charging	£38.50	£38.50	0.00%
	Annual	VAT included	Fair charging	£419.50	£435.65	3.85%
Leisure Key		VAT included	Fair charging	£3.20	£3.35	4.69%
Concessionary Membership (Leisure Key Holders)	Per month	VAT included	Subsidised	£31.00	£31.00	0.00%
Concessionary Membership (Leisure Key Holders)	Annual	VAT included	Subsidised	£334.80	£334.80	0.00%
All Sites - School Hire Rate:						
Squash/Table Tennis		VAT included	Fair charging	Junior Rate	Junior Rate	
Sports Hall		VAT included	Fair charging	70% of Off Peak Rate	70% of Off Peak Rate	
Floodlit Area		VAT included	Fair charging	70% of Off Peak Rate	70% of Off Peak Rate	
Playing Fields/Recreation Grounds/Running Tracks (Inc Changing Rooms and Showers):						
Mini pitches	Per Game	VAT included	Fair charging	£21.10	£21.91	3.84%
	Per Season:					
	- Bi-weekly	VAT included	Fair charging	£94.60	£98.25	3.86%
	- Weekly	VAT included	Fair charging	£178.70	£185.60	3.86%
Junior Under 16:						
- Single Pitch with Pavilion	Per game	VAT included	Fair charging	£28.05	£29.20	4.10%
	Per season - bi-weekly	VAT included	Fair charging	£169.10	£175.60	3.84%
	Per season - Weekly	VAT included	Fair charging	£294.60	£305.95	3.85%
- Without Pavilion	Per game	VAT included	Fair charging	£21.10	£21.91	3.84%
	Per season - bi-weekly	VAT included	Fair charging	£98.95	£102.75	3.84%
	Per season - Weekly	VAT included	Fair charging	£182.40	£189.40	3.84%
Intermediate 16/17 yrs:						
Inter -with pavilion	Per game	VAT included	Fair charging	£41.15	£42.74	3.86%
	Per season - bi-weekly	VAT included	Fair charging	£385.55	£400.40	3.85%
	Per season - Weekly	VAT included	Fair charging	£668.30	£694.05	3.85%

Leisure	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Inter - Without Pavilion	Per game	VAT included	Fair charging	£30.85	£32.05	3.89%
	Per season - bi-weekly	VAT included	Fair charging	£185.10	£192.25	3.86%
	Per season - Weekly	VAT included	Fair charging	£329.00	£341.70	3.86%
Adult:						
- Single Pitch with Pavilion	Per game	VAT included	Fair charging	£53.45	£55.51	3.85%
	Per season - bi-weekly	VAT included	Fair charging	£578.25	£600.51	3.85%
	Per season - Weekly	VAT included	Fair charging	£1,093.45	£1,135.55	3.85%
- Without Pavilion	Per game	VAT included	Fair charging	£42.10	£43.75	3.92%
	Per season - bi-weekly	VAT included	Fair charging	£295.00	£306.40	3.86%
	Per season - Weekly	VAT included	Fair charging	£525.40	£545.65	3.85%
Birchall/ Thorley Pavilion changing rooms	Per hour	VAT included	Fair charging	£15.30	£15.90	3.92%
Birchall / Thorley Pavilion Meeting Room and kitchen	Per hour	VAT included	Fair charging	£25.25	£26.22	3.84%
Floodlights – Birchall:						
Football Pitch	Per 2 hour session	VAT included	Fair charging	£38.15	£39.65	3.93%
Running Track	Per 2 hour session	VAT included	Fair charging	£19.15	£19.90	3.92%

Street Scene	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Street Signs – Developers	Per Sign	VAT included	Fair charging	£300.00	£310.00	3.33%
Carnivals: (quote only)	Quote	VAT included	Fair charging	£22.50	£26.50	17.78%
Private sweeps (Does not include any disposal costs)	Per Hour	VAT included	Fair charging	£47.50	£52.50	10.53%
Private picks (Does not include any disposal costs)	Per Hour	VAT included	Fair charging	£47.50	£48.50	2.11%
Poll booths for Parishes, Town Councils and barrier erection	Per Hour	VAT included	Fair charging	£47.50	£48.50	2.11%
Parish Council Works	Per Hour	VAT included	Fair charging	£47.50	£48.50	2.11%
Private removal of Asbestos: (quote only)	Quote	VAT included	Fair charging	£22.50	£26.50	17.78%
Graffiti: (quote only)	Quote	VAT included	Fair charging	£22.50	£26.50	17.78%
Gritting	Per Hour	VAT included	Fair charging	£47.50	£48.50	2.11%

Horticulture	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Horticulture						
Copy of Tree Preservation Order	Per hard copy	Charge not VAT-able	Full commercial	£30.00	£35.00	16.67%
Fishing Tickets (Biddulph Grange Country Park)		VAT included	Fair charging	£6.70	£6.90	2.99%
Memorial Bench in a countryside park	Purchase & Installation	VAT included	Full commercial	£750.00	£750.00	0.00%
Memorial bench purchase and installation in a public open space	Purchase & Installation	VAT included	Full commercial	£980.00	£1,000.00	2.04%
Adoption of an existing memorial bench located in a public open space	Purchase & Installation	VAT included	Fair charging	£515.00	£525.00	1.94%
High Hedges						
High Hedge Complaints	Per complaint	Charge not VAT-able	Fair charging	£500.00	£500.00	0.00%
Parks & Open Space Concession						
Sport / Fitness Classes	Per session	Charge not VAT-able	Fair charging	£6.60	£6.70	1.52%
Park /Open Space Event Charges						
Commercial Fairs - Small (< 10 items)	Admin Fee	Charge not VAT-able	Full commercial	£50.00	£52.50	5.00%
Commercial Fairs - Small (< 10 items)	Day Rate	Charge not VAT-able	Full commercial	£200.00	£210.00	5.00%
Commercial Fairs - Large (> 10 Items)	Admin Fee	Charge not VAT-able	Full commercial	£100.00	£105.00	5.00%
Commercial Fairs - Large (> 10 Items)	Day Rate	Charge not VAT-able	Full commercial	£385.00	£400.00	3.90%
Commercial Circus - Small (1- 300)	Admin Fee	Charge not VAT-able	Full commercial	£50.00	£52.50	5.00%
Commercial Circus - Small (1- 300)	Day Rate	Charge not VAT-able	Full commercial	£125.00	£130.00	4.00%
Commercial Circus - Large (300 +)	Admin Fee	Charge not VAT-able	Full commercial	£100.00	£105.00	5.00%
Commercial Circus - Large (300 +)	Day Rate	Charge not VAT-able	Full commercial	£340.00	£350.00	2.94%
Commercial Event - Small (1-500)	Admin Fee	Charge not VAT-able	Full commercial	£50.00	£52.50	5.00%
Commercial Event - Small (1-500)	Day Rate	Charge not VAT-able	Full commercial	£120.00	£125.00	4.17%
Commercial Event - Medium (A) (500 - 1000)	Admin Fee	Charge not VAT-able	Full commercial	£75.00	£80.00	6.67%
Commercial Event - Medium (A) (500 - 1000)	Day Rate	Charge not VAT-able	Full commercial	£240.00	£250.00	4.17%
Commercial Event - Medium (B) (1000 - 2000)	Admin Fee	Charge not VAT-able	Full commercial	£100.00	£105.00	5.00%
Commercial Event - Medium (B) (1000 - 2000)	Day Rate	Charge not VAT-able	Full commercial	£360.00	£370.00	2.78%
Commercial Event - Large (2000 - 5000)	Admin Fee	Charge not VAT-able	Full commercial	£200.00	£210.00	5.00%
Commercial Event - Large (2000 - 5000)	Day Rate	Charge not VAT-able	Full commercial	£485.00	£500.00	3.09%
Commercial Event - Very Large (5000 - 10,000)	Admin Fee	Charge not VAT-able	Full commercial	£250.00	£260.00	4.00%

Horticulture	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Commercial Event - Very Large (5000 - 10,000)	Day Rate	Charge not VAT-able	Full commercial	£630.00	£650.00	3.17%
Commercial Event - Major (+ 10,000)	Admin Fee	Charge not VAT-able	Full commercial	£500.00	£520.00	4.00%
Commercial Event - Major (+ 10,000)	Day Rate	Charge not VAT-able	Full commercial	£925.00	£950.00	2.70%
Charitable Event - Some Commercial Activity<1500	Admin Fee	Charge not VAT-able	Subsidised	£25.00	£26.25	5.00%
Charitable Event - Some Commercial Activity>1500	Admin Fee	Charge not VAT-able	Subsidised	£75.00	£78.00	4.00%
Community Event -Some Commercial Activity <1500	Admin Fee	Charge not VAT-able	Subsidised	£25.00	£26.25	5.00%
Community Event - Some Commercial Activity >1500	Admin Fee	Charge not VAT-able	Subsidised	£75.00	£78.00	4.00%
Charitable Event - No commercial activity	Admin Fee	Charge not VAT-able	Free	£0.00	£0.00	
Community Event -No Commercial Activity	Admin Fee	Charge not VAT-able	Free	£0.00	£0.00	
Commercial Filming	Admin Fee	Charge not VAT-able	Full commercial	£50.00	£52.50	5.00%
Commercial Filming	Day Rate	Charge not VAT-able	Full commercial	£600.00	£620.00	3.33%
Commercial photo shoot	Admin Fee	Charge not VAT-able	Full commercial	£50.00	£52.50	5.00%
Commercial photo shoot	Half Day Rate	Charge not VAT-able	Full commercial	£300.00	£320.00	6.67%
Discretionary Commercial Event	Admin Fee	Charge not VAT-able	Fair charging	£50.00	£52.50	5.00%
Discretionary Commercial Event	Day Rate	Charge not VAT-able	Fair charging	£60.00	£62.50	4.17%
Educational Establishments	Admin Fee	Charge not VAT-able	Free	£0.00	£0.00	
Catering concessions - leisure sites	Admin Fee	Charge not VAT-able	Full commercial	£50.00	£50.00	0.00%
Catering concessions - leisure sites	Day Rate	Charge not VAT-able	Full commercial	£20.00	£20.00	0.00%
New sites for concessions - amusements	Admin Fee	Charge not VAT-able	Full commercial	£50.00	£50.00	0.00%
New sites for concessions - amusements	Day Rate / Per Item	Charge not VAT-able	Full commercial	£30.00	£30.00	0.00%

Car Parks	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Season tickets (long stay car parks)						
Leek:	Per annum	VAT included	Fair charging	£348.00	£365.00	4.89%
	Half yearly	VAT included	Fair charging	£180.00	£189.00	5.00%
	Quarterly	VAT included	Fair charging	£96.00	£100.00	4.17%
Cheadle:	Per annum	VAT included	Fair charging	£300.00	£315.00	5.00%
	Half yearly	VAT included	Fair charging	£156.00	£164.00	5.13%
	Quarterly	VAT included	Fair charging	£81.00	£85.00	4.94%
Biddulph:	Per annum	VAT included	Fair charging	£234.00	£245.00	4.70%
	Half yearly	VAT included	Fair charging	£120.00	£126.00	5.00%
	Quarterly	VAT included	Fair charging	£63.00	£66.00	4.76%
Smithfield Centre	Per annum	VAT included	Fair charging	£330.00	£346.00	4.85%
California Car Park (proven Leek workers & Residents)	Per annum	VAT included	Fair charging	£50.00	£52.50	5.00%
Buxton Road Car Park (proven Leek workers only)	Per annum	VAT included	Fair charging	£200.00	£210.00	5.00%
Pay and Display						
Leek: Brook Street	Up to 1 hour	VAT included	Fair charging	£0.80	£1.00	25.00%
	Up to 2 hours	VAT included	Fair charging	£1.30	£1.50	15.38%
	Up to 3 hours	VAT included	Fair charging	£1.70	£1.90	11.76%
Leek: Buxton Road	Up to 1 hour	VAT included	Fair charging	£0.80	£1.00	25.00%
	Up to 2 hours	VAT included	Fair charging	£1.30	£1.50	15.38%
	Up to 3 hours	VAT included	Fair charging	£1.70	£1.90	11.76%
	Up to 10 hours	VAT included	Fair charging	£2.20	£2.40	9.09%
Leek: High Street	Up to 1 hour	VAT included	Fair charging	£0.80	£1.00	25.00%
	Up to 2 hours	VAT included	Fair charging	£1.30	£1.50	15.38%
	Up to 3 hours	VAT included	Fair charging	£1.70	£1.90	11.76%
	Up to 10 hours	VAT included	Fair charging	£2.20	£2.40	9.09%
Leek: Joliffe Street	Up to 1 hour	VAT included	Fair charging	£0.80	£1.00	25.00%
	Up to 2 hours	VAT included	Fair charging	£1.30	£1.50	15.38%
	Up to 3 hours	VAT included	Fair charging	£1.70	£1.90	11.76%

Car Parks	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
	Up to 10 hours	VAT included	Fair charging	£2.20	£2.40	9.09%
Leek: Market Place	Up to 1 hour	VAT included	Fair charging	£0.80	£1.00	25.00%
	Up to 2 hours	VAT included	Fair charging	£1.30	£1.50	15.38%
	Up to 3 hours	VAT included	Fair charging	£1.70	£1.90	11.76%
Leek: Market Street East	Up to 1 hour	VAT included	Fair charging	£0.80	£1.00	25.00%
	Up to 2 hours	VAT included	Fair charging	£1.30	£1.50	15.38%
	Up to 3 hours	VAT included	Fair charging	£1.70	£1.90	11.76%
Leek: Market Street West	Up to 1 hour	VAT included	Fair charging	£0.80	£1.00	25.00%
	Up to 2 hours	VAT included	Fair charging	£1.30	£1.50	15.38%
	Up to 3 hours	VAT included	Fair charging	£1.70	£1.90	11.76%
Leek: Moorlands House	Up to 1 hour	VAT included	Fair charging	£0.80	£1.00	25.00%
	Up to 2 hours	VAT included	Fair charging	£1.30	£1.50	15.38%
	Up to 3 hours	VAT included	Fair charging	£1.70	£1.90	11.76%
Leek: Queen Street	Up to 1 hour	VAT included	Fair charging	£0.80	£1.00	25.00%
	Up to 2 hours	VAT included	Fair charging	£1.30	£1.50	15.38%
	Up to 3 hours	VAT included	Fair charging	£1.70	£1.90	11.76%
Leek: Regent Street	Up to 1 hour	VAT included	Fair charging	£0.80	£1.00	25.00%
	Up to 2 hours	VAT included	Fair charging	£1.30	£1.50	15.38%
	Up to 3 hours	VAT included	Fair charging	£1.70	£1.90	11.76%
Leek: Silk Street	Up to 1 hour	VAT included	Fair charging	£0.80	£1.00	25.00%
	Up to 2 hours	VAT included	Fair charging	£1.30	£1.50	15.38%
	Up to 3 hours	VAT included	Fair charging	£1.70	£1.90	11.76%
Leek: Smithfield South	Up to 1 hour	VAT included	Fair charging	£0.80	£1.00	25.00%
	Up to 2 hours	VAT included	Fair charging	£1.30	£1.50	15.38%

Car Parks	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
	Up to 3 hours	VAT included	Fair charging	£1.70	£1.90	11.76%
Leek: Stockwell Street	Up to 1 hour	VAT included	Fair charging	£0.80	£1.00	25.00%
	Up to 2 hours	VAT included	Fair charging	£1.30	£1.50	15.38%
	Up to 3 hours	VAT included	Fair charging	£1.70	£1.90	11.76%
Leek: St Edward Street	Up to 1 hour	VAT included	Fair charging	£0.80	£1.00	25.00%
	Up to 2 hours	VAT included	Fair charging	£1.30	£1.50	15.38%
	Up to 3 hours	VAT included	Fair charging	£1.70	£1.90	11.76%
Leek: Vicarage Road/ California	Up to 1 hour	VAT included	Fair charging	£0.80	£1.00	25.00%
	Up to 2 hours	VAT included	Fair charging	£1.30	£1.50	15.38%
	Up to 3 hours	VAT included	Fair charging	£1.70	£1.90	11.76%
	Up to 10 hours	VAT included	Fair charging	£2.20	£2.40	9.09%
Leek: West Street	Up to 1 hour	VAT included	Fair charging	£0.80	£1.00	25.00%
	Up to 2 hours	VAT included	Fair charging	£1.30	£1.50	15.38%
	Up to 3 hours	VAT included	Fair charging	£1.70	£1.90	11.76%
	Up to 10 hours	VAT included	Fair charging	£2.20	£2.40	9.09%
Cheadle:Tape Street	Up to 1 hour	VAT included	Fair charging	£0.70	£0.90	28.57%
	Up to 2 hours	VAT included	Fair charging	£1.20	£1.40	16.67%
	Up to 3 hours	VAT included	Fair charging	£1.60	£1.80	12.50%
Cheadle:Well Street	Up to 1 hour	VAT included	Fair charging	£0.70	£0.90	28.57%
	Up to 2 hours	VAT included	Fair charging	£1.20	£1.40	16.67%
	Up to 3 hours	VAT included	Fair charging	£1.60	£1.80	12.50%
	Up to 10 hours	VAT included	Fair charging	£2.00	£2.20	10.00%
Biddulph: Wharf Road	Up to 1 Hour	VAT included	Fair charging		£0.60	
	Up to 2 hours	VAT included	Fair charging	£0.60	£0.80	33.33%
	Up to 3 hours	VAT included	Fair charging	£0.80	£1.00	25.00%

Car Parks	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
	Up to 10 hours	VAT included	Fair charging	£1.60	£1.80	12.50%
Penalty Charge Notices Off Street: Two tier system depending on the seriousness of the offence						
Tier one:	Per fine	Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
	If paid within 14 days	Charge not VAT-able	Statutory	£25.00	£25.00	0.00%
Tier two:	Per fine	Charge not VAT-able	Statutory	£70.00	£70.00	0.00%
	If paid within 14 days	Charge not VAT-able	Statutory	£35.00	£35.00	0.00%
Charge levied for grant of parking waiver	Vehicle per day	VAT included	Statutory	£15.00	£15.00	0.00%
Charge levied for grant of parking waiver	Bay per day	VAT included	Statutory	£15.00	£15.00	0.00%

Markets	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
LEEK RETAIL MARKETS						
Wednesday Outdoor (General Retail):						
- Regular Traders	Per day	Charge not VAT-able	Fair charging	£19.25	£20.00	3.90%
- Regulars - non attendance	Per day	Charge not VAT-able	Fair charging	£9.60	£10.00	4.17%
- Casual Traders	Per day	Charge not VAT-able	Fair charging	£22.50	£23.50	4.44%
Wednesday Trestle (General Retail):						
- Regular Traders	Per day	Charge not VAT-able	Fair charging	£21.50	£21.50	0.00%
- Regulars - non attendance	Per day	Charge not VAT-able	Fair charging	£10.75	£10.75	0.00%
- Casual Traders	Per day	Charge not VAT-able	Fair charging	£23.50	£23.50	0.00%
Friday Trestle (Franchised Archer Fairs)						
- Per Stall	Per day	Charge not VAT-able	Fair charging	£16.00	£16.00	0.00%
Saturday Trestle (General Retail)						
- Regular Traders	Per quarter	Charge not VAT-able	Fair charging	£192.00	£192.00	0.00%
- Casual Traders	Per day	Charge not VAT-able	Fair charging	£20.00	£20.00	0.00%
Saturday Outdoor Craft (Franchised Archer Fairs)						
- Per Pitch	Per day	Charge not VAT-able	Fair charging	£17.50	£17.50	0.00%
Festival of Fine Food						
- Per Stall	Per day	Charge not VAT-able	Fair charging	£26.00	£26.00	0.00%
- Per Stall	Per day (payment in advance)	Charge not VAT-able	Fair charging	£21.00	£21.00	0.00%
CHEADLE MARKETS						
Cheadle Outdoor Market - Friday	Per day	Charge not VAT-able	Fair charging	£20.00	£20.00	0.00%

Lettings	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
All Room Booking fees exclude optional extra Facilities (Bar, Kitchen etc) - Charitable and Non Profit Making organisations subject to 20% discount - Bookings outside hours stated and commercial events by special arrangement						
Moorlands House Leek						
Churnet Room Full Day (9am - 5pm) - Monday-Friday		VAT included	Fair charging	£108.00	£113.00	4.63%
Churnet Room Full Day (9am - 5pm) - Saturday		VAT included	Fair charging	£156.00	£164.00	5.13%
Churnet Room Full Day + Evening (9am - 10pm) - Monday-Friday		VAT included	Fair charging	£168.00	£176.00	4.76%
Churnet Room Full Day + Evening (9am - 10pm) - Saturday		VAT included	Fair charging	£248.00	£260.00	4.84%
Churnet Room Monday - Friday half day charge		VAT included	Fair charging	£55.00	£58.00	5.45%
Churnet Room Saturday (9am-12noon)		VAT included	Fair charging	£79.00	£83.00	5.06%
Churnet Room Saturday (1pm-5pm)		VAT included	Fair charging	£97.00	£102.00	5.15%
Churnet Room Evening (6pm - 10pm) - Monday-Friday		VAT included	Fair charging	£110.00	£116.00	5.45%
Churnet Room Evening (6pm - 10pm) - Saturday		VAT included	Fair charging	£155.00	£163.00	5.16%
Trent Room Full Day (9am - 5pm) - Monday-Friday		VAT included	Fair charging	£86.00	£90.00	4.65%
Trent Room Full Day (9am - 5pm) - Saturday		VAT included	Fair charging	£109.00	£114.00	4.59%
Trent Room Full Day + Evening (9am - 10pm) - Monday-Friday		VAT included	Fair charging	£134.00	£141.00	5.22%
Trent Room Full Day + Evening (9am - 10pm) - Saturday		VAT included	Fair charging	£174.00	£183.00	5.17%
Trent Room Monday - Friday half day charge		VAT included	Fair charging	£44.00	£46.00	4.55%
Trent Room Saturday (9am-12noon)		VAT included	Fair charging	£55.00	£58.00	5.45%
Trent Room Saturday (1pm-5pm)		VAT included	Fair charging	£97.00	£102.00	5.15%
Trent Room Evening (6pm - 10pm) - Monday-Friday		VAT included	Fair charging	£88.00	£92.00	4.55%
Trent Room Evening (6pm - 10pm) - Saturday		VAT included	Fair charging	£109.00	£114.00	4.59%
Dove Room Full Day (9am - 5pm) - Monday-Friday		VAT included	Fair charging	£97.00	£102.00	5.15%
Dove Room Full Day (9am - 5pm) - Saturday		VAT included	Fair charging	£140.00	£147.00	5.00%
Dove Room Full Day + Evening (9am - 10pm) - Monday-Friday		VAT included	Fair charging	£151.00	£159.00	5.30%
Dove Room Full Day + Evening (9am - 10pm) - Saturday		VAT included	Fair charging	£223.00	£234.00	4.93%
Dove Room Monday - Friday half day charge		VAT included	Fair charging	£50.00	£53.00	6.00%
Dove Room Saturday (9am-12noon)		VAT included	Fair charging	£71.00	£75.00	5.63%

Lettings	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Dove Room Saturday (1pm-5pm)		VAT included	Fair charging	£97.00	£102.00	5.15%
Dove Room Evening (6pm - 10pm) - Monday-Friday		VAT included	Fair charging	£99.00	£104.00	5.05%
Dove Room Evening (6pm - 10pm) - Saturday		VAT included	Fair charging	£140.00	£147.00	5.00%
Dove Room Excess Hours - 10pm - Midnight	Per hour	VAT included	Fair charging	£42.00	£44.00	4.76%
Rooms in the One Stop Shop: Tean, Rudyard, etc						
Monday-Friday (Half day) between 9am and 5pm		VAT included	Fair charging	£24.00	£25.00	4.17%
Monday-Friday (Full day) 9am-5pm		VAT included	Fair charging	£45.00	£47.00	4.44%
Moorlands House Other Facilities for Hire:						
Kitchen	Per booking	VAT included	Fair charging	£21.00	£22.00	4.76%
Piano	Per booking	VAT included	Fair charging	£16.00	£17.00	6.25%
Bar	Per booking	VAT included	Fair charging	£30.00	£32.00	6.67%
Portable Drinks Machine:	Per session	VAT included	Fair charging	£30.00	£32.00	6.67%
Audio Visual Equipment: NB All prices are per booking/ session - am or pm. Whole day usage will be 2 x per item hired.						
- Overhead Projector		VAT included	Fair charging	£21.00	£22.00	4.76%
- OHP Screen		VAT included	Fair charging	£14.00	£15.00	7.14%
- Nobo Flipchart Easel with Paper (provide own markers)		VAT included	Fair charging	£14.00	£15.00	7.14%
Biddulph Town Hall						
Full Day (9am - 5pm) - Monday-Friday	Per session	Charge not VAT-able	Fair charging	£59.00	£62.00	5.08%
Full Day (9am - 5pm) - Saturday	Per session	Charge not VAT-able	Fair charging	£70.00	£74.00	5.71%
Full Day + Evening (9am - 10pm) - Monday-Friday	Per session	Charge not VAT-able	Fair charging	£112.00	£118.00	5.36%
Full Day + Evening (9am - 10pm) - Saturday	Per session	Charge not VAT-able	Fair charging	£121.00	£127.00	4.96%
Morning (9am - 12noon) Monday-Friday	Per session	Charge not VAT-able	Fair charging	£32.00	£34.00	6.25%
Morning (9am - 12noon) Saturday	Per session	Charge not VAT-able	Fair charging	£34.00	£36.00	5.88%
Afternoon (1pm - 5pm) - Monday-Friday	Per session	Charge not VAT-able	Fair charging	£32.00	£34.00	6.25%
Afternoon (1pm - 5pm) - Saturday	Per session	Charge not VAT-able	Fair charging	£45.00	£47.00	4.44%
Evening (6pm - 10pm) - Monday-Friday	Per session	Charge not VAT-able	Fair charging	£84.00	£88.00	4.76%
Evening (6pm - 10pm) - Saturday	Per session	Charge not VAT-able	Fair charging	£100.00	£105.00	5.00%
Excess Hours - 10pm - Midnight	Per hour	Charge not VAT-able	Fair charging	£42.00	£44.00	4.76%

Lettings	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Rooms A, B, C in Extension	Per half day	Charge not VAT-able	Fair charging	£28.00	£29.00	3.57%
Rooms A, B, C in Extension	Per full day	Charge not VAT-able	Fair charging	£55.00	£58.00	5.45%
Kitchen	Per session	Charge not VAT-able	Fair charging	£21.00	£22.00	4.76%
Piano	Per session	Charge not VAT-able	Fair charging	£16.00	£17.00	6.25%
Bar	Per booking	Charge not VAT-able	Fair charging	£30.00	£32.00	6.67%

Finance	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Financial Services						
Statement of Accounts	Per copy (plus postage)	VAT included	Cost recovery	£21.00	£21.00	0.00%
Committee Services						
Agenda	Per copy (plus postage)	VAT included	Cost recovery	£10.00	£10.00	0.00%
Recovery Services - Summons costs recharged						
Application for summons re Liability Order:	Council Tax	Charge not VAT-able	Fair charging	£60.00	£60.00	0.00%
	Non-Domestic Rates	Charge not VAT-able	Fair charging	£65.00	£65.00	0.00%
Issue of Liability Orders:	Council Tax	Charge not VAT-able	Fair charging	£35.00	£35.00	0.00%
	Non-Domestic Rates	Charge not VAT-able	Fair charging	£35.00	£35.00	0.00%
Committal summons		Charge not VAT-able	Fair charging	£310.00	£310.00	0.00%
Arrest warrants		Charge not VAT-able	Fair charging	£150.00	£150.00	0.00%
Committal to prison		Charge not VAT-able	Fair charging	Reasonable charge	Reasonable charge	

Elections	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Confirmation of Residency Letter	Per letter	Charge not VAT-able	Nominal	£20.00	£20.00	0.00%

Environmental Crime	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Fixed Penalty Notices (FPN) - all Statutory Charges, therefore subject to any applicable changes						
Unlawful repairs / sale of vehicle on roads:	Full FPN	Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£60.00	£60.00	0.00%
Abandoning a vehicle:	Full FPN	Charge not VAT-able	Statutory	£200.00	£200.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£120.00	£120.00	0.00%
Depositing litter:	Full FPN	Charge not VAT-able	Statutory	£75.00	£75.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Failure to comply with a street litter control notice:	Full FPN	Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£75.00	£75.00	0.00%
Failure to comply with a litter clearing notice:	Full FPN	Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£75.00	£75.00	0.00%
Unauthorised distribution of free printed matter:	Full FPN	Charge not VAT-able	Statutory	£75.00	£75.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Criminal Damage and fly-posting:	Full FPN	Charge not VAT-able	Statutory	£75.00	£75.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
Failure to produce authority (waste carrier's licence)	Full FPN	Charge not VAT-able	Statutory	£300.00	£300.00	0.00%
Failure to furnish documentation (waste transfer notes)	Full FPN	Charge not VAT-able	Statutory	£300.00	£300.00	0.00%
Failure to remove dog faeces from land forthwith:	Full FPN	Charge not VAT-able	Statutory	£80.00	£80.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£60.00	£60.00	0.00%
Not putting, and keeping, a dog on a lead when directed to do so by an authorised officer:	Full FPN	Charge not VAT-able	Statutory	£80.00	£80.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£60.00	£60.00	0.00%

Environmental Crime	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Permitting a dog to enter land from which dogs are excluded:	Full FPN	Charge not VAT-able	Statutory	£80.00	£80.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£60.00	£60.00	0.00%
Not keeping a dog on a lead in a designated area:	Full FPN	Charge not VAT-able	Statutory	£80.00	£80.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£60.00	£60.00	0.00%
Smoke & Carbon Monoxide Alarm (England) Regulations 2015:	Full FPN	Charge not VAT-able	Statutory	£5,000.00	£5,000.00	0.00%
	If paid within 14 working days	Charge not VAT-able	Statutory	£2,500.00	£2,500.00	0.00%
Waste Deposit Offence Act s33 (1) (a) Environmental Protection Act 1990:	Full FPN	Charge not VAT-able	Statutory	£200.00	£200.00	0.00%
	If Paid within 10 Days	Charge not VAT-able	Statutory	£120.00	£120.00	0.00%
Health Act 2006 Smoking in a smoke free designated vehicle or area:	Full FPN	Charge not VAT-able	Statutory	£50.00	£50.00	0.00%
	if Paid within 15 Days	Charge not VAT-able	Statutory	£30.00	£30.00	0.00%
Health Act 2006 Failure to Display appropriate smoke free signage as dictated by law:	Full FPN	Charge not VAT-able	Statutory	£200.00	£200.00	0.00%
	if Paid within 15 Days	Charge not VAT-able	Statutory	£150.00	£150.00	0.00%

Community	Unit	VAT	Charging Category	2017/18 Current Charge	2018/19 Proposed Charge	% increase
Anti-Social Behaviour, Crime & Policing Act 2014 - all Statutory Charges, therefore subject to any applicable changes						
Failure to comply with a Community Protection Notice:	Full FPN	Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£75.00	£75.00	0.00%
Failure to comply with a Public Spaces Protection Order:	Full FPN	Charge not VAT-able	Statutory	£100.00	£100.00	0.00%
	If paid within 10 working days	Charge not VAT-able	Statutory	£75.00	£75.00	0.00%